



PARKS AND FORESTRY DEPARTMENT
 910 Forest Street, Eau Claire, WI 54703
 (715) 839-5039 FAX: (715) 839-1693
 www.eauclairewi.gov/forestry

Permit No. _____
Ref. No. _____
Receipt No. _____

Tree Trimming/Removal/Planting/Treatment Permit Application

Property Owner

Name:	Phone:
Address:	

Contractor

Name:	Phone:
Address:	Tree Trimmer's License #:

Description of tree(s) to receive work; (location, species, diameter, number) and date work is to take place.

SPECIAL CONDITIONS:

1. All work shall be done at the applicant's expense, including clean up and removal of all debris.
2. Standard safety precautions of the tree care industry are to be adhered to at all times. ANSI Z133.1
3. Work shall be performed so as to prevent damage to any road surface, sidewalk, overhead or underground utility.
4. Traffic control is the responsibility of the applicant and his/her contractor.
5. The City assumes no liability in connection with this action.
6. All traffic lane restrictions and closures require a 24-hour notice to Public Works at 715-839-4963.
7. This permit is valid for 90 days from date issued.
8. Removal of a tree may require a replacement (if applicable, note below)
9. Oak Wilt restrictions prohibit pruning from April 1 – July 31 Ordinance 8.20.090.
10. Contractors for hire must have valid appropriate Wisconsin Applicators License if applying insecticides or herbicides.
11. Please contact City Forester at 715-839-5039 when work is complete, for final inspection.

Other: _____

NOTICE TO APPLICANT

In accepting this permit, the permittee, his/her successors, heirs and assigns agree to protect and hold harmless the City of Eau Claire from all claims, action or damages of every kind and description which may accrue to or suffered by any persons, corporations or property by reason of the performance of the above described work, cost of materials and labor, character of materials used or manner of installation, maintenance and operation, and in case any such suit or action is brought against said City of Eau Claire or damage arising out of or by reason of any of the above causes, the grantee, his successors, heirs or assigns will upon notice to him or them of commencement of such action, defend the same at his or their own sole expense and will fully satisfy and judgment after the said suit or action shall have finally been determined if adversely to the City of Eau Claire.

The City of Eau Claire may revoke, annul or terminate this permit if grantee fails to comply with any or all of its provisions, requirements or regulations as herein set forth or through willful or unreasonable neglect, fails to heed or comply with notices given him.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of the laws and ordinances governing this type of work will be met whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or local law regulating tree cutting or trimming.

I hereby certify that I am the owner of the subject property or I have been authorized by the owner(s) of the subject property to represent this application, and that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be met whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction of the performance of construction.

Signature:	Date:	City Forester:	Approved:
			Yes No

TREE TRIMMING GUIDELINES

1. Tree topping shall not be allowed. If the City deems height reduction necessary, drop crotch pruning may be allowed.
2. No more than 30% of the total leaf or limb material SHOULD be removed at any one time or within any 12-month period.
3. Heading or stubbing cuts are not allowed. "Lion tailing" should be avoided, especially on older trees. All thinning cuts should be removed entirely to an appropriate lateral or main branch. Exceptions to this rule must be noted on the front of the application.
4. Deciduous or coniferous trees should be trimmed during the dormant winter season.
5. To minimize tree stress, multiple light trimmings are preferable to infrequent heavy pruning.
6. Thinning cuts will be made just outside the branch bark collar. Care should be taken to avoid flush cuts, as the tree will take longer to heal over the wound.
7. The property owner or his authorized representative takes full responsibility for strictly adhering to all tree-trimming guidelines and instructions.
8. To minimize the spread of Oak Wilt, No Oak Tree Trimming is allowed between April 15 and July 1. (Oak Wilt Ordinance, Eau Claire Ordinance No. 8.20.090)