



**CITY OF EAU CLAIRE UTILITY BILLING  
DIRECT PAYMENT AUTHORIZATION FORM**

CITY OF EAU CLAIRE UTILITY BILLING  
PO BOX 909, EAU CLAIRE, WI 54702-0909

EMAIL: UTILITIES@EAUCLAIREWI.GOV  
PHONE: (715) 839-4954

***Save time and money by avoiding checks, stamps, and late fees!***

Direct payment is a free service offered by the City of Eau Claire that makes paying your utility bill more convenient. To sign up, complete and return this authorization form. The date and amount of your payment will be noted on your bill.

**UTILITY INFORMATION:**

Customer Name(s) \_\_\_\_\_ Utility Account Number(s) \_\_\_\_\_

Property Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_  Check here to opt in to email billing

**FINANCIAL INFORMATION:**

Financial Institution Name, City, and State \_\_\_\_\_

Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_

Account Type  Checking Account  Savings Account

I authorize the City of Eau Claire to initiate entries to the above-listed bank account. I understand if a payment is returned, the City may cancel my direct payment and bill for any charges associated with the returned payment. This authority is to remain in effect until the City has received written notification of its termination in such time and manner as to afford the City a reasonable opportunity to act on it.

Signature of Bank Account Holder \_\_\_\_\_ Date \_\_\_\_\_

Signature of Joint Bank Account Holder \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE KEEP A COPY OF THIS AUTHORIZATION FOR YOUR RECORDS**

Optional – Attach Voided Check or Deposit Slip Here