

**October 19, 2016 Board of Health Meeting  
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:16 pm  
The meeting was called to order by Mery Price

**Board Members Present  
Quorum is reached**

Blair Johnson  
Gerald Wilkie  
Kathy Mitchell  
Mery Price  
Jennifer Eddy  
Elizabeth Spencer (5:22pm)

**Board Members  
Absent:**

John Paddock  
Donald Bodeau

**Staff Members Present:**

Lieske Giese  
Shane Sanderson  
Gina Holt (recorder)

**Additional Staff Members:**

Beth Draeger  
Jackie Krumenauer  
Maggie Whitacre  
Allison Gosbin

**Public:**

**Introduction of Maggie Whitacre-Eau Claire City-County Health Department CDC Public Health Associate**

**Order of Agenda Request to pull items from Consent Agenda**

- None

**Public Comment:**

- None

**Consent Agenda**

- a. Approval of minutes from September 21, 2016

**Motion to approve Consent Agenda:** Blair Johnson

**2nd Motion:** Kathy Mitchell

**Motion Carried: Yes (unanimous vote)**

**Business Item**

- a. Monthly Financial

- Currently the department is below spending for personnel. Positions are in the process of being filled

**Motion to receive the Monthly Financial Review:** Kathy Mitchell

**2nd Motion:** Jennifer Eddy

**Motion Carried: Yes (unanimous vote)**

- b. Approve CDC Public Health Associate Program Fellow

- The health department was fortunate enough to be accepted for this opportunity
- Maggie Whitacre, a graduate of Miami University started at our agency on October 3<sup>rd</sup>. Her work will address nutrition-related needs of ECC, including obesity prevention and food insecurity initiatives
- Nutrition was an identified gap and Maggie will work in collaboration with efforts including WIC, Healthy Communities, Food as Medicine, and the Eau Claire Area School District Head Start program

**Motion to approve CDC Public Health Associate Program Fellow as presented by Health Department Staff:** Gerald Wilkie

**2nd Motion:** Blair Johnson

**Motion Carried: Yes (unanimous vote)**

## Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
  - 75<sup>th</sup> Anniversary Celebration was well received
  - UWEC business class will be looking at our hiring practices as well as our work space
  - Marijuana Policy Update-presentation took place at North High school for interested Community members
  - Alliance for Substance Abuse prevention is a separate organizational structure from Healthy Communities
  - Waste water permits-State level plan reviews are done when water needs to be pushed to a different location if it is “commercial.” More state level plans means more building is taking place
  - Northwest WI HCC=Northwest Wisconsin Healthcare Coalition is the regional entity working on hospital preparedness
  - Wisconsin Counties Association sent a request out for people to agree to become part of an ambassador program where voices are gathered to advocate around topics. Lieske put her name forward as a possible Ambassador for public health
- b. Correspondence/Media –enclosed
  - No discussion
- c. 2017 ECCCHD Budget update
  - Both the County budget/finance and City budget/finance meetings happened. In both meetings there was an opportunity to pitch where the health department is going and why investing in prevention is important
- d. Eau Claire Healthy Communities Update
  - Planning the legislative event in April 2017
  - Recently shared report of HWPP research project: Data to Action-Local and relevant data is extremely important in so many areas in public health. Shared clinical data and how to make that happen continues to be a focus and ongoing discussion. Data to Action effort with EC Healthy Communities and Medical College of WI provided opportunity for supporting use of data
  - Oral Health Action team- Dental insurance /access to care, and fluoride in the water are all important topics
- e. Quality improvement plan update
  - The focus is on continuing to train staff on what is involved in a QI project
  - Reviewed QI project
- f. Service Recognition-
  - Janel Hebert-Public Health Nurse 10 years
- g. Health Department 2017 remodel
  - There is interest in just getting the projects completed to improve work stations. There is an opportunity due to the availability of fund balance
  - As an agency we may want to discuss a capital improvement plan budget and what that might look like. The health department is not included in the City/or County capital improvement plan budget
  - Capital equipment plan is projected out based on the life of the item. Every time an item comes up for purchase it gets added to the capital equipment plan. We are planning for future purchase at each capital purchase made

- Part of setting fees and budgeting is putting money into fund balance to pay for capital plan. We are building a system to know what we need to purchase and how to save. We plan approximately \$25,000 a year to add to capital purchase fund balance
  - Board members express moving forward with remodel plans and request updates and more information with capital purchase plan. Typically capital items come to the Board as a business agenda item for approval for use of fund balance in any given year
- h. Environmental Health Update- agriculture operations and public health
- Public health concerns include: changes in air quality, increased odor and noise complaints, changes in land use; groundwater and surface water quality changes, damage to local roads from increased heavy truck traffic, impacts on quantity and quality of nearby drinking water wells
  - Board discussed statewide policy discussions and role of state and local government
  - Board will be continued to be updated on information and strategy
- i. State discussion on Family Planning Clinical services
- Nurse practitioners are in high demand and bring a unique skillset
  - HCET has potential funding available to support NP costs
  - A potential regional model would be similar to what the Health Department does with HIV partner services
  - Board members expressed interest in moving forward in exploring a shared service model

#### **Board member informational items**

- a. November work session overview
- Part of the meeting will be business agenda for restaurant fee discussion
  - Health Department draft strategic plan will be discussed
- b. Board of Health Advocacy/Policy – Communicable Disease discussion
- WALHDAB and WPHA have made communicable disease funding for local health departments a legislative priority. Board of Health has previously reviewed/discussed this
  - Current state funding for communicable disease follow up is zero
  - Case definitions and testing criteria have changed over time, but for the most part the communicable disease counts continue to go up
  - Communicable disease may be a great discussion for the legislative event in April if Mental Health not revisited
  - Board members suggest creating a resolution in support of communicable disease funding in December
- c. Update on Zika funding advocacy letter sent to federal representatives
- Zika funding was passed and in the process restored the dollars that were lost for emergency preparedness
- d. BOH membership recruiting
- Continues to move forward
- e. PHAB Accreditation messaging follow-up
- Message map is reviewed

#### **Requests from Board members for future agenda items to be given consideration**

- a. Funding for communicable disease resolution in December

Next scheduled BOH meeting is **November 9<sup>th</sup>, 2016** at 5:15 p.m.

Merrey Price adjourned the meeting at 7:00 p.m.