

**December 12, 2018 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Mery Price
Blair Johnson
Kari Stroede
Liz Spencer
Don Bodeau
Emily Berge
Jennifer Eddy (5:18)

**Board Members
Absent:**

Martha Nieman

Staff Members Present:

Lieske Giese
Marissa Stanley
Matt Steinback
Janice Vinopal
Gina Holt (recorder)

Public:

Ben Ayotte, MD
Lucas Puty UW Oshkosh student

Order of Agenda Request to pull items from Consent Agenda

- None

Public Comment:

- None

Consent Agenda

- Approval of minutes from November 7, 2018 meeting
- Approval of Well Woman Program Funding
- Approval of Partnership for Success (PFS) grant
- Approve Stipends
- Approve additional "Get Yourself Tested" funding from HCET

Motion to approve Consent Agenda: Blair Johnson

2nd Motion: Liz Spencer

Motion Carried: Yes (unanimous vote)

Business Item

- Monthly Financial
 - End of year grants are being spent out.

Motion to receive the Monthly Financial Review: Liz Spencer

2nd Motion: Emily Berge

Motion Carried: Yes (unanimous vote)

- Approval of ECCCHD Fee Deviation Policy
 - There is still a lot of flexibility for individual circumstances that come up. These aren't new practices, but they are now in writing.
 - Board member asked about the dollar amount of unpaid invoices greater than 90 days. This information will be brought back to the board- *Follow up post meeting- On our normal aging we have \$456 over 90 days and \$941 over \$120 days*

Motion to approve ECCCHD Fee Deviation Policy as presented by Health Department Staff:

Jennifer Eddy

2nd Motion: Don Bodeau

Motion Carried: Yes (unanimous vote)

c. Approval of Public Health Preparedness mini grant

- The funding will be used for staff time and outreach materials.

Motion to approve Public Health Preparedness mini grant as presented by Health Department Staff: Blair Johnson

2nd Motion: Liz Spencer

Motion Carried: Yes (unanimous vote)

d. Approval of WIC Infrastructure Grant

- This was a competitive application process.
- Funding will be used to start remodeling the WIC clinic. Additional funding will be needed for this project and will be brought back to the board for approval in 2019.

Motion to approval of WIC Infrastructure Grant as presented by Health Department Staff: Don Bodeau

2nd Motion: Emily Berge

Motion Carried: Yes (unanimous vote)

e. Approval of Overdose Fatality Funding

- This grant is through the CDC.
- Eau Claire is lower than the state and national rates for overdose fatalities, but this funding sets us up for prevention opportunities.

Motion to approval of Overdose Fatality Funding as presented by Health Department Staff:

Emily Berge

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

f. Approval of Child Care outreach grant

- The goal would be to help raise awareness and provide technical assistance looking at things such as water supplies, past use of existing child care sites, the use of cleaning supplies, radon, and environmental safety outside (playground safety).
- Providing environmentally focused continuing education opportunities will also be part of the process.

Motion to approval of Childcare Outreach Grant as presented by Health Department Staff: Liz Spencer

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

g. Approval of Poultry Keeping fees

- As a new program area, there is some uncertainty about the actual staffing and time commitment that will be required.

- A pamphlet is being created to handout to potential applicants. Board expressed interest in education opportunities.

Motion to approval of Poultry Keeping fees as presented by Health Department Staff: Liz Spencer

2nd Motion: Emily Berge

Motion Carried: Yes (unanimous vote)

h. Approve 2019 Budget

- City and County tax levy expectations have not changed from those previously presented to the board.
- As we start 2019 there are additional dollars that we are expecting to come in that are not on the revenue list due to not receiving final notification or board approval.
- Grants that we know that are non-calendar year grants that we have already received we are saving to spend in 2019 when possible.
- We still are using a larger amount of funds than we had anticipated in some program areas.
- Some of the changes that were significant for example there was a \$12,000 increase in health insurance from staff members switching plans for example from a single policy to a family policy.
- We have been successful in previous years at starting in a deficit and not ending there.
- Capital purchases amount has estimated remodel and equipment costs.
- The sustainability of our work is an ongoing conversation with board and staff.
- As we receive new revenue sources looking at the operating deficit will be key. This will be discussed with the board.

Motion to approval 2019 Budget as presented by Health Department Staff: Don Bodeau

2nd Motion: Liz Spencer

Motion Carried: Yes (unanimous vote)

i. Election of Board of Health President & Vice President

- Board members nominate Mery Price as President of the Board of Health for 2019 and Liz Spencer as Vice President of the Board of Health for 2019

Motion to elect Mery Price as President of Board of Health for 2019: Liz Spencer

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

Motion to elect Liz Spencer as Vice President of Board of Health for 2019: Donald Bodeau

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

j. Approval of Bee Keeping Late Fee

- This is the same late fee as the poultry late fee

Motion to approval Bee Keeping late fee as presented by Health Department Staff: Don Bodeau

2nd Motion: Emily Berge

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
 - Homeless strategic plan community meeting was 12/11/18. There is interest in having Erin Healy come back and work with the community to end homelessness.
 - At Maples Mobile home park-there is ongoing discussion with the City to make sure that people are living in a safe environment. The City and the Health Department are working hard to understand the complexity and importance of working with the residents that are living there.
 - DATCP evaluation from the health department perspective was in line with our goals for that program and provided positive feedback for staff.
- b. Correspondence/Media
 - No discussion
- c. Service Recognition-
 - Courtney Draxler, Division Manager, 5 years
 - Tegan Ruland, Division Manager, 5 years
- d. Community Health Improvement Plan- <https://ehealthy.community/wp-content/uploads/2018/12/2018-2021-Eau-Claire-Healthy-Communities-CHIP-final.pdf>
 - The board reviewed the new CHIP and discussed next steps for Health Department and EC Healthy Communities.

Board member informational items

- a. Board of Health Advocacy/Policy –
 - WPHA/WALHDAB Legislative Priorities-as things come up such as the state budget and additional bills this will be the lens that is looked at. Discussion on the three overarching themes from the document.
- b. Review draft of 2019 Board of Health calendar
- c. Volunteer Appreciation Breakfast

Requests from Board members for future agenda items to be given consideration

- a. None made

Next scheduled BOH meeting is January 23, 2019 at 5:15 p.m.

Merey Price adjourned the meeting at 6:53 p.m.