

**May 16, 2018 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Mery Price
Emily Berge
Martha Nieman
Blair Johnson
Liz Spencer
Joan Berlin
Jennifer Eddy (until 6:23pm)

**Board Members
Absent:**

Donald Bodeau

Staff Members Present:

Lieske Giese
Marisa Stanley
Beth Draeger
Janice Vinopal
Gina Holt (recorder)

Additional Staff Members:

Public:

Introduction of Martha Nieman Board of Health Member representing the County Board

Order of Agenda Request to pull items from Consent Agenda

- None Made

Public Comment:

- None Made

Consent Agenda

- a. Approval of minutes from April 25, 2018 meeting
- b. Approve Farmers Market grant
- c. Approve Public Health Emergency Preparedness additional funding

Motion to approve Consent Agenda: Blair Johnson

2nd Motion: Liz Spencer

Motion Carried: Yes (unanimous vote)

Business Item

- a. Monthly Financial
 - There are some unfilled positions that the department is in the process of filling.

Motion to receive the Monthly Financial Review: Jennifer Eddy

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

- b. Approve 2018-2019 influenza vaccination fee
 - The Health Department works with community partners to keep vaccination rates up.
 - Part of the cost is supported by tax levy in order to keep the cost down for the public.
 - CVS pharmacy does not submit shots administered into the Wisconsin Immunization Registry. The health department will follow up on this.

Follow up post meeting: WIR helpdesk was grateful for this inquiry about CVS pharmacy entries into WIR as they had trouble with Vendor link for CVS in the past month and thought the problem was resolved. Because of our inquiry with WIR, they found that it was actually not linking properly and therefore took actions to correct it.

Motion to approve 2018-2019 influenza vaccination fee as presented by Health Department

Staff: Martha Nieman

2nd Motion: Liz Spencer

Motion Carried: Yes (unanimous vote)

- c. Approve Healthy Smiles for Mom and Baby grant
- This is a new opportunity connected to quality improvement process within our WIC clinic.

Motion to approve Healthy Smiles for Mom and Baby grant as presented by Health

Department Staff: Blair Johnson

2nd Motion: Joan Berlin

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
- National STI Awareness month trivia was a success.
 - Healthy Communities event evaluation summary is being gathered. The celebration and the legislative event were well attended.
 - Food safety workshops were a success.
 - Public Good Order ordinance discussion continues. The task force has had several meetings and continues to work on next steps.
 - Future agenda item to be added in September around insurance snapshot regarding ACA and insurance snapshots.
- b. Correspondence/Media
- No Discussion
- c. Employee Handbook - discuss areas of interest/questions
- Health Department percentage of payment for health insurance. The current Health Department premiums are 88/12. The City and County contribute more toward their health insurance premiums.
Follow up post meeting-City is 85/15 and County is 88/12
 - Insurance is offered to employees working more than 20 hours a week at the Health Department.
 - When bringing forth any changes to the handbook and costs effects on staff will be brought back to the board.
 - The health department will not be bringing forward a proposal to increase percentage of premium sharing, but the budget approval is required by the board.
 - The health department is at will employment
 - The ethics committee may include things like using printed materials from a pharmaceutical company. The employee handbook is geared towards human resource related items.
- d. Review and discuss 2019 budget development process
- The health department works with both the City and County on the budget process
 - In June budget priorities and assumptions will be brought to the board. This is when different scenarios and consequences budget wise will be shared with the board.
 - The department is hoping to get compensation study recommendations back at the end of May or the beginning of June. The consultant is willing to make a presentation to the board.

Board member informational items

Board members are reminded that Lieske's performance review questionnaire will be sent out in the near future

a. Public Health Policy/Advocacy-

- Continued discussion from April BOH meeting on Advocacy Role-How does the board engage and what is the next step?
 - Goal: At the end of the discussion there will be a better sense of direction on how the board can work with the department and develop a process on working together and recognizing priorities.
 - Lieske frames the discussion and reviews previous discussions and expectations on policy/advocacy giving example criteria that are used as the health department considers issues that require advocacy/education and existing opportunities to advocate.
 - Board members discuss possible topics for advocacy/policy:
 - Working with the City and County on discussing prevention for such things as transit issues, and jail overpopulation. Looking at what the City Council and County Board are focusing on and trying to align with those topics.
 - Aligning board advocacy/policy with the community health priorities. Getting creative with advocacy, thinking outside of the box.
 - Adverse childhood experiences and trauma is basic to a lot of the issues the community faces. ACES and mental health prevention are examples given
 - Resolutions- work best when a group of entities are involved; example given was the County Board class action law suit for opioids. Discussed the possibility of collaboration when creating resolutions.
 - Next steps:
 - Advocacy items could be laid out more specifically and deliberate on the agenda.
 - Agenda discussions on what is coming up on the City Council and County Board meeting agendas.
 - Create a structure for advocacy/policy, and using long view regarding community health priorities.
 - Health Department staff will map out a structure and bring it back to the board.

b. NALBOH annual meeting announcement

<http://www.nalboh.org/event/NALBOH2018>

Requests from Board members for future agenda items to be given consideration

- a. Insurance snapshot presentation by Health Department staff

Next scheduled BOH meeting is June 27, 2018 at 5:15 p.m.

Merrey Price adjourned the meeting at 7:00 p.m.