

**January 27, 2016 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:16 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Jennifer Eddy
John Paddock
Mery Price
Donald Bodeau
Kathy Mitchell
Elizabeth (Liz) Spencer
Blair Johnson 5:20 pm

**Board Members
Absent:**

Gerald Wilkie

Staff Members Present:

Lieske Giese
Shane Sanderson
Denise Wirth
Gina Holt (recorder)

Additional Staff Members:

Janice Vinopal
KT Gallagher

Public:

None

Order of Agenda Request to pull items from Consent Agenda

- No requests made

Public Comment:

- None

Consent Agenda

- a. Approval of minutes from December 9, 2015
- b. Approve continuation of contractual agreement with the WI Department of Natural Resources
- c. Approve DPH-PHEP Scholarships

Motion to approve Consent Agenda: Donald Bodeau

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

Business Item

- a. Monthly Financial
 - There are many adjustments yet to be made prior to the end of the year which impact January financials

Motion to receive the Monthly Financial Review: John Paddock

2nd Motion: Kathy Mitchell

Motion Carried: Yes (unanimous vote)

- b. Approve Agricultural Water Testing Fee
 - Offering this service will have a positive impact on our revenue as well as provide an opportunity to provide good working relationships with our agricultural community
 - This was an ask from UW Extension because they didn't have the local lab capacity to perform these tests
 - The Health Department will simply be running the tests. Following up on compliance and interpretation would be the responsibility of DATCP

Motion to approve Agricultural Water Testing Fee as presented by Health Department Staff:

Blair Johnson

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

c. Approve Borrelia testing fee for deer ticks

- This is more of a surveillance project based on request ;the health department is only responsible for the testing and not the follow up
- This service is not readily available at other laboratories throughout Wisconsin as well Minnesota
- Board members ask Lieske to verify with corp. counsel how open records requests apply to these new services
- Staff will track time and resources to assure fee accuracy

Motion to approve Borrelia testing fee for deer ticks as presented by Health Department Staff:

Donald Bodeau

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

d. Review and approve proposed fee change to Massage Therapy Licensing and Inspection program

- The proposed ordinance revisions will be presented to City Council in February or early March
- Changes to the ordinance will reduce the regulatory burden on massage facilities
- The health department would no longer be doing annual inspections
- Local massage therapists have been involved in looking at the ordinance
- \$7,900 was built into the 2016 budget and adjustments will need to be made based on loss of revenue

Motion to approve proposed fee change to Massage Therapy Licensing and Inspection program as presented by Health Department Staff: Liz Spencer

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

e. Approve Adolescent Health Federal Grant

- This grant is the sequel to the Adolescent Health Mini Grant that was received last fall
- There is 75% match to the \$50,000 which is required for all Federal MCH funds.
- Funding will support additional time for PHN, Boys and Girls Club AHEC intern, trainings, supplies, and marketing
- This will also help the Health Department build capacity outside of our walls throughout the community
- The program will be bringing evidence based curriculum to Eau Claire using evidence based programs
- We are one of five counties in Wisconsin that have received these competitive funds

Motion to approve the Adolescent Health Federal Grant in the amount of \$50,000.00 as presented by Health Department Staff: Jennifer Eddy

2nd Motion: Liz Spencer

Motion Carried: Yes (unanimous vote)

- f. Approve Health Care Education and Training (HCET) reproductive health training stipend
- This will support the travel and training costs to increase staff competency

Motion to approve Health Care Education and Training (HCET) reproductive health training stipend in the amount of \$590.00 as presented by Health Department Staff: Blair Johnson

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

- g. Approve adjustment of the Public Health Emergency Preparedness Specialist position with the appropriate placement on the pay plan (PP10)
- The public health emergency preparedness specialist position has been open since late summer. We had a failed recruit in the fall due to part time hours and wage
 - Equity adjustment is the language that was used in the pay plan study
 - This will help us align the salary with similar positions in the region
 - Tom Hurley, the Eau Claire County Emergency Management Coordinator, announced his departure and discussions have been held with County about both vacant positions

Motion to approve adjustment of the Public Health Emergency Preparedness Specialist position with the appropriate placement on the pay plan (PP10) as presented by Health Department Staff: Blair Johnson

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
- Eau Claire County is one of five counties that SHOW is focusing on. The HD will be working with UW and community partners to support this effort
 - HIV Partnership region includes 14 counties
 - The Health Department SANE nurse is working on a community level paying attention to prevention and response while other partners are doing the screening
- b. Correspondence/Media –enclosed
- Formatting changes were made to make the form flow more efficiently
- c. Quarterly update on Eau Claire Healthy Communities
- April 28th legislative event
- d. Board of Health photo for annual report
- e. Legislative Update
- There are many different bills processing, it has been an exceedingly active legislative session
 - Lieske walks through some legislative bills that the Health Department is keeping a close eye on
 - Many of the bills effect local governmental control
 - Decrease in funding of reproductive health and family planning would leave a gap of service providers in the community and cause a lack of access to care for community members. As this legislation moves forward the BOH and Lieske will review organizational impact
 - Rental inspection program bill has many pieces and implications behind it

- The Health Department and Board members will continue to advocate related to proposed legislation

Board member informational items

- a. Final 2016 Board of Health calendar adjustments
 - March has been moved back a week due to Spring Break-the meeting will now be on March 30th
 - May has been moved up a week due to WPHA meeting-the meeting will now be on May 18th
- b. Annual Board Evaluation
 - 2015 BOH accomplishments were reviewed, board members are encouraged to make additions
 - Reviewed self-evaluation results-Board members discussed their thoughts behind how they scored the evaluation. Some shared differences in “definitions” related to scoring rhetoric
 - Policies-there have been several policies (fund balance, fee) we have made great strides in how we view the budget. The budget has been balanced, we have not gone over budget
 - Facility Long Term Planning- Board members knew that the remodel was not going to provide enough adequate space. Do we need to look at long term planning elsewhere? There are many steps to begin looking at this process
 - Facility Long Term Planning 1st strategy is identifying health needs and services-the health dept. has made significant progress in this area
 - Everything appears that it has moved forward, progress has been made in BOH Priorities. We have made a huge amount of progress; it is like night and day to years past. We aren’t there yet, we can’t stop striving
 - BOH Strategic plan- I ranked a little lower because the other goals made more progress to the end point. There appears to be a longer way to go for the Strategic Plan goals
 - Additional work needs to be done on talking about next steps, strategies, and putting some definition around it

Requests from Board members for future agenda items to be given consideration

- a. Board of Health Strategic Plan updates and action
- b. Kathy Mitchell discusses the upcoming meeting for a local group called The Food as Medicine Planning Partnership that will be held on March 10th from 5:30-7:30pm. Board members are encouraged to attend; more information will be distributed as it becomes available. The health department has been engaged in this project, and Lieske will continue to keep Board members updated

Next scheduled BOH meeting is February 24, 2016 at 5:15 p.m.
 Meroy Price adjourned the meeting at 6:52 p.m.