



**VEHICLES FOR HIRE LICENSE APPLICATION**  
**FEE: \$40.00 PER VEHICLE**

**(see instructions on reverse side)**

<b>A. SOLE PROPRIETOR (ONLY) COMPLETE THIS SECTION</b>					
Male <input type="checkbox"/> Female <input type="checkbox"/>	First Name	Middle Name	Last Name		
Home Address		City	State	Zip	

\* Sole Proprietor must complete an Auxiliary Questionnaire

<b>B. PARTNERSHIP (ONLY) COMPLETE THIS SECTION</b>					
FULL NAME OF EACH PARTNER					
Male <input type="checkbox"/> Female <input type="checkbox"/>	First Name	Middle Name	Last Name		
Male <input type="checkbox"/> Female <input type="checkbox"/>	First Name	Middle Name	Last Name		

\* Each Partner must complete an Auxiliary Questionnaire

<b>C. CORPORATION or LIMITED LIABILITY (ONLY) COMPLETE THIS SECTION</b>					
Registered Name of Corporation					
List all officers below (use additional paper if necessary)					
First Name	Middle Name	Last Name	Title		

\* Each Officer must complete an Auxiliary Questionnaire

<b>D. ALL APPLICANTS MUST COMPLETE THIS SECTION</b>					
Business Trade Name			Business Phone	Business Fax	
Physical Address			City	Zip	
Address where vehicles are stored (not allowed within city limits)			City	Zip	

**Continued on back of form**

Mail or bring completed form with payment and Certificate of Liability Insurance to:  
 City of Eau Claire  
 PO Box 909  
 203 S. Farwell St.  
 Eau Claire WI 54703  
 Email: [licensing@eauclairewi.gov](mailto:licensing@eauclairewi.gov)  
 Phone: 715-839-4923

Fee: \$40.00 per vehicle Tran Code 1335  
 (Non-Refundable)  
 Office use only – do not write in this area

## VEHICLES FOR HIRE LICENSE APPLICATION (continued)

Complete the following for any vehicle(s) used in your business (copy additional forms if needed):

Make	Model	Year	Color	Lic. Plate #	
VIN		Passenger Capacity		Horsepower	Number Years Driven
Make	Model	Year	Color	Lic. Plate #	
VIN		Passenger Capacity		Horsepower	Number Years Driven
Make	Model	Year	Color	Lic. Plate #	
VIN		Passenger Capacity		Horsepower	Number Years Driven
Make	Model	Year	Color	Lic. Plate #	
VIN		Passenger Capacity		Horsepower	Number Years Driven

### APPLICANT'S STATEMENT

*I hereby certify that the answers on this application are true and correct to the best of my knowledge. I agree, in the consideration of the granting of this license, to comply with the laws of the State of Wisconsin, and the provisions of the Municipal Code of Ordinances of the City of Eau Claire.*

Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Email address: \_\_\_\_\_

### INSTRUCTIONS FOR OBTAINING A VEHICLES FOR HIRE LICENSE

- Complete the City of Eau Claire VEHICLES FOR HIRE license application. Each person listed on the application must complete an Auxiliary Questionnaire.
- Pay license fee (charges are per vehicle). The license period is July 1 to June 30. Fees are not prorated and are non-refundable.
- Submit application and payment:
 

<u>By mail:</u>	<u>In person:</u>
PO Box 909	203 S. Farwell St.
Eau Claire, WI 54702	Eau Claire, WI 54701
- Provide Certificate of Liability Insurance – you may fax to 715-839-3889
  - \$250,000 for any one person injured or killed
  - \$500,000 for more than one person injured or killed
  - \$100,000 for injury or destruction of property
- Upon approval of the background check your license will be mailed

**Important Reminders**

- All drivers for the company must have a Taxicab Driver license, including the company owner if they are a driver.
- Review the attached City of Eau Claire Code of Ordinances pertaining to Vehicles For Hire.
- You will receive a renewal notice prior to the expiration of your license. However, failure to receive a renewal notice does not excuse your responsibility to renew your license before the expiration date. Please renew at least two weeks prior to the expiration date in order to provide time for the annual background check to be completed.

For questions  
 Phone 715-839-4923 or  
 Email [licensing@eauclairewi.gov](mailto:licensing@eauclairewi.gov)



# VEHICLES FOR HIRE LICENSE APPLICANTS AUXILIARY QUESTIONNAIRE

EACH PERSON LISTED ON THE LICENSE APPLICATION MUST COMPLETE THIS FORM

Drivers License or I.D.#		DL State	Date of Birth	Phone No. (    )    -	
Male <input type="checkbox"/> Female <input type="checkbox"/>	First Name	Middle Name	Last Name		
Home Address			City	State	Zip
Mailing Address (if different from above)			City	State	Zip
Email address:			City	State	Zip

1. Have you EVER been convicted of a felony, criminal violation, misdemeanor, ordinance violation, or have you ever been convicted of violating any other Federal, State, or local laws or ordinances of any municipality?  
 \* If you answered YES you must fill out the back of this form  Yes  No
  
2. Have you EVER changed your name?  Yes  No  
 If yes, list other names you have had: \_\_\_\_\_
  
3. Are there any CRIMINAL charges PRESENTLY PENDING against you?  Yes  No  
 \* If you answered YES you must fill out the back of this form
  
4. How long have you continuously resided in Wisconsin prior to this date?  
 \_\_\_\_\_
  
5. Employment history for the past two years:  
 \_\_\_\_\_  
 \_\_\_\_\_

PLEASE be advised that the Police Department will review and verify the information on your application. If any information is *omitted, incomplete, or incorrect* it is likely that the police department will reject your license application.

### APPLICANT'S STATEMENT

*I hereby certify that the answers on this application are true and correct to the best of my knowledge. I agree, in the consideration of the granting of this license, to comply with the laws of the State of Wisconsin, and the provisions of the Municipal Code of Ordinances of the City of Eau Claire.*

Signature \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Email address \_\_\_\_\_

**VEHICLES FOR HIRE LICENSE APPLICANTS  
AUXILIARY QUESTIONNAIRE  
(continued)**

**LIST ALL PAST VIOLATIONS**

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Offense \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Offense \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Offense \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Offense \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Offense \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Offense \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Offense \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Offense \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Offense \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Offense \_\_\_\_\_

**PENDING CHARGES**

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Charge \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Charge \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Charge \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Charge \_\_\_\_\_

Date \_\_\_ / \_\_\_ / \_\_\_ Nature of Charge \_\_\_\_\_

Revised: 08/19