

**January 22, 2014 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:20 pm
The meeting was called to order by John Paddock

**Board Members Present
Quorum is reached**

Kathy Mitchell
Elizabeth Spencer
Blair Johnson
John Paddock
Donald Bodeau
Jennifer Eddy (5:20)

**Board Members
Absent:**

Merey Price
Gerald Wilkie

Staff Members Present:

Shane Sanderson
Kitty Rahl
Lieske Giese
Tegan Ruland
Gina Holt (recorder)

Additional Staff Members:

Jill Bauer
Kristine Radtke
Jackie Krumenauer

Order of Agenda Request to pull items from Consent Agenda

Welcome and introduction of new Board of Health members

Public Comment: No Comments

Consent Agenda

- a. Approval of minutes from December 11, 2013 meeting
- b. Director/Health Officer Report
- c. Correspondence/Media
- d. Approve continuation of contractual agreement with the WI DNR for reimbursement of collected water quality samples of transient non-community water systems for 2014
- e. Approve continuation contract with NACCHO in the amount of \$3,500 for 2013-2014 Medical Reserve Corp (MRC) Capacity Building Award

Motion to approve Consent Agenda: Kathy Mitchell

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

Business Item

- a. Monthly Financial
 - Anticipating not using any fund balance in 2014
 - Health Department brought in more revenue than anticipated in some programs
 - Some of the grants will not be spent out in 2013, we will continue to work on making sure that this doesn't happen in the future
 - Clarification regarding Birth to Three program numbers
 - Birth to 3 is a contract with County Human Services to provide public health services
 - There are new requirements regarding program models which impacted the level of service that Human Services requested and paid for
 - It was budgeted less in 2014
 - Clarification regarding Drug Free Communities grant numbers

- This is not a fiscal year, January to December
- Clarification of Network of Care numbers-(shared expense between five agencies)
 - This is not a fiscal year, January to December
- Update on the Wisconsin Well Women program
 - The state notified current providers of WWWP services that funding for screening will no longer be available for most providers after July 1, 2014
 - The state will be looking at partnering with a small group of larger health care systems to provide the services
 - As of January 1, 2015 the state has proposed ending case management funding for local health departments
 - Discussions are in progress with the state regarding the policy change

Motion to receive the Monthly Financial Review: Donald Bodeau

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

b. Health Department Logo

- The logo hasn't been updated in many years
- Health Department staff connected with UWEC marketing students and asked them to create new logo options
- Health Department staff voted for the waves logo, which represent movement, health and energy

Motion to approve Health Department Logo recommended by staff: Blair Johnson

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

c. Approve the State MRC additional funding in the amount of \$8,000 for January 1, 2014-June 30, 2014

- This money will help keep funding for the public health preparedness staff

Motion to approve the State MRC additional funding in the amount of \$8,000 for January 1, 2014-June 30, 2014: Kathy Mitchell

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

d. Approve agreement with the Wisconsin Division of Public Health Tuberculosis Control and Prevention program, to provide tuberculosis dispensary services in the amount of up to \$5,000 from July 1, 2013 through June 30, 2014

- The State Division of Public Health provides reimbursement for things such as chest x-rays, lab results, and sputum samples. These funds will help cover some of the costs associated with tuberculosis outbreaks
- Active TB cases are very costly and require a lot of staff time

Motion to approve agreement with the Wisconsin Division of Public Health Tuberculosis Control and Prevention program, to provide tuberculosis dispensary services in the amount of up to \$5,000 from July 1, 2013 through June 30, 2014: Donald Bodeau

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

e. Approve Climate and Vector-borne Disease Surveillance Program Grant

- Vector borne disease is a significant issue in Wisconsin
- The Health Department was recently asked by the WI Division of Public Health to assist in a longer-term research project related to tick-borne disease in Western Wisconsin
- A PCR machine would need to be purchased to add capacity not only for this grant but also for testing needed in the future. This grant would cover some of the cost of the PCR machine
- The estimated cost of the PCR machine would be somewhere between \$42-44 thousand dollars
- The request for purchasing the PCR machine would come to the Board of Health at a future meeting to be approved
- The state has dedicated \$16,378 for the first year and \$12,000 for the second and third year of the grant
- The Health Department is ready to handle this new program both with space and personnel

Motion to approve the participation of the Climate and Vector-borne Disease Surveillance Program Grant as presented: Donald Bodeau

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous)

f. Approve Health Care Education and Training (HCET) funding agreement for colposcopy exam table

- HCET is paying up to \$7,000 for the exam table, which will cover the full cost

Motion to Approve Health Care Education and Training (HCET) funding agreement for colposcopy exam table as presented: Elizabeth Spencer

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous)

Board member informational items

a. Update 2014 Board of Health calendar

- The block grant funding request is due in February or early March 2014

b. BOH orientation materials

- Thanks to Elizabeth Spencer for helping put this together
- The most current organizational chart as well as the budget items from the updated orientation manual will be emailed to all board members
- There will be a second orientation for budget items and other ongoing needs
- The orientation materials will be posted on the Health Departments website in the future
- NALBOH –is currently closed and are in the process of trying to re-organize
 - It is possible that we have paid dues in the past

c. BOH 2014 Board Action Plan update/review

- Postponed until next month

d. WALHDAB update-

- Elizabeth Spencer is working on re-arranging her schedule to attend the Public Affairs meetings
- It is decided that Elizabeth Spencer will give the Board annual updates as well as “hot topics” that may come up

Other policy and informational items from staff for the Board

a. Service Recognition

- Allison Gosbin-Public Health Nurse -5 years
- Kitty Rahl- Director of Nursing-15 years

b. Unhealthy Alcohol use: policy and program update

- Several articles on binge drinking have recently been in the media
- Eau Claire Healthy Communities has an action team for high risk alcohol use
- Binge drinking is both a health and financial issue for our community
- High risk alcohol use is a priority for the Health Department
- It is possible that we will be losing grant funding for this program beginning in August 2014
- John Paddock suggests having Francie Peardon attend a future board meeting to talk about funding issues and present some statistics on alcohol use
- Elizabeth Spencer and Jennifer Eddy suggests writing a “it seems to me” letter

c. EC City-County Health Department Strategic Plan update process

- The intent is to have an updated strategic plan along with performance measures by May 2014
- It is important to have staff members as well as Board members participation
- Lieske welcomes any feedback on how the Board would like to be involved in the process
- Kathy Mitchell and Donald Bodeau state that they would like to be involved in updating the strategic plan
- The entire board could participate if they are interested
- An outside person will likely help to facilitate some of the process

d. Regional proposal for indoor air monitoring study

- The Health Department was contacted by the Wisconsin Farmers Union through the University of Iowa, to participate in a research study on indoor air monitoring related to silica sand mining
- We need more data on the study before moving forward in any capacity
- If we do move forward it would involve some staff time for testing
- The State and the EPA have not moved forward with studying this issue at this time

Requests from Board members for future agenda items to be given consideration

Next scheduled BOH meeting is February 26, 2014 5:15 p.m.

John Paddock adjourned the meeting at 6:54 p.m.