

**EAU CLAIRE FIRE DEPARTMENT TENT & GREENHOUSE PERMIT
APPLICATION FORM - 2020 - \$52 Fee**

Required 10 days prior to inspection date

NOTE: Any tent/greenhouse that is erected for **greater than 180 days** is considered a **permanent structure** and is **not authorized by this permit.**

Applicant (responsible for obtaining the permit): _____

Group/Organization using the Tent: _____

Address: _____

Phone: _____ Cell: _____

Company erecting Tent/Greenhouse: _____

*****Inspection of the Tent /Greenhouse is required prior to occupancy*****

Name and Phone # of person to contact if inspector has questions at time of inspection: _____

Location of Tent: _____

Number of Tents/Greenhouses: _____

(A single permit is required for each **site** and not each tent or greenhouse.)

Date Tent will be Set Up: _____ Date Tent Will be Taken Down: _____

Approx. **Time** of Set-up / **Ready for inspection:** _____

Expected Maximum Occupancy Number: _____

Purpose/Use of Tent / Greenhouse: _____

If erected on City property, a Special Events application, available from Parks, Recreation & Forestry (Hobbs Ice Arena, 915 Menomonie St.) also must be completed.

Site Plan: Indicate location of tent(s) in relation to buildings, parking and access roads or attach map.

Applicant agrees to abide by the Eau Claire Fire Department Fire Prevention Code Requirements as they relate to this permit.

Signature: _____ Date: _____

Completed application must be received by Fire Dept. 10 days prior to the inspection.

NOTE: Print form and walk-in or mail-in with payment to:
Eau Claire Fire & Rescue, 216 South Dewey Street, Eau Claire, WI 54701
Check payable to: City of Eau Claire Treasurer

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OFFICE USE ONLY

Permit # _____

Payment: Cash ___ Check ___ (#)

Received by: _____

Treasury Use #2524

*****INCOMPLETE APPLICATIONS WILL BE RETURNED UNPROCESSED*****