

**December 9, 2015 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:16pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Mery Price
John Paddock
Elizabeth Spencer
Jennifer Eddy
Gerald Wilkie
Blair Johnson

**Board Members
Absent:**

Kathy Mitchell
Donald Bodeau

**Staff Members
Present:**

Lieske Giese
Shane Sanderson
Janice Vinopal
Gina Holt (recorder)

Additional Staff Members:

Grant Dvorak
Jackie Krumenauer
Beth Draeger
Public:
Sarah Sandager (UWGB student)
Bryanna Hoepner (UWEC student)

Introduction of Grant Dvorak the new Health Educator

Order of Agenda Request to pull items from Consent Agenda

- No requests

Public Comment:

- No public comment

Consent Agenda

- Approval of minutes from November 11, 2015
- Approve renewal of 2016 State Division of Public Health Consolidated Contracts
- Approve donations from the Be Fit Forum
- Approve FDA Voluntary Food Standards Grant

Motion to approve Consent Agenda: John Paddock

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

Business Item

- Monthly Financial
 - The team continues to work hard to make sure that grants are spent out appropriately
 - On the revenue/expense the other Budgeted Receipts is the planned use of fund balance

Motion to receive the Monthly Financial Review: Gerald Wilkie

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

- Approve 2016 Budget
 - Discussion regarding “adopted budget” as approved in December. The official Health Department budget adjustments are brought before the board for approval for such items as new grants, funding, etc.

- Referenced month financial pages
- We are budgeting to use \$68,000 in fund balance to cover operations which is higher than last year's figure-historically it has been as high as \$250,000.00
- This is a 7.3% higher budget over last year as a starting point
- Budgeted personnel dollars are based on actual positions and is budgeted at what the anticipated wage of a new hire would be if the position is vacant
- Scheduled capital purchases have not been assigned a specific line item at this point

Motion to approve 2016 as presented by Health Department Staff: Elizabeth Spencer

2nd Motion: John Paddock

Motion Carried: Yea-Elizabeth Spencer, Yea Blair Johnson, Yea Merey Price,

Yea Jennifer Eddy

Nay-Gerald Wilkie

- c. Approve fund balance use for overpayment from Mayo Clinic Health Systems
- This was discussed at October's meeting and is being brought forward for approval

Motion to approve fund balance use for overpayment in the amount of \$20,000 as presented by Health Department Staff: Jennifer Eddy

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

- d. Approve Chemistry Lab Renovation
- This is actually a planned 2016 capital purchase
 - The County will cover the cost of the flooring and asbestos removal
 - This amount will cover everything from demolition, electric, plumbing, as well as counter top and cabinet replacement
 - Work would begin late January early February 2016
 - Plans have been made to assure that the remodel will not result in back logged testing

Motion to approve Chemistry Lab Renovation in the amount of up to \$36,000 as presented by Health Department Staff: John Paddock

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

- e. Approve Environmental Public Health Tracking Program Grant
- This is a new grant that will run through July 31, 2016

Motion to approve the environmental public health tracking program grant as presented by Health Department Staff: Jennifer Eddy

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

- f. Approve multifunction printers purchase
- Cost analysis showed that this option will provide the department with a savings
 - The maintenance and toner replacement will continue as part of the agreement

Motion to approve multifunction printers in the amount of \$16,029.23 purchase as presented by Health Department Staff: John Paddock

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

- g. Approve Health Care Education and Training (HCET) Reproductive Health Training Stipend
- This is retroactive as the opportunity became available after the last board of health meeting

Motion to approve HCET reproductive health training stipend in the amount of \$2,198.75 as presented by Health Department Staff: Blair Johnson

2nd Motion: Gerald Wilkie

Motion Carried: Yes (unanimous vote)

- h. Election of Board of Health President & Vice President
- The board members whose terms expire at the end of December 2015 are all in the process of being reappointed.
 - Mery Price is nominated to continue as President of Board of Health
 - John Paddock is nominated to Vice President of Board of Health
 - Discussion regarding appointment while in the process of terms being re-instated

Motion to elect Mery Price as President of Board of Health for 2016: Jennifer Eddy

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

Motion to elect John Paddock as Vice-President of Board of Health for 2016: Elizabeth Spencer

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
- A bill was put forward to prohibit municipalities from having rental registration programs. There is a hearing on this tomorrow, more information will be provided as it becomes available
 - Hello Sunday Morning event was a success and we will continue to track engagement
- b. Correspondence/Media –enclosed
- Formatting of the media database continues to be worked on
- c. Strategic Plan Update
- The department continue to move forward in making progress on goals
- d. Online Inspections-Food Program
- There is not a specific launch date at this time
- e. Mental Health-prevention/intervention update
- There are a lot of conversations regarding mental health and mental illness taking place in the county
 - Tom Wirth, Human Services Acting Director and Lieske Giese recently presented mental health data to the Shared Services Commission

- Next step may be efforts looking at incarceration and mental health issues-how do we look at the relationship between incarceration and mental health?
 - Collaboration continues to be strong
 - Discussion regarding applying for a HWPP grant that is focused on mental health prevention/intervention
 - Acres for Joy may be a good partner to work with in making connections
<http://www.acresforjoy.com/>
- f. Nurse Family Partnership-expansion update
- We are now at the stage where EC has signed the agreement with Nurse Family partnership and are working to finalize the agreement with Chippewa and Dunn County. Board members will continue to remain updated on progress

Board member informational items

- a. Review draft of 2016 Board of Health calendar
- Moving forward with the dates provided
- b. WALHDAB 2015-2016 Legislative priorities
- Elizabeth Spencer frames discussion and walks through the document
 - Elizabeth Spencer will send Board members and Lieske an email with a link to a template for advocacy on gun violence
- c. Annual Board evaluation
- A short survey tool will be sent to board members after the holiday and will be available for discussion at the January meeting
- d. BOH Picture for the annual report
- Will be moved to the January meeting agenda

Requests from Board members for future agenda items to be given consideration

- a. None made

Next scheduled BOH meeting is January 27, 2016 at 5:15 p.m.

Merrey Price adjourned the meeting at 6:40 p.m.