



**May 15, 2013 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:19 p.m.
The meeting was called to order by John Paddock.

Board Members Present	Board Members Absent:	Staff Members Present:	Guests:
Quorum is reached John Paddock Gerald Willkie Elizabeth Spencer Kathy Mitchell Merey Price William Bethke Donald Bodeau	Michael Murray	Elizabeth Giese Kitty Rahl Jeff Cipriano KT Gallagher Gina Holt-recorder	Jacqueline Krumenauer Kristine Radtke Alicia Arnold, MD Paulette Magur Dani Draxler

Public Comment: No public comments

Consent Agenda

- a. Approval of Minutes from April 24, 2013 meeting
- b. Director/Health Officer Report
- c. Accept \$6,000 from Eau Claire Area School District for Alliance for Substance Abuse Prevention Youth Advocacy Advisor coordination of SADD groups

Motion to Approve: Kathy Mitchell 2nd Motion: Elizabeth Spencer
Motion Carried: Yes (Unanimous Vote)

Business Item

- a. Consider changes/updates to BOH Media and Public Relations Policy
 - Repeal current media and public relations policy

Motion to Approve: Merey Price 2nd Motion: Elizabeth Spencer
Motion Carried: Yes (Unanimous Vote)

- b. Consider resolution supporting the City of Eau Claire Comprehensive Plan – Health Chapter
 - The Comprehensive Plan is still in draft form, the Board of Health will be updated as the plan moves forward

Motion to Approve: Donald Bodeau 2nd Motion: William Bethke
Motion Carried: Yes (Unanimous Vote)

- c. Consider approval of change to health insurance proration for part-time staff
 - Elizabeth Giese explained that the change was brought to the board at this time to give employees the opportunity to make any changes to their elected plans during the June open enrollment
 - The change would equalize the percentage of the premium that employees pay

Motion to Approve: Kathy Mitchell 2nd Motion: William Bethke
Motion Carried: Yes (Unanimous Vote)

Other information items from staff for the Board

a. 2012 Annual Report

- Kitty Rahl , KT Gallagher, and Elizabeth Giese summarized achievements from 2012
- The Board of Health recognizes the hard work and achievements made throughout 2012
- Elizabeth Giese expressed the Health Departments' commitment to providing a new format for the 2013 Annual Report.
- Suggestions were made for providing a more clear and concise report for 2013

b. Employee Handbook Policy Framework

- Elizabeth Giese welcomed the Board members feedback and suggestions from a policy standpoint.
- Board members made a variety of suggestions including; adding a Code of Ethics section, computer based training for employees, and a clear outline for grievance procedures

c. Review of Preliminary Draft Assumptions for 2014 Budget

- Possible expenses/revenues for 2014 were discussed

d. Discussion of Fund Balance – overview, restricted fund structure/options

- Designation of Fund Balance will be a future Board of Health meeting action item

e. Discussion of regionalization proposal – HIV services

- A cost analysis including expenses and labor would be taken into consideration
- The Board will be updated as further discussion regarding the proposed services take place

f. Final Report on Compensation Study from WIFLI

- Discussed using the study as a tool for providing improvement for staff retention and recruitment when updating the Employee Handbook

g. Family Planning Clinic open house was announced

h. Service Recognition – Linda McCracken (30 years)

i. Correspondence/Media-

Board member informational items

a. Board of Health Strategic Planning Update

- Meeting will be held on Monday June 10th from 5:30-7:00 p.m. The meeting will be publicly noticed

Requests from Board members for future agenda items to be given consideration

- iPad use for Board of Health members

Board of Health Strategic Planning Meeting-June 10, 2013

Next Board of Health Meeting – June 26, 2013

Meeting Adjourned at 7:20 pm by John Paddock