

Responsibilities as a tenant

- The tenant shall report unsafe or unhealthy conditions to the owner. The owner shall look into tenant reports of unsafe or unhealthy conditions and, if necessary, make needed repairs in a timely manner.
- The tenant shall properly use and operate the home and owner-supplied fixtures and facilities controlled by the tenant in order to maintain a safe, clean and healthy environment within the home, and report unsafe or unhealthy conditions, including breakdowns, leaks, and other problems requiring repair to the owner in a timely manner.
- The tenant shall place trash and recyclables in the appropriate bins.
- The tenant shall work with the owner to ensure pest-free conditions.
- If the tenant's action leads to pooling of water or another excessive moisture problem inside the home, the tenant shall clean up and dry out the area in a timely manner.
- Every tenant of a home shall be responsible for hanging all screens, storm windows or storm doors (protective covering, sealed) except the owner shall be responsible where he or she has agreed to supply such services, or where the home is above the first floor.
- Every tenant of a single housing unit (home or apartment) is responsible for getting rid of any insects, rodents or other pests in or around their home. Every tenant of a home or apartment in a building containing more than one housing unit (for example an apartment complex) is responsible for getting rid of insects/rodents/pests whenever his/her housing unit is the only one infested.

If you think there is a violation of housing code and your landlord has not addressed the issue you can make a complaint by:

1. Printing and fill out complaint form or
2. Calling (715) 839-4718, Monday through Friday 8AM – 5PM