



Community Services Department  
Eau Claire Utilities Division

## Lead Service Line Reimbursement – Property Owner Steps

### STEP 1: VERIFICATION

- Verify if your water service is lead lined:
  - Contact the City of Eau Claire Utilities Division at 715-839-5045 or email [LeadServiceLine@eauclairewi.gov](mailto:LeadServiceLine@eauclairewi.gov) to set up an appointment. A water professional will inspect your water service and determine if your water service qualifies for this program.
  - Or, contact a qualified plumber from the list on the City Website ([eauclairewi.gov/lead-service-line](http://eauclairewi.gov/lead-service-line)).

### STEP 2: REPLACEMENT

- Hire a Qualified Plumber
  - Contact qualified plumbers from the list of Qualified Plumbers on the City website ([eauclairewi.gov/lead-service-line](http://eauclairewi.gov/lead-service-line)).
  - We recommend that you get at least three (3) quotes to make sure you are receiving the best price.
  - Have your verified lead service line replaced.

### STEP 3: APPLICATION

- Fill out the **Application for Reimbursement of Cost for Lead Water Service Line Replacement**. This application can be found on our website ([eauclairewi.gov/lead-service-line](http://eauclairewi.gov/lead-service-line)).
  - Fill out the application completely.
  - Sign and Date the application.
  - Attach a copy of the payment receipt.
  - The Licensed Plumber must sign the application.
  - Return the complete application to:  
City of Eau Claire  
Attn: Inspections  
203 South Farwell Street  
Eau Claire, WI 54701

### STEP 4: PAYMENT

- You will receive a check from the City of Eau Claire Finance Department for the actual replacement costs of the lead service line, up to a maximum of \$2,000.

### QUESTIONS

Please contact the City of Eau Claire Utilities Division at 715-839-5045 or email [LeadServiceLine@eauclairewi.gov](mailto:LeadServiceLine@eauclairewi.gov) with any questions.