

**September 21, 2016 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:21 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Mery Price
Gerald Wilkie
Kathy Mitchell
Blair Johnson
Elizabeth Spencer
Donald Bodeau
Jennifer Eddy (5:27 pm)

**Board Members
Absent:**

John Paddock

Staff Members Present:

Lieske Giese
Gina Holt (recorder)

Additional Staff Members:

Kelly Engen
Jackie Krumenauer
Beth Draeger

Public:

Kali Budd-UW Eau Claire
Nicole Steinke- UW Eau Claire
Allie Janoter-UW Eau Claire

Introduction of Health Department staff member-Kelli Engen, Emergency Preparedness Specialist

Order of Agenda Request to pull items from Consent Agenda

- None made

Public Comment:

- None made

Consent Agenda

- Approval of minutes from August 24, 2016
- Approve PHEP funding
- Approve Drug Free Communities Grant

Motion to approve Consent Agenda: Blair Johnson

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

Business Item

- Monthly Financial
 - Vacant staff positions account for a large percent of under spending

Motion to receive the Monthly Financial Review: Kathy Mitchell

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

- Approve Partnership for Success (Prescription Drug Misuse Prevention) grant
 - The grant will build on the Alliance's current DFC action plan which focuses on reducing alcohol and prescription drug misuse
 - A primary focus will be supporting drug security, collection and disposal
 - The Health Department will be working in conjunction with law enforcement

Motion to approve Partnership for Success (Prescription Drug Misuse Prevention) grant

as presented by Health Department Staff: Kathy Mitchell

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

c. Approve WIC Budget Revision

- WIC caseload is going down in many parts of the state, not just Eau Claire. Research is being done to find out the causes of declined enrollment. Economic studies show that there is an increase in people who are eligible but a decrease in the amount of people that are applying, creating a gap
- WIC team and Health Education department are increasing outreach and marketing efforts
- Rural enrollment has been down, staff recently increased clinic availability in an effort to increase numbers in Augusta area

Motion to approve WIC budget revision as presented by Health Department Staff: Blair Johnson

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

d. Approve More Kids Drug Free Proclamation

- Aims to increase awareness of the problem of prescription drug abuse in our community

Motion to approve More Kids Drug Free Proclamation as presented by Health Department

Staff: Elizabeth Spencer

2nd Motion: Kathy Mitchell

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
 - 75th Anniversary celebration was well received
 - There is a collaborative effort working with Airbnb rentals on licensing and zoning issues
- b. Correspondence/Media –enclosed
 - No discussion
- c. 2012-2016 Strategic Plan Update
 - The next strategic plan is starting to be drafted (2017)
 - There may be some items that continue to be recognized and worked on for the next strategic plan, but there may be some items that will continue to be tracked as work of normal operations and not necessarily be listed on the strategic plan
 - Discussion around when an item moves from a strategic plan to an operational plan
- d. 2017 Budget Update
 - In October there will be budget meetings with City Council and the County Board
 - There are continued conversations regarding tax levy , but not expecting any major changes

Board member informational items

- a. Board of Health Advocacy/Policy – Communicable Disease-
 - Zika funding has not been passed by Congress. This is an important advocacy issue and the health department will be reaching out to law makers

- Zika funding letter was drafted and sent to law makers on 9/26/2016, board members received a copy of the letter
 - Board members agree to have Elizabeth Giese and Merey Price sending letters and emails on behalf of the Health Department and Board of Health. Board members will be copied and are encouraged to independently advocate
 - Allison Gosbin has passed the Certification Board of Infection Control and Epidemiology, Inc. (CBIC®) exam recognizing her as Certified in Infection Control
 - Information will be brought forth regarding communicable disease and gun safety for discussion at future board meetings
- b. Accreditation overview and update-enclosed
- Accreditation will be a discussion at the November work session. The information provided will give background for that discussion
 - Lieske walks through the 12 domains that revolve around public health essential services
 - The Health Department being accredited says that we are working on quality in an ongoing way using performance measurements and best practice while meeting National Standards
 - Board members ask for a message map on accreditation
 - There is no set requirement with the amount of time that board members need to attend during the site visit, but there will be a specific time on the agenda for the Board of Health. The site visitors provide a report with a ranking of the 12 domains and then the PHAB accreditation committee reviews the report and makes a decision on if the department will be accredited. If a department doesn't pass then they are given the chance to work on an improvement plan. There is not an additional fee for having to work on an improvement plan
 - Currently there are 10 Wisconsin Health Departments accredited
- c. Poverty Community Discussion
- Poverty Summit will be publicly noticed and board members are encouraged to attend. Information will be brought back and shared
 - The Alice United Way report on poverty in WI is discussed

Requests from Board members for future agenda items to be given consideration

- a. WIC enrollment data
- b. Environmental health update on farms that wish to increase production (CAFOLS)
- c. Health Department quality improvement plan

Next scheduled BOH meeting is **October 19, 2016** at 5:15 p.m.

Merey Price adjourned the meeting at 6:48 p.m.