

**April 26, 2017 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:16pm
The meeting was called to order by Merey Price

**Board Members Present
Quorum is reached**

Merey Price
Gerald Wilkie
Kathy Mitchell
Blair Johnson
Joan Berlin
Donald Bodeau
Jennifer Eddy
Elizabeth Spencer (5:33 pm)

Staff Members Present:

Lieske Giese
Paulette Magur
Shane Sanderson
Janice Vinopal
Gina Holt (recorder)

Additional Staff Members:

Jackie Krumenauer

Public:

Chelsea Rogers Meagher-UW Stout

Order of Agenda Request to pull items from Consent Agenda

- No requests made

Public Comment:

- None

Consent Agenda

- a. Approval of minutes from March 22, 2017
- b. Approve mini grant from the Children's Health Alliance of Wisconsin (CHAW)

Motion to approve Consent Agenda: Kathy Mitchell

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

Business Item

- a. Monthly Financial
 - The fund balance amount should remain consistent through 2017
 - Correction 3rd paragraph of financial report should read net revenue over expenses not expenses over revenue
 - The carryforward amount is higher than the previous year because of an increase in non-calendar year grants

Motion to receive the Monthly Financial Review: Gerald Wilkie

2nd Motion: Kathy Mitchell

Motion Carried: Yes (unanimous vote)

- b. Approve University of Wisconsin-Oshkosh Honorarium
 - The nursing student developed a guide to use with pregnant women who are experiencing anxiety
 - The honorarium acknowledges the extensive work that it takes to successfully mentor students

Motion to approve University of Wisconsin-Oshkosh Honorarium in the amount of \$500.00 as presented by Health Department Staff: Kathy Mitchell

2nd Motion: Joan Berlin

Motion Carried: Yes (unanimous vote)

- c. Approve reproductive health fees
- Medicaid made some changes in reimbursement related to 340b medications. The 340b medication program is a federal program
 - Changes include only being able to charge the actual cost, plus a dispensing fee in certain situations
 - The price of the 340b medications can change often so instead of coming back for fee approval each time the ask is to approve the fee at purchase cost
 - The fee that is approved is not what is reimbursed by Medicaid
 - 92.5% of the clinic patients are enrolled in Medicaid based programs
 - Overhead can be included in non 340b products which will be used whenever possible
 - The clinic will be using both 340b products and non 340b products
 - Board members will be kept updated as more information becomes available

Motion to approve reproductive health fees as presented by Health Department Staff: Donald Bodeau

2nd Motion: Gerald Wilkie

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
- Health Department staff celebrated Public Health week
 - The county sent out a survey to all departments regarding space needs
 - Public health accreditation documentation was submitted
 - The health departments role in the Town of Washington ground water discussion is primarily education
- b. Correspondence/Media
- Board members expressed that they use the links provided
- c. Service Recognition-Phil Schumacher, Environmental Health Specialist-5 years
- d. Preliminary 2016 Year End Financial report-close out 2016 budget
- Based on the audit visit we don't expect any changes
 - 2016 grant reimbursement that was not received by the 2/28/17 deadline does not count toward our overall revenue for 2016, but will be included in 2017 revenue. The primary amount is from the Mental Health Matters grant which required quarterly billing, and we didn't receive payment for the last quarter until the deadline passed. The health department worked with them and we are now able to do monthly billing for this particular grant. There is a governmental accounting standard for the annual deadline; the City picks the actual date.
- e. Initial input from the Board of Health for proposed 2018 budget
- In July the draft budget will be brought before the board
 - We have nine employees that would be eligible under state retirement to retire in 2018. We have not received any notifications of retirements from employees thus far.
 - The president's purposed budget has implications for the health department's budget. We will be watching federal and state budget discussions closely
 - BOH Discussions regarding financial liability- Future retirees are not included in the expense budget. Vacation and equipment are not included in liabilities. Board member requests that the liability for future retirees and vacation payouts be brought back to the board.
 - Capital budget- Department will be looking at starting to include Capital improvement fees in the actual budget. This has not been done historically. BOH supports this change

- Board members express interest in building the budget with a 2% cost of living increase as a starting point
- f. Employee Handbook areas of interest/question
 - There are no significant changes to the handbook, being proposed by department. No BOH proposals presented for handbook changes. Board members ask for a copy of the handbook electronically. A link to the employee handbook was emailed to the board members on 4/27/17.
- g. City of Eau Claire Housing Ordinance Update
 - The ordinance was approved at the City Council meeting
- h. Eau Claire Healthy Communities update
 - Quarterly Healthy Communities update
 - 2016 Healthy Communities annual report was shared

Board member informational items

- a. Board Self-Evaluation
 - Board members feedback include
 - Progress is being made on all goals and a lot has been accomplished over the last few years
 - BOH member would like to continue to move forward on an MOU with the City and County
 - #4 on the questionnaire has two different ideas maybe separating those for future evaluation would be cleaner
- b. Public Health Policy/Advocacy
 - I. Communicable Disease Funding – Local Protection Act LRB 2109/1-the funding priority for the state organizations does continue to move forward. There is not yet a bill number for it, but it is anticipated to move forward. Two health department staff gave state budget testimony to the Joint committee on Finance in Spooner, WI.
 - II. Wisconsin 2017-2019 Budget Update
 - III. Federal Budget Update – The health department does receive federal funding for 2016-2017 as part of the continuing resolution, which ends on Friday. It is a risk that those dollars could be frozen until it would be resolved
- c. April 28th Legislative Event Talking Points
 - The focus is on mental health. The goal at the small group tables is to encourage conversation around prevention opportunities. BOH members discussed content received via email.
- d. City Council and County Board 2017 appointment to the Board of Health
 - Gerald Wilkie was reappointed from the County Board
 - Kathy Mitchell was reappointed from the City Council
- e. 2016 Liaison Report to the County
 - Summary of the years events

Requests from Board members for future agenda items to be given consideration

- a. None requested

Next scheduled BOH meeting is May 17, 2017 at 5:15 p.m.

Merrey Price adjourned the meeting at 7:02 p.m.