

**March 29, 2017 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:17 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Mery Price
Joan Berlin
Jennifer Eddy
Elizabeth Spencer
Kathy Mitchell
Donald Bodeau

**Board Members
Absent:**

Blair Johnson
Gerald Wilkie

Staff Members Present:

Lieske Giese
Shane Sanderson
Denise Wirth
Gina Holt (recorder)

Additional Staff Members:

Phil Schumacher
KT Gallagher

Public:

Doug Hoffer-City Attorney's
Office

Introduction of board of health member Joan Berlin

Order of Agenda Request to pull items from Consent Agenda

- None requested

Public Comment:

- None made

Consent Agenda

- Approval of minutes from February 22, 2017 meeting
- Sign Public Health Week Proclamation
- Sign Parents Who Host Proclamation
- Approval of NACCHO Lessons in Infection Control (LINC) grant supplemental funding

Motion to approve Consent Agenda: Donald Bodeau

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

Business Item

- Monthly Financial
 - Still in the process of closing out 2016

Motion to receive the Monthly Financial Review: Kathy Mitchell

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

- Support for City of Eau Claire Housing Ordinance
 - This is a revision to the long standing City Housing code
 - The health department is interested in supporting healthy and safe housing and hope that this ordinance will reach the county level
 - There was a large public meeting at the public library where community members could express their questions or concerns
 - Community feedback has been largely positive although the department is tracking concerns and questions. These include issues related to fees, registration process, and other items.
 - Board members express that the pictures from the PowerPoint really speak to the importance and value of the ordinance update

- There are approximately 12,600 units (rental) and 27,000 dwelling units in the city
- Our goal is that once we have a better more proactive approach there will be fewer complaint based inspections.
- Currently there was no incentive to maintain properties, this ordinance revision changes that
- Hoarding is often very complex and a hoarding task force is assigned to those situations
- If CDBG grant funding changes it would impact how much work can be done
- The program is tailored to fit requirements in WI Act 176
- The inspection criteria would still apply if transferred to a new owner. It wouldn't prohibit the sale, but the new owner would ultimately be responsible for necessary repairs
- There are some proposed changes that will be added to the draft ordinance before it is presented at City Council. These are based on stakeholder input.
- A board member is asked to be present at the City Council meeting on April 24th for public testimony. Board members are asked to let Merrey Price know if they are interested
- Board members discussed opportunity to move toward an incentive based approach rather than just responding/reacting to problems

Motion to recommend to the Eau Claire City Council passage of the Housing Maintenance

Code Revisions: Elizabeth Spencer

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

- c. Approval of PHEP - EBOLA Grant supplemental funding
- No discussion

Motion to approve of PHEP - EBOLA Grant supplemental funds in the amount of \$10,000 as presented by Health Department Staff: Kathy Mitchell

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- Director/Health Officer Report
 - 211 funding has been raised as a community concern with United Way deciding to no longer fund. The health department will continue to be involved as this issue is explored
- Correspondence/Media –enclosed
 - No discussion
- Service Recognition
 - Gina Schemenauer, Community Health Educator-5 years
- Health Department review of BOH action
 - Part of the accreditation process involved the health department looking at board of health action items and analyzing the policy work of the board. The management team reviewed BOH action in 2016 looking for trends, considering opportunities for improved connections between the department and board etc.
 - We talked about how to work on community engagement during board of health meetings as well as easier ways for the public to access information such as the agenda and meeting packets
- Health Department 2017- 2021 Strategic Plan update

- The new work plan for new activities for the strategic plan is being worked on and will be shared at the next quarterly report
- f. County Health Rankings – 2016 report (see link) <http://www.countyhealthrankings.org/>
 - This is a relative ranking
 - Some areas of concern for Eau Claire County include excessive alcohol, income inequality, and severe housing problems. This is a strong reinforcement of the importance of the work that the Health Department is doing
 - Rankings information is shared with community partners and the media.
- g. Update on Health Department 2016 Performance Measures
 - Board members ask that after health department staff has analyzed it bring it back for discussion
- h. ECCCHD Performance Management Plan Update
 - Board members ask that the Plan be discussed at the same time as the performance measure results from 2016
- i. 2016 Annual Report Summary
 - The BOH expressed positive feedback related to the summary report and requests made to distribute widely including having copies for City Council and County Board.
 - The full annual report is not available yet
- j. Update on ECCCHD Ethics Committee
 - This was the first ethical issue for consideration since the committee has been formed
 - Board encouraged to consider using committee if Board issues identified.

Board member informational items

- a. Board self-evaluation discussion
 - Tabled to next meeting due to time constraint
- b. Director Performance Evaluation Planning and Discussion
 - In April work will begin with the City for the director performance evaluation
 - Board and Director Survey-There are six essential responsibilities in the job description updating the survey to encompass these will simplify the process. Board members express that Option 2 is more streamlined and helps think about the activities
 - Health Department Staff survey- Board members express that Option two with additional space to comment is shorter, more to the point, and is less confusing
- c. Eau Claire Health Communities-Legislative event and celebration reminder
 - No discussion
- d. Public Health Policy/Advocacy
 - Board members are encouraged to bring fourth items that they would like to discuss

Requests from Board members for future agenda items to be given consideration

- a. None made

Next scheduled BOH meeting is April 26, 2017 at 5:15 p.m.
 Mery Price adjourned the meeting at 7:01 p.m.