

**September 25, 2019 Board of Health Meeting  
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:16 pm

The meeting was called to order by Merrey Price

**Board Members Present**

**Quorum is reached**

Merrey Price  
Liz Spencer  
Martha Nieman  
Kari Stroede  
Jennifer Eddy  
Donald Bodeau  
Blair Johnson-5:19 pm  
Emily Berge-5:20 pm

**Staff Members Present:**

Lieske Giese  
Marisa Stanley  
Janice Vinopal  
Gina Holt (recorder)

**Public:**

Varsha Ramlakhan-WIC Dietetic Intern  
Alicia Kurschner-UWEC Nursing Student  
Jenna Pyka-UWEC Nursing Student  
Pam Guthnar-UWEC Faculty  
Terry Miskulin-Oakwood Hills Dental  
Sierra Vickers-UWEC Student  
Ashley Undl-UWEC Student  
Garrett Gogin-UWEC Student  
Jade Vickers-UWEC Student  
Vanessa White

**Order of Agenda Request to pull items from Consent Agenda**

- None requested

**Public Comment:**

- None made

**Consent Agenda**

- a. Approval of minutes from August 28, 2019 meeting
- b. Approve Stipends

***Motion to approve Consent Agenda:*** Liz Spencer

***2nd Motion:*** Donald Bodeau

***Motion Carried: Yes (unanimous vote)***

**Business Item**

- a. Monthly Financial
  - Most of the License and Permit Renewals have arrived as payments are due by June 30. The revenue now through the end of the year will be new licenses. It appears that we may end the year underbudget in this category.

***Motion to receive the Monthly Financial Review:*** Martha Nieman

***2nd Motion:*** Blair Johnson

***Motion Carried: Yes (unanimous vote)***

- b. Approval of Regional Nurse Practitioner Funding
  - This funding is supported through title x funding. DHS financial commitment would continue through the current 3-year Title X grant cycle with a goal of gradually reducing funding as the model becomes self-sufficient.
  - The Board really feels like this is a great opportunity and aligns with our goals of entering into regional shared services.
  - Budget includes-Infrastructure costs, time, travel, benefits, supplies, mall practice insurance, etc. are all included in the dollar amount.

- The hope is that the nurse practitioner would be able to do colposcopy services and would have the ability to be trained if needed.
- It was noted that Dr. Gideonsen from Prevea is open to looking at opportunities to utilize family practice residents in Health Department clinical needs.

***Motion to approve regional Nurse Practitioner funding as presented by Health Department***

***Staff:*** Martha Nieman

***2nd Motion:*** Don Bodeau

***Motion Carried: Yes (unanimous vote)***

**Other policy and informational items from staff for the Board**

- a. Director/Health Officer Report
  - The Parent Café was a great partnership with the Eau Claire Family Resource Center
  - At the Design thinking training workshop our team focused on housing as a public health challenge.
  - Healthy Relationship Action Team Toolkit was very well received, and the group is working hard to distribute the toolkit in the community.
  - Sprint update-the big picture goal was to house chronically homeless individuals. Individuals that received housing received case management form Wisconsin DairyLand. The group is currently looking at next steps.
- b. Correspondence/Media
  - No discussion
- c. Service Recognition-
  - Bhenni Johnson- Retirement, Public Health Assistant, 16 years
  - Audrey Boerner, Public Health Specialist, 5 years
- d. 2020 Budget Update
  - The County Administrator and City Manager have signaled budgets were being built based on the number discussed at the September budget meeting.
  - Upcoming budget meeting dates discussed.
  - Discussion on the ongoing changes in the draft 2020 budget. We are anticipating less fund balance use, making some capital purchases in 2019 budget instead of in 2020, and have had the additions of new grants since the August Budget discussion.
  - Substance abuse dollars-there is a lot in play right now we are hoping to have dollar amounts more finalized by the end of the year.

**Board member informational items**

- a. Board of Health Advocacy/Policy –
  - Discuss financial check list that was created in May 2019
    - Board feedback discussion- It is great to have the checklist as tool. Board members echoed that the financial summary page is exceptionally helpful.
    - Board members express that these monthly fiscal discussions really align with the Board of Health’s Strategic Goal of fiscal responsibility.
    - Discussion on different ways to incorporate some of the financial statement explanations into the Revenue and Expense sheet. Some suggestions were made on how to integrate the definitions in the revenue and expense statement. (i.e. hovering over the line item and the definition showing, having the definition appear vertically next to the line item)

- Board member suggests a process map system of checks and balances that happens within the department for things like paying invoices, etc. Sharing policy and procedures who approves payments etc. Perhaps having a project topic at a future board of health meeting would be helpful. meeting.
  - The health department is under ordinance is set up to utilize the City financials system.
  - City, County, State, Federal legislative issues
    - Discussed Racism Resolutions-the City recently proposed a resolution standing against racism that was tabled for future discussion at the City Council meeting being held at the end of October. Lieske shared the resolution that WPHA board passed on Racism as a Public Health Crisis. Milwaukee County did adopt a racism as a public health concern resolution, and they used the WPHA language as a starting point.
    - WPHA/WALHDAB 2019-2020 Wisconsin Bill Tracking summary discussed.
    - Chambers eggs and issues breakfast was last week and there was discussion on workforce solutions.
    - Discussion on Red flag law in preventing gun violence is in the process of being written.
- b. Review draft of Poverty Report update <https://wiscap.org/wisconsin-poverty-report/>
- This report has been released for the past 11 years.
  - Kari Stroede summarized report and shared previous year report results as far as poverty levels. There will be a meeting titled “The State of the Chippewa Valley” on Thursday October 24, 2019 from 3pm-5pm open to the public to discuss the poverty report. Board members will be invited to attend and will receive information soon. Board members are encouraged to submit any questions to Kari Stroede via email. Board member suggests sending invites to City Council and the County Board.
- c. Director evaluation communication email was shared with board members.
- Solis Circle Open house is being held on 9/26/2019 from 3-5 pm. The building formerly housed an assisted living facility and will now provide apartment rentals starting at \$390 per month. Emily Berge is on the Board of this group.

**Requests from Board members for future agenda items to be given consideration**

- a. Update on emergency response in preparing for upcoming winter season.
- b. Confirm Fall 2019 Meeting Dates for November and December
  - Currently scheduled for November 6<sup>th</sup> and December 11<sup>th</sup>. No changes proposed.
  - November work session part of the focus will be updating the City County Board of Health Strategic Plan goals. Board members are encouraged to let Merrey or Gina know if they are unable to attend.

Next scheduled BOH meeting is October 16, 2019 at 5:15 p.m.

Merrey Price adjourned the meeting at 6:50 p.m.