

# Fiscal Associate I (Accounting)



CITY OF  
**EAU  
CLAIRE**

Are you good with numbers and Excel spreadsheets? If so, we need you! We are currently accepting applications for a Fiscal Associate I in the Accounting Services Division of our Finance Department. This position is responsible for performing accounting and financial duties related to accounts payable and the allocation of costs, including preparing, inputting, and processing payments for City liabilities, maintaining vendor records, and more!

## WHAT YOU GET

- Wage Range: \$19.31 to \$22.49 per hour
- Benefits include paid holidays, sick leave, life insurance, health insurance, deferred compensation, flexible spending plan, paid vacation, Wisconsin Retirement System, and more!
- Opportunity to serve your community

## WHAT WE NEED

- Associate's Degree in Accounting required
- Bachelor's Degree in Accounting preferred
- Proficiency in Microsoft Office Excel

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## How to Apply

Application Deadline:  
Open until filled with first review of applications on July 22, 2020.

Apply online at  
[www.eauclairewi.gov/jobs](http://www.eauclairewi.gov/jobs)

Equal Opportunity Employer  
[www.eauclairewi.gov/hr](http://www.eauclairewi.gov/hr)  
715-839-4921