



**Board Members Present**

**Quorum is reached**

Gerald Wilkie  
John Paddock  
Blair Johnson  
Jennifer Eddy  
Merrey Price  
Donald Boadau  
Elizabeth Spencer  
Kathy Mitchell (5:22 pm)

**Staff Members Present:**

Lieske Giese  
Shane Sanderson  
Kitty Rahl  
Gina Holt (recorder)

**Additional Staff Members:**

Jackie Krumenauer

**Public:**

None

**Order of Agenda Request to pull items from Consent Agenda**

- None

**Public Comment:**

- None

**Presentation of State Health Department 140 Review**

Level III Certificate Presentation (Tim Ringhand, Regional Director, Wisconsin Division of Public Health, Sarah Baars-Public Health Nurse Consultant, Wisconsin Division of Public Health ) – 5 minutes

- Tim Ringhand presented the certificate
- Tim and Sara discussed the Health Department's strengths and areas of improvement
- The 140 Review process takes place every five years

**Consent Agenda**

- Approval of minutes from December 10, 2014
- Approve continuation of contractual agreement with the WI Department of Natural Resources (DNR) for reimbursement of collected water quality samples of transient non-community water systems for 2014
- Approve continuation contract with the National Association of City and County Health Officials (NACCHO) in the amount of \$3,500 for 2015 Medical Reserve Corp (MRC) Capacity Building Award
- Approve continuation of regional HIV Partner Services funding for 2015

**Motion to approve Consent Agenda:** Blair Johnson

**2nd Motion:** John Paddock

**Motion Carried: Yes (unanimous vote)**

**Business Item**

- Monthly Financial
  - In the beginning stages of making year-end adjustments for 2014
  - Hope to have an unaudited version of the final financial report in the beginning of April. This will be brought back to the board as it becomes available

**Motion to receive the Monthly Financial Review:** Gerald Wilkie

**2nd Motion:** Donald Bodeau

**Motion Carried: Yes (unanimous vote)**

- b. Approve WALHDAB Community Health Improvement in Action Funds for \$2,200
- Grant recipients include 12 community coalitions from across WI that are focused on high-risk drinking
  - The total grant amount is \$2,200 not \$2,000, funding amount increased
- Motion to approve WALHDAB Community Health Improvement in Action Funds for \$2,200 as presented by Health Department staff:*** Jennifer Eddy  
***2nd Motion:*** Blair Johnson  
***Motion Carried: Yes (unanimous vote)***
- c. Approve the Bremer Community Health Assessment Grant for \$19,000
- The additional funding will enable the partnership to expand outreach to rural populations
- Motion to approve the Bremer Community Health Assessment Grant for \$19,000 as presented by Health Department staff:*** Liz Spencer  
***2nd Motion:*** John Paddock  
***Motion Carried: Yes (unanimous vote)***
- d. Approve the AnnMarie Foundation Safe Sleep grant award for \$600
- The grant will cover educational material and supplies related to infant sleep related injury or death
  - County Death Review Team consists of law enforcement officers, hospitals, and other community organizations
- Motion to approve the AnnMarie Foundation Safe Sleep grant award for \$600 as presented by Health Department staff:*** Kathy Mitchell  
***2nd Motion:*** Jennifer Eddy  
***Motion Carried: Yes (unanimous vote)***
- e. Approve the NACCHO Medical Reserve Corp (MRC) Challenge Award for \$15,000
- This effort is being coordinated with other community-wide efforts related to suicide prevention
- Motion to approve the NACCHO Medical Reserve Corp (MRC) Challenge Award for \$15,000 as presented by Health Department staff:*** Donald Bodeau  
***2nd Motion:*** Elizabeth Spencer  
***Motion Carried: Yes (unanimous vote)***
- f. Approve update/revision to 2015 Health Department Pay Plan
- This update identifies two new position titles in the pay plan under Project Specialist (Pay Range 10)
  - This will allow for consistent and efficient payroll process for these types of positions
- Motion to approve update/revision to 2015 Health Department Pay Plan as presented by Health Department staff:*** Kathy Mitchell  
***2nd Motion:*** John Paddock  
***Motion Carried: Yes (unanimous vote)***
- g. Approve Resolution opposing State or WI DNR Emergency Rule
- The rule limits public involvement and reduces the Natural Resources Board (NRB) oversight of the DNR's review process. The NRB can no longer require the DNR to conduct a strategic analysis
  - The emergency rule has gone through but the permanent rule has not yet been approved

- La Crosse County passed the same resolution and the WALHDAB EH group sent letters to legislators stating their concerns
- It could affect local control and local input
- A letter will accompany the resolution requesting a response from legislators stating their position

***Motion to approve Resolution 15-01 opposing State of WI DNR Emergency Rule as presented by Health Department staff. (A cover letter will be written by Lieske Giese and Merey Price expressing the Board of Health's concern and requesting a response back stating their position):*** Gerald Wilkie

***2nd Motion:*** Jennifer Eddy

***Motion Carried: Yes (unanimous vote)***

h. Approve BOH budget approval policy

- The budget process typically begins in May and ends in December
- Board members decide to change the last sentence to read –“BOH review and approval of any new revenue/expense changes”

***Motion to approve BOH budget approval policy as presented by Health Department staff with the following edit-striking the word significant in the last line and replacing it with the word new. The last line shall read-BOH review and approval of any new revenue/expense changes:***

Kathy Mitchell

***2nd Motion:*** Elizabeth Spencer

***Motion Carried: Yes (unanimous vote)***

i. Approve regional Nurse Family Partnership Regional collaboration/exploration

- The ask is to approve continued involvement in developing the program application process
- The program is founded on evidence based research
- Extensive training and very specific project requirements would be required
- The data gathered could be used to try and lobby for different funding sources in the future
- It is an opportunity to acknowledge new priorities and future efforts
- Existing staff's workload would be redirected in order to be part of the program vs hiring additional staff members

***Motion to approve regional Nurse Family Partnership Regional collaboration/exploration as presented by Health Department staff:*** Elizabeth Spencer

***2nd Motion:*** Kathy Mitchell

***Motion Carried: Yes (unanimous vote)***

**Other policy and informational items from staff for the Board**

a. Director/Health Officer Report

- Attendance by BOH members for Community health assessment meetings is encouraged
- Debt to service anticipated pay off date is 2028
- John Bacharach-former Health Department Director passed away. The Health Department will be sending a memorial gift of flowers to the funeral service

b. Correspondence/Media

c. Quarterly update on Eau Claire Healthy Communities

- The updated fact sheet template focuses on each of the Healthy Communities action team highlights
  - Legislative event will be held on April 30th, more information to come
- d. Update on City/County Agreements with Health Department
- Lieske has been meeting monthly with the City Manager and County Administrator to jointly discuss health department issues, priorities, and shared services
  - Will continue to work on documenting and clarifying existing relationships
  - Lieske verifies that it is common practice statewide to charge local Health Departments for death certificates

**Board member informational items**

- a. Final 2015 Board of Health calendar
- It is possible that Jennifer Eddy, Blair Johnson, and Liz Spencer may be absent for the March meeting. A quorum would still be reached if all other board members attend
- b. BOH Strategic Plan next steps
- The board of health goals will be added to the health department's tracking form
  - Kathy Mitchell, and Donald Bodeau volunteer to work with Merey to create action items that will be brought for discussion at the February 2015 BOH meeting

**Requests from Board members for future agenda items to be given consideration**

- a. Discuss adding a section to the fact sheet template for measurable data similar to the recent addition of the budget implication section

Next scheduled BOH meeting is February 25, 2015 at 5:15 p.m.  
Merey Price adjourned the meeting at 7:02p.m.