

**September 23, 2015 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Mery Price
Blair Johnson
John Paddock
Gerald Wilkie
Elizabeth Spencer
Jennifer Eddy
Donald Bodeau (5:30pm)

**Board Members
Absent:**

Kathy Mitchell

Staff Members Present:

Lieske Giese
Denise Wirth
Shane Sanderson
Gina Holt (recorder)

Additional Staff Members:

Beth Draeger
Darcy Curwen-Garber
Janice Vinopal
Jackie Krumenauer

Public:

Emily Larson

Lieske Giese introduces Darcy Curwen-Garber the new HealthCorps-AmeriCorps representative

Order of Agenda Request to pull items from Consent Agenda

- None requested

Public Comment:

- No comment

Consent Agenda

- a. Approval of minutes from August 26, 2015
- b. Approve Drug Free Communities Grant

Motion to approve Consent Agenda: Elizabeth Spencer

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

Business Item

- a. Monthly Financial
 - Board members expressed gratitude for the health department being on the forefront of having such descriptive and informative financial reports and updates available each month

Motion to receive the Monthly Financial Review: John Paddock

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

- b. Approve Sexual Assault Nurse Examiner training funds in the amount of \$3,000.00
 - The training will not only enhance our ability to care for clients, but will enable us to collaborate more effectively with community partners
 - Discussion regarding the importance of this service for the community

Motion to approve Sexual Assault Nurse Examiner training funds in the amount of \$3,000.00 as presented by Health Department Staff: Gerald Wilkie

2nd Motion: Blair Johnson
Motion Carried: Yes (unanimous vote)

- c. Approve Adolescent Health Maternal Child Health Title V grant
- Funding would support data collection/analysis, community and adolescent partnership development, and the required purchase of evidence based curriculum
 - It is the same funding source as other Title V -MCH grants. In kind match has the same requirements as other Title V grants
 - Currently in the process of creating a more in depth tracking system for matching dollars

Motion to approve Adolescent Health Maternal Child Health Title V grant in the amount of \$17,777.00 as presented by Health Department Staff: Donald Bodeau

2nd Motion: John Paddock
Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
- Environmental Health is working with the county at creating easier process for approving County fees related to the health department
 - Waivers to Plumbing Code discussion
 - Health Department works very closely with the Amish population and good relationships have been formed. The process is a combination of risk assessment, looking out for the health of citizens, and supporting the Amish beliefs
 - The budget bill included a waiver option based religious principles. The County is allowed to make a recommendation but the state determines whether the waiver will be granted.
 - FDA Voluntary Food Program
 - Environmental Health continues to work towards the goal of attaining all nine standards
 - We are the sixth county in the state to enroll in the program
- b. Correspondence/Media
- No discussion
- c. Strategic Plan Update
- The health department continues to make the strategic plan visible and the topic of discussion
 - A team may be formed as soon as this spring to begin work on creating the next strategic plan
- d. Western Dairyland Shining Smiles Contract Update
- In July the board approved agreement and receipt of funding
 - In August we were notified via a phone call stating that the health department was not written into the United Way grant
 - Oral health continues to be a priority for the health department
 - Work will continue internally on trying to map out the next steps to cover revenue loss
- e. 2016 Budget Update
- City and County administration is putting forward an overall recommended budget of 2.5% increase in tax levy for the health department
- f. Update City/County/Health Department agreements
- Part of the process in orienting the new County Administrator included discussions regarding shared services

- There is discussion about the pro's/cons of written agreements
 - Board members are encouraged to bring forward specific MOU or written agreement requests to Lieske
- g. Discuss Health Department Grants/Contracts
- A grant team has been formed to make health department presented data on current status and trends related to grant funding
 - A tracking tool has been implemented for both grant writing and grants received
 - Board members discuss that advocating at the state level for funding could be a priority
 - Part of the discussion when writing a grant is: does it enhance a partnership; does it set us up for future funding?
 - Board members noted change over time in competitive grants and non-governmental grants
- h. WI legislative updates
- AB310 and AB311 will continue to be watched closely. The Senate hearing was yesterday and the assembly will be voting tomorrow
 - DHS139 and DHS140- Part of the baccalaureate nursing program includes public health education and training
 - Discussion regarding correspondence to government officials
 - Board members discuss that they would like to continue to be copied on what is being sent out and the responses received
 - Board members are encouraged to continue advocating individually
- i. Cubicle Update
- The process went smoothly and final costs came in under budget fund balance amounts approved
- j. Service Recognition-Susan Arndt-25 years Microbiologist II

Board member informational items

- No discussion

Requests from Board members for future agenda items to be given consideration

- a. None made

Next scheduled BOH meeting is October 21, 2015 at 5:15 p.m.

Merely Price adjourned the meeting at 6:59 p.m.