

Committee Code of Conduct

Over 150 volunteer citizens serve the City on Boards, Commissions and Committees. These groups of volunteers advise the City Council in many various important areas. Participation is greatly appreciated by Council members, City staff, and the community at large.

The City of Eau Claire Committee Code of Conduct is outlined below. Committee members shall

- A. Support the Vision, Mission, and Value Statements of the City of Eau Claire.
- B. Act in a manner as to support the orderly, efficient operation of Committee meetings.
- C. Commit to attending all meetings to the best of their ability. While occasionally schedules and other priorities will prevent attendance, it is expected that regular attendance will occur. In the event that three consecutive meetings are missed without notifying the staff, the Committee Chair will contact the member to discuss attendance. If necessary, the Chair will contact the Advisory Committee on Appointments who may review the reasons for the absences.
- D. While in attendance
 - 1. Conduct themselves in a manner that will bring credit to themselves and to the City.
 - 2. Obey all applicable Federal and State laws and City of Eau Claire ordinances.
 - 3. Not participate in the business of the committee while impaired by any substance.
- E. Respect the lawful authority vested in them by virtue of their position as a Committee Member.
- F. Not use his or her committee membership to obtain financial gain or anything of substantial value for his or her personal benefit, for the benefit of his or her immediate family, or for an organization with which he or she is associated.
- G. Not use confidential information for actual or anticipated personal gain, or for the actual or anticipated personal gain of any other person.
- H. Conduct the business of the City in a respectful and professional manner.
- I. Show respect for each other and officials of the City of Eau Claire.

In the event that violations of this Code occur, the Committee Chair may report to the Advisory Committee on Appointments, who will review the report and may recommend to the City Council replacement of the member on the respective committee.