

**City of Eau Claire**  
**Waterways and Parks Commission**  
**Wednesday, December 7, 2016**  
**7:00 p.m.**  
**City Council Chambers**  
**Agenda**

- I. Approval of minutes from the November 16, 2016 meeting.
- II. Special Events for Recommendation
  - a. New Year's Eve Light Up Eau Claire
- III. New Business
  - a. Presentation on Miracle Field Development at Jeffers Park (Dave Solberg)
  - b. Presentation on repair to the Barstow Street Bridge and bank stabilization (Dave Solberg)
  - c. Presentation on the sanitary sewer inverted siphon repair project (Dave Solberg)
- IV. 2016 Special Events list (Information only)
- V. Directors Report (Information only)
- VI. Adjournment

**Please call the Parks and Recreation Office  
(839-5032) if you cannot attend this meeting!**

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*"Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in accessible location or format must contact the ADA Coordinator for the City of Eau Claire, at 839-4921 or at 203 South Farwell Street by 2:00 PM the Monday prior to the meeting so that any necessary arrangements can be made to accommodate each request."*

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**CITY OF EAU CLAIRE  
WATERWAYS AND PARKS COMMISSION**

**November 16, 2016**

**Members Present:** Tom Fiedler, Susan McLeod, Ron Doering, Jason Duba, David Leaman, Rick Kayser, Bob Von Haden, Meredith Ball

**Members Absent:** Diane Paulsrud, David Klinkhammer, Joshua Miller

The meeting was chaired by Tom Fiedler and called to order in the North Conference Room at 7:00 p.m.

**Minutes:** The minutes of the October 26, 2016 meeting were approved as written.

**Business Agenda.**

**A. Recommendation on placement of Baroque sculpture along the trail east of First Avenue and south of Grand Avenue.** Todd Chwala provided an overview of a plan to install the Baroque sculpture on City property along the recreational trail and Chippewa River to the east of First Avenue and south of Grand Avenue. The sculpture was donated to the Eau Claire community and is approximately 20' x 20' in size and 16' in height. The West Grand Avenue BID, DECI and Chippewa Valley Theatre Guild all support the installation of the sculpture.

Linda John, Executive Director of Visit Eau Claire, spoke in support of placing the sculpture along First Avenue. Linda indicated that the sculpture was created by a nationally known artist from Italy. The sculpture would be installed through donations at no cost to the City and Visit Eau Claire will be responsible for any maintenance that would be necessary. The installation would be temporary with its removal determined by the City when its condition becomes deteriorated or determined unsafe. The lifespan of the sculpture is estimated at 3 to 5 years.

The Commission discussed the request and indicated that the installation of this sculpture would be an excellent complement to the Phoenix Park bridge lighting project.

**ACTION TAKEN:** Bob Von Haden moved to recommend approval of the placement of the sculpture along First Avenue as proposed. Rick Kayser seconded the motion. All votes were in favor. Motion carried.

**B. Recommendation of Xcel Energy utility easement.** Dave Solberg, Director of Engineering, provided an overview of a request from Xcel Energy for a utility easement along the east and south sides of Jeffers Road Park. The easement is for an underground electric line.

**ACTION TAKEN:** Rick Kayser moved to recommend approval of granting the easement. Susan McLeod seconded the motion. All votes were in favor. Motion carried.

**C. Presentation of the Carson Park Causeway Reconstruction Project.** Dave Solberg provided an overview of the Carson Park Causeway Reconstruction Project. The project will include construction of a new bridge that will have one foot additional clearance above the lake. The causeway will be widened to accommodate a wider street, bicycle lanes, sidewalks, and recreational amenities along the lakefront. Work will begin July 5<sup>th</sup> and take approximately five months to complete. The Commission discussed the project and noted their support for the extensive amenities planned for the causeway. Susan McLeod suggested that the installation of a historic marker would be appropriate featuring the historic importance of the causeway.

**ACTION TAKEN:** Rick Kayser moved to accept the plans for the reconstruction of the causeway and noting the Commission's support for the project. Ron Doering seconded the motion. All votes were in favor. Motion carried.

**D. Accepting the goose management plan for the City of Eau Claire.** John Dunn, WIDNR retired wildlife biologist, provided an overview of the recently completed goose management plan for the City. The plan provides strategies for the City to address issues caused by the increasing urban geese population. Of particular concern is the public health issue related to the goose droppings in public areas including the City's parks, beaches, and waterways.

The plan provides seven recommendations to manage the goose population within the City.

**ACTION TAKEN:** Dave Leaman moved to recommend approval of the goose management plan. Rick Kayser seconded the motion. All votes were in favor. Motion carried.

**Other Items.**

- 1) **Special Events Listing and Director's Report.** The Commission reviewed the special events listing and director's report. Items briefly discussed included: the recent installation of the fishing pier on the east side of Half Moon Lake and the recent deer hunt within the City wells field area.
- 2) **December Meeting.** It was noted that the December 7<sup>th</sup> meeting was still scheduled.

The meeting was adjourned at 8:25 p.m.

Submitted by,  
Susan McLeod, Secretary



City of Eau Claire  
2016

SPECIAL EVENT APPLICATION

915 Menomonie Street  
Eau Claire, WI 54703  
Phone: 715-839-5032  
Fax: 715-839-1685

Email: [pr@eauclairewi.gov](mailto:pr@eauclairewi.gov)  
Website: [www.eauclairewi.gov/pr](http://www.eauclairewi.gov/pr)

NEW EVENT    REPEAT EVENT    REPEAT EVENT WITH CHANGES (Write what changes in the description below.)

SUMMARY OF EVENT

**EVENT INFORMATION**  
Date of Application: October 31, 2016  
Name of Event: New Year's Eve Light Up Eau Claire  
Date of Event: December 31, 2016  
Name of Sponsoring Organization: Visit Eau Claire - Cultural Tourism Committee  
 Non-Profit Group-Tax Exempt #: N/A  
 For Profit  
 Other please describe:

**CONTACT INFORMATION**  
Contact person for event: Linda John  
Address: 4319 Jeffers Rd. Suite 201  
City/State/Zip: Eau Claire, WI 54703  
Work Phone: (715) 831-2345 Home Phone: 715-379-9891  
Cell Phone: 715-379-9891 Email: linda@visiteauclaire.com

**EVENT DETAILS**  
Estimated Daily Attendance for this event: 500  
Estimated Total Attendance for this event: 500  
Your charge, entry fee or donations to participants for your event: Free Outdoor Activities   
Location(s) of Event: On Barstow Street - from Gibson St. to Grand Ave. *\$10 wrist bands*  
Time Set Up Begins: 9:00 a.m.  
Time Event Begins: 4:00 p.m. Time Event Ends: 2:00 a.m.  
Description of Event(including changes):  
The New Year's Eve Light Up Eau Claire will be an outdoor celebration incorporating two lighted lantern parades, multi-venue entertainment, outdoor activities and a fireworks show at midnight. The participating businesses include The Children's Museum, The Lismore and  
**Contact Person on Day of Event and Cell Phone Number**  
Linda John: 715-379-9891

HOLD HARMLESS

The applicant agrees to hold harmless, indemnify and defend, at no cost to the City, the City of Eau Claire, its employees, agents, representatives and elected city officials, for any and all claims, demands, suits, losses, costs, expenses (including attorney fees), or any other type of damages, that result from the Special Event.

Applicant is responsible for any and all losses or claims that are in any way connected to their Special Event.

I also certify by my signature below that I am a duly qualified representative of my organization and authorized to sign this hold harmless agreement.

Authorized Applicant Signature: *Linda John* Date: 11/22/2016

Full Description of Event (application was cutoff):

The New Year's Eve Light Up Eau Claire will be an outdoor celebration incorporating two lighted lantern parades; multi-venue entertainment, outdoor activities and a fireworks show at midnight. The participating businesses include The Children's Museum, The Lismore and The Plus. The Firehouse and Stone's Throw may also be included. The Eau Claire-Stream (Visit Eau Claire mobile marketing center) will be the outdoor event anchor and media stage, and will offer hot chocolate and goodies to festival attendees. Multiple venues will feature a variety of genres of live music throughout the evening. A wristband entry fee of \$10 will allow open access for the 21+ crowd to all participating venues. A unique component of the festival will be the lighted lantern parades, a first-year mini re-creation of the elaborate Lantern Parade that takes place in Eau Claire's Sister City, Lismore, Australia. The Children's Museum will be the starting point of the Little Lantern Parade for families and children early in the evening. The Light Up Eau Claire Lantern Parade will process along the route just prior to midnight. The culmination of the lantern parade will be a ten-minute fireworks show at the Phoenix Park fishing pier at midnight. Spectator viewing tents for the fireworks show will be placed on the rooftops of the Municipal Parking Ramp and the Riverfront Terrace municipal parking ramp. This will be a festive annual celebration to help our residents Light Up Eau Claire to ring in the New Year while raising funds for the operations of The Confluence Arts Center.

## EVENT INFRASTRUCTURE

Please check the following applicable items regarding your event:  
(For some items additional forms will need to be filled out and submitted with the application. The following page gives more detail on what will need to be filled out.)

- 100 or more persons are expected in a single day
- Entry fee or admission is charged, or donations are accepted
- Concessions will be sold or served (Complete Item 10)
- Merchandise or other items are to be sold
- Selling or distributing 2 or more kegs/half barrels of fermented malt beverage or wine, or which intoxicating liquor will be served. (Complete Item 11)
- Fireworks, fires and hazardous activities will be provided
- We will be putting up tents larger than 250 square feet or tents that require stakes to be driven into the ground (Complete Item 9 - Permit Required)
- Overnight Camping

Please check any additional applicable items:  
(If one or more of the following are expected, your event will need city council approval)

- 1,000 or more persons are expected at the event
- Selling or distributing 6 or more kegs/half barrels of fermented malt beverage or wine (Complete Item 11)
- Alcohol will be served past sunset or 8:00 pm in the evening, whichever is later
- Alcohol will be served on the streets, sidewalks, alleys or boulevards
- The event will close city streets, alley, sidewalk or boulevard
- The event will require the alteration of park operational hours

## APPROVALS (Office Use Only)

Special Events Committee/  
Parks & Recreation Director:

Date:

Waterways and Parks Commission Approval Date:

City Council Approval Date:

**ATTACH THE FOLLOWING ITEMS WITH YOUR APPLICATION:**

**Items 1-8 need to be submitted with the application. Items 9-13 are needed if applicable.**

(Note: Please visit our website for information on each of the items.)

**1. Waste Collection and Recycling Plan**

- Describe your waste collection and recycling plan
- What concession products will be sold or distributed during your event?
- What type of container products will you use during your event?
- The city provides some waste and recycling containers. You may be asked to provide additional containers.

**2. Emergency Action Plan**

- First Aid
- Emergency Contact
- Communications
- Weather
- Securing valuables
- Emergency Response
- Lost Child
- Crowd
- Protecting event participants and volunteers

**3. Traffic Control Plan**

- Traffic flow and parking
- Off-site parking shuttle
- Effects on neighbors
- Pedestrian flow

**4. Firearms/Concealed Carry Plan - Wisconsin residents have the right to carry a concealed weapon upon issuance of a state permit. City of Eau Claire code s. 9.32.040 prohibits firearms on certain city property.**

Submit the following required plans:

- Firearms prohibited location
- Admissions/Donations with controlled access area
- Temporary Class B Picnic License posting

**5. Event Schedule**

- Dates, time and location including set up, clean up and take down.

**6. Proof of Insurance: The City requires that all organizers of Special Events provide liability insurance. An event sponsor shall be required to provide a valid certificate of insurance evidencing limits of liability not less than \$1,000,000 and name the City of Eau Claire, 915 Menomonie Street, Eau Claire WI 54703 as an additional insured and certificate holder.**

**7. Map of event layout or route map showing use of public streets or trails. Include barricade drop off sites if applicable.**

**8. \$60.00 Special Event Application Fee**

**If applicable attach the following :**

**9. Tent Permit**

**10. Health Department Food Sales Permit**

**11. Alcohol Application**

**12. Phoenix Park agreement**

**13. Phoenix Park Alcohol Request**

## SPECIAL EVENTS CHARGES WORKSHEET

Please Indicate # of Items / Services Requested (For events taking place between January 1 and December 31, 2016) – Note prices subject to change		City Services Requested	Total Amount Due
		Please Indicate # of Items	Total Amount Due
Special Event Application Fee (Required)	\$60.00/event	1	\$ 60.00

### PARK SERVICES

Use of community park, pavilion or area	\$30.00/day (Monday-Thursday)		
	\$61.00/day (Fridays & ½ days Sat & Sun)		
	\$96.00 (Saturdays & Sundays-full day)		
Neighborhood Park/Shelter	\$30.00/day (Sunday-Saturdays)		
Phoenix Park Pavilion, Amphitheatre or Great Lawn	\$40.00/day (Monday-Thursday)		
	\$80.00 Fridays and ½ days Sat & Sun		
	\$125.00 (Saturdays & Sundays-full day)	1	\$125
Installation of temporary fencing-plastic-4'	\$.50/lineal ft.		
Utility Location Fee-when using tents over 250 sq ft &/or requires stakes in ground	\$30.00/event		
Off Street Fee (parade/runs/festivals)	\$30.00/day		
No Parking Signs (pick up at the Parks Maintenance Office)	\$.50/each	88	\$44
Traffic control vests/cones (limited supply available at Parks Maintenance Office)	\$2.00 each/event		
Bleachers – Each unit seats 50 (includes delivery & return by City)	\$100.00/bleacher unit		
Colored Chalk Paint for road, curb and sidewalk markings	\$3.00/Can		
Other:			

### ALCOHOL CONCESSIONS

Temporary 1 Day Class B License	\$10.00		
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### FIRE SERVICES

Inspection by Fire Department for propane containers over 20 lbs.	\$29.00		
Fire Department Staff Services	Estimated \$35.00/Hour		
Stand-by for Ambulance Services	\$68.00/Hour		
Tent Inspection Fee (required for most staked tents)	\$49.00		
Other:			

### POLICE SERVICES

Police Department Staff Services (if requested by applicant or required by Police Department)	Estimated \$50.00/Hour		
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**PUBLIC WORK SERVICES**

Street Closures (parades, runs, etc.) in excess of 5 blocks	\$70.00/closed block	12	\$840
Barricades (include on your map barricade drop off sites)	\$6.00/each for delivery & pickup at event	46	\$276
Street Sweeping	Per Street Dept. Pay & Equipment Schedule		
Other:			

**HEALTH DEPARTMENT SERVICES – CONTACT THE HEALTH DEPARTMENT AT (715) 839-2852**

City Temporary Restaurant Permit	\$29.00		
Temporary Camping Permit			
1-25 Sites	\$258.00/event		
26-50 Sites	\$336.00/event		
51-100 Sites	\$427.00/event		
101-199 Sites	\$465.00/event		
City Temporary Restaurant Permit over 3 events per year	\$163.00/event		
Other:			

**OTHER CITY SERVICES NEEDED OR REQUESTED BY APPLICANT**

200 Amp Electrical Panels (Carson Park Event Area) Installed by your licensed electrician	\$15.00/day/panel		
Park Maintenance Staff	Hourly Rate		
Other:			

**TOTALS**

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## WASTE COLLECTION AND RECYCLING WORKSHEET

Please describe your waste disposal and recycling plan for your event:

We will make use of the city receptacles on both Barstow St. and Gibson St. for both garbage and recycling. We will also have a group designated to return to the parade/event area to pickup any trash that was left behind from spectators. In regards to restrooms available for the public, spectators will have access to the public restrooms from the nearby venues.

What, if any, concessions products will be sold during your event?

No concessions will be sold. Hot chocolate will be given out on a complimentary basis from the Eau Claire-Stream trailer. Venue wristbands will be sold for \$10 each.

What type of container products will you use for your event?

Recyclable

Compostable (biodegradable)

Other: \_\_\_\_\_

### COLLECTION CONTAINERS

*The City may provide two points of garbage collection containers: garbage (gray bins) and recycling (blue bins) at the parks for events. However, you may be asked to provide additional containers for waste or recycling items such as clear glass, plastic, cardboard, aluminum and steel.*

## EMERGENCY ACTION PLAN WORKSHEET

### ITEMS TO CONSIDER

- First Aid
- Emergency response procedures
- Emergency contact information
- Designated "lost child" area
- Plan to communicate information to staff & volunteers
- Crowd control
- Weather conditions
- Evacuation
- Alcohol containment
- Securing valuables
- Protecting event participants and volunteers

Please describe your first aid and emergency action plans for your event. Will you have first aid kit(s) available, and/or more advanced medical care, including AED and/or medical personnel available for participants and spectators? How will you advise participants and spectators of locations for first aid if needed?

All of the venues participating in this event have written emergency action plans currently in place. First-aid and emergency areas will be identified and setup at the Eau Claire-Stream trailer.

How and who will monitor weather during your event? How will you notify participants and spectators of emergency situations?

~~Weather will be monitored by event organizers and city staff. The event will take place as scheduled even if there is rain, snow, etc. If the weather becomes severe or unmanageable, requiring the event to be cancelled, the media will be notified immediately by the event organizer.~~

How will you provide for access by ambulance and fire truck to all spectators and participants of your event for medical emergencies?

~~There will be clear access for ambulances, fire trucks and any other emergency vehicles that may need to be used during the event.~~

What communication tools during emergencies will be available to you at the event and along race routes? If your event extends outside Eau Claire city limits or on the UWEC property, what plans do you have in place with other local authorities?

~~City staff will have cell phones and department issued radio communication devices. Some volunteers may be issued a radio if determined necessary, and event organizers will have their own cell phones with all necessary contact information available as well.~~

## TRAFFIC CONTROL PLAN WORKSHEET

(Attach Event Map)

Please describe your traffic and parking control plans for your event. How will you control traffic and parking to keep traffic and pedestrian lanes open.

~~The public parking ramps will be accessible for patrons to utilize both in The Lismore Municipal Lot and Riverfront Terrace. In regards to road closures, at the very most, we will need Barstow and Graham closed, but potentially only need Graham closed during the walking parade. In regards to security on the parade route, we will have streets barricaded off and have volunteers and strategic locations throughout parade~~

Yes    No

Will you contract with a private company or organization to provide such services?

If your event will impact neighbors and other park users, (such as Carson Park tenants Chippewa Valley Museum and the Paul Bunyan Camp) how will you notify them of alternate routes and parking options?

~~Neighbors, businesses and residents will be notified in writing of the event and logistics as deemed necessary. Those impacted directly by the parade route will receive written notifications via mail. No private company will be contacted to provide parking or traffic management services.~~

Yes    No

Will your event have off-site parking agreements with other parties or shuttle bus services? If yes, please include information on those agreements.

## FIREARMS AT SPECIAL EVENT WORKSHEET

Wisconsin residents have the right to carry a concealed weapon upon issuance of a state permit. City of Eau Claire code s. 9.32.040 prohibits firearms on certain City property. In addition, special event organizers may be required to provide the City with a plan to ensure the safety of the event attendees, or to post signs indicating "Guns and Alcohol Don't Mix" at the public entrances where beer and wine is served. Please answer the following questions to assist City staff in determining the requirements for your special event.

**FIREARMS PROHIBITED LOCATIONS**

1. Is your event being held at one or more of the following City of Eau Claire buildings, facilities, or locations that are permanently posted "Firearms Prohibited"? Please check the facility where your event will be held:
- Fairfax Park Pool
  - Carson Park football, softball, and baseball stadiums and facilities
  - Chippewa Valley Museum and related buildings within Carson Park
  - Paul Bunyan Museum and related buildings within Carson Park
  - Hobbs Ice Center
  - All-season enclosed shelters at neighborhood parks (This does NOT include Phoenix Park trailhead, Phoenix Park pavilion, Sarge Boyd Owen Bandshell, or park pavilions in Carson Park.)

*If you checked off a location above and are not using any other public space for your event, you have completed this worksheet. Otherwise, **complete questions #2 & 3.***

**ADMISSION / DONATIONS**

2. Are you charging admission (includes donations) to your event that has a controlled access area (i.e., fenced)?
- Yes  No *(venues are selling wristbands, but admission not required for this event.)*
- If yes, are you posting your special event "Firearms Prohibited"?
- Yes  No
- If no, then you must provide the City with a plan to ensure the health, safety and welfare of those attending the event. This written plan must be provided with your completed Special Event Application.

**TEMPORARY CLASS B PICNIC LICENSE**

3. Will your special event have a Temporary Class B picnic license to serve wine or beer?
- Yes  No
- If yes, will you be posting the enclosed area (i.e., beer garden) where beer or wine is served as "Firearms Prohibited"?
- Yes  No
- If no, then you must post a "Guns and Alcohol Don't Mix" sign at each public entrance to the licensed premises (beer garden). Signs can be obtained online, at the City Treasury, or from the Parks and Recreation Department. You must also provide the City with a written plan that will ensure the health, safety and welfare of those attending the event. This plan must accompany your completed Special Event Application.

**FOR OFFICE USE ONLY:**

- Posting "Firearms Prohibited"
- Safety Plan required
- "Guns and Alcohol Don't Mix" sign required
- No City Requirements



### New Year's Eve Schedule of Activities

Time	Activity	Description	Participant Cost	Sponsor(s)	Notes
4pm - 1am	Light Up Eau Claire New Years Eve	A signature event celebrating The Good Life in Eau Claire, including arts, music, water and lights, made possible through local and global cultural relationships.	Varies (see below)	Royal Credit Union	Proceeds of the event will be dedicated to the Confluence Arts Center Operations Budget
4pm - 1am	Eau Claire-Stream Media Stage	NYE festivities and community interviews throughout the evening/free hot chocolate and party favors	FREE	(Pending) - WEAU and Midwest Family Broadcasting	Live TV presence – WEAU media stage (utilizing the Eau Claire-Stream on Barstow Street) – possible live-stream connection to the Lismore Gala
4pm - 4:30pm	Unveiling of Commissioned Ice Sculpture	World-class award-winning artist Jason Anhorn has been commissioned to create a special NYE ice sculpture to be on display as a backdrop to the NYE festivities	FREE	TBD	Commissioned Ice Sculpture – platform for digital lighting displays/location preference is the outdoor patio of the Informalist
5pm - 5:15pm	Little Lantern Parade	Children and families will enjoy an early NYE celebration at the EC Children's Museum, with the launch of the Little Lantern Parade. All participants will carry a small lighted lantern from the Children's Museum, crossing the Grand Avenue footbridge, and then returning back to the starting point.	FREE	(Pending)	
5:00pm - 7pm	We-Bop Family Jazz Party at the Eau Claire Children Museum	Families will enjoy the We-Bop Family Jazz Party, a program from NYC's Jazz at Lincoln Center. The performers will entertain by incorporating the various museum exhibits into their repertoire of jazz favorites for all	FREE	Visit Eau Claire Cultural Tourism Committee - IMLS Grant	
6pm - 9pm	Rock'n New Years Eve	The family fun continues at Hobbs Ice Arena, where there will be skating, free skate rental, Rock-n-Roll to Go, Inflatable screen, skating obstacle course, boot games on ice, hot chocolate, other off ice activities, and a balloon drop at 9pm	\$3/person	Eau Claire Parks, Recreation, and Forestry Department	Activities will take place at Hobbs Ice Arena in Eau Claire
8pm-11pm	Wristband Admission to downtown Eau Claire entertainment venues	Attendees will enjoy multi-venue live entertainment with wristband admission.	\$10/wristband	Visit Eau Claire Cultural Tourism Committee - IMLS Grant	Confirmed locations: The Plus, Dive Bar, The Informalist, ECDC. Pending venue locations: Firehouse, Stone's Throw, The Lakely, Galloway Grille, Scooters, Clancy's, Mouse Trap
10:30pm	Lismore Lantern Parade - staging and lineup		FREE to participate/Lanterns may be purchased for \$5 each	(Pending)	
11pm - 11:30 pm	Lismore Lantern Parade	Inspired by Mayor Jenny Dowell of Eau Claire's Sister City, Lismore, Australia, The Lismore Lantern Parade will take place at 11 p.m. and process down Barstow Street, then up Graham Ave., and make its way toward the Phoenix Park fishing pier, where fireworks will be launched at midnight.	FREE	(Pending)	Live broadcast coverage of parade and fireworks festivities

11pm - 12:30 am	Rooftop Viewing Tents open	Participants will enjoy hot chocolate and popcorn while inside special heated Clearspan viewing tents atop the two municipal parking ramps for a fully immersive celebration as Eau Claire rings in the new year.	\$10/person	(Pending)	Alcohol-free event
MIDNIGHT	Fireworks at The Confluence	Eau Claire residents and visitors will enjoy an 8-minute fireworks display as we "Light Up Eau Claire" from the banks of the confluence to welcome 2017!	FREE	(Pending)	Live broadcast coverage of parade and fireworks festivities

**EAU CLAIRE FIRE DEPARTMENT TENT & GREENHOUSE PERMIT  
APPLICATION FORM - 2016 - \$49 Fee**

Required 10 days prior to inspection date

**NOTE:** Any tent/greenhouse that is erected for greater than 180 days is considered a permanent structure and is not authorized by this permit.

**PAID**

Applicant (responsible for obtaining the permit): Visit Eau Claire  
Group/Organization using the Tent: Light Up Eau Claire planning committee  
Address: 4319 Jeffers Road, Ste. #201, Eau Claire, WI 54703  
Phone: 715-831-2345 Cell: 715-379-9891  
Company erecting Tent/Greenhouse: Visit Eau Claire

\*\*\*\*\*Inspection of the Tent /Greenhouse is required prior to occupancy\*\*\*\*\*

**Name and Phone # of person to contact if inspector has questions at time of inspection:** Linda John - 715-379-9891

Location of Tent: Riverfront Terrace Municipal Parking Ramp - Rooftop  
Number of Tents/Greenhouses: up to 6

(A single permit is required for each site and not each tent or greenhouse.)

Date Tent will be Set Up: 12/31/16 Date Tent Will be Taken Down: 01/01/17

Approx. Time of Set-up / Ready for Inspection: 4 p.m.

Expected Maximum Occupancy Number: 20 per tent

Purpose/Use of Tent / Greenhouse: Spectator viewing of New Year's Eve fireworks

If erected on City property, a Special Events application, available from Parks, Recreation & Forestry (Hobbs Ice Arena, 915 Menomonie St.) also must be completed.

Site Plan: Indicate location of tent(s) in relation to buildings, parking and access roads or attach map.

The tent will be set up on the rooftop of the parking ramp. Propane column heaters will be placed near, but not inside of the actual tents. Tent is 30x60 Clearspan Structure.

Applicant agrees to abide by the Eau Claire Fire Department Fire Prevention Code Requirements as they relate to this permit.

Signature: [Signature] Date: 11/22/16

Completed application must be received by Fire Dept. 10 days prior to the inspection.

**NOTE: Print form and walk-in or mail-in with payment to:  
Eau Claire Fire & Rescue, 216 S. Dewey Street, Eau Claire, WI 54701  
Check payable to: City of Eau Claire Treasurer**

#####

**OFFICE USE ONLY**

Permit # \_\_\_\_\_ Pymt: [\$49] Cash  Check  No. \_\_\_\_\_  
Received by: \_\_\_\_\_ Treasury Use #2524

\*\*\*\*\*INCOMPLETE APPLICATIONS WILL BE RETURNED UNPROCESSED\*\*\*\*\*

No permit required

**EAU CLAIRE FIRE DEPARTMENT TENT & GREENHOUSE PERMIT  
APPLICATION FORM - 2016 - \$49 Fee**

Required 10 days prior to inspection date

**NOTE:** Any tent/greenhouse that is erected for greater than 180 days is considered a permanent structure and is not authorized by this permit.

Applicant (responsible for obtaining the permit): Visit Eau Claire  
Group/Organization using the Tent: Light Up Eau Claire planning committee  
Address: 4319 Jeffers Road, Ste. #201, Eau Claire, WI 54703  
Phone: 715-831-2345 Cell: 715-379-9891  
Company erecting Tent/Greenhouse: Visit Eau Claire

\*\*\*\*\*Inspection of the Tent /Greenhouse is required prior to occupancy\*\*\*\*\*

**Name and Phone # of person to contact if inspector has questions at time of inspection:** Linda John - 715-379-9891

**Location of Tent:** Farwell/Gibson Municipal Parking Ramp - Rooftop  
**Number of Tents/Greenhouses:** up to 6  
(A single permit is required for each site and not each tent or greenhouse.)  
**Date Tent will be Set Up:** 12/31/16 **Date Tent Will be Taken Down:** 01/01/17  
**Approx. Time of Set-up / Ready for Inspection:** 4 p.m.  
**Expected Maximum Occupancy Number:** 20 per tent  
**Purpose/Use of Tent / Greenhouse:** Spectator viewing of New Year's Eve fireworks

If erected on City property, a Special Events application, available from Parks, Recreation & Forestry (Hobbs Ice Arena, 915 Menomonie St.) also must be completed.

Site Plan: Indicate location of tent(s) in relation to buildings, parking and access roads or attach map.

The tents will be set up on the rooftop of the parking ramp. Propane column heaters will be placed near, but not inside of the actual tents. Tents are the pop-up style of tent, and are 8 ft. x 8 ft. in size.

**Applicant agrees to abide by the Eau Claire Fire Department Fire Prevention Code Requirements as they relate to this permit.**

Signature: [Signature] Date: 10/31/16

Completed application must be received by Fire Dept. 10 days prior to the inspection.

**NOTE: Print form and walk-in or mail-in with payment to:  
Eau Claire Fire & Rescue, 216 S. Dewey Street, Eau Claire, WI 54701  
Check payable to: City of Eau Claire Treasurer**

\*\*\*\*\*

**OFFICE USE ONLY**

Permit # \_\_\_\_\_ Pymt: [\$49] Cash  Check  No. \_\_\_\_\_  
Received by: \_\_\_\_\_ **Treasury Use #2524**

\*\*\*\*\*INCOMPLETE APPLICATIONS WILL BE RETURNED UNPROCESSED\*\*\*\*\*



## EAU CLAIRE PARKS, RECREATION & FORESTRY PHOENIX PARK AGREEMENT FORM

### RULES AND REGULATIONS

- Pavilion reservations may be scheduled for any time period during normal park hours (4AM-11PM). Reservations are accepted Monday-Friday in our office or online up to 5 days prior to the event date.
- Pavilion Reservation forms must be signed stating the event will follow stated policies for exclusive use of pavilions.
- Phoenix Park Reservation/Agreement forms must be completed for exclusive use of the pavilion, amphitheater, and/or confluence plaza.
- Reservation time must include set-up and clean-up time.
- Reservations are for the pavilion/amphitheater/plaza only and do not include surrounding areas in the park. The Parks & Recreation Department reserves the right to schedule other activities or events in the park.
- Parks staff will clean pavilions as needed an hour before scheduled reservations.
- Lighting: Key is required for access to lighting. Keys can be obtained at the Parks & Forestry office at 910 Forest Street.
- Decorating: No tape, nails, or other adhesives (tying up decorations is allowed).
- Food/Catering services: User is responsible for making sure vendors protect the ground surfaces and haul away all waste from food preparation (i.e. grease, oil, food remnants, etc.)
- Political groups, marches or demonstrations need to contact the Police Department (715) 839-4975.
- Music/Amplified Sound must end at sunset in Phoenix Park. Noise ordinance violations are addressed on a complaint basis. Events in violation may be shut down.
- Event organizer will be responsible for any damage done to the grass, pavilion, pavers, or any marking on surfaces and disposal of all waste.

### ALCOHOL REGULATIONS

- Groups requesting to have alcohol at their event must complete a Phoenix Park Alcohol Application.
- All alcohol consumption or service (sale/distribution) must end at sunset or 8:00 pm whichever is later.
- If you are planning to have beer kegs (up to 2) at your event (allowed at pavilion only), a Beer Permit Application must be completed and returned 10 days prior to your event.

### CANCELLATIONS AND REFUNDS

- Notice of cancellation is required 5 business days prior to your event in order to receive a partial refund.
- A \$5 administrative fee will be deducted for all cancelled reservations.
- Refunds will not be issued due to rainouts.

### TENTS/INFLATABLES

- Tents or inflatables with stakes are not permitted without approval from the Parks & Recreation Director.
- A \$30 Utility Locate Fee is charged for any tent or inflatable that requires stakes; and a \$49 Tent Application Fee (Fire Department) is charged for any tent over 250 sq. feet being set up in the park. Additional fees will be assessed for any damage done to water or electrical lines caused by tent stakes.

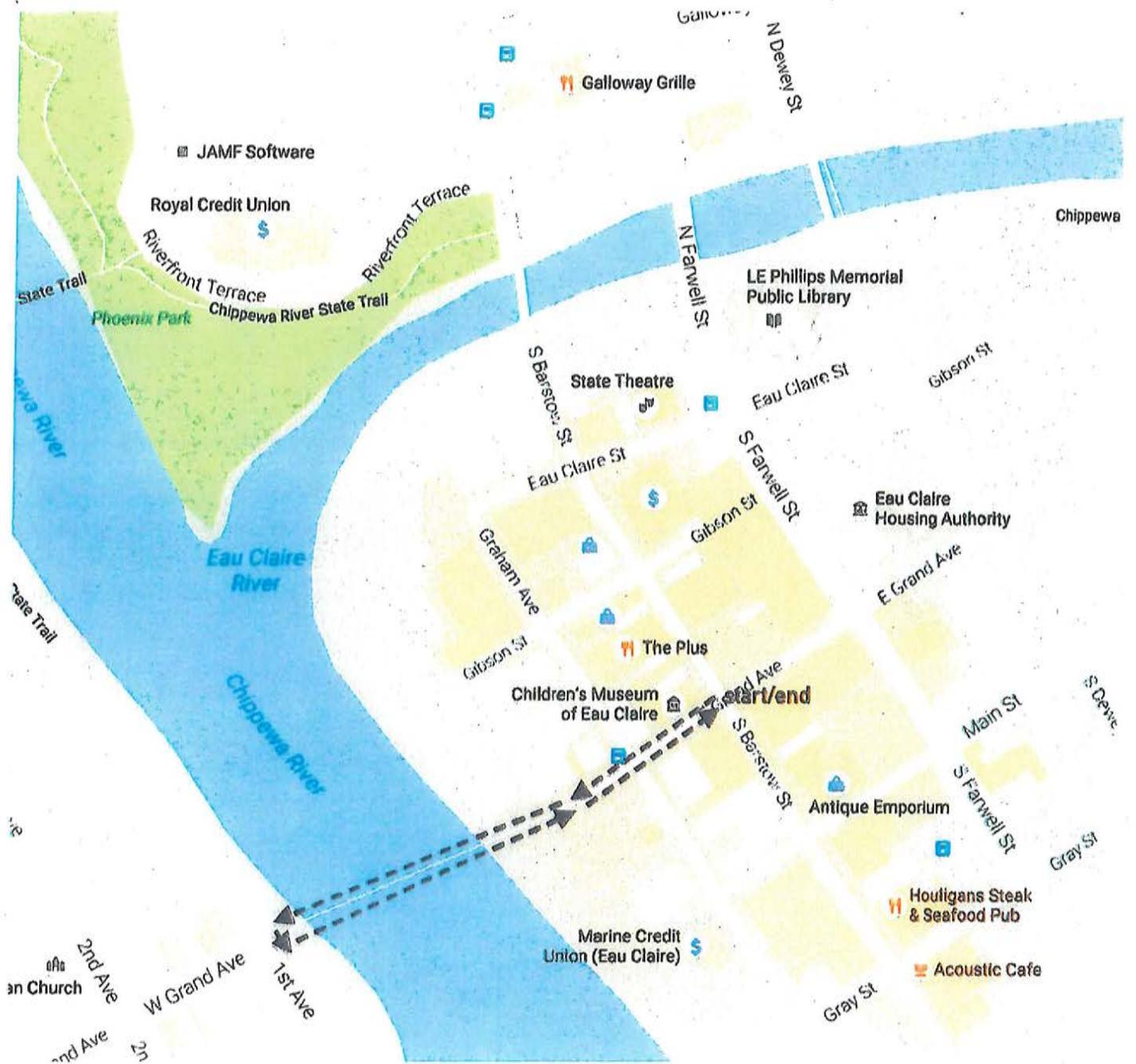
### AGREEMENT

Event contact/organizer agrees to the above policies and will follow all rules and regulations for their event.  
Contact/organizer agrees to take full responsibility for any damages occurred during this event.

Authorized

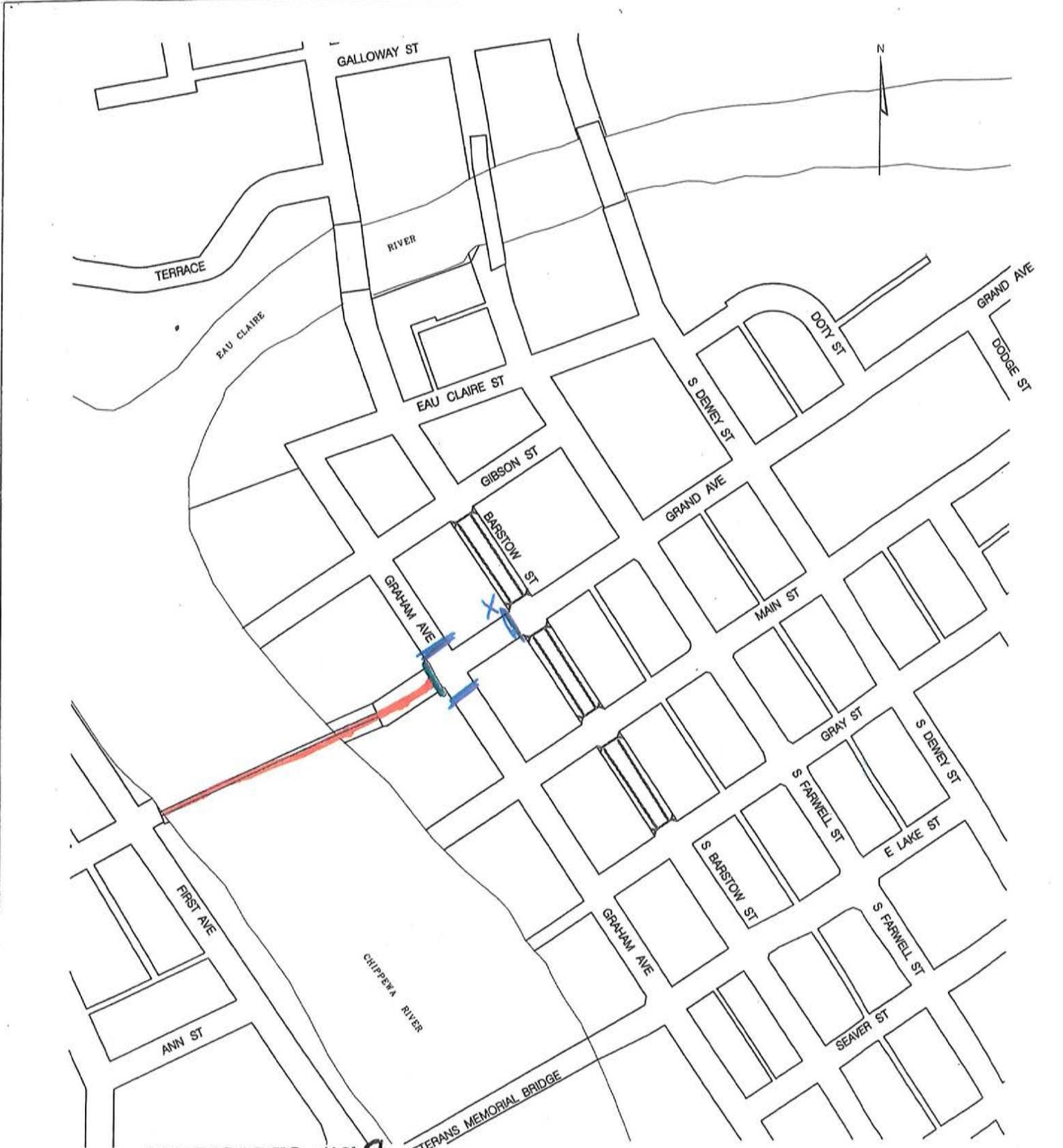
Organizer/Contact Signature:

Date:



Little Lantern Parade Route

# Little Lantern Parade Route



BARRICADES (24)  
 2 PER CLOSURE  
 POST NO PARKING SIGNS (24)  
 INSTALL 8 SIGNS PER CITY BLOCK  
 CLOSURE = 3 BLOCKS





*Fireworks Range*

# Google Map Developers

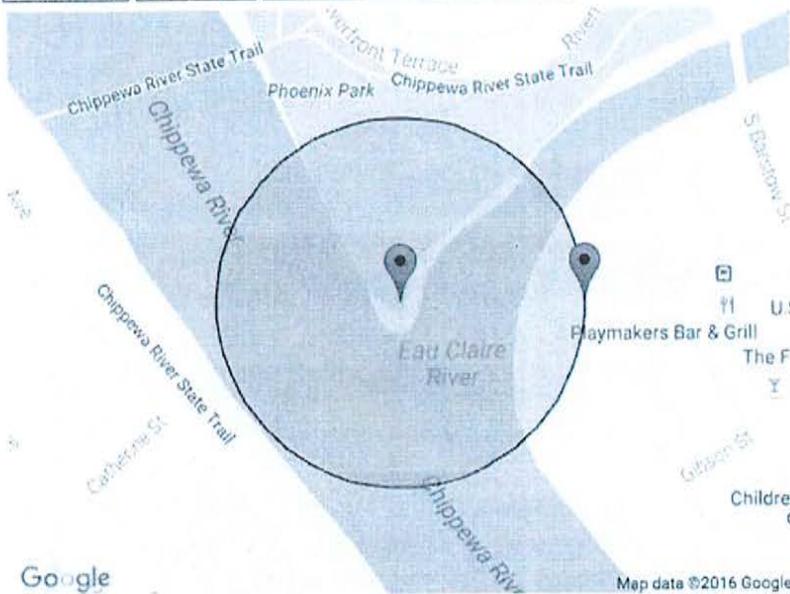
not associated with google maps

[Home](#) [Examples](#) [Map Tools](#) [Additional Maps](#) [Embed Maps](#) [Free Mapping Software](#) [Lawn Care Software](#) [Contact Us](#)

## Draw a circle - Create a circle on a google map using a point and a radius.

Use this tool to draw a circle by entering its radius along with an address. You can also click a point on the map to place a circle at that spot. You can adjust the placement of the circle by dragging it to a different location. You can also change the radius by either dragging the marker on the outside of the circle or by entering the radius in the field below and clicking edit circle. After drawing the circles you can come back to the map or send someone else to it by copying the link listed below. I hope that you find this radius tool useful. If you have any suggestions on how to make it better please **let me know**

Address:  Radius:   Circle:  Border:  Only Show Border



Google

Map data ©2016 Google

Return to this radius map here, just save this link

```
https://www.mapdevelopers.com/draw-circle-tool.php?circles=%5B%5B106.68%2C44.8119413%2C-91.5035927%2C%22%23AAAAAA%22%2C%22%23000000%22%2C0.4%5D%5D
```

## Create Multiple Radius Circles

You can use this tool to add as many radius circles to the map as you want. This allows you to find out where they intersect, and what areas are not within the radius of any of your locations.

Fireworks

# Google Map Developers

not associated with google maps

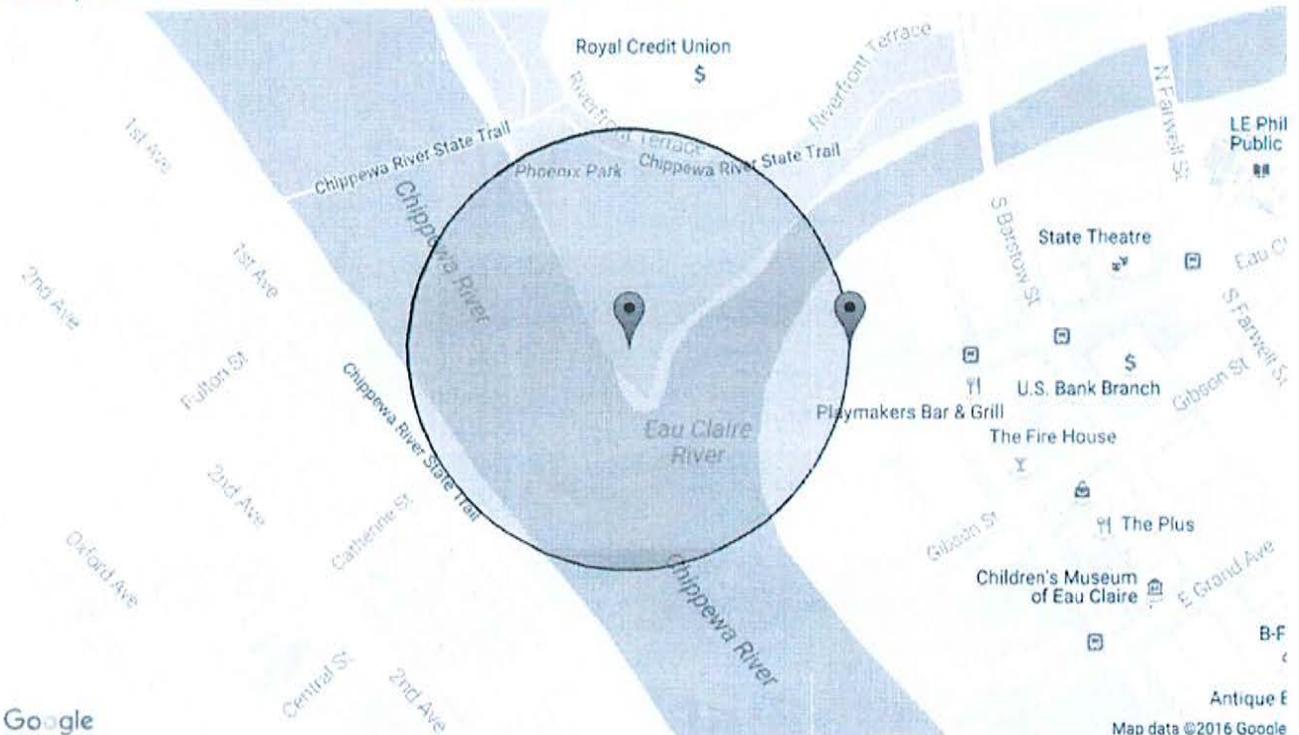
Home Examples Map Tools Additional Maps Embed Maps Free Mapping Software Lawn Care Software Contact Us

## Draw a circle - Create a circle on a google map using a point and a radius.

Use this tool to draw a circle by entering its radius along with an address. You can also click a point on the map to place a circle at that spot. You can adjust the placement of the circle by dragging it to a different location. You can also change the radius by either dragging the marker on the outside of the circle or by entering the radius in the field below and clicking edit circle. After drawing the circles you can come back to the map or send someone else to it by copying the link listed below. I hope that you find this radius tool useful. If you have any suggestions on how to make it better please **let me know**

Address:  Radius:   Circle:  Border:  Only Show Border

Position: (44.81211148440223, -91.50372684001922), Radius: 128.02 Meters



Google

Antique E  
Map data ©2016 Google

Return to this radius map here, just save this link

<https://www.mapdevelopers.com/draw-circle-tool.php?circles=%5B%5B128.02%2C44.8121115%2C-91.5037268%2C%22%23AAAAAA%22%2C%22%23000000%22%2C0.4%5D%5D>



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Strobel Insurance Agency, Inc.</b> <b>130 S Barstow St</b>  <b>Eau Claire WI 54701</b>		<b>CONTACT NAME:</b> David Strobel <b>PHONE (A/C No, Ext):</b> (715)835-8030 <b>FAX (A/C, No):</b> (715)838-0699 <b>E-MAIL ADDRESS:</b> dave@strobelinsurance.net	
<b>INSURED</b> <b>Visit Eau Claire</b> <b>4319 Jeffers Road</b>  <b>Eau Claire WI 54703</b>		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A: Secura Insurance</b>	<b>NAIC #</b>  
		<b>INSURER B: Secura Ins</b>	<b>22543</b>
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER: CL16111200505**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		CP3241098	7/1/2016	7/1/2017	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			A3241099	7/1/2016	7/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist \$ <b>1,000,000</b>
A	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			CU3241101	7/1/2016	7/1/2017	EACH OCCURRENCE \$ <b>3,000,000</b> AGGREGATE \$ <b>3,000,000</b> \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC3241100	7/1/2016	7/1/2017	PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ <b>100,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Additional Insured:**  
**City of Eau Claire**  
**915 Menomonie Street**  
**Eau Claire, WI 54703**

Event Name: Light Up Eau Claire

<b>CERTIFICATE HOLDER</b>  <b>City of Eau Claire</b> <b>915 Menomonie Street</b> <b>Eau Claire, WI 54703</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Eric Strobel/ERIC
--	---

## ADDITIONAL COVERAGES

Ref #	Description Uninsured motorist combined single limit	Coverage Code UMCSL	Form No.	Edition Date
Limit 1 1,000,000	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description Medical payments	Coverage Code MEDPM	Form No.	Edition Date
Limit 1 5,000	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description Expense constant	Coverage Code EXCNT	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium \$220.00				
Ref #	Description Expense constant	Coverage Code EXCNT	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium \$220.00				
Ref #	Description Expense constant	Coverage Code EXCNT	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium \$220.00				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/27/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The Partners Group Ltd 11225 SE 6th St. Suite 110 Bellevue WA 98004		<b>CONTACT NAME:</b> Janet Nau <b>PHONE (A/C, No, Ext):</b> (877) 455-5640 <b>E-MAIL ADDRESS:</b> jnau@tpgrp.com <b>FAX (A/C, No):</b> (425) 455-6727	
<b>INSURED</b> Ace Pyro, LLC 13001 E. Austin Rd Manchester MI 48158		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: T.H.E. Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		<b>NAIC #</b> 12866	

**COVERAGES** **CERTIFICATE NUMBER: 16-17** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPP010442902	11/1/2016	11/1/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ N/A PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits Retroactive \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CPP010442902	11/1/2016	11/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS			ELP001174702	11/1/2016	11/1/2017	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCP0005331001	11/1/2016	11/1/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Evidence of Insurance Only

<b>CERTIFICATE HOLDER</b>  *To Whom It May Concern*	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Jordan Stair/CCRUDE

## North Barstow/Medical Business Improvement District

Dear Decision Makers,

The North Barstow Business Improvement District met on November 10, 2016 and learned of the proposed New Year's Eve Lantern parades. The Bid Board voted to support the Lantern Parades and activities linked to them.

The BID Board would like to see the Redevelopment Authority surface Lot opened for use by all that day.

Sincerely,



Julia Johnson  
Chairwoman



# Eau Claire Parks, Recreation and Forestry

915 Menomonie Street  
Eau Claire, WI 54703

Phone: 715-839-5032  
Fax: 715-839-1685

## Account Schedule Report

### New Year's Eve Light Up Eau Claire

Ben Morgan  
4319 Jeffers Rd Ste 201  
Eau Claire, WI 54703

Phone: (715) 559-7391  
Email: ben@visiteauclaire.com

### Account Schedule - By Booking Number(s)

Booking Number(s): 487

Date	Day	Complex	Facility	Event Type	Event Time	Dur.	Rate	Other Chg	Tax	Total
12/31/2016	Sat	Phoenix	Phoenix Park Lawn	Special Event	9:00 AM-2:00 AM	17/0	0.00	1,284.00	0.00	1,284.00
12/31/2016	Sat	City of EC	Special Event Location 2	Special Event	12:00 PM-12:30 AM	12/30	0.00	262.00	0.00	262.00
12/31/2016	Sat	City of EC	Special Event Location 1	Special Event	1:00 PM-12:30 AM	11/30	0.00	311.50	0.00	311.50
						41 (hrs) / 0 (min)	<b>Sub Total</b>			\$1,857.50
							<b>Tax</b>			\$0.00
							<b>Grand Total</b>			\$1,857.50

This report shows the facilities reserved, times and dates for your event.

The total amount listed does NOT reflect any payments that have been made or a comprehensive list of charges.



# Eau Claire Parks, Recreation and Forestry

## Purchase Listing

Purchase Date 10/1/2016 - 12/31/2017 / Selected Accounts / Purchase Types: Fac, Gen, POS / By Purchase Type/Purchase Date / Exclude Zero Amount Purchases / Item Detail / Payment Receipt Detail

Date/Time	Day	Pur #	Inv #	Type	Account	Description	Subtotal	Tax	Paid	Balance	Employee
11/1/2016 4:56 PM	Tue	50146		Fac	New Year's Eve Light Up Eau Claire	Phoenix Park Lawn - 12/31/2016 9:00 AM - 2:00 AM	\$1,284.00	\$0.00	\$0.00	\$1,284.00	Kelly Shea
					Amount	Qty	Total				
					Facility Rental	17	\$0.00				
					Pavilion Fee (PHX weekend over 8 hours)	1	\$160.00				
					SE No Parking Signs	88	\$44.00				
					SE Street Closure 5+ Blocks	12	\$840.00				
					SE Barricades	40	\$240.00				
11/1/2016 4:56 PM	Tue	50147		Fac	New Year's Eve Light Up Eau Claire	Special Event Location 1 - 12/31/2016 1:00 PM - 12:30 AM	\$311.50	\$0.00	\$0.00	\$311.50	Kelly Shea
					Amount	Qty	Total				
					Facility Rental	11.5	\$0.00				
					SE Parking Ramp Rental Fee	11.5	\$287.50				
					SE Barricades	4	\$24.00				
11/1/2016 4:56 PM	Tue	50148		Fac	New Year's Eve Light Up Eau Claire	Special Event Location 2 - 12/31/2016 12:00 PM - 12:30 AM	\$262.00	\$0.00	\$0.00	\$262.00	Kelly Shea
					Amount	Qty	Total				
					Facility Rental	12.5	\$0.00				
					SE Parking Ramp Rental Fee	12.5	\$250.00				
					SE Barricades	2	\$12.00				
10/31/2016 10:49 AM	Mon	50101		Gen	New Year's Eve Light Up Eau Claire	General Transaction	\$60.00	\$0.00	\$60.00	\$0.00	Kelly Shea
					Amount	Qty	Total				
					SE Special Event Permit	1	\$60.00				
					Receipt #	Payment Method(s)	Amount	Shift			
					19017	Credit Card	\$60.00	333			Kelly Shea
11/22/2016 3:49 PM	Tue	54557		Gen	New Year's Eve Light Up Eau Claire	General Transaction	\$49.00	\$0.00	\$49.00	\$0.00	Kelly Shea
					Amount	Qty	Total				
					SE Tent Permit	1	\$49.00				
					Receipt #	Payment Method(s)	Amount	Shift			
					22931	Credit Card	\$49.00	449			Kelly Shea
							\$1,966.50	\$0.00	\$109.00	\$1,857.50	

All items listed on this report are estimates and are subject to change.

Payments needed at the time of application include: \$60 Special Event Permit Fee (required), \$10 Alcohol Class B License (if applicable), and \$49 Tent Permit Fee (if applicable). You may submit one check, payable to the City of Eau Claire.

All other fees will be billed to the organizer and are due after the event takes place.

## **PARKS, RECREATION AND FORESTRY**

### **STAFF REPORT**

#### **PROJECT NAME: MIRACLE FIELD**

**To:** Waterways and Parks Commission

**Date:** November 16, 2016

**From:** Todd Chwala – Parks & Forestry

**Description:** Update on Miracle Field Development at Jeffers Park

**Location:** Jeffers Road

#### **Project Update:**

- Parking lot asphalt and playing field asphalt has been completed
- Electric and plumbing have been stubbed in for restroom/storage building
- Scoreboard electric has also been trenched in
- Most of the concrete walkway work has also been done this fall with remainder to be finished in Spring 2017
- Final phase of work is scheduled to restart in April/May 2017 as soon as weather permits.
- Tentatively planning a ribbon cutting ceremony for the first week in June.









## **PARKS, RECREATION AND FORESTRY**

### **STAFF REPORT**

#### **PROJECT NAME: BARSTOW STREET BRIDGE REPAIR/BANK STABILIZATION**

**To:** Waterways and Parks Commission

**Date:** December 7, 2016

**From:** David Solberg - Engineering

**Description:** Barstow Street Bridge Repair / Bank Stabilization.

**Location:** Barstow Street Bridge & Eau Claire River @ 9 S Barstow Street

**Background:** The Barstow Street bridge over the Eau Claire River was constructed on a highly constrained urban site with buildings. At the time of construction two buildings were directly adjacent to the south abutment of the bridge. Recently, the two buildings and their foundations have been removed and the abutment of the bridge has become exposed. To prevent the roadway fill material located behind the abutment from potentially falling into the Eau Claire River wingwalls need to be constructed on the bridge to shore up the fill behind the bridge. Similar wing walls were previously constructed on the north abutment of the bridge when the pedestrian underpass under N Barstow Street was constructed. Included in this project is also the placement of riprap along the south bank of the Eau Claire River at the 9 S Barstow Street property to armor the bank and prevent future erosion. The finished bank will look similar to the bank directly across the river adjacent to the Railroad Street Parking Lot.

**Justification:** Public safety and bridge integrity depend on the construction of the wing walls.

**Proposed Location:** Eau Claire River @ 9 S Barstow Street

**Facilities Features:** Concrete bridge wing walls and rip rap.

**Storm Water:** No impacts.

**City of Eau Claire Park and Open Space Master Plan:** N/A

**City Comprehensive Plan:** N/A

**Financial:** 2016 Capital Budget.

**LAWCON:** N/A



Wing Wall Location



Existing Wing Wall



Bank Stabilization Location



Completed Bank Stabilization

## **PARKS, RECREATION AND FORESTRY**

### **STAFF REPORT**

#### **PROJECT NAME: SIPHON REPAIR**

**To:** Waterways and Parks Commission

**Date:** December 7, 2016

**From:** David Solberg - Engineering

**Description:** Sanitary Sewer Inverted Siphon Repair Project.

**Location:** Eau Claire River @ Phoenix Park

**Background:** During the fall of 2015 a barge was dislodged from its anchored location and drifted down the Eau Claire River. During the movement down the river the barge's "spud piles" dragged on the bed of the Eau Claire River and damaged the inverted siphon sewer line to a condition that allowed untreated effluent from the pipe to discharge directly into the river. The design plans are finished and the applicable permits are applied for. Work is expected to begin in December to reconstruct the inverted siphon.

**Justification:** The sewer line was damaged and is in need of reconstruction.

**Proposed Location:** Eau Claire River @ Phoenix Park

**Facilities Features:** One new manhole and two new 12-inch diameter Ductile Iron sewer lines.

**Storm Water:** No impacts.

**City of Eau Claire Park and Open Space Master Plan:** N/A

**City Comprehensive Plan:** N/A

**Financial:** 2016 Capital Budget.

**LAWCON:** N/A



Siphon Repair Location

## 2016 Special Events

Newly added events are highlighted in yellow.

Event Name	Event Date	Location	Time	Estimated Fees	Final Cost	Notes/Change from Estimated	Estimated Attendance	Actual Attendance
Polar Plunge	February 27-28	HML Beach	12pm	\$825.00	\$798.00	Fewer bleachers used	1,500	
Shamrock Shuffle	March 12	UWEC Campus	9am	\$90.00	\$90.00		900	995
Boy Scout Easter Egg Hunt	March 26	CP Pine	9am	\$121.00	\$121.00		900	348
Here We Grow Again	April 12-18	Hobbs - Akervik	8am	\$4,060.00	\$4,060.00		1,500	
Puddle Jump	April 16	Phoenix	9am	\$358.50	\$296.00	Left over signs/chalk used	1,500	1,600
52nd Street - Eau Claire Jazz Fest	April 22	Downtown EC	5pm	\$146.00	\$177.00	No Parking Signs/Barricades	3,000	3,200
Amazing Eau Claire Cleanup	April 23	Boyd Park	11am	\$ --	\$ --		200	250
MS Walk	April 30	Phoenix Park	9am	\$140.00	\$200.00	Pavilion rental	540	375
Fiji Islander	April 30	Owen Park	12pm	\$185.00	\$185.00		200	
Marathon	April 30-May 1	Phoenix Park	7:30am	\$ --	\$13,916.25		7,000	
Post Race Celebration	1-May	5th Ave Parking Lot	8am	\$ --	\$503.21		900	150
Water Street Suites	1-May	Water Street	9am	\$90.00	\$90.00		300	150
First Fridays	May 6-Oct 7	Downtown	5pm	\$60.00	\$60.00		3,000	
UCP Walk	May 6-May 7	Carson Pine/Oak	8am	\$322.00	\$352.00	Utility Locate Fee for tent	100	
March for Babies	May 7	Owen Park	9:30am	\$ --	\$230.00		350	200
Farmers Market	May 7 - Oct 31	Phoenix	Various	\$ --	\$ --			
Walk for Virtues	May 13	Indoor Sports Ctr	10am	\$90.00	\$90.00		500	
Doll & Pet Parade	May 14	Water Street	1pm	\$ --	\$502.00	Barricades used	3,000-5,000	3,000-4,000
Girls on the Run	May 14	Owen Park	10am	\$221.00	\$211.00	Less No Parking Signs used	1,050	1,103
Color Run	May 15	Carson Park	8am	\$ --	\$1,099.40		4,000	2,529
Memorial Pops Concert	May 18	Owen Park	6pm	\$149.00	\$149.00		350	
Fido and Friends Fun Run	May 21	Carson Park Pine	11am	\$ --	\$180.00		450	350
Great Strides	May 21	Carson Park Oak	9am	\$ --	\$151.00		350	
St. Olaf Fun Fest 5K	May 21	St. Olaf/City Roads	9am	\$90.00	\$90.00		50	
Alzheimer's Assoc Blondes vs Br	May 22	Carson Park FB	11am	\$752.00	\$666.00		500	
Historic Randall Park Carnival	May 22	Randall Park	11am	\$199.00	\$206.00	More no parking signs used	500	
Artists Market	May 28-Sept 17	Phoenix Park	7:30am	\$ --			30,000	
Memorial Day Parade	May 30	Owen Park	9:30am	\$ --	\$857.00		3,000-4,000	5,000+
Tuesday Night Blues	May 31-August 30	Owen Park/Phoen	6:30pm	\$ --	\$490.00		6,300-10,500	
Sounds like Summer	June 2-August 25	Phoenix Park	6pm	\$580.00	\$580.00		22,000	22,000
Taste of the Valley	June 3-5	Phoenix Park	8am	\$ --	\$1,751.38		5,500	
Triathlon	June 3-5	HML Beach	3pm	\$ --	\$1,435.94		750	800
Classic Garage Event	June 4	Kessler Shelter	10am	\$ --	\$90.00		400-600	
Municipal Band	June 8 - July 27	Owen Park	7pm	\$ --	\$300.00		2,800	
Relay for Life	June 10	Carson Park	5pm	\$508.00	\$386.00	Electric out in park	400	100

UWEC Football Tournament	10-Jun	Bollinger/Soccer Park	8am	\$ --	\$60.00		500	
Thin Mint Sprint	June 11	Carson Park	8am	\$ --	\$193.00		400	325
CV Pride	June 11	Riverview North	8am	\$156.00	\$185.00	Temp food license added	100	
Hosta Sale	June 12	Phoenix Park	10am	\$ --	\$140.00		200-300	
Love Eau Claire Day Camp	June 13 - July 21	Cameron Shelter	9am	\$750.00	\$750.00		45	
Shrine Circus (shows 2pm/7pm)	June 14-15	Carson Park	2pm/7pm	\$1,361.00	\$4,085.97	Parks Maintenance Labor	8,000	5,884
Eau Claire Express Fireworks	June 17 - August 12	CP Baseball	9pm	\$60.00	\$60.00		12,500	
MadDash 5k	June 18	Carson Park	9am	\$190.00	\$190.00		200	175
Vietnam Veterans Night at Carson	June 18	Carson Park	1pm	\$ --	\$589.00		1,500	1,500
Juneteenth	19-Jun	Carson Park	1pm	\$ --	\$ --		300	
Dance Your Shoes Off	25-Jun	Phoenix Park	3pm	\$140.00	\$140.00		500	
Kubb Tournament	July 7-10	Soccer Park	9am	\$592.00	\$619.00	Utility Locate Fee added	1,400	1,250
Water Street Mile	July 9	Water St	8am	\$1,560.00	\$1,474.34	Police Services were less	500	
Steaming by the Water	July 10	Phoenix Park	11am	\$185.00	\$185.00		2,000	
Just Us For Justice	July 20	Carson	6pm	\$498.00	\$411.31	Police Services were less	1,000	
Bikers Against Domestic Violence	July 24	Carson	12pm	\$241.00	\$241.00		350	
Great River Rumble	July 30-31	Owen Park	5pm	\$440.00	\$440.00		175	
Tortoise & Hare 5K	July 31	Phoenix	4pm	\$170.00	\$194.00	Barricades used	150	200
Zumba in the Park	August 3	Phoenix	6pm	\$100.00	\$100.00		50	30
US Open Chainsaw Sculpture Ch	August 4-7	Carson	9am	\$1,653.00	\$1,584.00	Food license not required	17,000	
Dragon Boat Race	August 6	HML Beach	9am	\$1,137.00	\$1,137.00		5,000	
Summerfest and Family Night	August 6	Dwntwn/Phoenix	11am	\$543.00	\$347.00	Bleachers not used	5,000-10,000	
Run Row Ride	August 13	Hobbs Ice Center	9am	\$ --	\$ --		50	42
Corn Roast	August 17	Carson Pine	1pm	\$129.00	\$119.00	No alcohol sold	100	150
Big Rig Truck Parade	August 20	CVTC/Water St	8pm	\$ --	\$839.25			
Team Hope Walk	August 20	Carson Park	9am	\$151.00	\$151.00		200	
Grand Evening on the Bridge	August 24	Grand Bridge/Phoenix	2pm	\$100.00	\$112.00	Barricades used	200	130
Husky Invite	August 27	City Wells	10am	\$60.00	\$72.00	Barricades used	300	
Festival in the Pines	August 27-28	Carson Park	9am	\$ --	\$4,564.36		10,000-15,000	15,000
Buckshot ("lil")	August 30	Carson Park	4pm	\$ --	\$226.00		2,000	
Water Street Bridge Ribbon Cutti	September 1	Water Street Bridge	4pm	\$90.00	\$90.00		200	500
Buckshot Run	September 3	Carson Park	7am	\$ --	\$2,774.46		2,000	
UWEC Home Football Games	9/3, 10/22, 10/29, 11/12	Carson Park	Varies	\$728.00			1,000	
Skate Park Fundraiser	September 4	Lakeshore	4pm	\$90.00	\$90.00		100	
Labor Council Picnic	September 5	Phoenix	11am	\$100.00	\$100.00		300	
UW Meets Eau Claire	September 9	Owen/Phoenix	5pm	\$208.00	\$201.00		900	
Hops for Hockey	September 10	Hobbs-O'Brien	2pm	\$1,310.00	\$1,060.00	Sounds system not used	1,000	375
Pickleball Palooza Tournament	September 10	McDonough	8:30am	\$60.00	\$60.00		150	150-175
Concert at Carson Park	September 10	Carson Baseball	5pm	\$ --			3,000	
One Walk (Walk to Cure Diabetes)	September 11	Carson Park	11am	\$212.00	\$212.00		400-500	

Here We Grow Again	September 13-19	Hobbs - O'Brien	8am	\$4,000.00	\$4,000.00		1,500	
Apple Walk for Life	September 17	Owen Park	9am	\$294.00	\$294.00		300	260
CV Sustainable Future Festival	September 17	Forest St Pavilion	1pm	\$193.00	\$169.00	No Barricades Used	300-500	
Out of the Darkness	September 17	Carson Park	9am	\$151.00	\$151.00		400	800
International Fall Festival	September 17	Downtown EC	11am	\$1,268.00	\$3,236.35		5,000-10,000	12,500
Kids of Steel Triathlon	September 18	Owen Park		\$ --	\$151.00		300	
Eau Claire Meet & Greet	September 18	N. Barstow Parking Lot	1pm	\$ --	\$172.00		300	200-300
Sherman Star River Run	September 23	Owen Park	8pm	\$151.00	\$151.00		300	274
Heart Walk	September 24	Carson Oak/Pine		\$ --	\$212.00		650	400
Hike for the Homeless	September 24	Phoenix Amp	8am	\$170.00	\$170.00		200	
Walk to End Alzheimer's	September 24	UWEC Campus	9am	\$ --	\$151.00		800	450
North Homecoming Parade	September 30	Carson/Streets		\$511.00	\$596.00	Additional Barricades	900	200
UWEC Homecoming	October 1	Carson Park	10:30am	\$1,175.00	\$1,703.50	Additional Barricades, fencing	1,000	
Meadowview Mile	October 4	Fairfax Park	2:45pm	\$126.00	\$126.00		300-400	450
Memorial Homecoming Parade	October 7	Carson/Streets	5pm	\$511.00	\$621.00	Additional barricades	2,000	1,500
RCU Charity Classic	October 8	Phoenix Park	7am	\$586.00	\$1,357.42	Police services	1200	1000-1200
Eau Claire Glow	October 8	Hobbs/City Trails	6pm	\$ --	\$ --		200	25
CVTC Foundation Fun Run	October 13	CVTC/City Sidewalks	4pm	\$90.00	\$90.00		50	42
Carson Park Haunted House	CANCELLED	Carson Baseball	3pm	\$ --	\$ --			
Alpha Xi Delta Step It Up 5K	October 15	UWEC/City Trails	9:30am	\$90.00	\$90.00		100	
Making Strides	October 15	State Theatre	8am	\$118.00	\$118.00		900	450
Haunted Hustle	October 22	Owen Park	9am	\$151.00	\$151.00		400	291
Hope in the Valley Glitz/Glam 5K	October 22	Plaza Hotel & Trails	8am	\$90.00	\$290.00	Cones used	250	
Walk a Mile	October 23	Carson Pine	12pm	\$180.00	\$180.00		250	220
Carson 5 & 10	October 29	Carson Park	8:30am	\$93.50	\$653.64	Police Services	300-500	300
Festival Foods Turkey Trot	November 24	Hobbs	8am	\$1,293.00			5,000	3,000-3,500
Run Santa Run 5K	December 4	Carson Park	9am	\$ --			1,250	
Clearwater Winter Parade	December 17	Hobbs/Owen	4pm	\$1,500.00			4,000	
New Year's Eve Light Up Eau Claire	December 31	Downtown, Phoenix	4pm					
				\$34,742.	\$ 63,874.78			

**CITY OF EAU CLAIRE COMMUNITY SERVICES DEPARTMENT**  
**PARKS, RECREATION AND FORESTRY**  
December 2016 Monthly Report

Miracle Field: Grading is complete. Base course for the parking/drop off area and paving will occur in November. The field itself will be paved this year also, with the rubber surface being installed next spring. The League hopes to begin play in June 2017.

Northwood's/Express Baseball: Summaries:

Year	Ave Game	Total Season Attendance
2005	1,600	51,200
2006	2,205	68,360
2007	2,133	72,529
2008	1,667	55,000
2009	1,996	67,861 (33 regular season plus one playoff)
2010	2,162	80,002 (34 regular season plus 2 playoffs and 1- All Star game)
2011	2,135	70,444 (36 games)
2012	2,069	70,355 (34 dates)
2013	1,978	71,215 (36 dates)
2014	1,926	69,344 (36 dates)
2015	1,717	61,814 (36 dates)
2016	1,598	60,705 (38 dates)

Department Safety Committee: The employee group continues to meet monthly to review and mitigate safety issues in the park system.

Special Events: The Special Events Committee continues to work with all the groups that conduct events within city parks and meets at least monthly. The group will also review alcohol license applications.

Baseball History/Memorabilia Committee: The committee hosted Gorman Thomas of the Milwaukee Brewers on January 21, 2015 at the Florian Gardens. Talks are in place to possibly to something in conjunction with WAYY Radio for 2016 and beyond.

Emerald Ash Borer

The EAB has been discovered in three Wisconsin counties – Ozaukee, Washington and now Vernon (near La Crosse) County, as well as St Paul, MN. Our Forestry Division has implemented its plan for addressing disease containment, pre-emptive ash tree removal and replacement for city boulevard and park ash trees. The new 2010 Urban Forestry Management Plan is complete and was accepted by the City Council in November 2010. A specific EAB Plan was presented to City Council in January of 2011. Pre-emptive removal has been very successful in the Randall Park neighborhood. We are currently servicing the Planets Neighborhood on the north side.

Half Moon Lake

A herbicide treatment was applied on May 2, 2016 with no problems encountered. A grant application to the WIDNR was approved for funding herbicide and research from 2016 through 2019. The herbicide eradicates curlyleaf pondweed, a non-native, invasive plant that prohibits native plants from growing in Half Moon Lake. The DNR reports that

herbicide treatment for curlyleaf pondweed was effective. Only one plant was found last week. As we know curlyleaf can explode in short period of time. We cut weeds one day in September but harvested less than a pickup truck load. The weed harvester will be sent to a shop to be sandblasted and repainted this Fall.

Friends of Eau Claire Parks, Recreation and Forestry: The Community Parks Association, Inc. is seeking new board members. Many former Waterways and Parks Commission members serve on the CPA at the end of their terms on Waterways.

<u>Facility Use</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Pavilion Rentals	883 Dates	841 Dates	957 Dates	877 Dates
Neighborhood Shelters	141 Dates	132 Dates	162 Dates	128 Dates
Baseball Stadium	140 Games	104 Games	130 Games	125 Games
Football Stadium	920 Hrs	1,021 Hrs	1,041 Hrs	712.75 Hrs
Hobbs/Gelein Field	1,348.50 Hrs	1,525 Hrs	1,409 Hrs	1,523.5 Hrs
Soccer Park	6,687 Hrs	7,445 Hrs	7,668 Hrs	8,500.5 Hrs

Pest Management Program: We have discontinued using 2, 4-D products and started using more environmentally friendly products. Staff feel herbicides are necessary on high use and sloped turf areas and in areas where the public demands weed-free cemeteries. Information on the Department Pest Management Program is available on the Parks Department web site.

Deer Management: The City developed an Urban Deer Management Plan that was accepted by the City Council in August of 2015. Large numbers of deer within the city have created unhealthy levels of competition for food among the deer population. The plan is on the city website for your review. The Department is moving ahead with a managed hunt in the City Well Field. The hunt for youth and handicapped hunters only, will be conducted on two weekends, for a total of four dates – October 29, 30 and Nov 5,6. **On the opening weekend (Oct 29/30) a total of 8 deer were shot.**

Hobbs Ice:

Finishing off the Club Viewing Room with flooring, electrical outlets and a finished kitchen is now complete.

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Hours Rented	4,264	4,699	5,308	5,625	5,464
Dry Floor Events	6	8	8	8	6

**The new O'Brien press box is complete and affords ample room for TV and radio broadcasts.**

Fairfax Pool

The pool was open Memorial Day through Labor Day in 2015.

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Fairfax Pool Season Attendance	67,051	60,345	58,199	63,354	70,247

Recreation Programs-Fall/Winter:

	<u>Adult/Youth</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
Basketball Open Gym	A	n/o	n/o	402
Basketball	Y	97	n/o	n/o
Flag Football	Y	395	383	411
Hockey	A	120	141	121
Hoop Dreams	Y	71	70	86
Kickball	A	83	62	78
Learn to Swim	Y	543	502	481
Lifeguard Training/WSI	Y	24	9	34
Mini Mites Hockey	Y	66	49	37
Open Swim	YA	481	168	135
Outdoor Skating Rinks	YA	13,563	13,252	10,387
Parents Night Out	Y	4	83	31
Par-te-Rec	A	134	112	119
Pickleball Clinic	A	n/o	21	47
Pickleball League	A	n/o	n/o	164
Pickleball Open Gym	A	n/o	233	824
Pickleball Tournament	A	n/o	n/o	54
Sand Lot Sports	Y	n/o	n/o	40
Soccer League	A	n/o	n/o	142
Softball Leagues	A	95	107	135
Tennis	Y	n/o	11	8
Tumbling	Y	60	36	62
Volleyball Competitive	A	323	392	325
Volleyball Open Gym	A	212	455	638
Volleyball Rec.	A	37	n/o	n/o
Volleyball 4 x 4	A	n/o	n/o	32
Water Aerobics	A	159	121	56
<b>Totals</b>		<b>16,467</b>	<b>16,207</b>	<b>14,849</b>

Recreation Programs-Summer:

	<u>Adult/Youth</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Adapted/Individual Swim	Y	91	103	96
Art	Y	402	431	425
Babysitting Instruction	Y	n/o	n/o	10
Baseball	Y	90	n/o	n/o
Camp Summertime	Y	34	32	43
Cooking	Y	47	44	44
Cornhole	A	n/o	n/o	16
Golf	Y	167	138	98
Hockey Instruction	Y	n/o	n/o	18
Kickball	A	107	129	137
Kubb	Y	18	33	40
Learn to Swim	Y	1,853	2,226	1,793
Lifeguard Training/WSI	Y	31	31	48
Outdoor Adventure	Y	201	208	265
Par-te-Rec Summer	A	56	60	80
Playground Program	Y	756	n/o	n/o

Pickleball Clinics	Y	n/o	26	23
Pickleball Clinics	A	n/o	n/o	77
River City Adventures	Y	199	119	164
Running Club	Y	40	48	47
Run, Row, Ride	A	52	55	33
Sailing (2015 in outdoor adv)	Y	n/o	14	n/o
Sand Lot Sports	Y	158	67	152
Soccer Instructional	Y	90	104	94
Soccer League	Y	374	381	469
Soccer Leagues	A	n/o	n/o	128
Softball Leagues	A	990	1,054	867
T-ball Instructional	Y	45	52	43
T-Ball League	Y	75	83	76
Tumbling	Y	150	173	195
Ultimate Frisbee	A	n/o	n/o	124
<b>Totals</b>		<b>6,026</b>	<b>5,611</b>	<b>5,605</b>

Jeffers Road Ballpark: City crews spread black dirt and seeded the areas between the ball fields by Sept 22. **The play equipment is in and the ball field turf is outstanding.**

Jeffers Road Brush Site: The City has an agreement with Boxx Disposal to operate the brush site and also take in yard waste at Jeffers Road beginning in 2016. This public-private partnership will provide a valuable service to city residents. The site is working well so far in 2016.

Pinehurst Park: The OutdoorMore, Inc group signed an agreement with the City to begin operation of a winter recreation activities at Pinehurst beginning on May 1, 2016. The hill was operated status quo during the winter of 2015-2016, with open sledding such has been in the past. Expansion by OutdoorMore, will take place in 2016.

Mobile Food Carts in Parks: DECI is currently working with Parks to try a program of allowing mobile food carts in City Parks to evaluate issues and popularity. Experimental parks are Owen, Phoenix and the Soccer Park. There were no problems with Food Trucks in the limited use in Parks last fall.

National Park Service Waterways Trail Plan: The NPS granted the Water Street BID a grant to study water access in Eau Claire, including the Chippewa and Eau Claire Rivers. The department will participate even though it is a duplication of the recent City Waterways Plan. **We applied to the National Park Service to designate the Chippewa River as a formal water trail.** Signage visible to canoeists, tubers and kayakers, on the bridges is being examined. Signage would be the name of the bridge, mile mark on the Chippewa River and the lat/long. The WI DNR Deputy Secretary, Scott Thiede, toured Phoenix Park on July 11, and is very interested in moving the concept of water trails forward in Wisconsin. A temporary sign with a proposed logo is installed at Phoenix.

UWEC / YMCA Menomonie Street Project: The University is interested in moving forward with construction of an auxiliary facility near Hobbs Boat Landing to rent canoes, tubes and kayaks. They asked if the City would operate the facility during the

summer months with City Recreation Division employees. We anticipate a site plan being brought to Waterways at the August meeting.

#### Outdoor Skating Rinks

Below is the final attendance #'s for the 2015-16 season. Also included are last season's numbers for comparison. Not bad for such a short season.

<u>Rink</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
Boyd	3,866	2,812	2,228
Demmler	374	478	498
Pinehurst	5,353	2,923	3,627
Putnam Heights	1,692	1,582	910
Roosevelt	1,134	1,259	509
Sam Davey	860	1,333	898

Department City Wide Survey: Staff is finalizing a city-wide survey as was done in 2006 and 2011. We hope to have the survey conducted during the summer with results presented in September.

Goose Management Plan: Staff has hired John Dunn, WI DNR Retired, to complete a goose management plan to provide guidance in managing geese that negatively impact parks and beaches. Recommendations will include shore line adaptations, egg oiling, round ups, educating people to not feed geese and sound/scaring management techniques.

Neighborhood Garden Use Agreements: Use agreements for neighborhood gardens are up for renewal in Dec 2016. Staff are preparing five year agreements for Fairfax, Forest Street, Demmler and Lakeshore Parks. **The agreements went to City Council Sept 27 and were approved.**

Community Services Department: Staff is working on a formal proposal to combine Public Works Divisions (Engineering, Transit, Utilities and Streets) with Parks Divisions (Recreation and Parks/Forestry/Cemeteries). Increased efficiencies from the sharing of supervisors and labor pools throughout the year is the goal. We have been operating under this system for the past three years. **The ordinance was changed and will take effect on / about January 1, 2017**