

**July 25, 2018 Board of Health Meeting  
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15 pm  
The meeting was called to order by Mery Price

**Board Members Present  
Quorum is reached**

Mery Price  
Martha Nieman  
Emily Berge  
Liz Spencer  
Donald Bodeau  
Blair Johnson (5:52 pm)

**Board Members  
Absent:**

Jennifer Eddy

**Staff Members Present:**

Lieske Giese  
Beth Draeger  
Marisa Stanley  
Janice Vinopal  
Gina Holt (recorder)

**Additional Staff Members:**

McKenzie Liegel  
Jackie Krumenauer  
**Public:**  
Jerry Wilke  
Sandra McKenney  
Dan Hardy  
Aimee Martin

**Introduction:** Mckenzie Liegel -Population Health Fellow, and Aimee Martin Viterbo University Nursing Student working with the Health Department were introduced.

**Order of Agenda Request to pull items from Consent Agenda**

- None made

**Public Comment:**

- Public comment was presented by Jerry Wilkie regarding the possibility of a proposed County referendum on Marijuana as well as what the City, County, and Board of Health could do about possibly creating an ordinance prohibiting the practice of Conversion Therapy. (Agenda Item 5.a)
- Public comment was presented by Dan Hardy regarding Conversion Therapy. (Agenda Item 5.a)

**Consent Agenda**

- Approval of minutes from June 27, 2018 meeting
- Approve WIC Peer Counseling
- Approve AmeriCorps/Healthcorp member fee for one-year position

**Motion to approve Consent Agenda:** Martha Nieman

**2nd Motion:** Donald Bodeau

**Motion Carried: Yes (unanimous vote)**

**Business Item**

- Monthly Financial
- Board of Health reviewed year to date financials
  - Fund balance is discussed. The Health department is its own entity and is not able draw from the City or County fund balance for large purchases.

**Motion to receive the Monthly Financial Review:** Emily Berge

**2nd Motion:** Martha Nieman

**Motion Carried: Yes (unanimous vote)**

- Receive 2017 Year End Financial Audit
  - The department had a clean audit, no issues were identified.

**Motion to receive 2017 Year End Financial Audit as presented by Health Department Staff:**  
Donald Bodeau

**2nd Motion:** Emily Berge  
**Motion Carried:** Yes (unanimous vote)

- d. Approve 2017 Fund Balance Account allocation adjustments
- The board has recommended having three months' worth of operating expense on hand The Working Capital fund is where these funds are allocated.
  - Capital purchases are defined as any purchase made over \$5,000
  - The goal is to put \$25,000 annually in fund balance for planned capital purchases.

**Motion to approve 2017 Fund Balance account allocation adjustments as presented by Health Department Staff:** Martha Nieman

**2nd Motion:** Donald Bodeau

**Motion Carried:** Yes (unanimous vote)

- e. Approve Remodel of office space
- This would typically be a capital purchase where fund balance would be asked for. We do anticipate having existing revenue in 2018 that can be reallocated to cover this cost.
  - This is a space that will be used for multiple staff members. Finding space is an ongoing issue that the department faces.

**Motion to approve Remodel of office space in the amount of up to \$12,500.00 re-allocated from operations funding due to an open staff position as presented by Health Department Staff:** Emily Berge

**Staff:** Emily Berge

**2nd Motion:** Liz Spencer

**Motion Carried:** Yes (unanimous vote)

- f. Review and approve draft 2019 Health Department Budget
- We have a lot of uncertainties currently. For example, it was first mentioned that there may be a 2.5% tax levy increase and since that time it has been mentioned that there may be a 3% tax levy increase. This is still being discussed and has not been finalized.
  - Fees have not been adjusted in the draft budget because they have not yet been approved by the board. That will happen in August.
  - The compensation study has not been finalized so a placeholder of overall increase for personnel costs was used.
  - The maximum health insurance increase is 5% and we built the draft at a 4% increase.
  - There is a very large increase from the County for IS support which is affecting the budget. The department is in conversation with the County regarding this change.
  - Janice, Marissa, and Lieske are more than happy to walk through any budget questions at any time with board members.
  - Board members express to move forward with the draft budget as presented and express that it is a good starting point.

**Motion to review and approve draft 2019 Health Department Budget as presented by Health Department Staff:** Martha Nieman

**2nd Motion:** Emily Berge

**Motion Carried:** Yes (unanimous vote)

- g. Approve Director's 2018-2019 Performance Objectives
- The focus was pulling out key priorities that came up throughout the year

- This year gives the opportunity to get through some of the objectives that were put on hold during the accreditation process.
- Board member expresses that the department is in a great position to bring added strength to community movements such as affordable housing.

***Motion to Approve Director's 2018-2019 Performance Objectives as presented by Health***

***Department Staff:*** Donald Bodeau

***2nd Motion:*** Martha Nieman

***Motion Carried: Yes (unanimous vote)***

h. Approve 2018 WIC Budget Adjustment

- WIC enrollment has been declining throughout the nation. Our local WIC program has been making changes for several years to try and increase participation. Things such as transportation, time, citizenship are some barriers expressed by WIC clients.
- Pregnant women and infants are utilizing the program. Typically, when someone drops WIC it occurs after the child turns one.

***Motion to Approve 2018 WIC Budget Adjustment as presented by Health Department Staff:***

Martha Nieman

***2nd Motion:*** Blair Johnson

***Motion Carried: Yes (unanimous vote)***

i. Approve Suicide Prevention Awareness Proclamation Project

- Mental health has been identified as a top priority in our community.
- September is National Suicide Awareness month, so this is a great time to advocate. This is a national proclamation that was updated with local data. The plan is that it will be shared along with a press release.
- Board members express that they would like the proclamation to move forward to be an agenda item both the County Board and City Council meetings.

***Motion to Approve Suicide Prevention Awareness Proclamation Project as presented by Health***

***Department Staff:*** Martha Nieman

***2nd Motion:*** Emily Berge

***Motion Carried: Yes (unanimous vote)***

**Board member informational items**

a. Public Health Policy/Advocacy-

- Marijuana Advisory County referendum
  - Once the County Board referendum and fact sheets become available Lieske will forward them to board members. <https://www.co.eau-claire.wi.us/government/legislation-resources/cannibas-advisory-referendum>
  - Lieske walks through some of the information presented to the board. Board members express that there will be a lot of community conversation on the subject and any data that the board can receive is appreciated.
  - There are public health reasons for both legalizing and not legalizing marijuana. As a health department we want to be prepared with data.
  - The board will continue to receive updates and materials as discussion moves forward.
  - At this point we are not being asked for a resolution in support or opposition. The Health Department is focused on pulling materials together and making sure that we are informed and can be a resource. This would be an advisory referendum and we do have a sense of

- responsibility to give people information as they vote.
- Conversion Therapy
    - o We have had a request to begin conversations on what the role of Health Department and Board of Health could play in policy regulating Conversion Therapy. Currently, it is about building awareness. Board members express the importance of data and research to be presented before moving forward.
  - Draft Legislative Priorities WPHA/WALHDA-no discussion
- b. October board of health meeting date-Discussion on moving the date due to a City budget meeting at the current date and time. The request is to move the meeting to the fourth Wed which is 10/24/2018. Board members look at their calendars. Emily Berge is not able to attend if moved to 10/24/2018. Donald Bodeau, Martha Nieman, Blair Johnson, Liz Spencer, and Merrey Price would be available. The meeting is moved to October 24<sup>th</sup>.
- c. Joan Berlin resigned from the Board of Health due to scheduling conflicts. If board members have any replacement suggestions, please let Lieske know. This is a County appointment.

**Other policy and informational items from staff for the Board**

- a. Director/Health Officer Report
  - The health department will continue to keep the board informed on the Maples mobile home park
- b. Correspondence/Media –enclosed
  - No discussion
- c. Retirement Recognition-Kris Bohlinger 30 years of service
  - Kris has supported a broad range of Health Department work.
- d. Healthy Communities Update
  - There will be advocacy discussion around alcohol policy that will be coming back to the board.
- e. Strategic Plan Quarterly Update
  - A lot of progress is being made in the five year plan.
- f. Performance Management Update
  - This is the content that goes to the County Board during the budget process
  - Board members express that this really highlights the broad scope of services that the department provides.

**Requests from Board members for future agenda items to be given consideration**

- a. None made

Next scheduled BOH meeting is August 22, 2018 at 5:15 p.m.

Merrey Price adjourned the meeting at at 7:02 p.m.