

**July 23, 2014 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

John Paddock
Mery Price
Blair Johnson (left 6:04 pm)
Elizabeth Spencer
Kathy Mitchell
Donald Bodeau (5:23 pm)

**Board Members
Absent:**

Gerald Wilkie
Jennifer Eddy

Staff Members Present:

Lieske Giese
Jeff Cipriano
Kitty Rahl
Shane Sanderson
Gina Holt (recorder)

Additional Staff Members:

Kristine Radtke

Public:

None

Order of Agenda Request to pull items from Consent Agenda

- None

Public Comment:

- None

Consent Agenda

- a. Approval of minutes from June 25, 2014 meeting
- b. Director/Health Officer Report
- c. Correspondence/Media

Motion to approve Consent Agenda: John Paddock

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

Business Item

- a. Monthly Financial
 - The 2014 beginning fund balance amount is \$805,119
 - No capital purchases are planned at this time

Motion to receive the Monthly Financial Review: Blair Johnson

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

- b. Approve 2013 Year End Financial Statements

- The full audit report is available electronically; board members are asked to contact Lieske if they would like a copy

Motion to approve 2013 Year End Statements: Kathy Mitchell

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

- c. Approve Americorp/Healthcorp member fee - \$9,300 for one year position

- Position will focus on supporting existing efforts including: use of social media, outreach, health education, and exploring ACA challenges and opportunities
- This was not in the original budget and it would come out of 2014 and possibly the 2015 budget
- Could be a great recruitment tool

Motion to approve Americorp/Healthcorp member fee - \$9,300 for one year learning opportunity: Elizabeth Spencer

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

d. Approve Director's 2014-2015 Performance Objectives

- There are six main performance objectives to work on from July 2014-June 2015

Motion to approve Director's 2014-2014 Performance Objectives: Kathy Mitchell

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

a. Health Department Strategic Plan-quarterly update

- Each goal and strategic objective will be presented in a new format and brought to the next quarterly update

b. Healthy Communities Update-quarterly update

- The group is planning another legislative event in the Spring of 2015
- The Mental Health Action Team put together a video on access to mental health services, the link will be available soon
- United Way, SHH, Mayo, Marshfield ,Chippewa County Health Department, St. Joes, and ECCHD are working together to create one collaborate assessment –the agreement will come back for the Boards approval

c. Annual review of Account Allocations/Fund Balance

- The annual review of account allocations is completed as requested by the Board of Health Fund Balance policy that was adopted in June 2013
- Working capital is slightly less than two months based on the non-grant project amounts
- Looking at the major equipment purchases replacement scheduled, around \$25,000 per year will need to be allocated. Lieske and management team will continue to work on the process of the replacement schedule
- Computer replacement plan is built into the budget as a line item not in the fund balance
- Creating more privacy in the nursing space may be a possible fund balance request in the future
- Special projects dollar amount may need to be increased if more fund balance becomes available
- In the future the fund balance allocation may be brought back as an action item

d. Update of fees and BOH regulations-plan for 2015

- Fee update process is working to improve efficiencies while working with multiple regulations between City, County, State, and the Board of Health
- If fee changes come forward at budget time it would be helpful, however there are certain areas where this may not be an option
- Considering the option of policy so that the Health Department can change fees based on product cost increase

- If fee changes happened around the same time annually it would give users a better opportunity to give feedback and budget plan throughout the year
- e. 2015 Budget updates
- WRS confirmed the percent was going to be different 6.8% as opposed to the 7.5% budgeted
 - County Budget calendar came out
 - August 7th there will be a public meeting to discuss the County Budget
 - City and County surveys on the budget for public feedback will be forthcoming shortly

Board member informational items

- a. Board of Health action plan update-Merrey Price
- Merrey Price updates board members on progress
 - Reviewing HD programs as part of the budget process as well as the 140 review
- b. BOH regional education event, 10AM -2PM, Wednesday, August 6th, Eau Claire
- Board members are encouraged to attend
- c. NALBOH meeting, August 13th-15th, Milwaukee
- Board members are encouraged to attend
- d. Opportunity for a Board of Health member to serve on the following committees
- The community committee working on chronic homelessness –
 - Donald Bodeau gives background about the committee
 - Board members are to let Donald know if interested
 - WALHDAB conference committee
- e. Public affairs update-Elizabeth Spencer updates-
- Elizabeth Spencer updates the Board on Public Affairs Committee
 - Funding sources are being looked at

Requests from Board members for future agenda items to be given consideration

- a. None

Next scheduled BOH meeting is August 27, 2014 5:15 p.m.
 Merrey Price adjourned the meeting at 6:45p.m.