

**May 18, 2016 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

John Paddock
Mery Price
Gerald Wilkie
Jennifer Eddy
Kathy Mitchell
Donald Bodeau
Blair Johnson
Elizabeth Spencer

**Board Members
Absent:**

None

Staff Members Present:

Lieske Giese
Paulette Magur
Shane Sanderson
Janice Vinopal
Gina Holt (recorder)

Additional Staff Members:

Jackie Krumenauer

Public:

Chelsea Crane Student

Order of Agenda Request to pull items from Consent Agenda

- None

Public Comment:

- None

Consent Agenda

- Approval of minutes from April 27, 2016
- Accept 2016 WIC Farmers Market and WIC Breastfeeding Peer Counseling funding
- Accept payments from our partners in the Network of Care for the Eau Claire Healthy Communities web-portal
- Accept payments from our partners in Healthy Communities for the expenses for the April 28th, 2016 Celebration event

Motion to approve Consent Agenda: Gerald Wilkie

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

Business Item

- Monthly Financial
 - 2016 original budgeted fund balance amount is-\$1,057,289

Motion to receive the Monthly Financial Review: Kathy Mitchell

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

- Approve 2016-2017 influenza vaccination fee
 - 1,027 influenza vaccinations were given last year

- The flu shot is not required for Health Department employees. Employees who choose to not have the vaccination sign a waiver
- The health department will look into being reimbursed from group health for employee vaccinations
- It continues to be a goal to increase vaccinations throughout the county

Motion to approve 2016-2017 influenza vaccination fee in the amount of \$42 per dose as presented by Health Department Staff: Donald Bodeau

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

- c. Approve additional WI Division of Public Health Medical Reserve Corp funding
- This funding will be used to support additional health department capacity and resources for MRC related activities
 - Funding is available through June 30, 2016

Motion to approve additional WI Division of Public Health Medical Reserve Corp funding in the amount of \$5,000 as presented by Health Department Staff: Blair Johnson

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

- d. Approve 2016 WIC Contract Amendment
- Many Wisconsin WIC projects are serving below their contracted caseload this year
 - WIC staff continues working toward increasing the number of program participants through increased outreach efforts

Motion to approve 2016 WIC Contract Amendment-a reduction of \$11,566 as presented by Health Department Staff: Kathy Mitchell

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

- e. Approve EC Community Foundation-Mental Health Summit grant
- This will help support the Mental Health Summit which will be held on November 9, 2016

Motion to approve EC Community Foundation-Mental Health Summit grant in the amount of \$1,500 as presented by Health Department Staff: John Paddock

2nd Motion: Gerald Wilkie

Motion Carried: Yes (unanimous vote)

- f. Approve Invest Health Grant
- The grant is aimed at transforming how leaders from mid-size American cities work together to help low-income communities thrive
 - A five member team comprises representatives from City Administration (Dale Peters), Housing Authority (Keith Johnathan), Public Health (Lieske Giese), Realtor's Association (Bruce King), and UW-Eau Claire (Mike Rindo). There will be a much larger group locally working hand in hand with the five person team

Motion to approve Invest Health Grant in the amount of \$60,000 as presented by Health

Department Staff: Donald Bodeau

2nd Motion: Kathy Mitchell

Motion Carried: Yes (unanimous vote)

- g. Approve Healthy Wisconsin Partnership Program (HWPP) Mental Health Grant
- This is a new funding source which will support activities for up to eight years with funding divided into three phases
 - Funding was awarded to 10 communities statewide. A core group of Steering Committee partners are committed to moving this work forward along with other partners who will be solicited with the start of the grant

Motion to approve Healthy Wisconsin Partnership Program (HWPP) Mental Health Grant in the amount of \$195,192 as presented by Health Department Staff: Elizabeth Spencer

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
- Not all referrals to Nurse-Family Partnership are enrolled. Eligibility and willingness to participate are a few reasons why not all referrals are enrolled in the program
 - Board members are encouraged to visit the neighborhood-revitalization section on the City website <http://www.ci.eau-claire.wi.us/departments/community-development/planning/comprehensive-plan/neighborhood-revitalization>
- b. Correspondence/Media –enclosed
- Discussion regarding prescription drugs and local drop off sites
- c. Service Recognition
- Cindy Birtzer-Office Associate-30 years
 - Kirsten Gierhart retirement acknowledgement
- d. Informational Presentation-Budget Development and Draft Assumptions for 2017
- The draft budget will be presented at the July Board of Health Meeting
 - Accreditation fee is over \$20,000
 - Board members discuss having employee insurance contributions move to 88/12. ACA provisions regarding affordable health care and part time insurance could be a future discussion. Health insurance needs to be offered to anyone over 30 hours per week per ACA. The health department is currently offering health insurance to anyone over 20 hours per week. There are around 22 employees that are not enrolled in our health insurance. (10 are not eligible and 12 are eligible and choose not to take it)
 - Board members expressed that using a split for cost of living increase to be 1% in Jan and 1 % is used by the City
 - Board members are encouraged to bring forth suggestions and ideas to Lieske

Board member informational items

- a. BOH Strategic Plan Goal 1, Strategy 1.1
- Lieske walks through the internal process of building the budget
 - The starting point for building the budget is looking at what we are anticipating for the next year

- and building based on actual costs
 - Currently the budget is about 50% tax levy
 - Discussion around the differences between the City/County budget process-
 - The City budget is built in MUNIS (the City of Eau Claire's financial system) and consists of five allocated programs. The County budget process used to consist of 19 programs, but has been narrowed down to six programs based on performance measures. We are moving in the direction to have the same allocated projects for both the City and County
 - Discussion regarding communication and feedback with City/County
 - There is a series of meetings with City Council, County Board Finance Committee, administrators, and finance staff of the City and County. There is a level of awareness that increases by meeting with City/County administrators and committees; it presents an opportunity to discuss the importance of public health.
 - Having the City and Health Department work together on finances has been advantageous for the Health Department
- b. Director performance evaluation process update
- c. NALBOH annual meeting announcement
- d. Board of Health Educational Event August 4, 2016-

Requests from Board members for future agenda items to be given consideration

- a. None made

Next scheduled BOH meeting is **June 22, 2016** at 5:15 p.m.
Merrey Price adjourned the meeting at 6:52 p.m.