

**EAU CLAIRE FIRE DEPARTMENT TENT & GREENHOUSE PERMIT  
APPLICATION FORM - 2020 - \$52 Fee**

Required 10 days prior to inspection date

**NOTE:** Any tent/greenhouse that is erected for greater than 180 days is considered a permanent structure and is not authorized by this permit.

Applicant (responsible for obtaining the permit): \_\_\_\_\_

Group/Organization using the Tent: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Company erecting Tent/Greenhouse: \_\_\_\_\_

\*\*\*\*\*Inspection of the Tent /Greenhouse is required prior to occupancy\*\*\*\*\*

**Name and Phone # of person to contact if inspector has questions at time of inspection :** \_\_\_\_\_

**Location of Tent:** \_\_\_\_\_

Number of Tents/Greenhouses: \_\_\_\_\_

(A single permit is required for each **site** and not each tent or greenhouse.)

Date Tent will be Set Up: \_\_\_\_\_ Date Tent Will be Taken Down: \_\_\_\_\_

Approx. **Time** of Set-up / **Ready for Inspection:** \_\_\_\_\_

Expected Maximum Occupancy Number: \_\_\_\_\_

Purpose/Use of Tent / Greenhouse: \_\_\_\_\_

**If erected on City property, a Special Events application, available from Parks, Recreation & Forestry (Hobbs Ice Arena, 915 Menomonie St.) also must be completed.**

Site Plan: Indicate location of tent(s) in relation to buildings, parking and access roads or attach map.

***Applicant agrees to abide by the Eau Claire Fire Department Fire Prevention Code Requirements as they relate to this permit.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed application must be received by Fire Dept. 10 days prior to the inspection.

**NOTE: Print form and walk-in or mail-in with payment to:  
Eau Claire Fire & Rescue, 216 S. Dewey Street, Eau Claire, WI 54701  
Check payable to: City of Eau Claire Treasurer**

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**OFFICE USE ONLY**

Permit # \_\_\_\_\_ Pymt: [\$52] Cash      Check      No. \_\_\_\_\_

Received by: \_\_\_\_\_ **Treasury Use #2524**

\*\*\*\*\*INCOMPLETE APPLICATIONS WILL BE RETURNED UNPROCESSED\*\*\*\*\*