



Eau Claire City - County Health Department

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April 3, 2013 Board of Health Meeting County Courthouse, Room G-302

The Board of Health convened in open session at 5:15 p.m.
The meeting was called to order by John Paddock.

Board Members Present

John Paddock
Gerald Wilkie
Elizabeth Spencer
Kathy Mitchell
Merey Price
Donald Bodeau
William Bethke

Board Members Absent:

Michael Murray

Others Present:

Elizabeth Giese
Kitty Rahl
Jeff Cipriano
Dave Kragness
Courtney Johnson
KT Gallagher
Jeff Cipriano
Gina Holt-recorder

Public Comment: No public comments

Introduction: Elizabeth Giese introduces KT Gallagher, the new supervisor of Environmental Health.

Consent Agenda

- a. Approval of minutes from February 27, 2013 meeting
- b. Approve the amendment to the WIC grant from the Division of Public Health for \$3,296 from January 1 to September 30, 2013
- c. Director/Health Officer Report – Elizabeth Giese
- d. Accept the 2013 Wisconsin Division of Public Health Reproductive grant allocation of \$114,785

Motion to Approve: Kathy Mitchell

2nd Motion: Merey Price

Motion Carried: Yes (Unanimous Vote)

Business Item

- a. Approve 2013-14 Laboratory fees
 - Courtney Johnson presents the Laboratory Fee changes to the Board of Health.
 - Wilkie inquires about exemptions.
 - The Board of Health agrees that the Laboratory Testing Fee Exemption/Reduction Policy from 2009 should be revisited at a future board meeting.

Motion to Approve: Gerald Wilkie

2nd Motion: Donald Bodeau

Motion Carried: Yes (Unanimous Vote)

- b. Approve 2013-14 Licensed Establishment Fees
 - Courtney Johnson presents the Licensed Establishment Fees to the Board of Health.
 - Wilkie and Bethke discuss increasing the fees to be funded at 100%.
 - The Board agrees that the 2011 fee-setting policy should be revisited at a future board meeting.

Amendment moved by Gerald Wilkie and Seconded by William Bethke to reflect the following Fee Changes:
Campground 100% funded, Swimming Pools 100% funded, Restaurants 90% funded, Motels 90% funded, Retail Food 90% funded, Manufactured homes 90% funded:

Amendment Carried: No

5 Nays Donald Bodeau, Kathy Mitchell, Elizabeth Spencer, Merey Price, John Paddock
2 Ayes Gerald Wilkie, William Bethke

Motion to Approve as Presented: Elizabeth Spencer 2nd Motion: Merrey Price

Motion Carried: Yes

5 Ayes Donald Bodeau, Kathy Mitchell, Elizabeth Spencer, Merrey Price, John Paddock

2 Nays Gerald Wilkie and William Bethke

c. Approve 2013-14 School Inspection Fees

- Courtney Johnson presents the 2013-2014 School Inspection Fees to the Board of Health.

Motion to Approve: Donald Bodeau 2nd Motion: Merrey Price

Motion Carried: Yes (Unanimous Vote)

d. Sign Public Health Week Proclamation

Motion to Approve: Kathy Mitchell 2nd Motion: Elizabeth Spencer

Motion Carried: Yes (Unanimous Vote)

e. Sign Parents Who Host Proclamation

Motion to Approve: Kathy Mitchell 2nd Motion: Merrey Price

Motion Carried: Yes (Unanimous Vote)

f. Discuss potential funds needed for 2012 courthouse remodel

- Elizabeth Giese walks the board through the potential funds handout. Giese agrees to keep the board updated with any new information regarding the costs.

Other information items from staff for the Board

- a. Review Preliminary Fiscal Year 2012 Close Out Financial Statement and update on 2013 fiscal status
 - Jeffrey Cipriano passes out a preliminary fiscal report
 - Board members agree that a future agenda item may be to review the fund balance policy.
 - Closeout audit reports will be available in roughly two months. It may be an agenda item for the May 2013 Board of Health meeting.
- b. Health Department Strategic Plan update
 - Elizabeth Giese and Kitty Rahl update the Board Of Health
- c. County Health Rankings – 2013 report discussed
- d. Eau Claire County Annual report reviewed
- e. Correspondence/Media reviewed

Board member informational items

- a. WALHDAB strategic plan survey- online shared
- b. John Paddock lets the Board Members know that there is a webcast from NALBO on 4/4/13 from 3-4:30 p.m.
- c. Healthy Communities Council – Community Health Improvement meeting discussed
- d. 2013 Board calendar reviewed
- e. State Division of Public Health Board of Health Newsletter shared

Requests from Board members for future agenda items to be given consideration

- Review Fund Balance Policy
- Review Laboratory Testing Fee Exemption/Reduction Policy from 2009
- Review 2011 Fee Setting Policy
- Annual report-May 2013 meeting

Next Board of Health Meeting – April 24, 2013

Meeting Adjourned at 6:55 pm

Recorded by Gina Holt