



**September 27, 2017 Board of Health Meeting**  
**County Courthouse, Room G-302**  
**The Board of Health convened in open session at 5:15 pm**  
**The meeting was called to order by Merrey Price**

**Board Members Present**  
**Quorum is reached**

Gerald Wilkie  
Merrey Price  
Joan Berlin  
Liz Spencer  
Kathy Mitchell  
Donald Bodeau  
Jennifer Eddy (5:17pm)

**Board Members**  
**Absent:**

Blair Johnson

**Staff Members Present:**

Lieske Giese  
KT Gallagher  
Janice Vinopal  
Denise Wirth  
Gina Holt (recorder)

**Additional Staff Members:**

Jackie Krumenauer  
Bev Walden  
Jenny Price  
Arianna Giorgi  
**Public:**  
Kari Kincaid- City Council  
Lia Pender-UWEC  
Dena Long-UWEC  
Samantha Kewik-UWEC  
Mackenzie Shafer-UWEC  
Breanna Jansky-UWEC  
Seth Nemec-UWEC

**Introduction of New Health Department Staff:** Jenny Price-PHN, Bev Walden-PHN, and Arianna Giorgi- Environmental Health Intern

**Order of Agenda Request to pull items from Consent Agenda**

- None made
- BOH questions asked related to Item C-type of services provided by WWWP and item f-why the health department contributed to cover costs beyond in-kind.

**Public Comment:**

- None made

**Consent Agenda**

- Approval of minutes from August 23, 2017 meeting
- Approval of Fit Families grant
- Approval of Wisconsin Well Woman Program (WWWP) regional grant
- Approval of Drug Free Communities grant
- Approval of Partnership for Success (PFS) grant
- Approval of Community Health Assessment funding from MOU

**Motion to approve Consent Agenda:** Jennifer Eddy

**2nd Motion:** Liz Spencer

**Motion Carried: Yes (unanimous vote)**

**Business Item**

- Monthly Financial
  - New federal fiscal year starts October 1
  - Contractual services is primarily carry over, we are on target for spending it out as budgeted

**Motion to receive the Monthly Financial Review:** Gerald Wilkie

**2nd Motion:** Kathy Mitchell

**Motion Carried: Yes (unanimous vote)**

- Approve Various Health Department Stipends

- The stipends are for staff training opportunities

***Motion to approve various Health Department Stipends as presented by Health Department***

***Staff:*** Gerald Wilkie

***2nd Motion:*** Donald Bodeau

***Motion Carried: Yes (unanimous vote)***

- c. Approve use of fund balance for Environmental Health office space

- The items being purchased will stay with the Health Department in the event that we would have to move
- Electrical work needs to be done in order to create new work stations, and will be paid by the Health Department

***Motion to approve use of fund balance for Environmental Health office space as presented by Health Department Staff:*** Donald Bodeau

***2nd Motion:*** Joan Berlin

***Motion Carried: Yes (unanimous vote)***

- d. Approve the 2018 Housing Program fees

- BOH discussed City Housing Program and related revenue and expenses
- This is a new program and it could take a year or two to have sufficient data collected
- The process for annual registration is still being developed, but will include online registration and payment
- The re-inspection fee is issued if there was noncompliance at the initial inspection

***Motion to approve 2018 housing fees as presented by Health Department Staff:*** Liz Spencer

***2nd Motion:*** Joan Berlin

***Motion Carried: Yes (unanimous vote)***

#### **Other policy and informational items from staff for the Board**

- a. Director/Health Officer Report –BOH asked questions about and discussed items including:
- INVEST Health Team worked with the Historic Randall Park Neighborhood Association
  - Health Department staff volunteered to give back to the community at the United Way day of caring event and also had strong participation in the annual United Way giving event
  - WIC team attended Eau Claire Area School District Head Start program’s orientation day which not only provided nutrition assessments, but also led to the distribution of WIC benefits to 43 participants
  - HIA for the Cannery District-the report is being written and there will be a community meeting scheduled once it is completed
  - Early cases of Influenza are being reported. The health department has received flu vaccine and adolescent health clinics begin in October
- b. Correspondence/Media –enclosed
- No discussion
- c. 2018 Budget update-
- The County Budget packet has been put together by the County Administrator. The City and County dollar amounts are consistent with what we have budgeted
  - A final budget for 2018 will be brought for approval in December
- d. Strategic Plan Update-

- The handout is to show how the activities and dashboard coordinate with the updated strategic plan
- The quarterly Strategic Plan update is on the October BOH agenda
- Working on a MOU with the City and County is not specifically noted in the Strategic Plan, but it falls under Goal 4: Develop long-term fiscal and operational strategies supporting innovation and sustainability

**Board member informational items**

- a. Advocacy/Policy
  - Letters from Senator Moulton and the American Public Health Association were reviewed
  - The department is currently focusing on the ACA as well as the roll out of the state budget and what that looks like moving forward
- b. Board continuing education-NALBOH/Michigan Video *Contributing to Health Equity* and discussion
  - Discussion after video- Question: When you think about Eau Claire what comes to your mind in terms of what areas that you may think may be a Healthy equity issue or barrier?
    - **Cultural differences**
    - **Geography**
    - **Job/Socio economic status**
    - **Transportation**
    - **Women's Health/women's rights**
    - **Education disparities**
    - **Health literacy**
    - **Policy**
  - November work session- it would be good to know what kinds of efforts are being made related to Health Equity in Eau Claire. Having data available from the County would be helpful from a policy development or resource support point of view.

**Requests from Board members for future agenda items to be given consideration**

- a. None made

Next scheduled BOH meeting is October 18, 2017 at 5:15 p.m.

Merey Price adjourned the meeting at 6:49p.m.