



**October 22nd, 2014 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:17 pm

The meeting was called to order by Merey Price

Board Members Present

Quorum is reached

Gerald Wilkie
Kathy Mitchell
Merey Price
Blair Johnson
Donald Bodeau
John Paddock
Elizabeth Spencer
Jennifer Eddy

Staff Members Present:

Lieske Giese
Kitty Rahl
Janice Vanipol
Shane Sanderson
Gina Holt (recorder)

Additional Staff Members:

KT Gallagher
Jackie Krumenauer

Public:

Lucinda Lozada UWEC Nursing Dept.
Nicole Bremer UWEC Nursing Dept.
Abby Voss UWEC Nursing Dept.

Order of Agenda Request to pull items from Consent Agenda

Janice Vanipol, the newly hired budget specialist, was introduced to the Board of Health

Beginning in December, the Director's report and Correspondence/Media Report will be moved from the consent agenda to the "Other policy and informational items from staff for the Board" section of the agenda

Public Comment:

- None

Consent Agenda

- Approval of minutes from September 24, 2014 meeting
- Director/Health Officer Report
- Renew WIC agreement with the Eau Claire Area School District Head Start Program
- Correspondence/Media

Motion to approve Consent Agenda: Kathy Mitchell

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

Business Item

- Monthly Financial
 - Debt Service-Lieske will gather more information and update the board at the December meeting

Motion to receive the Monthly Financial Review: Gerald Wilkie

2nd Motion: John Paddock

Motion Carried: Yes (unanimous vote)

- Adopt Additional Family Planning Clinic Fees

- The fees were added to the list that will be presented to the City

Motion to Adopt Additional Family Planning Clinic Fees as presented by Health Department

Staff: Gerald Wilkie

2nd Motion: Blair Johnson

Motion Carried: Yes (unanimous vote)

c. Approve DFC Grant

- This is critical funding for youth alcohol and drug prevention work
- Progressive match is requested over the five year period. In-kind match has been accepted by the granting agency in the past. The Health Department has a tracking mechanism in place

Motion to Approve Drug Free Community Grant as presented by Health Department Staff:

Gerald Wilkie

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

d. Adopt Board of Health Regulation Revision Resolutions

- Food and Beverage Establishment Resolution 14-10
- Bed and Breakfast Establishments, Motels-Hotels, and Tourist Rooming Houses Resolution 14-11
- Swimming Pools and Recreational Facilities Resolution 14-12
- Manufactured Home Communities Resolution 14-13
 - The primary purpose of the revisions is to align enforcement policies and practices across the programs and further promote capacity around the plan review process
 - All of the regulations are now available on the Board of Health's Website <http://www.ci.eau-claire.wi.us/departments/health-department/about-us/board-of-health-documents-and-information>
 - Board members request that a clause be added to the lodging regulation to explain that food service must comply with the requirements of the WI Food Code, as well as the Board of Health Chapter 1: Food & Beverage Establishment Regulation.
 - Board members request that a clause be added to the regulations stating that within 10 business days of submission the Health Department shall review and make a determination on whether or not a plan review submission is complete and communicate in writing to the applicant. After confirming receipt of a complete application the Health Department shall approve or deny the application within 20 business days. If the application for a permit is denied, the Health Department shall give the applicant reasons, in writing, for the denial.

Motion to approve the resolutions and regulations taking into consideration the two changes requested by Board of Health members: Gerald Wilkie

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

a. 2015 ECCCHD Budget update

- Continue to move forward with budget as presented in September
- The County Board and City Council will finalize their budgets the 2nd week of November
- Final approval for the Health Department budget will be brought to the board in December

b. Update on public health/communicable disease Emergencies: preparing and responding

- There is an Eau Claire Public Health Emergency Preparedness Consortium that works together on planning, exercising, and coordinating public health preparedness in our region

- County level public health emergency preparedness committee meets bi-monthly with representatives from the county
- Medical Reserve Corp. (MRC) works to get volunteers coordinated to respond to public health emergencies
- Infectious disease committee meets quarterly with healthcare partners
- Health Department has weekly webcast updates on Ebola from the State
- NAACHO has put together resources for local health departments

c. Eau Claire Healthy Communities - CHIP Update

- Working with Chippewa County and local Hospitals on a health assessment survey, there have been an increase in responses in this year's survey
- Action teams continue to be very active
- Healthy Communities website is a great place to get information
<http://eauclaire.wi.networkofcare.org/ph/>

Board member informational items

a. Legislative Task Force training-Kathy Mitchell

- Eau Claire Healthy Communities and the Eau Claire City-County Board of Health recently sent out a questionnaire to all local Wisconsin state legislator candidates ,responses are available on the Healthy Communities website
- The group is sponsoring a training session on Thursday December 11th from 9-10:30 am. The training will be focused on how to build a relationship with legislators
- Board members are asked to let Kathy Mitchell or Lieske know if interested

Requests from Board members for future agenda items to be given consideration

- a. Update on agreements with the city and county for such things as IT/Human Resources (intergovernmental service agreements update)**

November meeting will be used as a work session for the board to develop a strategic plan for the next five years. The meeting will be from 5:15-6:45 pm. and will be a facilitated discussion

Next scheduled BOH meeting is November 12th to be scheduled as a work session 5:15 p.m.

Next BOH regularly scheduled meeting will be December 10th 5:15 p.m.

Merrey Price adjourned the meeting at 6:30 p.m.