

**March 30, 2016 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

John Paddock
Mery Price
Blair Johnson
Kathy Mitchell
Jennifer Eddy
Gerald Wilkie
Donald Bodeau (5:18)
Elizabeth Spencer (5:24)

**Board Members
Absent:**

Staff Members Present:

Lieske Giese
Beth Draeger
Shane Sanderson
Gina Holt (recorder)

Additional Staff Members:

Jackie Krumenauer
Janice Vinopal

Public:

None

Order of Agenda Request to pull items from Consent Agenda

- None

Public Comment:

- None

Consent Agenda

- Approval of minutes from February 24, 2016
- Approve DOT Child Safety Seat Grant
- Sign Public Health Week Proclamation
- Sign Parents Who Host Proclamation

Motion to approve Consent Agenda: Blair Johnson

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

Business Item

- Monthly Financial
 - Board members request to receive the MUNIS report each month electronically and not receive a hard copy
 - Health Department continues to receive incoming revenue from new grants, etc.

Motion to receive the Monthly Financial Review: Gerald Wilkie

2nd Motion: Kathy Mitchell

Motion Carried: Yes (unanimous vote)

- Approve fund balance approval for Environmental Health Reimbursement Account
 - A copy of the fact sheet and approved minutes will be available for the audit
 - The use of fund balance will bring the amounts that are due to the State to accurately reflect what was owed at year end 2015

Motion to approve the use of \$16,106 from fund balance to accurately relect the amount owed to the State as presented by Health Department Staff: Blair Johnson

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

- c. Approve Northwest Wisconsin Health Care Coalition Grant (NWWIHCC)

- The equipment will provide increased efficiency

Motion to approve Northwest Wisconsin Health Care Coalition Grant (NWWIHCC) as presented by Health Department Staff: Kathy Mitchell

2nd Motion: Gerald Wilkie

Motion Carried: Yes (unanimous vote)

- d. Approve 2016 Eau Claire County Bee Ordinance Fees

- Eau Claire County is considering adoption of a bee keeping ordinance
- Fees are being proposed now so that the department is prepared in the event that the ordinance passes
- Discussion on what is considered a property and the possibility of hives being transferred to different locations

Motion to approve 2016 Eau Claire County Bee Ordinance Fees as presented by Health Department Staff: John Paddock

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
 - Collaboration continues to be a focus of the health department
- b. Correspondence/Media
 - February had a lot of media reports
- c. Preliminary 2015 Year End Financial Report
 - When the audit is approved the final 2015 close out will be brought to the board
- d. Health Department Strategic Plan Update
 - We continue to track changes throughout the year
 - Health department is in the early stages of planning for the new Strategic Plan. Board members will be part of the process
- e. County Health Rankings 2015 Report
 - Eau Claire County went down in Health Rankings
 - Binge drinking continues to be an area of concern in our Community
- f. Eau Claire Healthy Communities Community Health Improvement Plan
 - Each of the action teams have a very detailed working plan

- g. PSR-Prevention Status Reports released by the CDC
 - State level policies that are great for best practice
- h. Update on Health Department Performance Measures
 - Utilizing the County format to track performance measures
 - It is suggested having tangible numbers of suicides track if the numbers are going up or down
 - All of the detail will be filled out and a final version will be provided to the board
- i. 2015 Annual Report Summary
 - The report provides highlights of how staff at the health department promote and protect health

Board member informational items

- a. BOH Strategic Plan Goal 1, Strategy 1.1 Focus on long term fiscal planning-Determine viable option for fiscal stability with the City and the County.
 - Lieske provided overview of historical trends, current ordinance language, current fiscal relationship with City and County, and general funding situation.
 - Discussion related to fiscal stability being difficult because funding is based on what the City/County agree upon each year, and efficiency issues with different fiscal and budget processes for City and County
 - Lieske shared information on Madison- Dane County Public Health agreement as example of a similar operating agreement between the City and County
 - Fiscal stability will continue to be a focus of the board strategic planning discussions.
- b. Fall BOH Regional Training
 - The State is anticipating planning a training in August of 2016 and are interested in potential topics- Board members are encouraged to email ideas to Lieske
 - Legislative process is suggested
 - Budget process
- c. Eau Claire Healthy Communities Legislative Event and Celebration on April 28th 2016

Requests from Board members for future agenda items to be given consideration

- a. Water fluoridation-Blair Johnson

Next scheduled BOH meeting is April 27, 2016 at 5:15 p.m.

Merrey Price adjourned the meeting at 7:04p.m.