



**August 26, 2015 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15 pm

The meeting was called to order by Mery Price

Board Members Present

Quorum is reached

John Paddock
Mery Price
Blair Johnson
Kathy Mitchell
Gerald Wilkie
Elizabeth Spencer

Board Members Absent:

Jennifer Eddy
Donald Bodeau

Staff Members Present:

Lieske Giese
Cortney Draxler
Shane Sanderson
Gina Holt (recorder)

Additional Staff Members:

Jackie Krumenauer
Paulette Magur
Janice Vinopal

Public:

Daniel Wilcox
Joshua Beaulieu
Aaron Krueger
Terry Bauer
Carol Rudd
Chris Buske
Renee Jereczek
Heather Wagner
Sarah Aiken-Felling

Order of Agenda Request to pull items from Consent Agenda

- No requests

Public Comment: 3 minute limit per speaker

The following persons spoke regarding Resolution 15-08 Adopting fees for Body Art Facilities

- Daniel Wilcox
- Aaron Krueger

The following persons spoke regarding fee adjustment recommendation for City of Eau Claire program fees-Massage program

- Carol Rudd
- Terri Bauer
- Sara Aiken-Felling
- Chris Buske

The group was encouraged to email City Council Member Kathy Mitchell with questions and concerns regarding the City Ordinance

Lieske Giese introduces the new Health Education Supervisor, Cortney Draxler

Consent Agenda

- a. Approval of minutes from July 22, 2015
- b. Approve contract with the State Division of Public Health in the amount of \$52,710 for the period July 1, 2015 through June 30, 2016 for public health emergency preparedness

Motion to approve Consent Agenda: Kathy Mitchell

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

Business Item

- a. Monthly Financial

- No areas of concern on the fiscal report at this time
- Grants are being monitored monthly

Motion to receive the Monthly Financial Review: John Paddock

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

b. Approve Public Health/Hospital Emergency Preparedness funding for laptop

- No discussion

Motion to approve Public Health/Hospital Emergency Preparedness funding for laptop as presented by Health Department Staff: John Paddock

2nd Motion: Gerald Wilkie

Motion Carried: Yes (unanimous vote)

c. Approve state Radon Grant addition of \$1,500 for training

- Radon is an environmental hazard that continues to be a priority for the health department

Motion to approve state Radon Grant addition of \$1,500 for training as presented by Health Department Staff: Blair Johnson

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

d. Adopt BOH State Agent Program fee resolution

- The restaurant program fees become by the state unfrozen in July 2016, and should be able to be adjusted again next year
- i. Resolution 15-04 Adopting fees for Retail Food Establishments, Restaurants, Beverage Establishments and Mobile Food Processing Facilities
 - This includes food trucks
 - Discussion that fees should be at 100% cost coverage-it is suggested that all fees be set at 100% cost coverage, unless tax levy should be subsidized

Motion to approve Resolution 15-04 Adopting fees for Retail Food Establishments, Restaurants, Beverage Establishments and Mobile Food Processing Facilities

as presented by Health Department Staff: Kathy Mitchell

2nd Motion: John Paddock

Motion by Gerald Wilkie to amend was presented as follows: Resolution 15-04 retail food establishment fees are set at 100% cost coverage

There is no second motion made to the amendment, and amendment fails

The original motion, as presented by Health Department staff, to approve Resolution 15-04 Adopting fees for Retail Food Establishments, Restaurants, Beverage Establishments and Mobile Food Processing Facilities, carried by the following vote:

Aye: Elizabeth Spencer, Kathy Mitchell, Blair Johnson, Mery Price, John Paddock

Nay: Gerald Wilkie

- i. Approve Resolution 15-05 Adopting fees for Swimming Pools and Recreational Facilities
- Discussion regarding fees being set at 100% of cost coverage

Motion to approve Resolution 15-05 Adopting fees for Swimming Pools and Recreational Facilities as presented by Health Department Staff: Kathy Mitchell

2nd Motion: John Paddock

Motion by Gerald Wilkie to amend was presented as follows: Resolution 15-05 Adopting fees for Swimming Pools and Recreational Facilities are set at 100% cost coverage

There is no second motion made to the amendment, and the amendment fails

The original motion, as presented by Health Department staff, to approve Resolution 15-05 Adopting fees for Swimming Pools and Recreational Facilities as presented by Health Department Staff, carried by the following vote:

Aye: Elizabeth Spencer, Kathy Mitchell, Blair Johnson, Mery Price, John Paddock

Nay: Gerald Wilkie

- ii. Resolution 15-06 Adopting fees for Bed & Breakfast Establishments, Motels-Hotels, and Tourist Rooming Houses

Motion to approve Resolution 15-06 Adopting fees for Bed & Breakfast Establishments, Motels-Hotels and Tourist Rooming Houses as presented by Health Department Staff: John Paddock

2nd Motion: Elizabeth Spencer

Motion by Gerald Wilkie to amend was presented as follows: Resolution 15-06 Adopting fees for Bed & Breakfast Establishments, Motels-Hotels and Tourist Rooming Houses are set at 100% cost coverage

There is no second motion made to the amendment, and the amendment fails

The original motion, as presented by Health Department staff, to approve Resolution 15-06 Adopting fees for Bed & Breakfast Establishments, Motels-Hotels and Tourist Rooming as presented by Health Department Staff, carried by the following vote:

Aye: Elizabeth Spencer, Kathy Mitchell, Blair Johnson, Mery Price, John Paddock

Nay: Gerald Wilkie

- iii. Resolution 15-07 Adopting fees for Manufactured Home Communities

Motion to approve Resolution 15-07 Adopting fees for Manufactured Home Communities as presented by Health Department Staff: Blair Johnson

2nd Motion: Kathy Mitchell

Motion by Gerald Wilkie to amend was presented as follows: Resolution 15-07 Adopting fees for Manufactured Home Communities are set at 100% cost coverage

There is no second motion made to the amendment, and the amendment fails

The original motion, as presented by Health Department staff, to approve Resolution 15-07 Adopting fees for Manufactured Home Communities as presented by Health Department Staff, carried by the following vote:

***Aye: Elizabeth Spencer, Kathy Mitchell, Blair Johnson, Merey Price, John Paddock
Nay: Gerald Wilkie***

- iv. Resolution 15-08 Adopting fees for Body Art Facilities

Motion to approve Resolution 15-08 Adopting fees for Body Art Facilities as presented by Health Department Staff: Blair Johnson

2nd motion: John Paddock

Motion by Gerald Wilkie to amend was presented as follows: 15-08 Adopting fees for Body Art Facilities are set at 100% cost coverage

There is no second motion made to the amendment, and the amendment fails

The original motion, as presented by Health Department staff, to approve Resolution 15-08 Adopting fees for Body Art Facilities as presented by Health Department Staff, carried by the following vote:

***Aye: Elizabeth Spencer, Kathy Mitchell, Blair Johnson, Merey Price, John Paddock
Nay: Gerald Wilkie***

- e. Approve fee adjustment recommendation for City of Eau Claire program fees -enclosed

- i. Recommendation for Massage program fees

- Motion would be to move these fee recommendations forward to the City

- ii. Recommendation for Refuse Hauler fees

- Motion would be to move these fee recommendations forward to the City

Motion to approve fee adjustment recommendation for City of Eau Claire program fees as presented by Health Department Staff: Kathy Mitchell

2nd Motion: John Paddock

Motion by Gerald Wilkie to amend was presented as follows: fee adjustment recommendation for City of Eau Claire program fees are set at 100% cost coverage

There is no second motion made to the amendment, and the amendment fails

The original motion, as presented by Health Department staff, to approve fee adjustment recommendation for City of Eau Claire program fees as presented by Health Department Staff, carried by the following vote:

***Aye: Elizabeth Spencer, Kathy Mitchell, Blair Johnson, Merey Price, John Paddock
Nay: Gerald Wilkie***

- f. Approve fee adjustment recommendation for Eau Claire County program permits

- i. Recommendation for Incinerator permit fees
 - Motion would be to move these fee recommendations forward to the County
- ii. Recommendation for POWTS permit fees
 - Motion would be to move these fee recommendations forward to the County

Motion to approve fee adjustment recommendation for Eau Claire County program permits as presented by Health Department Staff: John Paddock
2nd Motion: Elizabeth Spencer

Motion by Gerald Wilkie to amend was presented as follows: fee adjustment recommendation for Eau Claire County permit fees are set at 100% cost coverage There is no second motion made to the amendment, and the amendment fails

The original motion, as presented by Health Department staff, to approve fee adjustment recommendation for Eau Claire County program permits as presented by Health Department Staff, carried by the following vote:
Aye: Elizabeth Spencer, Kathy Mitchell, Blair Johnson, Merey Price, John Paddock
Nay: Gerald Wilkie

- g. Approve 2015 Health Department fees

Motion to approve Health Department fees as presented by Health Department Staff: Blair Johnson
2nd Motion: Kathy Mitchell
Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
 - City of Eau Claire brownfield maps have been shared with the City and County
- b. Correspondence/Media –enclosed
 - No discussion
- c. Service Recognition
 - Kirsten Gierhart 25 years Environmental Health Specialist II
 - Dan Peterson 30 years Environmental Health Specialist II
 - Susan Krahn 5 years Public Health Dietician
- d. 2016 Budget Update
 - County Budget has been submitted
 - Joint City /County meeting has happened
 - The Health Department percentage wise is funded with less tax levy than most City and County departments
- e. Healthy Homes Program Foundation and Background
 - We have a complaint based housing inspection program for most types of housing

- The City Comprehensive Plan recommends explanation development of a permitting system for rental housing

Board member informational items

- a. NALBOH meeting
 - Presentation went well, session materials located at <http://www.nalboh.org/?page=NALBOH2015ConPresent>
- b. Input for November BOH work session
 - November's meeting will be a planning session. To help with the planning of the work session, board members are encouraged to share ideas and thoughts with Merrey Price
- c. WALHDAB legislative grid
 - Elizabeth Spencer summarizes the legislative grid

Requests from Board members for future agenda items to be given consideration

- a. Update on the City/County agreement. Include a discussion on what thoughts there are on the budget process
- b. Fee advancement review-how quickly to reach 100% -include fee policy

Next scheduled BOH meeting is September 23, 2015 at 5:15 p.m.

Merrey Price adjourned the meeting at 6:54p.m.