

**December 10, 2014 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:17 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Mery Price
Donald Bodeau
Gerald Wilkie
Kathy Mitchell
Jennifer Eddy
Blair Johnson
Liz Spencer

**Board Members
Absent:**

John Paddock

Staff Members Present:

Lieske Giese
Janice Vinopal
Shane Sanderson
Kitty Rahl
Gina Holt (recorder)

Additional Staff Members:

Jackie Krumenauer
KT Gallagher
Janel Hebert

Order of Agenda Request to pull items from Consent Agenda

- None

Public Comment:

- None

Consent Agenda

- Approval of minutes from November 12, 2014 meeting
- Approve renewal of 2015 State Division of Public Health Contracts in the amount of \$697,974
- Approve contract for radiological field team services between the Eau Claire City-County Health Department and the Department of Health Services for \$5500.00

Motion to approve Consent Agenda: Gerald Wilkie

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

Business Item

- Monthly Financial
 - Not anticipating using fund balance
 - Lieske will verify when the debt to services payback schedule will end
 - Other budgeted receipts is the fund balance
 - Other financing sources is a carry forward of CBDG fund (Community Development Block Grant)
 - Supplies are budgeted for less in 2015 as they were over budgeted in 2014

Motion to receive the Monthly Financial Review: Donald Bodeau

2nd Motion: Gerald Wilkie

Motion Carried: Yes (unanimous vote)

- 2015 Budget approval
 - The budget has been moved forward by both the City and the County
 - We are anticipating that there may be some budget adjustments in the future

- Historically in December the board has approved the finalized budget-board members expressed that they would like to continue this in the future
- CARS (Fed and State) is the state's system for grant reimbursement

Motion to approve 2015 Budget as presented by Health Department Staff- Elizabeth Spencer

2nd Motion: Kathy Mitchell

Motion Carried: Yes (unanimous vote)

- c. Accept Security Health Grant for Alcohol misuse prevention
- Will focus on increasing binge drinking awareness
 - The grant will support a part-time limited term Project Coordinator position at the Health Department
 - Focus groups will meet the results will be used to develop effective marketing messages

Motion to Accept Security Health Grant for Alcohol misuse prevention as presented by Health Department Staff: Blair Johnson

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

- d. Accept the \$5000 Safe Sleep initiative grant award for calendar year 2015 from the Women's Giving Circle, a fund of the Eau Claire Community Foundation
- The task force will work to promote consistent safe sleep messages and education to expected parents and parents of infants
 - Health Department will serve as the fiscal agent
 - Law enforcement agents serve on the Child Death Review Team

Motion to accept the \$5000 Safe Sleep initiative grant award for calendar year 2015 from the Women's Giving Circle, a fund of the Eau Claire Community Foundation: Elizabeth Spencer

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

- e. Election of Board of Health President & Vice President
- Mery Price spoke with John Paddock prior to the meeting, and he did acknowledge that he would continue to serve as the Vice President if nominated

Motion to Elect Mery Price President of Board of Health: Gerald Wilkie

2nd Motion: Donald Bodeau

Motion Carried: Yes (unanimous vote)

Motion to Elect John Paddock Vice President of Board of Health: Donald Bodeau

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

- f. Approve BOH strategic goals
- Board members will continue focus where the needs are in order to make sure that the Health Department succeeds

- An addition will be made under Board of Health Best Practices Expectations for Board of Health: #3 will read, familiarize ourselves with relevant data and best practices
- This will replace the 2014 action plan
- Merey suggests adopting the plan and the next step would be focusing on how to operationalize and implement it
- Lieske and Merey will meet to discuss how to make the strategic plan part of the ongoing meeting agenda and on creating a timeline and tracking system

Motion to Approve BOH strategic goals: Donald Bodeau

2nd Motion: Elizabeth Spencer

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Health Department Report
 - Discussion regarding nitrates in drinking water
 - There are two health impact assessments happening right now
 - Community Health Assessment
 - West Bank Redevelopment HIA-Student Project
 - Sand mine health impact assessment will use data, research, and stakeholder input to determine a policy or project's impact on the health of the population
- b. Correspondence/Media-
 - No questions
- c. Health Department Strategic Plan Update
 - Definitions to acronyms will be added to the next report
 - Quarterly updates will be made at BOH meetings
 - Future updates will be printed in color

Board Member Informational Items-

- a. Review draft of 2015 Board of health calendar
 - Merey and Lieske will start working on incorporating the board of health goals and strategic plan into each meeting
- b. Board evaluation-enclosed
 - Board members will continue to do the evaluation annually
- c. BOH Picture for the annual report and the Alliance

Requests from Board members for future agenda items to be given consideration

- a. City and County Agreements

Next scheduled BOH meeting is January 28, 2015 at 5:15 p.m.

Merey Price adjourned the meeting at 6:47p.m.