

**June 26, 2019 Board of Health Meeting  
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15 pm  
The meeting was called to order by Mery Price

**Board Members Present  
Quorum is reached**

Mery Price  
Emily Berge  
Blair Johnson  
Martha Nieman  
Kari Stroede  
Jennifer Eddy  
Don Boadeau

**Board Members  
Absent:**

Liz Spencer

**Staff Members Present:**

Lieske Giese  
Janice Vinopal  
Marisa Stanley  
Gina Holt (recorder)

**Additional Staff Members:**

Emily Preston  
Jackie Krumenauer

**Public:**

Ryan Batton-Nursing Student

**Order of Agenda Request to pull items from Consent Agenda**

**Public Comment:**

- None made

**Consent Agenda**

- Approval of minutes from May 15, 2019 meeting (minutes will be updated to remove last bulleted item in business item 3.d)
- Approve Year Two of CDC Diabetes & Heart Disease Prevention Grant funding
- Approve Various Stipends

**Motion to approve Consent Agenda:** Blair Johnson

**2nd Motion:** Martha Nieman

**Motion Carried: Yes (unanimous vote)**

**Business Item**

- Monthly Financial
  - Fund balance amount is pretty much set. More discussion on fund balance allocations will take place in July.
  - Under revenue and expenses, higher percentages in the other Financing Sources and other Financing Uses categories are primarily one-time payments, or expenses.

**Motion to receive the Monthly Financial Review:** Martha Nieman

**2nd Motion:** Jennifer Eddy

**Motion Carried: Yes (unanimous vote)**

**Other policy and informational items from staff for the Board**

- Director/Health Officer Report
  - Alliance for Substance Abuse Prevention discussion on proposal for block grant. The department anticipates hearing if it has been rewarded by August 2019.
  - Maples Mobile home park update discussion on smoke test.
  - Poultry ordinance discussion. Currently, 4 applicants have attained a poultry license and 3 are at varying steps in the pre-licensing process.

- Eau Claire Sprint-affordable housing discussion.
  - UWEC neighborhood walk went well and the discussion on alcohol misuse and neighborhood disruption after was very engaging.
- b. Correspondence/Media
- No discussion
- c. 2020 Preliminary Budget and Fee Discussion
- Informational Sheet discussion-
    - 87% of 2019 budget was for wage/benefits of staff members
    - We started 2019 in a deficit of around \$219, 000 which has been made up. We are already starting to build the 2020 budget at over a \$300,000 deficit.
    - It is requested to have detailed financials on what open positions the department has for the July meeting.
    - Split for health insurance is 88/12. This is the same amount as County Employees pay.
  - Fee discussion
    - Considering having a separate fee for special organizations. (e.g. charities, educational groups, etc.)
    - Fee deviations for other governmental agencies are being considered.
    - Cost for all of these items would be discussed at the August board of health meeting.

#### **Board member informational items**

- a. Board of Health Advocacy/Policy
- WPHA/WALHDAB Legislative Priorities
  - State budget update-there are some things that the Public health community will be asking the governor to veto. Line item veto items may be sent to board members, primarily on vaping.
  - Chapter 140-as of July 1 we are anticipating having a new DHS 140 rule. This will come back to the board for additional discussion.

#### **Requests from Board members for future agenda items to be given consideration**

- a. None made

**Closed session** - Motion to adjourn into closed session pursuant to Wisconsin Statutes 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. To wit: Performance evaluation of Health Department Director, an employee over whom the Board of Health has supervisory control.

**Motion:** Blair Johnson

**2nd Motion:** Martha Nieman

**Motion Carried on Roll Call Vote: Yes**

**Ayes:** Emily Berge, Jennifer Eddy, Martha Nieman, Blair Johnson, Kari Stroede, Don Bodeau, Mery Price

Meeting moves to closed session at 6:02 pm

The performance evaluation and compensation of Elizabeth Giese, Health Department Director/Health Officer was discussed. Following the Board discussion, the Director joined the closed session and a verbal summary of the discussion was shared with her.

At 7:14 pm a motion was made by Don Bodeau and 2nd motion by Emily Berge to move out of closed session and return to open session. The motion was carried by unanimous yes vote. The Board and the Director reconvened in open session.

**Staff present:** Director Elizabeth Giese

***Motion to increase Director Elizabeth Giese's annual rate of compensation by 4% effective July 1, 2019:*** Donald Bodeau

***2nd motion:*** Jennifer Eddy

***Motion carried: Yes (Unanimous Vote)***

Next scheduled BOH meeting is July 24, 2019 at 5:15 p.m.  
Merrey Price adjourned the meeting at 7:20 p.m.