

**Eau Claire City-County Board of Health**  
**20-1**  
**August 26, 2020**

Adopting fees for Retail Food Establishments, Restaurants and Mobile Food Processing Facilities.

WHEREAS Wisconsin Statute 251.04(3) and 97.41(1m) provides that the Board of Health of the Eau Claire City-County Health Department shall have the authority to adopt regulations to protect and improve public health; and

WHEREAS Wisconsin Statute 251.04(7) specifically states that such boards take such measures as shall be effectual for the preservation of the public health; and

WHEREAS the Board of Health of the Eau Claire City-County Health Department did adopt such a regulation entitled "Food Establishment Regulation"; and

WHEREAS Section Wisconsin Statute 66.0628 provides the authority to set and impose fees for services; and

WHEREAS Section 1-0.060A of this regulation provides that the Board of Health shall establish fees for the permits for these facilities;

THEREFORE, the Eau Claire City-County Board of Health does ordain that the following fees shall be required annually for the permits and as specified for reinspections, preinspections, plan reviews, and late fees of the various types of facilities as defined in the regulation. Such fees shall be reviewed periodically by the Board of Health for adjustments as needed. All fees shall be payable to the Eau Claire City-County Health Department or to the Eau Claire City Treasurer for Health Department permits being issued by the City Clerk's office.

1. Restaurant Permit Fee, Plan Review Fee, and Preinspection Fee: The annual, non-returnable and non-prorated fees for restaurants, and temporary restaurants, as well as plan review and preinspection fees for new and change of operator are as follows:

<b>Restaurants</b>	<b>Health Department Fee</b>	<b>Plan Review Fee</b>	<b>Preinspection Fee</b>
High Complexity: > \$500,000	\$1,988	\$994	\$994
High Complexity: \$100,000 - \$499,999	\$1,669	\$835	\$835
High Complexity: <\$100,000 sales	\$1,312	\$656	\$656
Moderate Complexity: > \$500,000	\$1,215	\$608	\$608
Moderate Complexity: \$100,000 - \$499,999	\$1,021	\$511	\$511
Moderate Complexity: <\$100,000 sales	\$802	\$401	\$401
Low Complexity: > \$500,000	\$846	\$423	\$423
Low Complexity: \$100,000 - \$499,999	\$712	\$356	\$356
Low Complexity: <\$100,000 sales	\$559	\$280	\$280
Pre-Packaged	\$348	\$174	\$174
Independent Food Prep/Service (Add'l)	\$219		
Temp Restaurant License	\$200		
Temp Restaurants/Mobile Food Inspection	\$60		
Special Organization	\$401	\$201	\$201

\*Financial information is self-reported at time of initial license or renewal.

2. Retail Permit Fee Schedule: The annual, non-returnable and non-prorated fees for retail food processing establishments, non-processing retail food establishments, mobile food processing facilities as well as plan review and preinspection fees for new and change of operator are as follows:

<b>Retail Food Establishments</b>	<b>Health Department Fee</b>	<b>Plan Review Fee</b>	<b>Preinspection Fee</b>
Process Potentially Hazardous Sales of at least \$1,000,000 (11)	\$1,504	\$752	\$752
Process Potentially Hazardous Sales of at least \$25,000 but less than \$1,000,000 (22)	\$653	\$327	\$327
Process Non-Potentially Hazardous Sales of at least \$25,000 (33)	\$502	\$251	\$251
Process Non-Potentially or Potentially Hazardous Sales of less than \$25,000 (44)	\$238	\$119	\$119
Non-Processing (55)	\$207		
Mobile Retail Food	\$150		
Micro-Market (Individual)	\$40		
Micro-Market (Multiple in Same Facility)	\$60		

\*\*Financial information is self-reported at time of initial license or renewal.

3. Late Fee: An additional penalty fee of \$100 shall be required, as provided for in section 1-0.060B.1, whenever the annual fee for renewal is not paid prior to the expiration of the permit.

4. Insufficient Funds Fee: Fees or payments returned from a financial institution for insufficient funds shall be subject to a penalty fee of \$36 shall be required, as provided for in section 1-0.060B.2.

5. Operators found to be operating without a valid permit shall be subject to a double license fee, as provided for in section 1-0.060B.3.

6. Operators found to be operating without a certified food manager, as required by the Wisconsin Food Code, will be subject to a fee equal to that of the reinspection fee as provided for in section 1-0.060B.4.

7. Inspection Fee, as provided for in section 1-0.060D, shall be assessed as follows:  
 Temporary & Mobile Food Establishments: \$60

8. Reinspection Fees: A fee of \$125 shall be required, as provided for in section 1-0.060E.

9. The total preinspection fee for issuing permits within the same establishment under the operation of the same person shall be determined by using the largest pre-inspection fee and assessing 75% of the preinspection fee of any additional permit.

10. Expiration of License: License shall expire on June 30 of each license year.

11. Fees become effective on January 1<sup>st</sup>, 2021.

Adopted by Board of Health on August 26, 2020

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