

**October 24, 2018 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:16pm

The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Mery Price
Liz Spencer until 6:33 pm
Kari Stroede
Donald Bodeau
Jennifer Eddy
Martha Nieman

**Board Members
Absent:**

Blair Johnson
Emily Berge

Staff Members Present:

Lieske Giese
Marissa Stanley
Gina Holt (recorder)

Additional Staff Members:

Tegan Ruland
Beth Draeger
Cortney Draxler
Jackie Krumenauer

Public:

Daria Kahl-UWEC Nursing
Sara Thielen-UWEC Nursing
Meg Laenale-UWEC Nursing
Erica Shakal-UWEC Nursing
Maggie Shaw-UWEC Nursing
Pam Goodman-UWEC Nursing
Brandi Zamision-UWEC
Nursing

Introduction of new Board of Health member Kari Stroede

Order of Agenda Request to pull items from Consent Agenda

- None made

Public Comment:

- None made

Consent Agenda

- Approval of minutes from September 26, 2018 meeting
- Approval of Fit Families grant
- Approve mini grant from the Children's Health Alliance of Wisconsin (CHAW)
- Approval of various stipends

Motion to approve Consent Agenda: Martha Nieman

2nd Motion: Liz Spencer

Motion Carried: Yes (unanimous vote)

Business Item

- Monthly Financial
 - The department continues to make sure that grants are being spent out accordingly. Year end appears on track.

Motion to receive the Monthly Financial Review: Jennifer Eddy

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

- Approval of ECCCHD Handbook updates
 - Some updates, including hours of work and holiday/personal days, are a result of changes that the County recently made.
 - Discussion on the following topics:
Hours of Work: Board members expressed appreciation that a study was done prior to this decision being made. Water samples have been required to be brought in to the department prior

to 4:30 pm and shouldn't be affected by the updated hours. There is an afterhours number available for 24-7 emergent situations.

Holidays: There is a net increase in hours. Budget impact is the cost associated with a loss of revenue from services being provided. There is a decrease in flexible time which is why ½ day was added.

Unpaid leave: military leave language was updated to match the language for maternity/paternity leave to prevent required use of leave for non-active military duty.

Motion to approve ECCCHD Handbook updates as presented by Health Department Staff:

Donald Bodeau

2nd Motion: Martha Nieman

Motion Carried: Yes (unanimous vote)

c. Approval of Diabetes & Heart Disease Prevention Grant

- This is a grant from the CDC for Improving the Health of Americans through Prevention
- We are waiting for further details from the State on the grant. Our hope that this could be up to five years of funding.
- There is a strong connection to Community Health Priority.

Motion to approve Diabetes & Heart Disease Prevention grant as presented by Health

Department Staff: Martha Nieman

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

d. Approval of Innovative Diabetes & Heart Disease Prevention Grant

- This is federal funding being passed through the state similar to the previous grant approved above.
- Other local health departments in the region are receiving funding to help support this as well.

Motion to approve Innovative Diabetes & Heart Disease Prevention Grant as presented by

Health Department Staff: Donald Bodeau

2nd Motion: Liz Spencer

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

a. Director/Health Officer Report

- Board of Health-Discussion
 - Drug take back day does not include Sharps.
 - Kelli Engen former Emergency Preparedness Specialist accepted a position as the Health Officer for St. Croix County.
 - The Agricultural Ordinance Review Workgroup will have staff representation from the Health Department. Jennifer Eddy attends the groundwater advisory group meetings on behalf of the Board of Health and this group will also be involved.
 - Marijuana Referendum summary sheets discussed. Colorado data showed that in 2012(prior to legalization) there were 61 calls to poison control specific to Marijuana poisoning and in 2016 (after legalization) there were 140 calls specific to Marijuana poisoning.

b. Correspondence/Media

- No discussion

c. Service Recognition- Denise Wirth-Division Manager, 30 years

- d. 2019 ECCCHD Budget update
 - Board members reviewed the budget documents that were given to both the City and County. The City asked all departments to put together a one to two-page document explaining services. The City and County budget process has different formatting but have common pieces to them.
 - Next steps in Budget process include City/County Levy approval and Board of Health final review and approval in December
- e. Eau Claire Healthy Communities Update
 - Board members are looking forward to the final report for the Community Health Improvement Plan.
- f. Strategic Plan Update
 - Finding funding and partners to keep moving forward with some of the strategic plan items is ambitious.
 - We have made a lot of progress and are trying to lay everything out for the upcoming years. Data is an important focus of the plan. The team continues to look at how to continue without the network of care site and the best way to pool population data. The new Healthy Communities' website will offer links so that the community can obtain information.
- g. Quality improvement plan update- QI project storyboard
 - Continuous improvement for our organization is critical for strong performance and part of our accreditation requirements.
 - The department will be having additional quality improvement training on October 31st.
- h. Workforce Development Update
 - This is a cross divisional workgroup that meets quarterly.
 - Discussion around Core Competencies for Public Health and how they inform department practices

Board member informational items

- a. Board of Health Advocacy/Policy –
 - 1. WPHA/WALHDAB Legislative agenda shared and discussed.
 - 2. City and County policy/legislative updates shared and discussed.
 - The beekeeping ordinance was delayed at the City Council meeting
 - A poultry keeping ordinance will likely be moving forward with the Board of Health as well as City Council.
- b. November work session overview
 - Part of what we would like to focus on is looking at financial process and goals. What is the board of health role in terms of long-term planning, specifically space planning.
- c. Board of Health Photo-moved to November

Requests from Board members for future agenda items to be given consideration

- a. None made

Next scheduled BOH meeting is November 7, 2018 at 5:15 p.m.

Merrey Price adjourned the meeting at 6:52 p.m.