

**May 17, 2017 Board of Health Meeting
 County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15pm
 The meeting was called to order by Mery Price

Board Members Present Quorum is reached Kathy Mitchell Gerald Wilkie Blair Johnson Mery Price Jennifer Eddy	Board Members Absent: Joan Berlin Elizabeth Spencer Donald Bodeau	Staff Members Present: Lieske Giese Elizabeth Draeger Gina Holt (recorder)	Additional Staff Members: None Public: None
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Order of Agenda Request to pull items from Consent Agenda

- None

Public Comment:

- None

Consent Agenda

- Approval of minutes from April 26, 2017 meeting
- Approval of Health Care Education and Training (HCET) Get Yourself Tested (GYT) grant

Motion to approve Consent Agenda: Blair Johnson

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

Business Item

- Monthly Financial
 - The department continues working hard to track grant spending
 - Discussion regarding being fiscal agent for projects-see agenda item 5.d

Motion to receive the Monthly Financial Review: Kathy Mitchell

2nd Motion: Gerald Wilkie

Motion Carried: Yes (unanimous vote)

- Approval Hoarding Task Force fiscal agent
 - Fiscal support will include accepting donations and paying taskforce approved expenses that are within the budget amount
 - Some of donations received were from community members

Motion to approve Hoarding Task Force Fiscal Agent and accept ongoing donations for the Taskforce as presented by Health Department Staff: Blair Johnson

2nd Motion: Gerald Wilkie

Motion Carried: Yes (unanimous vote)

- Approve 2017-2018 influenza vaccination fee-
 - In 2015 the Health Department provided 1000 influenza vaccinations. In 2016 we provided 739 influenza vaccinations. The goal is to continue to assure that vaccination rates increase.

- The Immunization Committee and the Get the Shot Committee continue to meet and focus on increasing vaccine administration, and messaging

Motion to approve 2017-2018 influenza vaccination fee as presented by Health Department

Staff: Kathy Mitchell

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

- d. Approve Human Papillomavirus (HPV) cancer prevention event grant
- This is a mini grant to support planned educational outreach in the community
 - The aim is to increase awareness about HPV focusing on rural areas

Motion to approve Human Papillomavirus (HPV) cancer prevention event grant as presented by Health Department Staff: Jennifer Eddy

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

- e. Approve agreement with the Eau Claire Area School District for 2017 summer school activities
- In the past there have been no school nurses available during summer school sessions which left a barrier for children with special health care needs
 - This is a good opportunity to help provide a safe and healthy opportunity for students during the summer

Motion to approve agreement with the Eau Claire Area School District for 2017 summer school activities as presented by Health Department Staff: Gerald Wilkie

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
- Invest Health-there is some real energy to start talking at the community level at what could be next
 - FNV Wisconsin-the opportunity to find different ways to message healthy eating has been fun and exciting
- b. Correspondence/Media –enclosed
- Board members express that there has been a consistent use of media contacts to help increase public health education. It is suggested running a report at the end of the year tallying the media reports and the categories to see if we are reaching all of the areas
- c. Update on Health Department 2016 Performance Measure Results
- Table for a future meeting when more board members are present to discuss-moved to June
- d. ECCHD Performance Management Plan
- Table for a future meeting when more board members are present to discuss-moved to June
- e. ECCCHD Fiscal Agent/Oversight agreements
- Fiscal agent projects are often listed in Fund Balance because these projects dollars aren't incorporated into our anticipated budget until it is spent it then goes into the revised budget (MUNIS). These are funds that also are non-lapsing. These used to be in the budget as projects without revenue or expenses attached, the City asked that we don't put it in the annual budget but to list it in fund balance.
 - We are the fiscal agent for grant projects which are listed in the budget. This includes work with EC Healthy Communities

- We have not typically charged an overhead charge for accounting time being the fiscal agent. It can be time consuming managing these different projects. There is some overhead built in for staff time for some of the projects. Possibly in the future for amounts over a certain threshold there would be an indirect charge.

Board member informational items

- a. Public Health Policy/Advocacy-
 - Communicable Disease Funding- Assembly bill 293 Vote is taking place tomorrow
 - State Budget/ Federal Budget-
 - ACA repeal/replace-
- b. Director performance evaluation process update
 - No discussion
- c. NALBOH annual meeting announcement – enclosed
<http://www.nalboh.org/event/2017conference>

Requests from Board members for future agenda items to be given consideration

- a. No requests

Next scheduled BOH meeting is June 28, 2017 at 5:15 p.m.
Merrey Price adjourned the meeting at 5:58 p.m.