2021 Proposed Operating Budget

City Hall, Photo by Scott Allen
Cover Design: Kelly Shea, HR Specialist

CITY OF
EAU
CLAIRE

Table of Contents

Budget Message

	Page #
City Manager's Pre Adoption Budget Message	i - vi
Summary of Non-General Fund Changes	vii - xi

Introduction

Acknowledgments	A-1
Executive Management Team	A-2
Organizational Chart	A-3
About Eau Claire	A-4
Budget Calendar	A-6

Overviews

Tax Overview	B-1

General Fund

Total General Fund Budget Summary	C-1
General Fund Revenue Detail	C-2
Budget Overview	C-4
City Council	C-9
Administrative Services Overview	C-10
City Manager's Office	C-12
City Clerk/Elections	C-13
Information Services	C-14
City Attorney's Office	C-15
Finance Department - Overview	C-17
Finance Administration	C-20
Accounting Services	C-21
Assessing	C-22
Financial Operations	C-23
Purchasing	C-24
Human Resources	C-25
Community Development - Overview	C-27
Planning	C-29
Inspections	C-30
Engineering	C-31
Community Services - Overview	C-33
Administration	C-36
Buildings & Grounds Maintenance	C-37
Streets Operations	C-38
Parks Maintenance	C-39
Recreation	C-40
Forestry	C-41
Police Department - Overview	C-42
Police Administration/Administrative Services	C-45
Patrol	C-46
Investigations and Professional Standards	C-47
Communication Center	C-48
Fire & Rescue Department - Overview	C-49
Fire Administration	C-52
Emergency Medical Services Operations	C-53
Prevention - Community Risk Reduction	C-54
Suppression Operations	C-55
Non-Departmental	C-56

Table of Contents

Special Revenue Funds

	Page #
Economic Development	D-1
Community Enhancement	D-3
Downtown Fund	D-5
Cemetery Maintenance	D-7
Hazardous Materials	D-8
L.E. Phillips Memorial Public Library	D-10
City-County Health Department - Overview	D-12
CDBG	D-18
Landfill Remediation	D-20
K-9 Fund	D-21

Debt Service Fund

Debt Service Fund	E-1
Debt Summary	E-3

Enterprise Funds

Water Utility	F-1
Sewer Utility	F-3
Storm Water Utility	F-5
Parking Fund	F-7
Public Transit	F-9
Hobbs Municipal Ice Center	F-11
Fairfax Municipal Pool	F-13

Internal Service Funds

Risk Management	G-1
Central Equipment	G-3

Component Units

Redevelopment Authority	H-1
South Barstow BID #1	H-3
West Grand BID #2	H-5
Water Street BID #3	H-7
North Barstow/Medical BID #4	H-9

Tax Incremental Financing

Tax Incremental District Number Seven	I-1
Tax Incremental District Number Eight	I-3
Tax Incremental District Number Nine	I-5
Tax Incremental District Number Ten	I-7
Tax Incremental District Number Eleven	I-9
Tax Incremental District Number Twelve	I-11
Tax Incremental District Number Thirteen	I-13

Adopted Capital Improvement Plan

Capital Improvement Summary	J-1
Capital Improvement Funding	J-2

Policies

Budget & Financial Management Policies	K-1

Budget Summaries

Position Control Summary	L-1

City of Eau Claire, Wisconsin
2021 Proposed Budget

City Manager's Budget Message

To: Council President Weld,
City Council Members, and
City of Eau Claire Residents

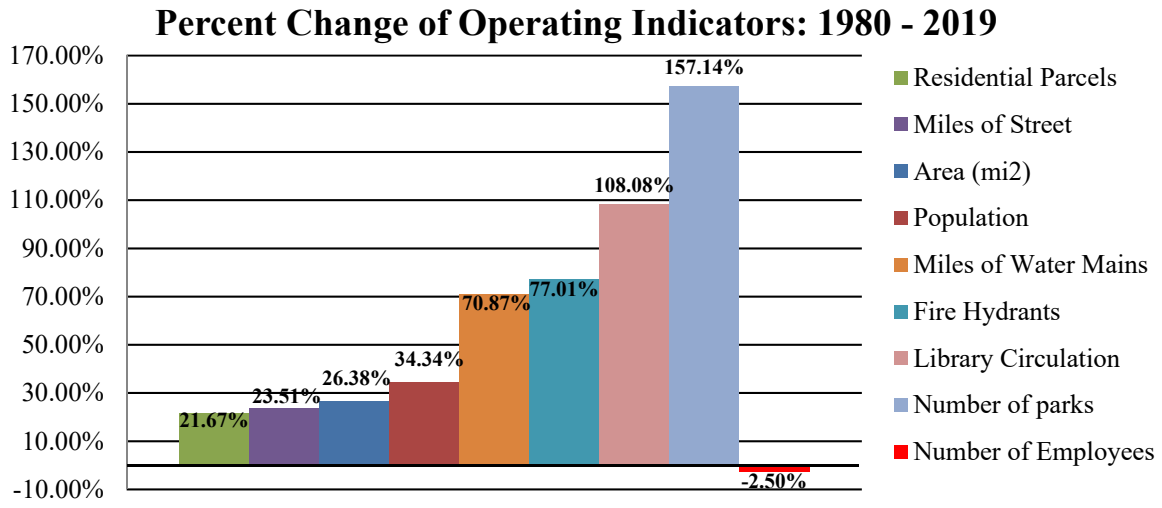
It is my pleasure to present the City of Eau Claire's 2021 Proposed Operating Budget. Development of the Proposed Operating Budget is a collaborative process involving staff from across the City's departments.

This year has brought many challenges for the City and for communities across the world. The COVID-19 pandemic has put a strain on government resources and that impact extends into the 2021 Operating Budget. Revenue projections for 2020 and 2021 reflect the impact of COVID-19, in particular interest earnings on investments are projected to decline over $650,000, which will affect the City's ability to keep up with the growing needs of the community. Moreover, COVID-19 has required hours of staff time dedicated to the prevention and mitigation of the virus as well as reallocating resources to lessen the effect on residents and businesses in the community. To address these challenges, the City has evaluated areas where savings can be achieved while allowing services and staff levels to meet these challenges. One area that had a tremendous positive influence was the health insurance rate that our provider, Group Health Cooperative of Eau Claire, was gracious enough to work with the City and provide a 1% reduction on health insurance rates for 2021. This was only made possible through the dedication of all City employees to the wellness program and participation in other cost-saving programs.

Additionally, dialogue regarding social justice and the inequalities of marginalized groups has resonated throughout the country and has led to a reflection of where the best use of the City's resources should be to promote a safe and inclusive community. As the City grows, we must collectively strive to challenge bias and promote equity in order to move social justice forward. As part of that commitment to promoting social justice, the City has proposed two positions be created. The first is an Equity, Diversity and Inclusion Coordinator which will be a shared position with Eau Claire County to develop effective working relationships with key stakeholders, elected officials, community groups, external diversity organizations and City and County departments to foster collaboration and promote social justice in the community. The second position would convert a police detective position to a new Police Co-Response Coordinator position. This new position will develop working relationships with social worker agencies and providers to create, in partnership with a police response, social service assistance for those who are in need and to provide crisis intervention, conflict resolution, short-term counseling, and outreach to those in the community requiring social services.

Service Indicators

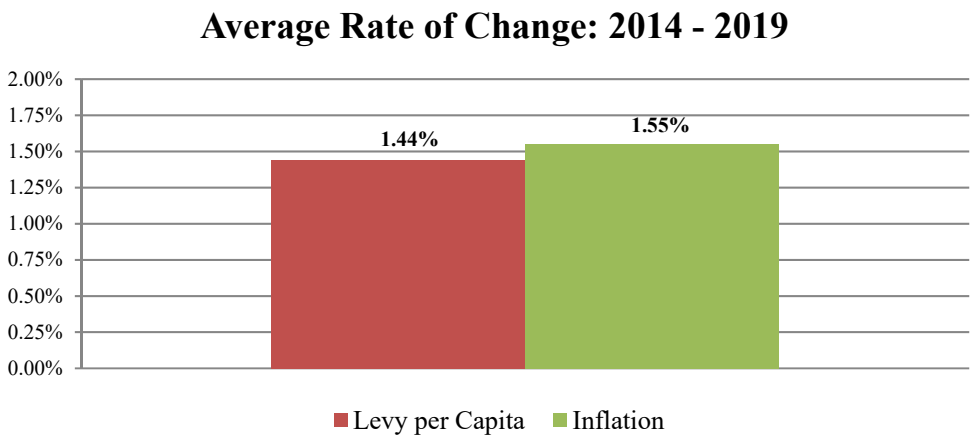
Since 1980, Eau Claire experienced significant growth in many facets of the community. The City's Comprehensive Annual Financial Report (CAFR) presents operating indicators that serve as insight into how community growth impacts service delivery. These indicators may be used to establish trends about how service delivery has changed over time.



Despite a decrease of City employees between 1980 and 2019, many operating indicators have increased. Indicators such as population size, the square mileage of the city, and the number of residential parcels all increased since 1980. Population and other size-related increases suggest that there are more people, more places, and more spaces to serve now than there were in 1980.

Increases in both population and size were accompanied by increases to utility-related operating indicators. Miles of streets increased by 23.51 percent over the period between 1980 and 2019, and both within and along streets are other essential services such as water and sewer conveyance and fire protection infrastructure. Between 1980 and 2019, miles of water mains increased by 70.87 percent and fire hydrants increased by 77.01 percent.

Library circulation and the number of parks in the city provide insights into other operating indicators. Between 1980 and 2019, library circulation increased by 108.08 percent, and the number of parks in the community increased by 157.14 percent.



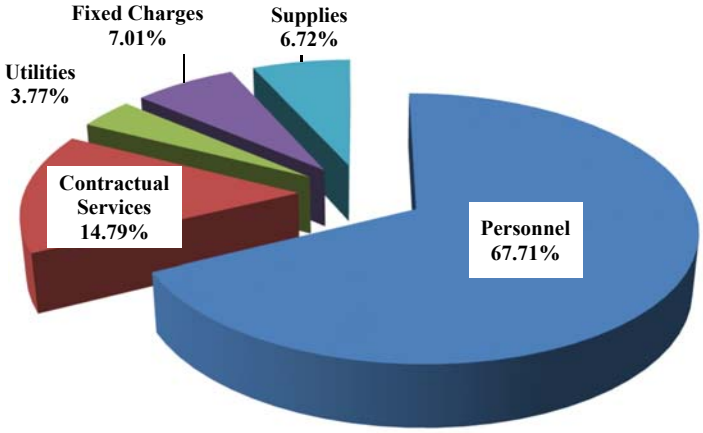
In addition to a growing list of services, the City is limited in its ability to increase its tax levy for operations. The State's levy limit program restrains the growth of municipal levies to a function of the property value growth in their communities (net new construction). Not included in the levy adjustment calculation are increases for inflation. The rate of inflation is a useful indicator for estimating the prices of goods and services, such as those that are required for the City to provide its many services.

Since 2009, when levy limits went into effect, annual inflation has totaled 18.90 percent. During that same time period, net new construction for Eau Claire has totaled 15.27 percent. From 2014 through 2019, annual inflation has totaled 10.32 percent while the annual increase in the property tax levy for net new construction has totaled 12.61 percent. This is not a financially sustainable course.

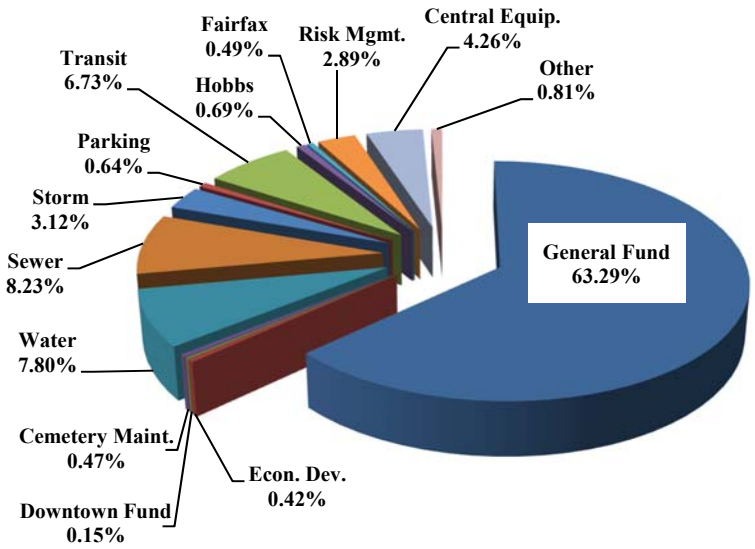
Staff believes the 2021 Proposed Operating Budget allows the City to meet our current service levels. Through teamwork and an emphasis on process improvement and efficiency gains, the City is well prepared to continue providing high-quality services in light of fiscal realities.

2021 Budget Overview

The 2021 Proposed Budget for the City of Eau Claire, not including the capital budget, totals $133,731,805. Compared to the 2020 Adopted Budget, this represents an increase of $29,885, or 0.02 percent.



Operating expenditures are broken down into a number of categories, and as illustrated in the above pie chart, personnel and related costs represent a majority of operating expenditures (67.71 percent) followed by contractual services (14.79 percent), fixed charges (7.01 percent), supplies (6.72 percent), and utilities (3.77 percent).

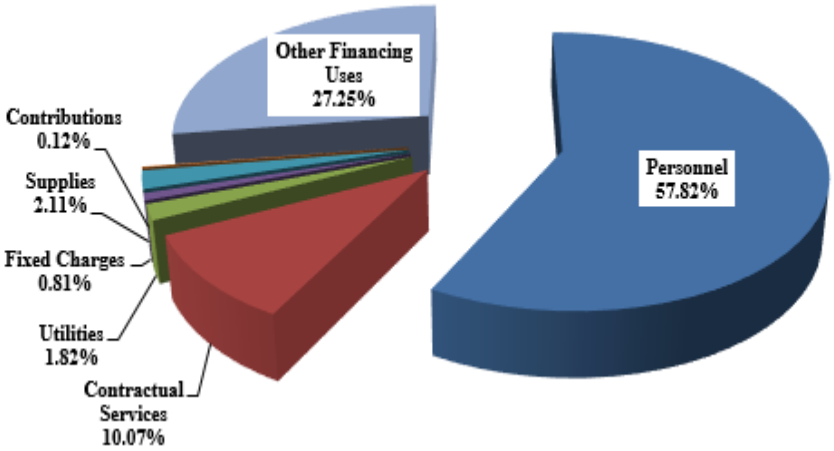


The operating budgets for the City of Eau Claire are comprised of various funds, as illustrated in this pie chart. The General Fund accounts for most of the City's core services and represents 63.29 percent of the operating budget, followed by the Sewer Utility (8.23 percent), Water Utility (7.80 percent), Transit (6.73 percent), Central Equipment (4.26 percent), and the Stormwater Utility (3.12 percent).

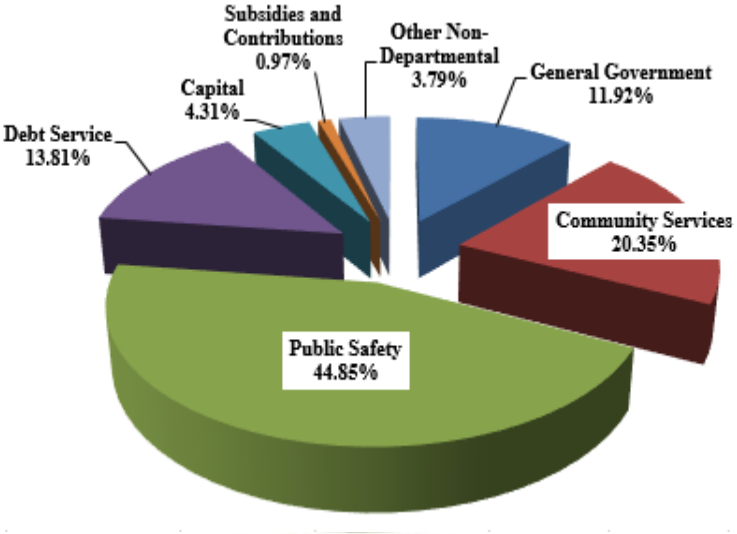
The 2021 Proposed Budget for the City-County Health Department totals $7,578,400. Compared to the 2020 Adopted Budget, this represents an increase of $818,700, or 10.80 percent. The 2021 Proposed Budget for the L.E. Phillips Public Library totals $5,315,800. Compared to the 2020 Adopted Budget, this represents an increase of $536,700, or 10.10 percent.

General Fund

The General Fund is the largest of the City's operating funds and provides for City services most familiar to residents, with the primary source of revenue being the property tax. Police and fire protection, snow plowing, street maintenance, recreation programs and maintenance of parks and ball fields, along with support services, are all paid for through the General Fund.



2021 Proposed Budget
City Manager's Budget Message



The 2021 Proposed Budget for the General Fund proposes expenditures totaling $77,116,285. Compared to the 2020 General Fund Adopted Budget of $76,737,450, expenditures increase $378,835, or 0.49 percent. Proposed General Fund operating expenditures total $56,101,650, which is an increase of $617,550, or 1.11 percent, compared to the 2020 Adopted General Fund budget. Operating expenditures include personnel, contractual services, utilities, fixed charges, and materials and supplies.

Most of the services provided via the General Fund depend upon people. Personnel represent the largest category of expenditures at 57.82 percent of the General Fund. The next-largest category is Other Financing Uses (includes debt, operating, and capital transfers) at 27.25 percent, followed by Contractual Services at 10.07 percent.

The largest program within the proposed General Fund budget is Public Safety, representing 44.85 percent of proposed General Fund expenditures. The next largest proposed program expenditures include Community Services (20.35 percent), Debt Service (13.81 percent), General Government (11.92 percent), and funding for capital projects (4.31 percent). Public Safety represents 52.04 percent of proposed General Fund operating expenditures, excluding debt service.

The 2021 Proposed Budget requires a property tax levy of $44,704,800 for City Government (City, Library, and Health). Compared to the 2020 adopted property tax levy of $43,901,000, this represents an increase of $803,800, or 1.80 percent.

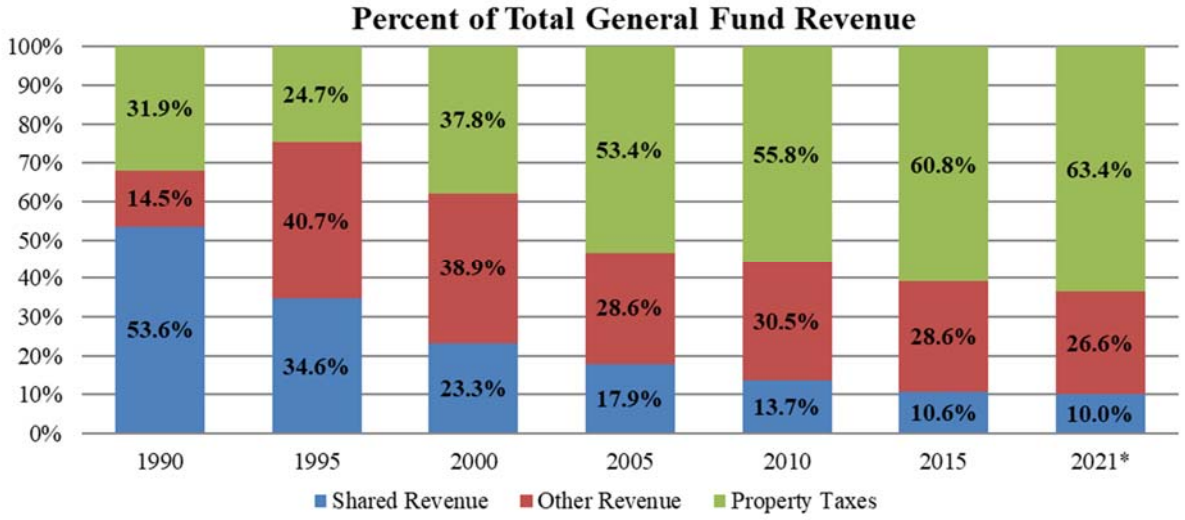
Program/Expenditure Changes

The 2021 Proposed General Fund Budget includes a number of program and expenditure changes that are summarized below:

- Economic Adjustments + $ 341,300
- Step Increases + $154,700
- Health Insurance + $79,500
- Contractual Services + $49,450
- Utilities +9,800
- Elections - 269,100
- Retiree Health Insurance -$185,700
- Special Pays -$11,900

Revenue Changes

The 2021 Proposed General Fund Budget anticipates non-property tax revenues totaling $24,962,570, a decrease of $304,930, or 1.21 percent, compared to the 2020 Adopted Budget. As illustrated on the chart below, non-property tax revenues have been declining for many years. From 1990 to 2021, State shared revenues declined by 43.6 percent.



*Note: 2021 presents budgeted numbers. All other years are based on actual revenues.

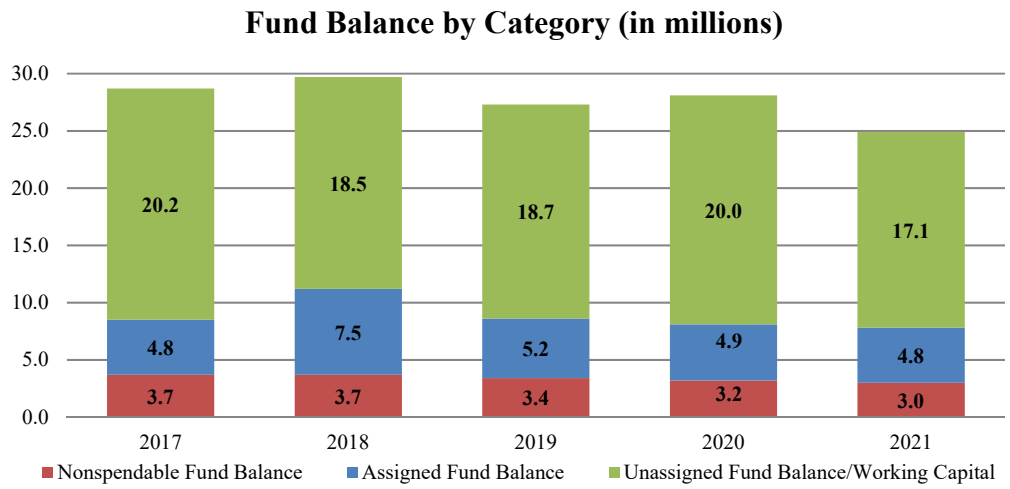
The following summarizes several of the non-property tax revenue changes in the Proposed 2021 General Fund Budget:

o Intergovernmental Aid	+$227,000
o Charges for Service	+$154,500
o Miscellaneous Revenue	+$23,600
o Special Assessments	+$17,000
o Service Revenue	+$8,600
o Charges for Service-Intergovernmental	+$8,400
o Fines and Forfeitures	+$4,900
o Transfers	+$1,300
o Advanced Payments	-$50,000
o Licenses and Permits	- 168,400
o Interest	-$653,930

Fund Balance

The City has limitations when paying for capital projects on a pay-as-we-go basis. Under the levy limit statutes in the state, the City is not able to exceed the levy limit to pay for ongoing capital

improvements. Instead, annual expenditures for streets, parks, and facilities must either be financed by drawing down limited fund balance or through the issuance of debt.



At the end of 2020, the General Fund is expected to have a fund balance of $28.1 million compared to $27.3 million at the end of 2019. The unassigned fund balance at the end of 2020 is projected to represent 25.99 percent of proposed 2021 expenditures. This will maintain compliance with the City Council's policy on Fund Balance that establishes a minimum of 15 percent, with a target of 20 percent.

Resilience Through Challenges

The Proposed 2021 Operating Budget puts the commitment to community first and foremost. The challenges of 2020 have given the City significant obstacles but shows the resilience of the City and City staff and our dedication to promoting a safe, inclusive and thriving community. Because of the dedication to better ourselves and the community, the 2021 Proposed Operating Budget reflects the values of the City to not only have a safe and functional city during a time of unprecedented challenges but also affirms our commitment to a community that is inclusive and welcoming to all.

I want to thank Finance staff, in particular Jay Winzenz, Kristine Basom, and Jason Rohloff for their efforts in developing this proposed budget. In addition, all of the individuals mentioned in the *Acknowledgments* section have played significant roles in the production of this budget.

Respectfully submitted,

Dale Peters
City Manager

Water Utility

The 2021 Proposed Budget for the Water Utility totals $6,914,900, which is an increase of $76,100, or 1.11 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Fixed Charges	+$50,200
o Personnel Services	+$35,900
o Contractual Services	+$2,400
o Utilities	+$100
o Interest Payments	-$12,500

Sewer Utility

The 2021 Proposed Budget for the Sewer Utility totals $7,330,800, which is an increase of $63,800 or 0.88 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Personnel Services	+$78,000
o Transfer to Capital	+$34,000
o Contractual Services	+$10,500
o Fixed Charges	+$6,100
o Interest Payments	-$64,800

Storm Water Utility

The 2021 Proposed Budget for the Storm Water Utility totals $2,766,500, which is a decrease of $81,100, or 2.85 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Fixed Charges	+$5,200
o Personnel Services	-$17,100
o Contractual Services	-$22,000
o Interest Payments	-$47,200

Public Transit

The 2021 Proposed Budget for Public Transit totals $5,963,020, which is a decrease of $43,880, or 0.73 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Materials and Supplies	+$88,900
o Personnel Services	+$47,000
o Fixed Charges	+$30,200
o Utilities	+$600
o Interest Payments	-$3,700
o Contractual Services	-$206,880

Parking Fund

The 2021 Proposed Budget for the Parking Fund totals $660,300, which is a decrease of $58,800, or 8.18 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Debt Service	+$10,000
o Personnel Services	+$8,600
o Administrative Charges	+$2,700
o Contractual Services	-$100
o Materials and Supplies	-$1,600
o Interest Payments	-$3,500
o Transfer to TIF 8	-$74,900

Hobbs Municipal Ice Center

The 2021 Proposed Budget for Hobbs Municipal Ice Center totals $615,750, which is an decrease of $290,250, or 32.04 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Contractual Services	-$3,800
o Personnel Services	-$10,600
o Interest Payments	-$22,200
o Materials and Supplies	-$23,700
o Utilities	-$35,700
o Fixed Charges	-$194,250

Fairfax Municipal Pool

The 2021 Proposed Budget for Fairfax Municipal Pool totals $434,600, which is an increase of $4,200, or 0.98 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Utilities	+$3,700
o Fixed Charges	+$2,300
o Personnel Services	+$2,100
o Contractual Services	+$600
o Payment to YMCA	+$600
o Materials and Supplies	-$5,100

Economic Development

The 2021 Proposed Budget for the Economic Development Fund totals $375,200 which is a decrease of $79,000, or 17.39 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Personnel Services	+$6,200
o Contractual Services	-$200
o Transfers to Outside Funds	-$85,000

The Economic Development fund is now fully supported by a General Fund transfer. In the past there have been subsidies from outside agencies that have allowed the department to be staffed.

Community Enhancement Fund

Room tax revenues for 2021 are estimated to be $1,267,500, a decrease of $682,500 or 35% from the 2020 Adopted Budget, largely from anticipated decreases due to COVID-19. Visit Eau Claire will receive $887,250 (70 percent) of the room tax proceeds in accordance with an agreement between the City and Visit Eau Claire. Remaining room tax revenue ($380,250) will support the following City programs:

- Capital Projects

o Fairfax Pool	$146,000
o Parks Projects	$96,300
o Hobbs Ice Center	$94,250
o Transportation Improvement Projects	$41,000

Cemetery Maintenance

The 2021 Proposed Budget for Cemetery Maintenance totals $416,500, which is a decrease of $4,000, or 0.95 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Personnel Services	-$4,800
o Contractual Services	+$200
o Utilities	+$100
o Materials and Supplies	+$500

Hazardous Materials

The West Central Regional Response Team is a joint venture between Eau Claire Fire and Rescue and Chippewa Falls Fire and Emergency Services. The 2021 Proposed Budget for Hazardous Materials totals $125,100, which is an increase of $400, or 0.32 percent from the 2020 Adopted Budget.

Community Development Block Grant

Community Development Block Grant (CDBG) funds are used to provide safe and sanitary housing, suitable living environments, and expanded economic opportunities for people experiencing low-to-moderate income levels. The 2021 Proposed Budget for CDBG totals $638,100, which is an increase of $17,500, or 2.82 percent, from the 2020 Adopted Budget.

L.E. Phillips Memorial Public Library

The 2021 Proposed Budget for the Public Library totals $5,315,800, which is an increase of $536,700, or 11.23 percent, from the 2020 Adopted Budget. The Library receives a base levy increase for operations equal to what the City and Health Department receive, or 3.1 percent.

Program/Expenditure Changes

o Personnel Services	+$376,000
o Contractual Services	+$347,400
o Funding for Capital Projects	-$12,200
o Utilities	-$34,200
o Debt Service	-$38,600
o Materials and Supplies	-$101,700

City-County Health Department

The 2021 Proposed Budget for the City-County Health Department totals $7,578,400, which is an increase of $818,700, or 12.11 percent, from the 2020 Adopted Budget. The Health Department receives a base levy increase for operations equal to what the City and Library receive, or 3.1 percent. The County also provides funding for the Health Department.

Program/Expenditure Changes

o Personnel Services	+$380,300
o Contractual Services	+$372,700
o Capital Purchases	+$50,000
o Materials and Supplies	+$11,800
o Fixed Charges	+$3,200
o Utilities	+$700

Risk Management

The 2021 Proposed Budget for Risk Management totals $2,559,000, which is an increase of $131,200, or 5.40 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Fixed Charges	+$110,800
o Personnel Services	+$19,800
o Contractual Services	+$600

Central Maintenance

The 2021 Proposed Budget for Central Maintenance totals $3,778,300, which is an increase of $30,100, or 0.80 percent, from the 2020 Adopted Budget.

Program/Expenditure Changes

o Personnel Services	+$24,300
o Materials and Supplies	+$5,000
o Contractual Services	+$500
o Utilities	+$300

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Presented October 2020

Introduction

Table of Contents | Page #

Acknowledgments	A-1
Executive Management Team	A-2
Organizational Chart	A-3
About Eau Claire	A-4
Budget Calendar	A-6

Acknowledgments

City Council President – Terry L. Weld
City Manager – Dale Peters

City Council

District 1 – Emily Berge
District 2 – Emily Anderson
District 3 – Jeremy Gragert
District 4 – Jill Christopherson
District 5 – Andrew F. Werthmann

At Large – Catherine Emmanuelle
At Large – Kate Beaton
At Large – David Klinkhammer
At Large – John Lor
At Large – Mai Xiong

Prepared By

Finance Director – Jay Winzenz
Budget Analyst – Kristine Basom
Budget Analyst – Jason Rohloff
Financial Operations Manager – Christine Wagner
Accounting Manager – Kathryn Ludack

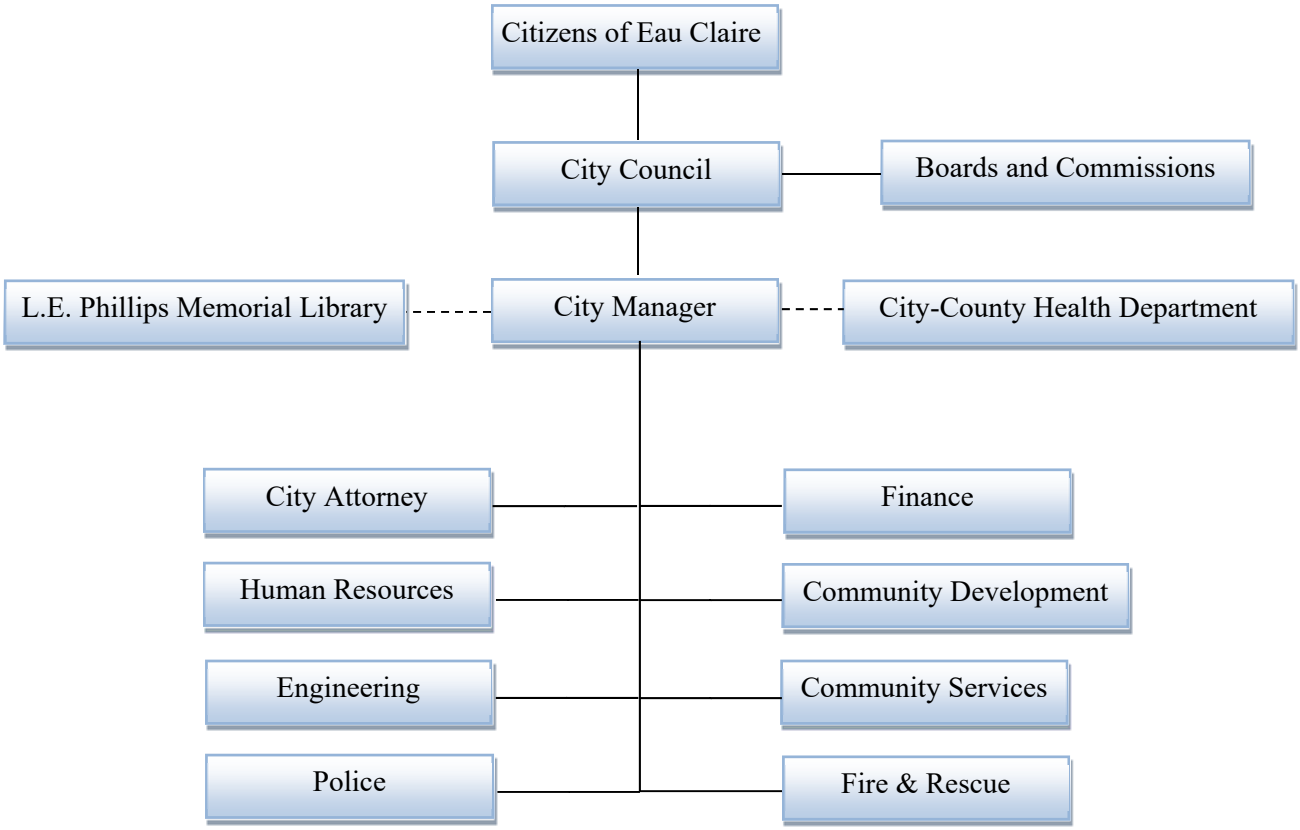
Contributors

Scott Allen
Christian Bell
Lane Berg
Todd Bohrer
Greg Bowe
Michelle Buss
Dena Clark
Dawn Comte
Laura Doty
Chad Duerkop
Heidi Ender
Elizabeth Giese
Cathy Marohl
Robert Nelson
Leah Ness
Patrick Newkirk
Stephen Nick
Cassandra North
Steve Plaza
Carrie Riepl
Matt Rokus
Colleen Schian
Victoria Seltun
Dave Solberg
Kelly Thompson
Steve Thompson
Janice Vinopal
Tom Wagener
Tiffany Weiss
Pamela Westby
Aaron White

Executive Management Team

Dale Peters	City Manager
Stephen Nick	City Attorney
Elizabeth Giese	City/County Health Department Director
Scott Allen	Community Development Director
Jacob Winzenz	Finance Director
Christian Bell	Fire Chief
Victoria Seltun	Human Resources Director
Pamela Westby	Library Director
Matt Rokus	Police Chief
Renee Tyler	Community Services Director
David Solberg	Engineering Director

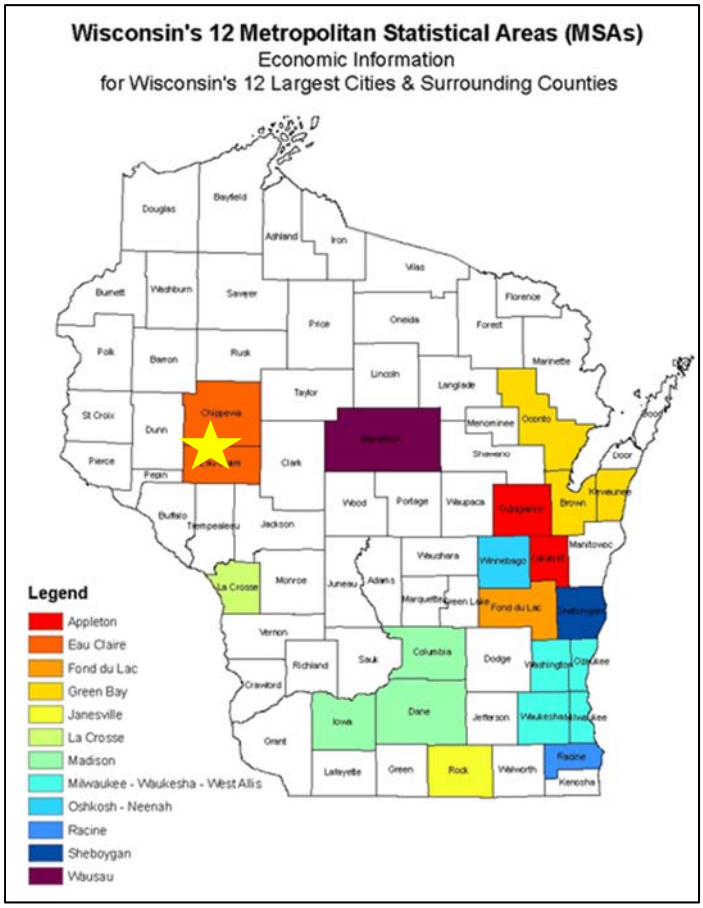
Organizational Chart



About Eau Claire

Community Profile

The City of Eau Claire is located in west-central Wisconsin in both Eau Claire and Chippewa countries. Eau Claire is situated along Interstate 94 between Minneapolis and Chicago, and is home to the Chippewa Valley Regional Airport. Due to its location, Eau Claire serves as the center for health and professional services, education, retail trade, technology, and industry in west-central Wisconsin. As a metropolitan statistical area (MSA), Eau Claire is recognized as an economic hub for the region.



Approximately 66,000 people currently call Eau Claire home. According to the Wisconsin Department of Revenue, the Eau Claire MSA is one of the fastest growing metropolitan statistical areas in the state. Since 2000, the population of the Eau Claire MSA has grown by 9.4 percent.

Education is a key component of the fabric of Eau Claire's community. The University of Wisconsin – Eau Claire (UWEC) is home to approximately 11,000 students. UWEC has been named by U.S. News & World Report as one of the most affordable public universities in the United States. Chippewa Valley Technical College hosts its largest campus in Eau Claire, and the NanoRite Innovation Center provides leasable space, technical equipment, and expertise in nanotechnology and micro-fabrication.

Eau Claire is fortunate to be home to three award winning public medical facilities that serve people across west-central Wisconsin. Mayo Clinic Health System's location in downtown Eau Claire has contributed to the growth and vitality of the central business district. In addition, Marshfield Clinic and Sacred Heart Hospital are award winning medical facilities located in Eau Claire. The medical facilities employ over 7,000 people combined.

It is difficult to think about Eau Claire without considering the abundant recreational opportunities enjoyed by residents and visitors alike. Outside Online recently named Eau Claire the number four best place to live in America in 2015. The City is proactive about developing its trail system and maintaining access to Eau Claire's abundant water resources. Downtown development that emphasizes the Eau Claire and Chippewa rivers will provide additional future opportunities for residents and visitors to enjoy the outdoors in Eau Claire.

About Eau Claire

Government Profile

Mission Statement

It is our mission to assure the common good through services essential for a safe, sustainable, engaged, and healthy community.

Council/Manager form of government

- Eleven members of the City Council
- Council President
- Five members from aldermanic districts
- Five at-large members

Residents receive a number of City services, including:

- Police and fire protection
- Public transit
- Street construction and infrastructure maintenance
- Water, sewer, and stormwater management
- Parks and Recreation Amenities

The City's Operating Budget and Capital Improvement Plan are updated and approved by Council annually. Council workshops and public hearings provide the public with opportunities for feedback regarding the Operating Budget and Capital Improvement Plan. The City of Eau Claire welcomes and encourages feedback from the community during capital planning and budgeting processes.

STRATEGIC PLAN

A sound organization occasionally re-assesses its strategic priorities, goals, and objectives. As a result of such a re-assessment, the City of Eau Claire finalized a new Strategic Plan. The draft of the 2019-2020 Strategic Plan will serve as a guide for allocating resources and for the development of the City organization. The Plan identifies seven key strategic goals and objectives:

1. Support economic prosperity for all with diverse, creative, economic development and inclusive housing options.
2. Provide safe, functional, and accessible infrastructure that is environmentally sensitive and sustainable.
3. Optimize the city's organizational potential.
4. Develop, nurture and revitalize safe, healthy, and connected neighborhoods.
5. Facilitate an engaged community.
6. Create engaging opportunities for fun. How can Eau Claire be a city that is livable, lovable, and fun.
7. Nurture community-wide opportunities for personal learning, growth, and development.

Budget Calendar

July 13 – July 31	Departments prepare 2021 budget requests
August 1 – August 31	City Manager reviews department requests
September 2 – October 1	Finance prepares 2021 Budget
October 2	City Council receives Proposed 2021 Budget
October 6	City Council work session #1
October 12	Public Hearing on Proposed 2021 Operating Budget
October 13	City Council work session #2
October 20	City Council work session #3
October 27	City Council work session – Amendment Discussion
November 9	Public Hearing on Proposed 2021 Operating Budget
November 10	City Council adopts Proposed 2021 Operating Budget
November 24	City Council adopts 2021 tax levy

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Presented October 2020

Overviews

Table of Contents | Page #

Tax Overview	B-1

Tax Overview

Equalized Value Ratio

The equalized value ratio depicts the actual total property value of property in the City compared to the locally assessed real property value. A lower ratio means that the City's actual property value is higher than the locally assessed value. Manufacturing property value is removed from the calculation because the State assesses such property, so it is not locally assessed. In addition, the calculation does not include property value in tax increment districts.

Equalized Value Ratio by Tax Year			
County	**2019**	**2020**	**2021 (est.)**
Eau Claire	99.34%	96.08%	95.85%
Chippewa	97.58%	96.67%	96.65%

Property Valuation

Tax values are described in terms of assessed and equalized values for taxation purposes. Assessed values are used to distribute a municipality's tax burden among individual property owners, and are re-assessed every three years. An equalized value determines the value of a city, village, or town compared to other entities within a defined area. Equalized values are used for apportioning county property taxes, public school taxes, vocational school taxes, and for distributing State aid. A positive change in equalized value indicates that a community's share of the total value in a county is growing.

Property Value by Type and Year (without TIDs)				
Valuation Type	**2019**	**2020**	**2021**	**Percent Change (2020 - 2021)**
Assessed Value (000's)	$ 5,293,138	$ 5,378,162	$ 5,438,879 **(est.)**	+ 1.13%
Equalized Value (000's)	5,319,613	5,602,604	5,971,596	+ 6.59%

Tax Levy and Rate Information

The table below shows the total tax levy collected by various taxing entities. Assessed property values are required to determine tax rates for each taxing entity. At this time, assessed values for 2020 are estimated.

Assessed Value Tax Levy and Rate Information

**Note: Table only depicts homes in the Eau Claire County/Eau Claire Area School District.*

	2020			2021		
	Apportioned Tax Levy	**TID Levy**	**Gross Tax Rate**	**Apportioned Tax Levy**	**TID Levy**	**Gross Tax Rate**
Levied by City Government:						
City of Eau Claire	$ 36,888,968	$837,099	7.15	$ 37,562,694	$970,697	7.20
Public Library	3,492,817	79,027	0.67	3,513,381	90,527	0.67
City-County Health	1,861,611	42,120	0.36	1,894,222	48,808	0.36
Total City Government	42,243,396	958,246	8.18	42,970,297	$1,110,032	8.23
Levied by Other Taxing Entities:						
Eau Claire Area School District	44,480,312	1,009,624	8.65	*Not Yet Available*	*NA*	*NA*
CVTC	4,417,992	99,960	0.86	*Not Yet Available*	*NA*	*NA*
Eau Claire County	20,815,550	468,487	4.03	*Not Yet Available*	*NA*	*NA*
Total Other Entities	69,713,854	1,578,071	13.54	*Not Yet Available*	*NA*	*NA*
Gross Tax Levy/Tax Rate	111,957,250	2,536,317	21.72	*Not Yet Available*	*NA*	*NA*
Less State School Tax Credit	(8,396,995)	-	(1.59)	*Not Yet Available*	*NA*	*NA*
Net Levy/Tax Rate - All Taxing Entities	$ 103,560,255	2,536,317	20.13	*Not Yet Available*	*NA*	*NA*

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Proposed October 2020

General Fund

Table of Contents | Page #

General Fund Budget Summary	C-1
General Fund Revenue Detail	C-2
Budget Overview	C-4
City Council	C-9
Administrative Services	C-10
City Attorney's Office	C-15
Finance Department	C-17
Human Resources	C-25
Community Development Department	C-27
Engineering	C-31
Community Services	C-33
Police Department	C-42
Fire & Rescue Department	C-49
Non Departmental	C-56

City of Eau Claire 2021 Proposed Operating Budget

General Fund
Budget Summary
Revenues & Expenditures

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Taxes & Special Assessments	$ 46,558,388	$ 48,058,700	$ 30,659,522	$ 48,058,700	$ 48,840,300
Intergovernmental	12,640,427	12,877,100	3,141,456	12,877,100	13,104,100
Licenses & Permits	1,923,936	1,860,700	773,738	1,860,700	1,692,300
Fines & Forfeitures	759,745	504,000	176,876	504,000	553,000
Charges For Services	4,334,443	4,000,600	1,600,931	4,000,600	4,155,100
Charges For Services - Intergovernmental	3,734,248	4,300,200	2,238,147	4,300,200	4,308,600
Miscellaneous	2,878,279	1,779,800	1,147,775	1,779,800	1,138,670
Other Financing Sources	138,433	38,000	2,965	38,000	25,000
Revenue s & Other Financing Sources: Total	**72,967,900**	**76,737,450**	**39,741,410**	**76,800,636**	**77,116,285**
Expenditures & Other Financing Uses:					
Personnel Services	41,134,682	44,128,100	18,278,878	41,332,012	44,584,800
Contractual Services	7,269,489	7,716,000	3,788,259	7,244,335	7,765,450
Utilities	1,378,751	1,395,500	679,578	1,267,500	1,405,300
Fixed Charges	606,163	626,900	253,183	624,190	626,900
Materials & Supplies	1,728,407	1,617,600	706,498	1,443,945	1,626,400
Contributions & Other Payments	450,993	191,400	207,110	322,400	92,800
Capital Purchases	24,971	-	-	-	-
Other Financing Uses	22,795,029	21,061,950	13,936,946	20,277,150	21,014,635
Expenditures & Other Financing Uses: Total	**75,388,485**	**76,737,450**	**37,850,451**	**72,511,532**	**77,116,285**
Excess (Deficiency) of Sources over Uses	**$ 2,420,585)**	**$ 3,318,350)**	**$ 1,890,959**	**$ 907,568**	**$ 3,299,215)**
Available Fund Balance:					
Nonspendable:					
Long-term Notes Receivable	$ 25,000			$ 25,000	$ 25,000
Prepaid Items & Inventories	1,093,753			1,093,753	1,093,753
Noncurrent Portion of Advances	2,300,000			2,110,000	1,910,000
Total Nonspendable	3,418,753			3,228,753	3,028,753
Assigned:					
Hwy 53 Maintenance	1,468,312			1,343,312	1,218,312
Turf Financing	215,060			258,072	301,084
Subsequent Year Expense-Hwy 53	125,000			125,000	125,000
Subsequent Year Expense-CIP/Carryover	3,388,986			3,193,350	3,174,215
Total Assigned	5,197,358			4,919,734	4,818,611
Unassigned:					
Working Capital (10% expenditures)	7,673,700			7,673,700	7,711,600
Unassigned	10,995,915			12,371,107	9,335,115
Total Unassigned	18,669,615			20,044,807	17,046,715
Ending Balance	$ 27,285,726			$ 28,193,294	$ 24,894,079
15% of Next Year Expenditures	$ 11,510,700			$ 11,567,500	
20% of Next Year Expenditures	15,347,500			15,423,300	
Available for Capital (above 15% limit)	7,158,915			8,477,307	
Unassigned as % of Next Year Exp.	24.88%			25.99%	

General Fund
Revenue Detail

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Taxes & Special Assessments					
Real & Personal Property Taxes	42,266,627	43,914,000	29,139,011	43,914,000	44,717,800
Allowance For Delinquent Taxes	-	(200,000)	-	(200,000)	(200,000)
Delinquent Personal Property Taxes	190,624	190,000	89,135	190,000	190,000
Mobile Home Fees	63,715	65,000	43,833	65,000	65,000
Payment in Lieu of Taxes	1,993,036	2,035,100	370,561	2,035,100	2,035,100
Special Assessments	2,044,385	2,054,600	1,016,982	2,054,600	2,021,600
Taxes & Special Assessments Total	**46,558,388**	**48,058,700**	**30,659,522**	**48,058,700**	**48,829,500**
Intergovernmental					
Federal Aid	15,210	19,000	130,275	19,000	25,000
State Shared Tax	6,228,041	6,389,000	307,907	6,389,000	6,378,200
State Expenditure Restraint Program	1,151,644	1,070,100	-	1,070,100	1,070,000
State Aid - Streets	3,022,072	3,436,200	2,059,578	3,436,200	3,436,200
State Aid - Police & Fire	977,698	919,300	559,023	919,300	941,300
Other	1,245,763	1,043,500	84,674	1,043,500	1,253,400
Intergovernmental Total	**12,640,427**	**12,877,100**	**3,141,456**	**12,877,100**	**13,104,100**
Licenses & Permits					
Television Franchise	668,102	701,500	147,507	701,500	560,000
Liquor Licenses	123,188	120,000	90,841	120,000	120,000
Building Permits	485,610	425,000	188,621	425,000	400,000
Construction Permits	373,108	345,000	202,285	345,000	345,000
Occupational Licenses	148,599	140,700	70,993	140,700	144,500
Other	125,330	128,500	73,492	128,500	122,800
Licenses & Permits Total	**1,923,936**	**1,860,700**	**773,738**	**1,860,700**	**1,692,300**
Fines & Forfeitures					
Court Penalties & Costs	295,641	225,000	106,877	225,000	250,000
Parking Violations	461,718	275,000	68,275	275,000	300,000
Other	2,386	4,000	1,724	4,000	3,000
Fines & Forfeitures Total	**759,745**	**504,000**	**176,876**	**504,000**	**553,000**
Charges For Services					
Planning & Development Fees	65,040	59,500	33,828	59,500	54,500
Weights & Measures Fees	13,222	17,500	7,485	17,500	17,000
Development Review Fee	3,389	10,000	-	10,000	5,000
Public Works Revenue	25,037	25,000	12,838	25,000	25,000
Landfill Fees	134,203	130,000	54,909	130,000	135,000
Recreation Charges	771,848	721,800	96,290	721,800	551,100
Police Department Fees	100,709	100,000	21,086	100,000	100,000
Ambulance Fees-Hospitals	205,000	205,000	108,750	205,000	205,000
Fire Dept Fees-Taxable	5,931	3,500	2,133	3,500	5,000
Fire Dept Fees-Non Tax	19,892	30,000	7,464	30,000	25,000
Ambulance - City	1,958,222	2,060,800	690,184	2,060,800	2,100,000
Ambulance - Regional	887,855	525,000	460,841	525,000	800,000
Other	144,096	112,500	105,124	112,500	132,500
Charges For Services Total	**4,334,443**	**4,000,600**	**1,600,931**	**4,000,600**	**4,155,100**

General Fund

Revenue Detail

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Charges For Services - Intergovernmental					
Communication Center	$ 1,511,138	$ 1,818,300	$ 911,102	$ 1,818,300	$ 1,694,300
Purchasing Manager - EC County	29,378	58,500	12,931	58,500	105,000
HazMat "B" Contract	21,650	20,400	-	20,400	20,000
Ambulance - Towns	64,551	37,800	130,372	37,800	65,000
Police Liaison	145,434	306,200	145,157	306,200	308,100
Other	14,645	2,500	852	2,500	1,500
Charges For Services - Intergovernmental Total	**1,786,796**	**2,243,700**	**1,200,414**	**2,243,700**	**2,193,900**
Charges For Services - Intragovernmental					
HazMat Service Charge	3,000	3,000	1,500	3,000	3,000
Water Utility Service Charge	702,348	693,500	346,758	693,500	702,600
Sewer Utility Service Charge	533,808	533,500	266,718	533,500	539,600
Storm Water Utility Service Charge	447,504	449,100	224,562	449,100	454,300
Public Transit Service Charge	103,249	48,700	37,866	48,700	78,900
Service Charge - Other	157,543	246,600	119,283	246,600	251,500
Parking Fund Service Charge	-	82,100	41,046	82,100	84,800
Charges For Services - Intragovernmental Total	**1,947,452**	**2,056,500**	**1,037,733**	**2,056,500**	**2,114,700**
Miscellaneous					
Investment Income	1,493,035	1,000,000	723,222	1,000,000	414,170
Interest on Advances	138,749	150,000	-	150,000	125,000
Interest on Special Assessments	270,517	270,000	243,697	270,000	226,900
Unrealized Gain/Loss on Investment	349,893	-	(14,441)	-	-
Build America Bond Rebate	120,482	150,700	18,244	150,700	151,000
Rental Income	80,764	74,600	93,004	74,600	87,400
Other	424,839	134,500	84,047	134,500	145,000
Miscellaneous Total	**2,878,279**	**1,779,800**	**1,147,775**	**1,779,800**	**1,149,470**
Other Budgeted Receipts					
Fund Balance Applied	-	3,318,350	-	3,381,536	3,299,215
Other Budgeted Receipts Total	**-**	**3,318,350**	**-**	**3,381,536**	**3,299,215**
Other Financing Sources					
Sale Of Capital Assets	38,433	10,000	2,965	10,000	25,000
Transfer From Community Enhancement	100,000	28,000	-	28,000	-
Other Financing Sources Total	**138,433**	**38,000**	**2,965**	**38,000**	**25,000**
Revenue s & Other Financing Sources:	**$ 72,967,900**	**$ 76,737,450**	**$ 39,741,410**	**$ 76,800,636**	**$ 77,116,285**

Budget Overview

Expenditure Highlights

The expenditure levels in the *2021 Proposed Operating Budget* reflect an effort to maintain quality service and to meet the City's infrastructure requirements while minimizing the tax rate impact. The following schedule compares expenditures by department, then by division.

General Fund

Budget Comparison

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
General Government					
City Council	$ 95,954	$ 111,900	$ 48,560	$ 100,200	$ 111,900
Administration Services					
City Manager	430,589	443,300	197,945	425,750	564,200
City Clerk	109,261	117,300	50,317	115,970	120,300
Elections	242,122	561,900	321,673	666,950	292,800
Information Technology	1,420,818	1,597,700	692,828	1,534,850	1,773,700
Administration Services Total	2,202,790	2,720,200	1,262,764	2,743,520	2,751,000
City Attorney	546,361	577,000	258,549	565,750	597,500
Finance Department					
Finance Administration	323,270	351,800	158,978	344,500	365,000
Accounting and Budget	616,216	688,900	298,583	625,400	723,700
Assessing	426,232	550,600	217,317	482,000	565,000
Financial Operations	798,520	889,000	389,476	783,100	883,000
Purchasing	260,762	328,000	162,014	342,650	333,500
Duplicating & Mailing	3,212	4,600	(984)	4,100	4,600
Finance Department Total	2,428,211	2,812,900	1,225,384	2,581,750	2,874,800
Human Resources Total	606,985	720,200	274,168	624,400	736,800
Community Development					
Community Planning	599,351	682,400	288,358	709,050	702,000
Inspection & Zoning	958,669	739,500	409,875	812,900	749,600
Community Development Total	1,558,020	1,421,900	698,232	1,521,950	1,451,600
General Government Total	7,438,321	8,364,100	3,767,656	8,137,570	8,523,600

General Fund
Budget Comparison

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Engineering					
Emergency Preparedness	$ 7,434	$ 13,700	$ 2,658	$ 8,500	$ 13,700
Engineering	1,513,571	1,659,300	745,250	1,619,220	1,730,200
Street Lighting	-	-	-	-	1,085,850
GIS Program Maintenance	230,295	211,200	103,054	190,300	189,500
Engineering Total	1,751,299	1,884,200	850,962	1,818,020	3,019,250
Community Services					
Administration	777,331	787,200	387,843	820,765	819,100
Park Maintenance					
Park Maintenance	2,214,870	2,094,500	947,615	2,036,550	2,106,600
Stadium & Ballfields	577,791	763,000	152,261	412,600	771,000
Neighborhood Playgrounds	212,358	174,700	128,019	249,400	175,900
Park Maintenance Total	3,005,019	3,032,200	1,227,894	2,698,550	3,053,500
Recreation					
Carson Park Concessions	113,661	97,800	1,078	3,390	97,800
Recreation Instruction	145,593	145,200	26,233	60,975	150,300
Athletics	68,279	134,800	23,800	67,600	129,400
Indoor Pool Operations	107,632	124,100	18,012	45,400	117,900
Neighborhood Centers	97,483	82,000	37,328	74,150	85,400
Special Community Programs	8,471	9,400	1,624	4,650	12,200
Recreation Total	541,120	593,300	108,075	256,165	593,000
Forestry	690,935	787,100	342,402	722,050	794,300
Building & Grounds Maintenance	807,571	862,400	307,712	591,700	858,800
Streets Operations					
General Street Maintenance	2,163,725	2,587,700	1,176,962	2,302,550	2,601,200
Off Street Maintenance	706,904	683,200	351,731	738,800	682,000
Snow & Ice Control-Street	2,457,931	1,895,400	921,913	2,196,650	2,046,000
Traffic Signs & Signals	421,068	413,500	191,893	412,630	-
Street Lighting	820,210	820,100	477,074	847,100	77,850
Streets Operations Total	6,569,838	6,399,900	3,119,572	6,497,730	5,407,050
Community Services Total	12,391,815	12,462,100	5,493,499	11,586,960	11,525,750
Public Safety					
Police Department					
Police Administration	1,575,881	1,534,700	723,028	1,469,400	1,568,600
Administrative Services	1,029,557	1,094,900	474,121	1,031,500	1,114,500
Patrol Services	9,073,193	9,482,800	4,289,166	9,197,000	9,563,100
Parking & Animal Control	405,295	440,100	198,870	408,500	455,400
Investigations and Professional Standards	3,559,058	3,865,100	1,569,404	3,461,000	3,914,900
Central Communications	2,179,276	2,622,700	1,164,125	2,442,300	2,631,900
Police Department Total	17,822,261	19,040,300	8,418,715	18,009,700	19,248,400
Fire & Rescue Department					
Fire Administration	1,153,514	1,442,100	571,965	1,206,125	1,386,900
Emergency Medical Services Operations	8,157,098	8,605,700	1,512,428	3,161,550	3,071,700
Prevention-Community Risk Reduction	414,576	382,900	188,428	390,050	370,950
Suppression Operations	2,630,966	2,252,400	3,292,023	7,181,500	7,984,700
Fire & Rescue Department Total	12,356,154	12,683,100	5,564,844	11,939,225	12,814,250
Public Safety Total	30,178,415	31,723,400	13,983,559	29,948,925	32,062,650

General Fund
Budget Comparison

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Non-Departmental					
Payments to Other Organizations					
Public Access	$ 106,100	$ 106,100	$ 53,050	$ 106,100	$ -
Senior Central	40,200	40,200	20,100	40,200	40,200
Payments to Other Organizations Total	146,300	146,300	73,150	146,300	40,200
Operating Subsidies & Transfers					
Economic Development	235,500	315,500	315,500	315,500	217,400
Cemetery Maintenance	290,602	247,100	123,550	247,100	243,100
Parking	75,000	-	-	-	-
Transit	1,129,593	1,182,100	591,050	345,000	1,020,120
Hobbs Ice Center	321,673	260,900	130,450	300,000	260,600
Fairfax Municipal Pool	167,154	114,100	57,050	215,000	131,700
Public Library	3,386,600	3,630,700	3,630,700	3,630,700	3,656,900
City/County Health Department	1,904,000	1,935,100	1,935,100	1,935,100	1,971,600
RDA	-	98,300	98,300	98,300	98,300
TIF 12	-	-	-	-	45,000
Operating Subsidies & Transfers Total	7,510,123	7,783,800	6,881,700	7,086,700	7,644,720
Other					
Insurance & Retirement	447,400	850,600	(263,196)	435,457	686,200
Contractual Services	144,425	120,300	16,264	87,600	120,300
Supplies	75	-	-	-	-
Special Assessments	124,369	117,200	-	118,550	117,200
Refunds & Reimbursements	26,089	-	40,477	60,000	-
Annexation Rebates	10,615	7,300	7,284	7,300	6,500
Contingency	-	200,000	-	-	200,000
Other Total	752,973	1,295,400	(199,171)	708,907	1,130,200
Non-Departmental Total	8,409,396	9,225,500	6,755,679	7,941,907	8,815,120
Total General Fund Operating	**$ 60,169,247**	**$ 63,659,300**	**$ 30,851,355**	**$ 59,433,382**	**$ 63,946,370**
Transfer to Debt Service Fund	9,521,239	9,759,800	3,680,746	9,759,800	9,915,700
Capital Transfers					
Buildings & Equipment	2,569,200	2,728,350	2,728,350	2,728,350	2,809,215
Transportation Improvements	2,420,000	250,000	250,000	250,000	160,000
Parks	708,800	297,000	297,000	297,000	115,000
Parking	-	-	-	-	215,000
Central Equipment	-	43,000	43,000	43,000	-
Capital Transfers Total	5,698,000	3,318,350	3,318,350	3,318,350	3,299,215
Grand Total - General Fund	**$ 75,388,485**	**$ 76,737,450**	**$ 37,850,451**	**$ 72,511,532**	**$ 77,116,285**

Other Funds

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Special Revenue Funds					
Economic Development					
Administration	194,271	221,600	103,691	221,600	227,600
Payments & Transfers					
Eau Claire Area EDC	47,600	47,600	23,800	47,600	47,600
Eau Claire Innovation Center	15,000	15,000	15,000	15,000	15,000
Downtown Partners Fund	85,000	85,000	-	85,000	-
Redevelopment Authority	-	-	-	-	-
Other Organizations	32,571	-	-	-	-
DECI, Inc	-	85,000	85,000	85,000	85,000
Payments & Transfers Total	180,171	232,600	123,800	232,600	147,600
Loans	195,000	-	50,000	943,729	-
Economic Development Total	569,442	454,200	277,491	1,397,929	375,200
Community Enhancement					
Administration	2,719	2,600	2,541	2,600	2,700
Payments to Other Organizations					
Visit Eau Claire	1,412,074	1,365,000	682,500	1,365,000	887,250
Payments to Other Organizations Total	1,412,074	1,365,000	682,500	1,365,000	887,250
Subsidies & Transfers					
Capital					
Fairfax Municipal Pool	175,000	256,000	-	256,000	146,000
Hobbs	-	95,000	-	95,000	94,250
Parks	278,000	175,000	25,000	175,000	96,300
Capital Total	453,000	526,000	25,000	526,000	336,550
Operating					
General Fund	100,000	28,000	-	28,000	-
Hobbs	50,000	50,000	-	50,000	-
Operating Total	150,000	78,000	-	78,000	-
Subsidies & Transfers Total	603,000	604,000	25,000	604,000	336,550
Community Enhancement Total	2,017,792	1,971,600	710,041	1,971,600	1,226,500
Downtown Fund	102,399	145,600	40,284	145,600	131,800
Cemetery Maintenance	447,755	420,500	207,568	420,500	416,500
Hazardous Materials Grants	128,991	124,700	118,318	124,700	125,100
L.E. Phillips Memorial Public Library	4,537,248	4,779,100	2,342,205	4,611,900	5,315,800
City-County Health Department	6,102,950	6,759,700	2,888,878	6,605,600	7,578,400
Police Department K9 Fund	26,662	38,600	10,747	33,100	39,000
Landfill Remediation	61,740	150,000	35,844	150,000	150,000
Community Development Block Grant	153,810	620,600	208,344	620,600	638,100
Special Revenue Funds Total	14,148,789	15,464,600	6,839,721	16,081,529	15,996,400
Debt Service Fund - Tax Supported					
Auditing/Arbitrage Rebate	35,152	38,800	3,309	38,800	39,200
Special Services	1,908	1,500	955	1,500	1,500
Principal	11,214,710	7,561,600	7,561,554	7,561,600	7,289,000
Interest	2,785,519	2,867,100	1,515,622	2,867,100	2,509,200
Debt Service Fund - Tax Supported Total	14,037,289	10,469,000	9,081,440	10,469,000	9,838,900

Other Funds

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Enterprise Funds					
Water Utility	6,343,052	6,838,800	3,169,317	6,838,800	6,914,900
Sewer Utility	6,562,676	7,267,000	2,853,220	7,267,000	7,330,800
Storm Water Utility	2,473,603	2,847,600	1,192,601	2,847,600	2,766,500
Parking Fund	787,479	719,100	211,963	719,100	650,300
Public Transit	6,309,211	6,006,900	2,294,904	6,006,900	5,963,020
Hobbs Municipal Ice Center	918,546	906,000	453,136	906,000	615,750
Fairfax Municipal Pool	496,727	430,400	133,842	430,400	434,600
Enterprise Funds Total	23,891,292	25,015,800	10,308,983	25,015,800	24,675,870
Internal Service Funds					
Risk Management	2,331,004	2,427,800	1,016,181	2,427,800	2,559,000
Central Equipment	3,701,151	3,748,200	1,662,798	3,748,200	3,778,300
Internal Service Funds Total	6,032,154	6,176,000	2,678,979	6,176,000	6,337,300
Component Units					
Redevelopment Authority	559,899	56,200	4,179	56,200	51,700
BID #1 - South Barstow	119,863	159,220	99,117	159,220	161,000
BID #2 - West Grand	5,558	15,000	6,084	15,000	15,000
BID #3 - Water Street	10,149	16,000	6,031	16,000	16,000
BID #4 - North Barstow/Medical	95,594	146,850	53,517	146,850	110,450
Component Units Total	791,062	393,270	168,928	393,270	354,150
TOTAL OTHER FUNDS	$ 58,900,587	$ 57,518,670	$ 29,078,051	$ 58,135,599	$ 57,202,620

City Council

The City is governed by an elected City Council consisting of a Council President elected at large, five Council Members elected at large and five Council Members elected from separate districts. All legislative power is vested in the City Council, which has the responsibility to determine community needs, establish priorities, set policies, adopt an annual budget, and appoint a full-time City Manager to serve as the Chief Executive Officer responsible for City operations. The Council also makes appointments to boards, commissions, and committees. The City Council holds public hearings at 7 pm on the Monday night prior to the legislative sessions held at 4 pm on the second and fourth Tuesdays of each month.

Objectives

- Support economic prosperity for all with diverse, creative, economic development and inclusive housing options.
- Provide safe, functional, and accessible infrastructure and services that are environmentally sensitive and sustainable.
- Optimize the city's organizational potential.
- Develop, nurture, and revitalize safe, healthy, and connected neighborhoods.
- Facilitate an engaged community.
- Create engaging opportunities to make Eau Claire livable, lovable, and fun.
- Nurture community-wide opportunities for personal learning, growth, and development.

City Council and Staff Strategic Values:

- We believe in making Eau Claire a great City.
- We believe that local government is a stewardship.
- We believe in sustainability.
- We believe in equity.

City Council
Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 45,675	$ 49,100	$ 18,603	$ 44,600	$ 49,100
Contractual Services	46,542	60,400	29,737	52,800	60,400
Fixed Charges	400	400	200	400	400
Materials & Supplies	3,337	2,000	20	2,400	2,000
Expenditures & Other Financing Uses: Total	**$ 95,954**	**$ 111,900**	**$ 48,560**	**$ 100,200**	**$ 111,900**

Administrative Services: Overview

The Administrative Services Department implements the policies of the City Council and provides general management of City operations. Records management and information technology systems are an integral part of this process. The Administrative Services Department includes the City Manager, City Clerk/Elections and Information Technology.

Administrative Services
Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 1,594,391	$ 2,042,800	$ 928,166	$ 2,032,650	$ 2,030,900
Contractual Services	571,802	634,700	301,710	646,770	677,400
Utilities	7,884	6,300	4,578	6,300	6,300
Fixed Charges	3,300	3,300	1,650	3,300	3,300
Materials & Supplies	25,412	33,100	26,659	54,500	33,100
Expenditures & Other Financing Uses: Total	**$ 2,202,790**	**$ 2,720,200**	**$ 1,262,764**	**$ 2,743,520**	**$ 2,751,000**

Administrative Services - City Manager

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 402,400	$ 408,000	$ 191,205	$ 408,950	$ 528,900
Contractual Services	22,274	22,500	3,478	10,600	22,500
Utilities	1,727	1,300	1,342	1,300	1,300
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	2,788	10,100	1,220	3,500	10,100
Expenditures & Other Financing Uses: Total	**$ 430,589**	**$ 443,300**	**$ 197,945**	**$ 425,750**	**$ 564,200**

Administrative Services - City Clerk / Elections

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 309,416	$ 622,000	$ 309,564	$ 662,150	$ 355,900
Contractual Services	30,056	44,700	39,189	76,270	44,700
Utilities	2,176	2,500	1,166	2,500	2,500
Materials & Supplies	9,735	10,000	22,071	42,000	10,000
Expenditures & Other Financing Uses: Total	**$ 351,383**	**$ 679,200**	**$ 371,991**	**$ 782,920**	**$ 413,100**

Administrative Services - Information Services

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 882,576	$ 1,012,800	$ 427,397	$ 961,550	$ 1,146,100
Contractual Services	519,472	567,500	259,043	559,900	610,200
Utilities	3,981	2,500	2,070	2,500	2,500
Fixed Charges	1,900	1,900	950	1,900	1,900
Materials & Supplies	12,889	13,000	3,368	9,000	13,000
Expenditures & Other Financing Uses: Total	**$ 1,420,818**	**$ 1,597,700**	**$ 692,828**	**$ 1,534,850**	**$ 1,773,700**

City Manager's Office

The City Manager is appointed by the City Council and serves as the Chief Executive Officer, performing highly responsible managerial and supervisory work in planning, organizing, and directing the operations of the City of Eau Claire. The City Manager provides professional general management of the City operations to accomplish City Council strategies, policies, and objectives and assures optimum use of City fiscal, physical, and human resources. Duties include administering policies established by the City Council and by law, developing and implementing administrative procedures for City operations, coordinating and directing all departments and staff operations and selecting, developing, and effectively utilizing staff and capital investments.

Objectives

- Assist the City Council in developing policy and strategic direction to provide for the common good of the people of Eau Claire.
- Provide clear and timely communication with the City Council, staff, media and public on issues of city importance.
- Provide executive leadership and management for City operations to ensure the provision of quality public services in a timely, equitable, sustainable and fiscally responsive manner.
- Encourage informed and responsible citizen engagement in local governance and community decision-making.
- Strengthen community and intergovernmental partnerships essential for maintaining a high quality of life for all residents.
- Become the most welcoming mid-sized community in the Midwest by creating an improved community culture for equity, diversity and inclusion while successfully educating the public on means to improve our community climate. To achieve this, the City has created a new Equity and Diversity Manager for 2021 to see through the objectives of the City has towards facilitating an open and accepting community.

Outputs

- Provide positive operational financial results on a long-term basis.
- Continue growth in the overall market value of the community.
- Ensure operations incorporate strategic values of making Eau Claire a great city; continuing local government stewardship services; balancing financial, environmental and development decisions to best meet sustainability needs; and creating conditions for all people to thrive.

Strategic Plan Operational Values

- The City delivers services in an ethical, professional, fair and transparent manner.
- The Eau Claire City Council values each other and City staff by fostering a collegial, inclusive, respectful and engaging policy-making environment.
- Eau Claire's City staff values innovative and responsive approaches to service delivery and embraces a culture of continuous improvement.
- The City values its employees and strives to recruit, retain and support the best workforce possible.

City Manager **Authorized Full-Time**	2019	2020	2021
City Manager	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Media & Communications Specialist	1.00	1.00	1.00
Equity, Diversity and Inclusion Manager	0.00	0.00	1.00
Total FTE Positions	3.00	3.00	4.00

City Clerk/Elections

The City Clerk's office is responsible for the production of the bi-monthly City Council agenda packets and compiling of the minutes for all City Council legislative meetings. The Clerk provides records management services for the City's permanent records. The Elections Division is responsible for conducting all Federal, State, City and School District elections held within the city.

Objectives

- Ensure that eligible voters are able to exercise their right to vote in an environment where elections are efficiently administered according to State and Federal law.
- Ensure that the Council Members receive the information necessary to make informed decisions regarding issues that come before them on the Council floor.
- Allow citizens access to public records in a timely manner.

Outputs

- Conduct the February/Spring Primary, April/Spring Election, August/Partisan Primary, and November/Fall General (Presidential/Gubernatorial) Election.
- Process absentee ballots and voter registration forms.
- Train approximately 500 Election Officials (Election Day poll workers).
- Compile City Council agenda packets for City Council meetings and minutes following each legislative session.
- Respond to Open Records Requests.

City Clerk/Elections Authorized Full-Time	**2019**	**2020**	**2021**
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Information Technology

Information Technology (IT) is a division under the direction of the City Manager's Office and is responsible for the design, integration, and support of the City's information technology systems. These systems include the development and support of office and mobile networks, server and storage infrastructure, physical and cybersecurity, as well as Helpdesk support of hardware and software. IT assists all City departments with technology needs.

Objectives

- Monitor and develop all areas of security to ensure the safety and security of our staff and data.
- Provide website administration, training, and support for City users.
- Continue development and support of network infrastructure utilized by all City employees.
- Deliver hardware and software support through centralized Helpdesk to all City employees and City Council.
- Develop and support our surveillance systems community-wide.
- Continue expansion of wireless access for City staff and citizens.
- Provide ongoing development to mobile connectivity for Public Safety and Community Services staff.
- Administer and support major and enterprise-wide systems (GIS, Email, Public Safety, Security, Document Management, Telephones).
- Seek opportunities to expand the fiber network to increase reach and redundancy.

Outputs

- Projected closed Helpdesk tickets for 2020 increased another 10% this year (Estimated 6,900 total in 2019).
- After hours support of all 24/7 work staff and systems.
- City website administration, management, and user content management training.
- Continued updating and configuration of tracking and monitoring systems to allow for proactive issue resolution and generation of departmental performance metrics.
- Maintain three datacenters that provide storage and processing redundancy for City data and systems.
- Systems, network and software administration throughout the city, supporting departments' technical needs and initiatives.
- Client-side technical support and inventory management. (Computers, software, phones, printers).
- An active member of a consortium of area organizations to develop and support a regional shared fiber network.
- Administer and support infrastructure for surveillance cameras, door control, and VoIP phone systems.

Information Technology Authorized Full-Time	2019	2020	2021
Information Technology Manager	1.00	1.00	1.00
Network Engineer	2.00	2.00	2.00
Systems Engineer	3.00	3.00	3.00
Computer Support Supervisor	1.00	1.00	1.00
Computer Support Specialist	2.00	2.00	3.00
Applications Specialist	0.00	1.00	1.00
Total FTE Positions	9.00	10.00	11.00

City Attorney's Office

The City Attorney's office serves in an advisory capacity to the City Council, Boards, Commissions, the City Manager, and other City departments. The City's legal department provides a wide array of legal services to its client, the City of Eau Claire, including: prosecute traffic and ordinance violations; draft and update ordinances; negotiate, prepare and draft contracts, development agreements, real estate documents, use agreements and leases; provide written legal opinions; litigate claims and lawsuits; lead labor negotiations and grievance representation; consult with City employees and public officials, and respond to legal inquiries from the public that relate to the City. In addition to those functions, the City Attorney's Office has led the Incident Command Legal Division and is providing insightful, timely, balanced and informed legal advice locally and legal policy leadership statewide during the current pandemic.

Objectives

- Provide excellent legal service to our client, the City of Eau Claire, through proactive representation that promotes open, honest and lawful municipal corporate practices.
- Effective disposition of forfeiture prosecutions and civil cases.
- High opinion of professionalism from the department's constituents, including City Council, City staff, judges, lawyers, citizens, court personnel and outside organizations.

Outputs

- Serving jointly with Eau Claire County as legal advisor in an incident command role for the emergency declaration to address the COVID-19 pandemic to mitigate the spread of the Coronavirus in Eau Claire County in a legitimate, equitable and lawful manner.
- Initiated the process of labor negotiations with the City's labor unions and serves the City as labor negotiator and legal counsel.
- Provided legal training and support to police officers, firefighters, supervisors, public officials and employees on a variety of legal or law related issues to support lawful operations and keep the City current on civil rights, changes in the law, and best practices.
- Shared our expertise and experience outside the organization locally serving as a day co-chair for the Chamber's Leadership Eau Claire Government and Law Day.
- Negotiated and drafted real estate and development proposals central to the City's objective of providing affordable housing options for the community while creating urban redevelopment to increase the tax base through development throughout the City.
- Reached successful development agreements on large value development proposals that increase affordable and workforce housing in the Cannery District and adds riverfront restaurant and mixed-use commercial and residential in the North Barstow development areas and will maximize utilization and return on investment of adjacent public trail and linear park improvements.
- Reached a successful conclusion on several excessive property tax valuation claims filed by local and national business entities, including Eau Claire East Motel, Menards, and Walmart.
- Represented the City on claims or lawsuits brought against the City regarding employment, labor, condemnation, special assessments, encroachments and other real estate matters.
- Prosecuted city ordinance and traffic citations and provided legal advice and training on their proper issuance to provide a safe, healthy and livable neighborhood within the City.
- Assisted public record custodians, public officials, boards and commissions and administrative staff on Open Meeting and Public Records Law issues and assisted in complex Public Records Law requests.

City Attorney **Authorized Full-Time**	2019	2020	2021
City Attorney	1.00	1.00	1.00
Deputy City Attorney	0.00	1.00	1.00
Assistant City Attorney	2.00	1.00	1.00
Legal Assistant/Paralegal	0.75	0.75	0.75
Total FTE Positions	3.75	3.75	3.75

City Attorney

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 515,447	$ 538,700	$ 246,270	$ 534,950	$ 559,200
Contractual Services	17,335	25,100	5,772	17,600	25,100
Utilities	705	600	501	600	600
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	11,474	11,200	5,306	11,200	11,200
Expenditures & Other Financing Uses: Total	**$ 546,361**	**$ 577,000**	**$ 258,549**	**$ 565,750**	**$ 597,500**

Finance Department: Overview

The Finance Department provides the financial guidance required for the effective and efficient management of City operations and provides financial planning for the City's future needs. Services include financial reporting, development of the budget, assessment of all taxable properties, payroll, cash management, utility billing, and all City purchases. The Finance Department is comprised of Finance Administration, Accounting Services, Assessing, Financial Operations and Purchasing.

Finance Department

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 2,104,395	$ 2,451,200	$ 1,021,119	$ 2,247,750	$ 2,513,700
Contractual Services	283,329	304,300	177,417	278,450	303,700
Utilities	6,310	6,300	2,967	6,300	6,300
Fixed Charges	14,244	14,200	7,100	14,200	14,200
Materials & Supplies	19,934	36,900	16,781	35,050	36,900
Expenditures & Other Financing Uses: Total	**$ 2,428,211**	**$ 2,812,900**	**$ 1,225,384**	**$ 2,581,750**	**$ 2,874,800**

Finance Department - Finance Administration

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 314,737	$ 333,700	$ 152,192	$ 332,500	$ 346,900
Contractual Services	5,402	11,400	5,676	8,400	11,400
Utilities	814	600	482	600	600
Fixed Charges	1,000	1,000	500	1,000	1,000
Materials & Supplies	1,317	5,100	128	2,000	5,100
Expenditures & Other Financing Uses: Total	**$ 323,270**	**$ 351,800**	**$ 158,978**	**$ 344,500**	**$ 365,000**

Finance Department - Accounting

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 553,574	$ 603,900	$ 251,559	$ 558,400	$ 639,200
Contractual Services	55,941	75,400	44,284	60,550	74,900
Utilities	1,311	1,200	698	1,200	1,200
Fixed Charges	1,844	1,800	900	1,800	1,800
Materials & Supplies	3,546	6,600	1,142	3,450	6,600
Expenditures & Other Financing Uses: Total	**$ 616,216**	**$ 688,900**	**$ 298,583**	**$ 625,400**	**$ 723,700**

Finance Department - Assessing

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 349,566	$ 488,300	$ 199,534	$ 429,000	$ 502,800
Contractual Services	65,578	41,000	12,631	36,900	40,900
Utilities	1,011	1,000	428	1,000	1,000
Fixed Charges	7,800	7,800	3,900	7,800	7,800
Materials & Supplies	2,277	12,500	823	7,300	12,500
Expenditures & Other Financing Uses: Total	**$ 426,232**	**$ 550,600**	**$ 217,317**	**$ 482,000**	**$ 565,000**

Finance Department - Financial Operations

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 637,933	$ 713,100	$ 281,196	$ 619,400	$ 707,100
Contractual Services	145,443	163,500	104,032	153,200	163,500
Utilities	2,511	2,800	1,083	2,800	2,800
Fixed Charges	2,800	2,800	1,400	2,800	2,800
Materials & Supplies	9,832	6,800	1,765	4,900	6,800
Expenditures & Other Financing Uses: Total	**$ 798,520**	**$ 889,000**	**$ 389,476**	**$ 783,100**	**$ 883,000**

Finance Department - Purchasing

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 248,584	$ 312,200	$ 136,638	$ 308,450	$ 317,700
Contractual Services	10,965	13,000	10,794	19,400	13,000
Utilities	663	700	276	700	700
Fixed Charges	800	800	400	800	800
Materials & Supplies	2,962	5,900	12,922	17,400	5,900
Expenditures & Other Financing Uses: Total	**$ 263,973**	**$ 332,600**	**$ 161,030**	**$ 346,750**	**$ 338,100**

Finance: Administration

Finance Administration develops and assists other departments with implementing the City's operating and capital budgets. In addition, Finance Administration works with other departments to connect creative financing solutions with funding needs while ensuring compliance with various Federal, State, and local policies and regulations. Finance Administration also coordinates and executes property transactions, administers the City's tax increment financing, and advises other departments on opportunities for cost reductions and operating efficiency gains.

Objectives

- Effective operating and capital finance management.
- Innovative financial partnerships.
- Excellence in financial reporting.
- Conservative debt management.
- Superior bond ratings.
- Meticulous grant and contract review.

Outputs

- Maintained compliance with State and local debt and fund balance policies.
- Moody's Investors Service affirmed the City's Aa2 rating on the 2020 bond and note issues.
- Reviewed the terms and conditions for numerous contracts and agreements.

Finance Administration Authorized Full-Time	**2019**	**2020**	**2021**
Finance Director	1.00	1.00	1.00
Budget Analyst	2.00	2.00	2.00
Total FTE Positions	3.00	3.00	3.00

Finance: Accounting Services

Accounting Services provides a variety of accounting and other financial services for public use and for other City departments including preparing for the Comprehensive Annual Financial Report, the Report on Federal and State Awards, the State Municipal Financial Report, and the annual report for the Public Service Commission of Wisconsin.

Objectives

- Provide accurate, timely accounting information according to generally accepted accounting principles.
- Maintain payroll records and ensure compliance with State, Federal and IRS regulations.
- Process payments to vendors for supplies and services provided.
- Maximize efficiency of financial data processing systems through the use of advanced technology.

Outputs

- Published the Comprehensive Annual Financial Report after review by an independent CPA firm.
- Maintained grant records and published the Report on Federal and State Awards.
- Prepared the State Municipal Financial Report.
- Prepared the annual report for the Public Service Commission of Wisconsin.
- Administered $18.4 million for long-term debt obligations.
- Processed payroll payments for over 1,400 employees totaling $41.5 million annually.
- Issued an average of 102 accounts payable checks weekly for various service and supplies.
- Managed the City's financial system utilizing over 8,600 accounts to track and record all financial transactions.
- Administered the Travel and Training Policy and processed 403 training/travel statements.
- Reconciled and distributed $118.1 million of property tax and special assessment collections.
- Calculated four tax mill rates for properties within the City (includes two Counties and three school districts).

Accounting Services Authorized Full-Time	**2019**	**2020**	**2021**
Accounting Manager	1.00	1.00	1.00
Lead Accountant	1.00	1.00	1.00
Accountant	3.00	2.00	2.00
Payroll Specialist	1.00	1.00	1.00
Fiscal Associate II	2.00	2.00	2.00
Total FTE Positions	8.00	7.00	7.00

Finance: Assessing

The primary responsibility of the Assessing Division is the uniform valuation of property to provide a basis for the fair distribution of property taxes. To comply with State statutes and increase equity in the assessment process, all real property is revalued every three years. Residential and commercial properties are viewed periodically to maintain reliable records systems. Business personal property is valued and assessed annually.

Objectives

- Adhere to statutory guidelines and generally accepted assessment practices, principles, and procedures.
- Maintain complete and accurate records.
- Maintain an effective public relations program with property owners and their agents.

Outputs

- Completed the annual review and assessment of 25,000 real and personal properties.
- Reviewed all recent property transactions.
- Reviewed numerous requests for new property tax exemptions.

Assessing **Authorized Full-Time**	2019	2020	2021
City Assessor	1.00	1.00	1.00
Deputy City Assessor	0.00	1.00	1.00
Property Assessor II	2.00	2.00	2.00
Property Assessment Technician	1.00	1.00	1.00
Total FTE Positions	4.00	5.00	5.00

Finance: Financial Operations

Financial Operations provides a variety of financial services for public use and for City departments.

Objectives

- Provide accurate, timely information that complies with Federal, State and local regulations and generally accepted accounting principles.
- Manage City resources by sound investment, collection and payment practices.
- Maximize efficiency of financial data processing systems through the use of advanced technology.
- Provide efficient and innovative online services for citizens.
- Service the public in a professional and effective manner.

Outputs

- Managed investments in accordance with the City's Investment Policy.
- Reconciled, calculated and analyzed approximately 25,000 tax bills.
- Processed and issued approximately 3,000 business licenses.
- Processed and maintained approximately 6,900 animal licenses.
- Processed and maintained approximately 118,000 accounts receivable bills.
- Receipted over 170,000 transactions for utility bills, licenses, permits and other City revenue sources.
- Managed several financial systems.

Financial Operations Authorized Full-Time	2019	2020	2021
Financial Operations Manager	1.00	1.00	1.00
Financial Operations Lead	1.00	1.00	1.00
Fiscal Associate II	5.00	5.00	5.00
Fiscal Associate I	2.00	2.00	2.00
Total FTE Positions	9.00	9.00	9.00

Finance: Purchasing

The Purchasing division of Finance oversees the procurement process for all departments within the City of Eau Claire.

Objectives

- Procure the supplies, services, and construction needed to implement Council programs and policy.
- Maintain and enhance public confidence in public procurement.
- Ensure fair and equitable treatment of all people who deal with the City's procurement system.
- Ensure that the purchasing value of City funds is maximized to the fullest extent practicable.
- Foster effective competition within the free enterprise system.
- Maintain the quality and integrity of the procurement system.

Outputs

- Advised departments on correct purchasing method to use when making a purchase.
- Assisted departments with writing and reviewing specifications for formal bids/requests for proposals.
- Prepared recommendations/resolutions for Council approval of major projects.
- Issued purchase orders for supplies, services and construction.
- Enforced policies, procedures, statutes and ordinances.
- Disposed of obsolete property.
- Manage City mail, phone and copy services.
- Manage procurement card system.
- Prepare contracts and provide project management service.

Purchasing **Authorized Full-Time**	2019	2020	2021
Purchasing Manager	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Purchasing Contract Analyst	1.00	1.00	1.00
Total FTE Positions	3.00	3.00	3.00

* 2020 numbers forecasted based on YTD vs LYYTD

Human Resources

The Human Resources Department plays a vital role in providing strategic organizational service and support to all city departments through its personnel management. Services include: recruitment, benefits administration, training, labor relations, contract administration, and payroll/personnel system operation.

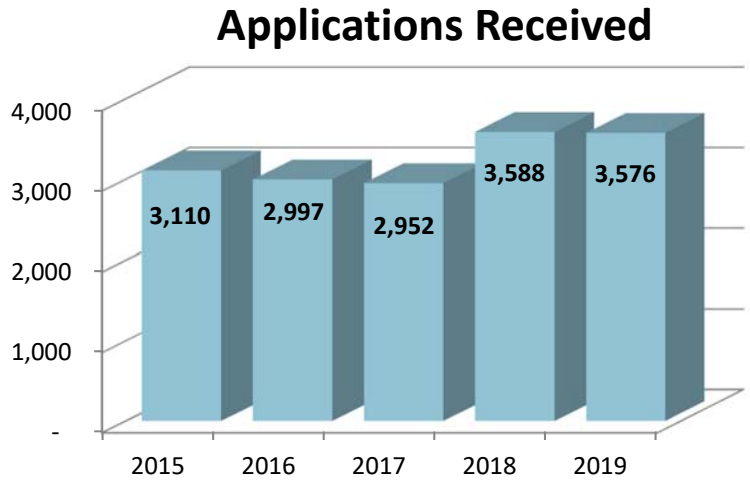
Objectives

- Develop hiring plans and recruitment policies to aid in the recruitment and retention of a competent and motivated workforce.
- Promote a diverse workforce and provide employees with a safe and discrimination/harassment-free work environment.
- Deliver training programs to increase the expertise and abilities of City employees and supervisors.
- Comply with numerous Federal and State employment laws and regulations.
- Establish, develop, maintain and communicate City policies throughout the organization.
- Administer compensation and benefits for City employees and retirees.
- Manage employee healthcare and wellness programs.

Outputs

- Received and processed 3,576 employment applications and 677 personnel actions.
- Filled 67 regular positions and numerous temporary and seasonal positions.
- Administered various training programs to improve employee and supervisor knowledge and skills.
- Bargained and implemented successor collective bargaining agreements in two (2) of three (3) labor groups.
- Implemented electronic job order and applicant ranking processes in NeoGov.
- Finalized diversity and inclusion availability analysis and underutilization report with MRA.
- Held seasonal hiring event and increased participation in targeted college recruitment fairs.
- Rolled out direct primary care health insurance program option through SolidaritUS.
- Coordinated People First update of City website pages, forms, brochures and applications.
- Managed a wellness program to improve the health and well-being of employees and retirees.

Human Resources Authorized Full-Time	2019	2020	2021
Human Resources Director	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00
Human Resources Benefits Specialist	1.00	1.00	1.00
Total FTE Positions	5.00	5.00	5.00



Human Resources

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 486,193	$ 514,500	$ 228,113	$ 507,900	$ 531,100
Contractual Services	114,735	192,100	43,327	109,000	192,100
Utilities	968	1,600	403	1,600	1,600
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	3,689	10,600	1,625	4,500	10,600
Expenditures & Other Financing Uses: Total	**$ 606,985**	**$ 720,200**	**$ 274,168**	**$ 624,400**	**$ 736,800**

Community Development Department: Overview

The Community Development Department provides development and land use guidance to the City Council, Plan Commission and other citizen boards. The guidance is based on the City of Eau Claire's policies and regulations expressed primarily in the Comprehensive Plan, Zoning Ordinance and Subdivision Code. The Community Development Department is comprised of Planning and Inspections.

Community Development
Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 1,243,221	$ 1,311,300	$ 562,981	$ 1,283,500	$ 1,347,900
Contractual Services	64,729	68,300	43,641	108,550	61,400
Utilities	2,619	4,200	1,705	2,700	4,200
Contributions & Other Payments	222,070	3,000	79,000	103,000	3,000
Fixed Charges	13,423	12,900	7,245	13,700	12,900
Materials & Supplies	11,958	22,200	3,661	10,500	22,200
Expenditures & Other Financing Uses: Total	**$ 1,558,020**	**$ 1,421,900**	**$ 698,232**	**$ 1,521,950**	**$ 1,451,600**

**Note: Development Services includes funding for Landmark Commission, BPAC, and Green Team.

Community Development - Planning

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 554,139	$ 625,900	$ 264,089	$ 617,200	$ 652,400
Contractual Services	31,739	35,800	20,298	80,750	28,900
Utilities	1,186	1,400	550	1,000	1,400
Contributions & Other Payments	5,000	3,000	1,000	3,000	3,000
Fixed Charges	1,600	1,600	800	1,600	1,600
Materials & Supplies	5,687	14,700	1,622	5,500	14,700
Expenditures & Other Financing Uses: Total	**$ 599,351**	**$ 682,400**	**$ 288,358**	**$ 709,050**	**$ 702,000**

Community Development - Inspections

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 689,082	$ 685,400	$ 298,892	$ 666,300	$ 695,500
Contractual Services	32,990	32,500	23,343	27,800	32,500
Utilities	1,433	2,800	1,155	1,700	2,800
Contributions & Other Payments	217,070	-	78,000	100,000	-
Fixed Charges	11,823	11,300	6,445	12,100	11,300
Materials & Supplies	6,271	7,500	2,040	5,000	7,500
Expenditures & Other Financing Uses: Total	**$ 958,669**	**$ 739,500**	**$ 409,875**	**$ 812,900**	**$ 749,600**

Community Development Department: Planning

The Planning Division is part of the Community Development Department. Planning guides future development of the City through the comprehensive planning process. In addition, Planning is responsible for land use issues including community and neighborhood planning, zoning, development review, historic preservation, sustainability, annexations, and joint planning efforts with surrounding jurisdictions.

Objectives

- Guide future development through comprehensive planning and zoning requirements.
- Review development proposals for compliance with City standards.
- Coordinate services with other governments and departments.
- Educate customers regarding code compliance by providing user-friendly documents, processes, and customer contacts.

Outputs

- Provided development review assistance to developers, applicants, and interested citizens.
- Provided written reviews to City boards and commissions on over 200 applications.
- Prepared ordinance revisions for development-related regulations.
- Aided citizens concerning development proposals, protest petitions, and community planning.
- Prepared the annual Development Map and Report.
- Responded to citizen requests for information.
- Prepared and updated numerous community plans, including the Renewable Energy Action Plan (REAP), Regional Housing Task Force Report, Multi-Family Residential Design Manual, and Half Moon Lake Management Plan.
- Coordinated sustainability projects for the City.
- Maintained multiple GIS features and databases.
- Began administration of two new City Council initiatives: Participatory Budgeting and the Housing Opportunities Commission.

Boards & Associations
Planning provides direct support, including hearing and property notices, meeting presentations, agendas, minutes and application reviews and reports to the following boards and community organizations.

Boards & Commissions	Business Associations
Plan Commission	All Neighborhood Associations
Zoning Board of Appeals	
Waterways and Parks Commission	
Landmarks Commission	
Bicycle & Pedestrian Advisory Committee	
Sustainability Advisory Committee	

Community Development Department - Planning Authorized Full-Time	2019	2020	2021
Community Development Director	1.00	1.00	1.00
Administrative Associate III	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Associate Planner	2.00	3.00	3.00
Total FTE Positions	5.00	6.00	6.00

Community Development Department: Inspections

The Inspections Division is part of the Development Services Department. Inspections staff are responsible for enforcing all City and State codes pertaining to construction and land use permits. In addition, Inspections staff works with the Health and Fire Departments in administering property maintenance regulations.

Objectives

- Protect public welfare by ensuring compliance with State and City construction and property maintenance regulations.
- Coordinate services with other governments and departments.
- Educate customers to encourage regulation compliance by providing user-friendly documents, processes, and contacts.

Outputs

- Issued over 2,600 permits and conducted over 8,000 inspections, including 377 new residential units at a valuation of over $64,000,000.
- Completed over 1,000 inspections on municipal ordinance violations.
- Responded to citizen requests for information.
- Provided direct support to the Building Code Committee and the Board of Heating Examiners.
- Prepared permit and fee summary reports.
- Launched the new online permitting and inspections platform *Evolve*.

Community Development Department- Inspections Authorized Full-Time	**2019**	**2020**	**2021**
Senior Building Official	1.00	1.00	1.00
Building Inspector	4.00	4.00	4.00
Code Compliance Inspector	1.00	1.00	1.00
Inspections Technician	1.00	1.00	1.00
Total FTE Positions	7.00	7.00	7.00

Engineering

The Engineering Department is responsible for the design, survey, construction and inspection of municipal infrastructure facilities including streets, sanitary sewer, water, storm water, bridges, buildings, and facilities as outlined in the Capital Improvement Plan (CIP). This department prepares and administers the special assessment program and maintains official engineering records and maps. The Engineering Department also oversees and maintains the emergency warning system, provides general engineering assistance to city departments, and coordinates contracted consulting engineering services as needed.

Objectives

- Plan, design, inspect, and administer infrastructure construction projects and provide technical assistance on infrastructure to other city departments and the public.
- Deliver engineering services at less than 20% of the construction cost.
- Record, compute and coordinate the special assessment program.
- Aid with subdivisions, commercial and industrial developments and future street and utility needs.
- Prepare and monitor development agreements for infrastructure construction in new developments.
- Update and maintain the pavement management system.
- Monitor and coordinate flood protection.
- Provide property owners, developers, internal departments and visitors with accurate information on land parcels and city infrastructure in a cost-efficient manner and facilitate community development and infrastructure improvements.
- Assure that all 22 emergency warning sirens are in good operating condition and ready for use, conduct monthly operating tests and complete repairs in a timely manner, and maintain city compliance with the National Incident Management System (NIMS).

Outputs

- Develop five-year capital improvement plan for streets, utilities, parking, facilities, and buildings.
- Provide design and construction engineering services to 50 street, utility, alley, and parks projects in 2020.
- Administered four new development agreements resulting in the construction of $1.5 million of street and utility improvements constructed by private developers in 2020.
- Provide Geographical Information Systems (GIS) information and mapping at a cost of less than $10 per parcel.
- 100% functionality of the emergency warning sirens when tested on a monthly basis.
- Meet and exceed where possible, the NIMS Compliance Objectives.

Engineering **Authorized Full-Time**	2019	2020	2021
City Engineer	1.00	1.00	1.00
Deputy City Engineer	2.00	2.00	2.00
Transportation Engineer	1.00	0.00	0.00
Civil Engineer*	2.00	3.00	3.00
City Surveyor	1.00	1.00	1.00
Engineering Technician**	4.00	4.00	4.00
GIS Administrator	0.00	1.00	1.00
GIS Technician***	2.00	1.00	1.00
Electrician****	2.00	2.00	1.00
Administrative Associate IV	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Project Manager	1.00	1.00	1.00
Total FTE Positions	18.00	18.00	17.00

****Civil Engineers I, II, and III***
*****Engineering Technicians I, II and III***
******GIS Technicians I and II***
*******Electricians I and II***

Engineering

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 1,570,718	$ 1,726,000	$ 713,535	$ 1,632,250	$ 1,881,700
Contractual Services	128,020	107,300	113,077	142,400	283,200
Utilities	5,204	4,400	3,156	4,200	739,800
Fixed Charges	19,460	19,400	9,700	19,400	62,200
Materials & Supplies	27,897	27,100	11,493	19,770	52,350
Expenditures & Other Financing Uses: Total	**$ 1,751,299**	**$ 1,884,200**	**$ 850,962**	**$ 1,818,020**	**$ 3,019,250**

Community Services: Overview

The Community Services Department is responsible for maintaining city streets and municipal buildings, operating the public transit system, operating city water and wastewater treatment plants. The Community Services Department is comprised of Community Services Administration, Building and Grounds Maintenance, Forestry, Recreation, Park Maintenance and Streets Operations.

Community Services
Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 6,513,705	$ 6,607,500	2,671,276	$ 6,182,855	$ 6,646,500
Contractual Services	3,336,495	3,403,700	1,737,632	3,288,765	3,218,600
Utilities	1,179,957	1,179,600	582,078	1,067,400	447,500
Fixed Charges	97,655	155,600	75,438	150,740	112,800
Materials & Supplies	1,209,492	1,086,700	427,074	897,200	1,070,250
Contributions & Other Payments	29,539	29,000	-	-	30,100
Capital Purchases	24,971	-	-	-	-
Expenditures & Other Financing Uses: Total	**$ 12,391,815**	**$ 12,462,100**	**5,493,499**	**$ 11,586,960**	**$ 11,525,750**

Community Services - Administration

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 710,460	$ 686,900	$ 355,925	$ 751,150	$ 719,300
Contractual Services	45,586	72,800	25,513	53,965	66,400
Utilities	2,176	2,500	1,058	1,700	2,900
Fixed Charges	2,100	4,800	1,050	2,100	4,800
Materials & Supplies	17,009	20,200	4,296	11,850	25,700
Expenditures & Other Financing Uses: Total	**$ 777,331**	**$ 787,200**	**$ 387,843**	**$ 820,765**	**$ 819,100**

Community Services - Buildings & Grounds Maintenance

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 327,945	$ 591,900	$ 139,745	$ 304,400	$ 588,000
Contractual Services	282,048	98,600	70,592	105,000	98,700
Utilities	124,667	101,900	49,368	101,700	102,100
Fixed Charges	41,100	41,100	20,550	41,100	41,100
Materials & Supplies	31,812	28,900	27,457	39,500	28,900
Expenditures & Other Financing Uses: Total	**$ 807,571**	**$ 862,400**	**$ 307,712**	**$ 591,700**	**$ 858,800**

Community Services - Forestry

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 504,069	$ 526,400	$ 235,966	$ 499,350	$ 533,100
Contractual Services	161,570	239,100	94,814	204,000	239,600
Utilities	571	600	455	600	600
Fixed Charges	7,100	7,100	3,550	7,100	7,100
Materials & Supplies	17,625	13,900	7,617	11,000	13,900
Expenditures & Other Financing Uses: Total	**$ 690,935**	**$ 787,100**	**$ 342,402**	**$ 722,050**	**$ 794,300**

Community Services - Parks Maintenance

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 1,814,976	$ 1,869,200	$ 711,946	$ 1,720,450	$ 1,887,300
Contractual Services	571,949	593,400	263,061	534,950	593,900
Utilities	332,262	332,200	117,493	239,550	334,900
Fixed Charges	34,583	34,500	17,250	34,500	34,500
Materials & Supplies	226,278	202,900	118,145	169,100	202,900
Capital Purchases	24,971	-	-	-	-
Expenditures & Other Financing Uses: Total	**$ 3,005,019**	**$ 3,032,200**	**$ 1,227,894**	**$ 2,698,550**	**$ 3,053,500**

Community Services - Recreation

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 270,865	$ 289,500	$ 50,605	$ 128,825	$ 289,500
Contractual Services	108,614	153,800	21,555	67,850	147,100
Fixed Charges	15,318	15,600	6,788	13,440	15,600
Materials & Supplies	116,784	105,400	29,128	46,050	110,700
Contributions & Other Payments	29,539	29,000	-	-	30,100
Expenditures & Other Financing Uses: Total	**$ 541,120**	**$ 593,300**	**$ 108,075**	**$ 256,165**	**$ 593,000**

Community Services - Street Operations

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 2,885,390	$ 2,643,600	$ 1,177,089	$ 2,778,680	$ 2,629,300
Contractual Services	2,166,729	2,246,000	1,262,097	2,323,000	2,072,900
Utilities	720,281	742,400	413,704	723,850	7,000
Fixed Charges	(2,546)	52,500	26,250	52,500	9,700
Materials & Supplies	799,984	715,400	240,432	619,700	688,150
Expenditures & Other Financing Uses: Total	**$ 6,569,838**	**$ 6,399,900**	**$ 3,119,572**	**$ 6,497,730**	**$ 5,407,050**

Community Services: Administration

The purpose of the Administrative Division is to provide administrative, budgetary, technical, and supervisory support necessary to ensure effective levels of service in the Community Services Department.

Objectives

- Provide administrative support, budgeting, and general services to the Community Services Department.
- Contribute to a healthy community by maintaining public infrastructure, constructing parks and recreation facilities, offering recreational activities, maintaining city streets, maintaining city cemeteries, providing clean water, and providing a means of affordable and accessible transportation.

Outputs

- Provide supervision, planning, budgeting, and general services to the divisions.
- Develop five-year capital improvement plan for streets maintenance, utilities, transit, fleet, parks, cemeteries, forestry and recreation.
- Aids community members desiring to utilize parks programs, services, and facilities.
- Facilitate leases for use of City facilities.
- Maintain master plans for all divisions in the Community Services Department.
- Provide public access to the authoritative bodies such as City Council, Plan Commission, and Waterways and Parks Commission.
- Submission of grant applications and grant management.

Community Services - Administration Authorized Full-Time	**2019**	**2020**	**2021**
Community Services Director	1.00	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00
Community Services Business Analyst	1.00	1.00	1.00
Total FTE Positions	3.00	3.00	3.00

Community Services: Building & Grounds Maintenance

The Building and Grounds Division provides custodial services, building and grounds maintenance and operation of the City Hall building at 203 S Farwell Street, Central Maintenance building at 910 Forest Street, the Utility building at 1040 Forest Street and the Public Library building at 400 Eau Claire Street. The Division also provides building maintenance services to all six fire stations and collects meter revenue from downtown area parking lots and parking ramps.

Objectives

- Provide efficient operation, maintenance and custodial service on 251,650 square feet of public building space including the Public Library building.
- Provide exterior buildings and grounds maintenance for 284,500 square feet of grounds.
- Provide requested services as needed to all city departments.

Outputs

- Operate and maintain City buildings and grounds in good physical condition.
- Provide custodial service, operate and maintain City Hall Campus and grounds.
- Provide custodial service, operate, and maintain the Public Library building and grounds.
- Provide custodial service operation and maintenance of the Central Maintenance building.
- Respond to approximately 2,600 service calls per year while maintaining normal service to City Facilities.

Community Services - Building & Grounds Authorized Full-Time	**2019**	**2020**	**2021**
Community Service Worker III-Lead	1.00	1.00	1.00
Community Service Worker I	6.00	6.00	6.00
Total FTE Positions	7.00	7.00	7.00

Community Services: Street Maintenance

The Streets Operations Division is responsible for the maintenance, cleaning, and plowing of city streets. In addition, Streets Operations installs and maintains the traffic control signals, signs, and street lighting systems.

Objectives – Street Maintenance

- Provide and maintain safe, reliable streets in all seasons and all weather.
- Ensure that traffic signals and signs are compliant with code.
- Sweep streets and maintain storm water facilities per storm water permit requirements.
- Assist other Community Services divisions with maintaining City-owned properties.

Community Services - Street Maintenance Authorized Full-Time	2019	2020	2021
Streets & Fleet Manager	1.00	1.00	1.00
Community Services Supervisor	3.00	3.00	3.00
Administrative Associate II	1.00	1.00	1.00
Community Service Worker II	2.00	2.00	2.00
Community Service Worker I	27.00	27.00	27.00
Total FTE Positions	34.00	34.00	34.00

Street Maintenance Service Activity			
	2017	**2018**	**2019**
City street miles maintained	325	326	327
Seal Coated (miles)	12	11	9.34
Crack Sealed (Miles)	30	30	36
Spray Patch (Miles)	7	14	7
Cubic yard of concrete	151	257	132
Hot mix asphalt used for street repairs (tons)	1353	871	420
Street Sweeping entire city (total miles)	14,433	13,383	14,238
Cubic yards of material swept up	12,182	9,951	11,191
Acres mowed	3,200	3,200	3,200
Ice Control Operations	30	30	51
Winter full plow operations	3	10	20
Tons of salt used for Ice control	2,200	3,375	5,650

Community Services: Parks Maintenance

The Parks Maintenance Division provides maintenance services for over 1,000 acres of community parks, recreational trails, athletic fields, stadiums, an off-leash dog park, pavilions and shelters. The Division is responsible for mowing, horticultural practices, athletic field preparation, stadiums, outdoor winter sports, garbage collection, facility repairs, weed harvesting on Half Moon Lake, and special events preparation.

Objectives

- Contribute to the public transportation infrastructure by maintaining bike trails.
- Provide volunteer opportunities.
- Provide safe, universally accessible and connected parks, facilities, and amenities.
- Provide a wide variety of excellent leisure activity facilities and open green spaces.
- Provide support to community events, programs, and tourism promotion.

Outputs

- Maintained 387 of the 1,080 acres of community and neighborhood parks, playgrounds, and recreation facilities.
- Maintained pavilions, shelters, and stadiums, including preparation and clean-up for public rentals.
- Maintained 30 miles of paved recreation trails.
- Maintained cross-country ski trails and ice-skating rinks, including construction and grooming maintenance. Removed park garbage, clean public restrooms and recyclable materials.

Community Services - Parks Maintenance Authorized Full-Time	**2019**	**2020**	**2021**
Community Services Supervisor	3.00	2.00	2.00
Administrative Associate II	1.00	1.00	1.00
Community Service Worker II	4.00	4.00	4.00
Community Service Worker I	11.00	11.00	11.00
Arborist I	1.00	1.00	1.00
Landscape Technician	1.00	1.00	1.00
Total FTE Positions	21.00	20.00	20.00

Park Maintenance Service Activity					
	2015	**2016**	**2017**	**2018**	**2019**
Park Acreage Maintained	377	387	387	391	391
Paved Trails Maintained (miles)	28.94	30.24	31.38	31.38	31.38
Special Events	106	107	108	108	110
Trail Usage	104,419	112,774	141,477	126,557	120,649
Cross Country Ski Trails Maintained (Miles)	7	7	7	7	7
Athletic Fields Prepped for Games	2,048	1,757	1,391	1,236	1,566
Dog Park Season Passes	737	769	758	753	892

Measured in hours beginning in 2017

Community Services: Recreation

The Recreation Division provides recreation opportunities for community members of all ages and interests. Program areas include aquatics, athletics, leisure activity instruction, specialized recreation, outdoor skating rinks and community events.

Objectives

- Provide a diverse selection of programs, services, and facilities that focus on healthy lifestyles, social equity, and collaboration within the community.
- Provide a comprehensive variety of low-cost recreation activities for adults and children.
- Create a sense of community, enhance neighborhoods, and promote healthy lifestyles.
- Coordinate the use of park facilities including pavilions, stadiums, athletic fields, and neighborhood shelters.
- Provide high-quality social and recreational activities for special populations.
- Manage a comprehensive volunteer program for athletic coaches and park facilities.

Outputs

- Increased communication with the community and customers through use of technology and social media resources.
- Organized activities, events, and instruction. Provide a list of opportunities available to the public for registration.
- Offer winter recreational opportunities that are accessible in each geographical area of the community.
- Partnership with Eau Claire Area School District summer school programs.
- Partnership with other organizations and businesses to provide specialized recreational opportunities.
- Promote low cost opportunities available to the community.
- Provide safe and maintained facilities for all recreational activities and events.
- Concession operations that follow safe food management practices and offer a variety of product selections.

Community Services - Recreation Authorized Full-Time	2019	2020	2021
Recreation Manager	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Recreation Program Supervisor	1.00	1.00	1.00
Facility & Program Supervisor	1.00	1.00	1.00
Total FTE Positions	4.00	4.00	4.00

Recreation Services Participation	2015	2016	2017	2018	2019
Aquatic	2,654	2,672	2,624	2,962	2,871
Instruction	2,184	2,321	2,676	3,516	4,011
Athletics	5,345	4,571	4,020	3,907	3,403
Specialized Recreation	252	194	196	184	157
Outdoor Skating Rinks	10,387	8,670	6,786	8,361	8,435
Event and Partnership Programs	17,937	4,710	22,718	17,758	15,123
Volunteers	648	641	446	548	573

Community Services: Forestry

The Forestry Division is responsible for the care of an estimated inventory of over 65,000 trees that live on public property, including boulevards and parks. The Division is responsible for planting new trees, removing diseased trees, and removing and preventing safety hazards to citizens and property. Forestry also administers the boulevard tree rebate program and provides consulting to the Engineering Department relating to trees on reconstruction projects and tree/sidewalk conflicts. In addition, the Division removes tree stumps and responds to storm damage. This division also oversees the single-family residential tree program.

Objectives

- Maintain a healthy, thriving urban forest canopy for the community.
- Provide forestry-related consulting and advice to property owners for the care and selection of trees.

Outputs

- Prune, remove, and monitor tree growth for potential safety hazards to people and property.
- Update the current inventory of all City-owned trees, including condition, species, age, location, and value.
- Monitor diseases that will affect public and private trees within the community.
- Participate in annual Arbor Day and Earth Day celebrations to promote the planting of trees.
- Update the City Urban Forestry Management Plan.
- Execute the emerald ash borer response plan.
- Continue to implement the agreement with Wisconsin Urban Wood to recycle community trees.
- Assist with snow plowing operations in the winter, as needed.

Community Services - Forestry Authorized Full-Time	**2019**	**2020**	**2021**
Parks, Forestry, Cemetery, Buildings & Grounds Manager	1.00	1.00	1.00
Community Services Supervisor	0.00	1.00	1.00
Arborist I	4.00	4.00	4.00
Total FTE Positions	5.00	6.00	6.00

Forestry Service Activity					
	2015	**2016**	**2017**	**2018**	**2019**
Trees Planted	860	833	823	1,451	935
Tree/Stump Removals	583	900	954	443	637
Dutch Elm Disease Prevention	23	8	8	8	8
Oak Wilt Management - Hours	38	40	32	35	35
Storm Clean-up - Hours	248	477	262	269	260

Eau Claire Police Department: Overview

The mission of the Police Department is to enhance the quality of life in Eau Claire by partnering with the community to solve problems, reduce crime and disorder, safeguard individual rights and improve public safety.

Police Department
Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 15,681,258	$ 16,744,400	$ 7,249,984	$ 15,796,500	$ 16,934,400
Contractual Services	1,731,089	1,864,700	963,787	1,773,400	1,878,700
Utilities	79,017	101,000	39,978	86,900	105,100
Fixed Charges	144,400	144,400	72,200	144,400	144,400
Materials & Supplies	186,497	185,800	92,766	208,500	185,800
Expenditures & Other Financing Uses: Total	**$ 17,822,261**	**$ 19,040,300**	**$ 8,418,715**	**$ 18,009,700**	**$ 19,248,400**

Police Department - Administration

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 995,030	$ 1,074,500	$ 471,207	$ 1,016,300	$ 1,092,000
Contractual Services	570,572	449,100	241,960	435,400	461,400
Utilities	962	2,200	2,116	4,000	6,300
Fixed Charges	1,800	1,800	900	1,800	1,800
Materials & Supplies	7,517	7,100	6,844	11,900	7,100
Expenditures & Other Financing Uses: Total	**$ 1,575,881**	**$ 1,534,700**	**$ 723,028**	**$ 1,469,400**	**$ 1,568,600**

Police Department - Administrative Services

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 890,191	$ 945,700	$ 418,368	$ 919,600	$ 965,300
Contractual Services	73,739	82,000	21,275	45,500	82,000
Utilities	5,296	5,800	2,300	4,900	5,800
Fixed Charges	11,500	11,500	5,750	11,500	11,500
Materials & Supplies	48,831	49,900	26,429	50,000	49,900
Expenditures & Other Financing Uses: Total	**$ 1,029,557**	**$ 1,094,900**	**$ 474,121**	**$ 1,031,500**	**$ 1,114,500**

Police Department - Patrol

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 8,534,425	$ 8,937,300	$ 4,024,566	$ 8,627,200	$ 9,033,100
Contractual Services	716,797	762,400	350,193	733,400	762,200
Utilities	29,385	41,000	16,092	34,000	41,000
Fixed Charges	98,900	98,900	49,450	98,900	98,900
Materials & Supplies	98,981	83,300	47,736	112,000	83,300
Expenditures & Other Financing Uses: Total	**$ 9,478,488**	**$ 9,922,900**	**$ 4,488,037**	**$ 9,605,500**	**$ 10,018,500**

Police Department - Investigations & Professional Standards

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 3,259,061	$ 3,571,900	$ 1,430,778	$ 3,175,200	$ 3,621,700
Contractual Services	239,713	217,400	112,352	222,400	217,400
Utilities	8,964	11,300	4,431	9,600	11,300
Fixed Charges	27,500	27,500	13,750	27,500	27,500
Materials & Supplies	23,820	37,000	8,093	26,300	37,000
Expenditures & Other Financing Uses: Total	**$ 3,559,058**	**$ 3,865,100**	**$ 1,569,404**	**$ 3,461,000**	**$ 3,914,900**

Police Department - Communications Center

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 2,002,551	$ 2,215,000	$ 905,064	$ 2,058,200	$ 2,222,300
Contractual Services	130,268	353,800	238,006	336,700	355,700
Utilities	34,409	40,700	15,039	34,400	40,700
Fixed Charges	4,700	4,700	2,350	4,700	4,700
Materials & Supplies	7,348	8,500	3,665	8,300	8,500
Expenditures & Other Financing Uses: Total	**$ 2,179,276**	**$ 2,622,700**	**$ 1,164,125**	**$ 2,442,300**	**$ 2,631,900**

Police Department: Administration/Admin Services

Appointed by the Police and Fire Commission, the Police Chief provides leadership and direction to the Eau Claire Police Department. The Administrative Services Division supports the department through the Records Section and Property and Evidence Section. The Administrative Division Manager assists in preparing, managing and allocating the Department's $19 million budget as well as the many grants that are allocated to the Department for projects and equipment.

Administration

Objectives

- Provide leadership and direction to the Police Department.
- Ensure the Police Department mission and goals are consistent with the City's Current Strategic Plan.
- Provide clear and timely communication with the City Manager, Police and Fire Commission, City Council, department employees and the public.
- Strengthen community and intergovernmental partnerships to maintain a high quality of life for all community members.

Outputs

- Develop effective crime prevention strategies to assist with maintaining a safe community.
- Increase police officer staffing levels to maintain current service levels provided to the community.
- Analyze the crime rate with an Incident-based Reporting System to see the impacts of crime trends on the crime rate.
- Provide community members with a yearly annual report and community update resource documents.
- Create and implement a mental health co-responder program.

Police Department - Administration Authorized Full-Time	2019	2020	2021
Police Chief	1.00	1.00	1.00
Administrative Associate III	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Administrative Services Division

Objectives

- Continue employee training to stay updated on Open Records Laws to ensure accurate and timely release of reports.
- Maintain the integrity of evidence for the Eau Claire Police Department and Eau Claire County Sheriff's Office cases.
- Adjust procedures to ensure collection of pertinent community arrest, traffic, and contact data.
- Allow for flexible scheduling when possible within the administrative work group to promote social distancing during the pandemic and allow for work/life balance.
- Implement a Public Safety Video System that includes in-squad, body cameras, and interview room camera systems.

Outputs

- Meet legal requirements related to open records requests and court discovery requests from the District Attorney's Office.
- Implemented a flexible schedule that allows for half of the staff to be working from home on a daily basis.
- Began demos of Public Safety Video Systems jointly with the Eau Claire County Sheriff's Office.

Police Department - Administrative Division Authorized Full-Time	2019	2020	2021
Administrative Division Manager	1.00	1.00	1.00
Property and Evidence Technician	2.00	2.00	2.00
Records Supervisor	1.00	1.00	1.00
Law Enforcement Associate	7.00	7.00	7.00
Total FTE Positions	11.00	11.00	11.00

Police Department: Patrol

The Patrol Division consists of 60 patrol officers and 14 supervisors. The patrol officers work a 10.5-hour shift with a rotation schedule of 4 days on followed by 4 days off. The 10.5-hour shift allows for overlapping of shifts during the traditional busier times of the day which assists in our goal of being a proactive police department. The current shift schedule allows for the flexibility of 91 hours/year per officer to be used outside their regular scheduled shift (without using overtime) to attend neighborhood meetings, attend community events, complete in-service training, work on neighborhood projects, focus on quality of life concerns in our community and address other needs as they arise.

At the beginning of each year, Patrol Officers select a specific district (North, West or South) where they will remain for the entire year. In addition to calls for service, officers will be working with community members to try to identify problems and concerns within these districts. Patrol Officers engage and partner with the community to combat specific problems and concerns. Patrol officers will also be reaching out to specific neighborhoods, within their district, looking to identify and come up with strategies to help improve quality of life issues within these neighborhoods. Officers will also be attending neighborhood meetings as these are great platforms for the community and the officers to share information, build trust, and work on solutions together.

The Community Service Officer (CSO) program started in 1995 as a part of a budget savings initiative using mainly part-time civilian employees. Their main duties consist of parking enforcement and animal control. When CSOs are not on duty, patrol officers still respond to animal and parking issues as needed. Other CSO duties include squad transports to and from maintenance, courier services, some traffic control, and verifying computer entries regarding stolen property.

Objectives:

- Support the City of Eau Claire Strategic Plan.
- Utilize a Community Oriented Policing Philosophy as a foundation for providing 24-hours a day police service.
- Engage the community (specifically communities of color and disenfranchised populations) to hear and identify concerns, strengthen public trust and improve legitimacy.
- Increase specialized training opportunities for our officers focused in areas of bias, fair and impartial policing practices, strategies with people in crisis, and de-escalation strategies.
- Prioritize increased knowledge of our "best practice" policies and department procedures.
- Engage officers and community members to improve department transparency.

Outputs:

- Goal to listen to community concerns, identify specific issues, and partner with community members to problem solve.
- Identify proficient/successful strategies to keep the community safe while providing members with an exceptional quality of life.
- Participate in listening/conversation sessions.
- Proactive interaction with communities of color and disenfranchised populations during patrols.
- Increasing the number of officers able to attend the week-long Crisis Intervention Training.
- More payback time will be dedicated to officer training allowing more officers to receive training in "non-traditional" police training topics such as de-escalation and topics aimed at improving cultural comprehension.
- Quarterly Unified Tactic trainings will incorporate de-escalation strategies to include scenario-based trainings.
- Policy/procedure review incorporated into the daily briefing before officers start their shift.
- Continue working with our Procedure Manual Committee to update procedures.
- Officers will be attending neighborhood meetings, be involved in community committees, and proactively engage with members of the public to improve transparency on policing in the City of Eau Claire.

Police Department - Patrol **Authorized Full-Time**	2019	2020	2021
Deputy Police Chief	1.00	1.00	1.00
Police Lieutenant	3.00	3.00	3.00
Police Sergeant	10.00	10.00	10.00
Police Officer	60.00	60.00	60.00
Senior CSO	1.00	1.00	1.00
Police Social Worker	0.00	0.00	1.00
Total FTE Positions	75.00	75.00	76.00

Police Department: Investigations and Professional Standards

The Investigations and Professional Standards Division has the responsibility to investigate crime, perform community service functions, facilitate community outreach efforts, and insure proper professional standards are achieved. The division is comprised of two separate bureaus; the Investigations Bureau and the Professional Standards Bureau.

Objectives:

- Organizational efforts focused on an inclusive, diverse, and equitable work environment where employees are welcomed.
- Provide Crisis Intervention Training (CIT) opportunities; annual in-service training, quarterly Unified Tactics Training, and a 1-week long training course.
- Provide educational and contemporary training opportunities for all department personnel to stay current on best practices in policing and service.
- Increase community connectedness, neighborhood engagement, and partnerships with our community. Strengthen community trust through the Four Pillars of Eau Claire Policing.
    - Policing philosophy
    - Training and education
    - Policy and oversight
    - Transparency
- Ensure safe schools and maintain positive relationships with the children, parents, and school employees through the School Resource Officer program.
- Effectively utilize and work collaboratively with surrounding jurisdictions in the Chippewa Valley Regional Computer Forensic Laboratory (CVRCFL). Protect the community through the collection of digital evidence in investigations.

Outputs:

- Remain connected with the community through neighborhood associations, community events, media relations, and social media platforms.
- Seek outside training courses that support community engagement and best practices in policing.
- Conduct three Junior Police Academy sessions. The Junior Police Academy serves approximately 80 children a year and strengthens relationships with youth and families.
- Continue to build trust and legitimacy within the school district while connecting with our youth, families, teachers, and administrative staff.
- Continue to engage in constitutional policing while being transparent in all our investigative efforts.
- Remain focused on recruiting and hiring candidates with a public service mindset. Continue to coordinate comprehensive backgrounds that focus on competence and character.
- Continue to research in collaboration with partnering agencies in the best changing technology while being fiscally responsible in the Chippewa Valley Regional Computer Forensic Laboratory.
- The Professional Standards Bureau will continue with quality assurance checks to maintain public trust and police officer accountability.
- Developed the first Crisis Intervention Team to develop training opportunities for personnel that focuses on de-escalation and mental health.

Police Department - Professional Standards Division Authorized Full-Time	**2019**	**2020**	**2021**
Police Lieutenant	1.00	1.00	1.00
Investigator	2.00	2.00	2.00
Training Technician	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00
Total FTE Positions	5.00	5.00	5.00

Police Department - Investigations Division Authorized Full-Time	**2019**	**2020**	**2021**
Deputy Police Chief	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00
Police Sergeant	3.00	3.00	3.00
Investigator	17.00	17.00	16.00
Total FTE Positions	22.00	22.00	21.00

Police Department: Communications Center

The Eau Claire Emergency Center provides emergency communications for public safety agencies, as well as the citizens and visitors, to the City and County of Eau Claire. These services include 911 emergency communications as well as non-emergency communications for the previously mentioned agencies and their citizens. Eau Claire has had a combined communications center since 1970. The Communication Center is staffed 24 hours a day by telecommunicators who are trained to handle a variety of situations. The Communications Center also maintains files on warrants, missing persons, protection orders, and stolen property. The Communication Center is funded through a cost-share by both the City of Eau Claire (30%) and Eau Claire County (70%).

Objectives:

- Support the City of Eau Claire's strategic plan.
- Provide efficient and effective communications for all we serve and response to requests for services.
- Continue to create and update the Communications Center procedure manual so all are centrally located and easy to understand for staff.
- Continue to recruit, hire, and retain quality, diverse long-term employees.
- Focus on employee wellbeing through training, support and equipment.
- Implement a new Next Generation 911 compliant phone and radio system.
- Implement a quality assurance program for EMS, Fire, and Law calls to guarantee that effective and appropriate service is being provided to first responders, citizens and visitors to all of Eau Claire County, and to ensure we are meeting the standards identified in WI Act 296-Dispatcher assisted CPR.

Outputs:

- Maintain an accurate procedure manual to assist staff with job duties and regularly review procedures so telecommunicator's are familiar with procedures and up to date, with a focus on high risk, low frequency situations.
- Maintain high quality staff members who are engaged, invested, and well rounded.
- Continued telecommunicator training for emergency response to critical incidents.
- Utilize an updated and implemented technology to provide effective and efficient service.
- Achieve a high level of success for all staff members regarding quality assurance standards on all types of calls.
- Regularly meet standards that are set for compliance with WI Act 296.

Police Department - Communications Center Authorized Full-Time	2019	2020	2021
Communication Center Manager	1.00	1.00	1.00
Communication Center Supervisor	3.00	3.00	3.00
Telecommunicator I	21.00	21.00	21.00
Total FTE Positions	25.00	25.00	25.00

Fire & Rescue Department: Overview

Eau Claire Fire & Rescue is responsible for rendering fire prevention, fire suppression, hazardous materials, special rescue services and emergency medical services for the City of Eau Claire. Its emergency medical services response area includes surrounding communities consisting of 11 townships, 1 village and 1 city. The department also manages the Hazardous Materials (Haz Mat) Response program to provide statewide hazardous material spill response. Response is provided 24 hours a day, 365 days a year from six stations.

Fire & Rescue Department
Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 10,960,879	$ 11,320,600	$ 4,916,326	$ 10,662,200	$ 11,432,700
Contractual Services	830,987	935,100	355,895	739,000	944,550
Utilities	96,088	91,500	44,211	91,500	93,900
Contributions & Other Payments	16,380	5,800	7,200	5,800	13,000
Fixed Charges	157,512	128,100	63,950	128,100	128,100
Materials & Supplies	228,641	202,000	121,112	200,325	202,000
Expenditures & Other Financing Uses: Total	**$ 12,290,487**	**$ 12,683,100**	**$ 5,508,694**	**$ 11,826,925**	**$ 12,814,250**

Fire & Rescue Department - Administration

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 972,206	$ 1,241,600	$ 483,573	$ 1,025,300	$ 1,181,700
Contractual Services	78,318	94,700	42,847	80,400	99,000
Utilities	88,989	86,500	40,776	86,500	86,900
Fixed Charges	3,200	3,200	1,600	3,200	3,200
Materials & Supplies	10,801	16,100	3,521	10,725	16,100
Expenditures & Other Financing Uses: Total	**$ 1,153,514**	**$ 1,442,100**	**$ 572,316**	**$ 1,206,125**	**$ 1,386,900**

Fire & Rescue Department - Emergency Medical Services Operations

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ -	$ 8,068,000	$ 1,198,553	$ 2,552,850	$ 2,509,800
Contractual Services	-	402,700	214,374	427,400	417,700
Utilities	-	5,000	3,435	5,000	7,000
Contributions & Other Payments	-	5,800	7,200	5,800	13,000
Fixed Charges	-	200	-	200	200
Materials & Supplies	-	124,000	67,458	128,300	124,000
Expenditures & Other Financing Uses: Total	**$ -**	**$ 8,605,700**	**$ 1,491,020**	**$ 3,119,550**	**$ 3,071,700**

Fire & Rescue Department - Prevention-Community Risk Reduction

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 400,984	$ 368,300	$ 184,223	$ 380,150	$ 356,100
Contractual Services	6,438	5,800	1,142	2,800	6,050
Fixed Charges	5,600	5,600	2,800	5,600	5,600
Materials & Supplies	1,553	3,200	262	1,500	3,200
Expenditures & Other Financing Uses: Total	**$ 414,576**	**$ 382,900**	**$ 188,428**	**$ 390,050**	**$ 370,950**

Fire & Rescue Department - Suppression Operations

Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 9,587,688	$ 1,642,700	$ 3,049,978	$ 6,703,900	$ 7,385,100
Contractual Services	746,232	431,900	97,532	228,400	421,800
Utilities	7,099	-	-	-	-
Contributions & Other Payments	16,380	-	-	-	-
Fixed Charges	148,712	119,100	59,550	119,100	119,100
Materials & Supplies	216,286	58,700	49,871	59,800	58,700
Expenditures & Other Financing Uses: Total	**$ 10,722,397**	**$ 2,252,400**	**$ 3,256,930**	**$ 7,111,200**	**$ 7,984,700**

*Suppression Operations and Emergency Medical Service Operations were combined prior to 2020

Fire & Rescue Department: Administration

The Administrative division is located on the second floor of Station No. 2 at 216 South Dewey Street. The Fire Chief and his staff maintain offices at this location.

Objectives

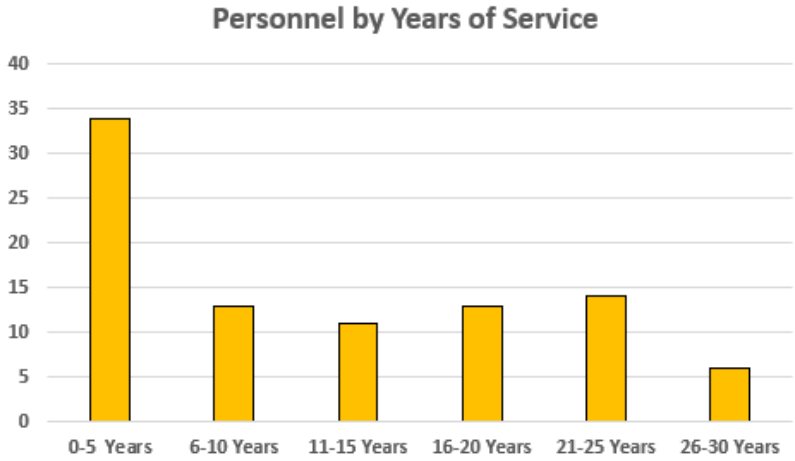
- Assess cost reduction models and implement service modifications to achieve cost reductions.
- Continue the advancement of our Emergency Medical Services (EMS) and develop a sustainable service model for meeting the increasing demands of EMS.
- Increase public presentations on the mission and scope of the department while evaluating the community's needs through dialogue and citizen feedback.
- Evaluate and implement current and future technologies related to department operations.
- Assess and coordinate training demands of the department's personnel while meeting the organizational response demands and financial constraints.
- Sustain fire protection rating of Class 2 established by the Insurance Service Office (ISO) and continue to implement department objectives for achieving a Class 1 rating.

Outputs

- Continued to improve the infrastructure of the fire stations through extensive capital improvement projects.
- Hired and trained nine temporary limited-term employees (LTEs).
- Continued to administer the recruitment and hiring process while navigating the challenges of COVID-19.
- Established 2020-2021 Promotional Eligibility lists.
- Commenced station #8's remodel focused on sustainable energy.
- Continued to develop and modify training and assessment processes for improving employee operational knowledge that has resulted in improved job performance.
- Continued to improve and upgrade vehicle fleet that includes ambulance and fire suppression apparatus.
- Continued to develop and implement health and safety initiatives for employees and emergency service partners, focusing on peer support training for employees.
- Increased the department's presence and accessibility with social media accounts.

Fire & Rescue Department - Administration Authorized Full-Time	2019	2020	2021
Fire Chief	1.00	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Fire Cadets, July 2020 Recruit Academy



Fire & Rescue Dept.: Emergency Medical Services Operations

Comprising 87% of department responses, emergency medical services (EMS) remain a strong focus of department resources. The department is staffed with 61 licensed paramedics and 30 licensed emergency medical technicians (EMTs). There are four primary paramedic ambulances and three units available as reserves, one of which is equipped to safely transport bariatric patients. Personnel are involved in constant training and also participate in community education and special events to increase citizen knowledge about EMS issues.

Objectives

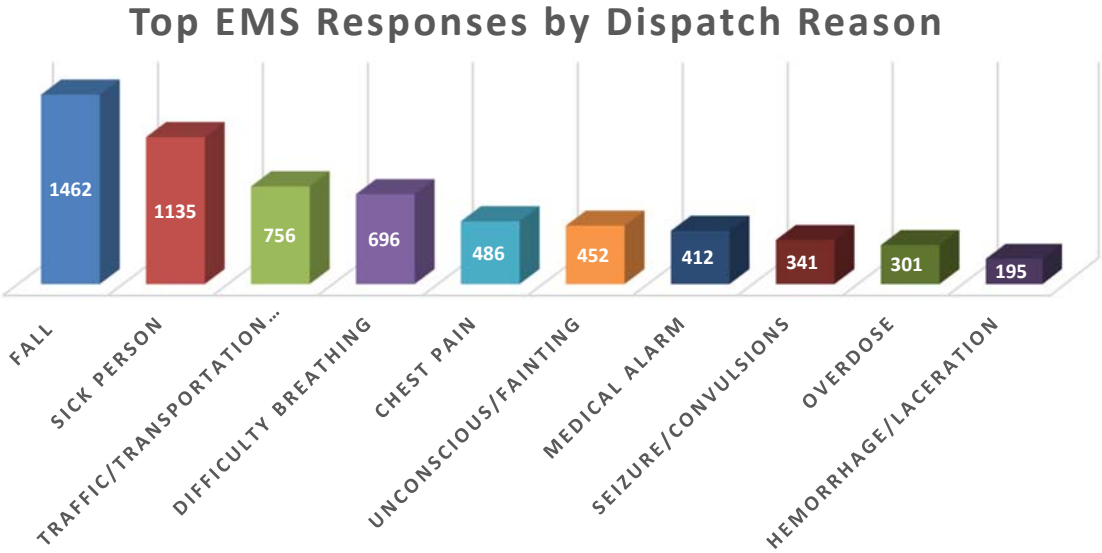
- Continue to work with hospitals to reduce time to definitive care for stroke and heart attack patients.
- Continue to develop an EMS training plan within Target Solutions.
- Update EMS protocols based on the State's template.
- Update department's response to infectious disease protocols.
- Continue to develop active threat response policies and training with ECPD and surrounding law enforcement.
- Continue to develop internal quality assurance programs that are company-based.
- Explore partnerships with local health care facilities for implementation of community paramedics.
- Continue to outfit apparatus with ballistic gear.
- Develop a plan for implementing smart phones on ambulances.
- Develop a plan for beginning EMS response into the Town of Wheaton (Chippewa County).
- Begin transitioning ambulances to Cradle Point equipment for data transmission.

Outputs

- Annual certification of First Responders for familiarization and driving department ambulances. Developed policies and protocols for safe response to possible COVID-19 patients.
- Placed new ambulance in service with new power cot and power load system.
- Enrolled in CARES (Cardiac Arrest Registry to Enhance Survival).
- Completed State license renewal for department EMTs and paramedics.
- Began developing an EMS training plan and EMS credentialing for personnel in Target Solutions.
- Provided EMS and water safety presentations to all ECASD 4th and 5th graders.

Fire & Rescue Department - EMS Operations **Authorized Full-Time**	2019	2020*	2021
Deputy Fire Chief	0.00	1.00	1.00
Fire Engineer	0.00	3.00	3.00
Fire Fighter	0.00	21.00	21.00
Total FTE Positions	0.00	25.00	25.00

Suppression Operations and Emergency Medical Service Operations were combined prior to 2020



Fire & Rescue Department: Prevention-Community Risk Reduction

The main responsibilities of the division are to conduct fire incident investigations, perform preplans for high risk properties, and oversee the inspection plan review of commercial properties within the city of Eau Claire. Division personnel are responsible for compliance with follow-up inspections and codes, fire investigations, public education and underground/aboveground storage tank inspections. Personnel serve as informational contacts for other departments and people within the community who have questions regarding National Fire Protection Association and Wisconsin Administrative codes.

Objectives

- Continue collaborative efforts with the Eau Claire Police Department and Human Resources Department to provide a peer support program for emergency service personnel in the City of Eau Claire.
- Work with Risk Management to conduct an annual community risk analysis focusing on all hazards and risks within the community.
- Provide fire prevention and life safety education for members of the community--targeting young children, young adults and the elderly.
- Increase outreach programs to college students residing in on- and off-campus housing.
- Provide an annual smoke detector installation program identifying high risk homes and occupancies within the community.
- Increase the training and knowledge level of fire investigation methodology within the ranks of fire department personnel.
- Partner with Risk Management to update and maintain all Emergency Management Plans for the City of Eau Claire and conduct exercises to ensure proficiency.
- Continue with the establishment of an Emergency Management Team for the City of Eau Claire.
- Partner with area fire departments in providing safety education utilizing the regional fire safety house.
- Partner with other agencies to enhance community outreach programs to reduce the negative impacts of drug and alcohol abuse in the city of Eau Claire.
- Increase collaborative efforts with the Eau Claire County Health Department to implement a public education program to increase knowledge of private citizens for personal preparation for emergencies.

Outputs

- Approximate. 5,076 inspections completed by the fire inspectors and fire/EMS crews.
- 71 specialty inspections and site permits completed including those for fireworks sales, tents and customer complaint inspections; 56 fire drills witnessed; 71 plan reviews; 48 licensed inspections for remodel or change of ownership; 72 systems witnessed for operation of fire alarms, fire sprinklers and hood systems; 68 fire investigations conducted.
- Trained approximately 600 individuals at approximately 11 different businesses on fire extinguishers and fire safety.
- In spring, the ambulance companies and fire inspectors presented fire and water safety information to 4th and 5th graders. In fall, fire prevention activities were conducted for approximately 5,300 students grades K-3 at 18 schools and for 904 children at 20 sites for 4-year-old kindergarten.
- Enhanced the City's Health and Safety program through goal-oriented initiatives including training, education and continuous process improvement.
- Served as a community partner working with other departments and agencies on the COVID-19 health emergency.

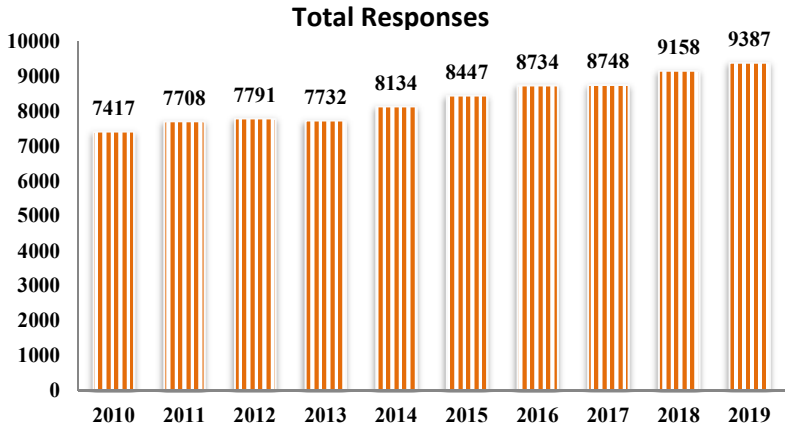
Fire & Rescue Department - Community Risk Reduction Authorized Full-Time	2019	2020	2021
Deputy Fire Chief	1.00	1.00	1.00
Lead Fire Inspector	1.00	0.00	0.00
Fire Inspector-Civilian	0.75	2.00	2.00
Administrative Associate II	1.00	1.00	0.75
Total FTE Positions	3.75	4.00	3.75

Fire & Rescue Department: Suppression Operations

The Suppression Operations Division assumes the overall planning and management responsibility for fire suppression, hazardous materials response, swift water rescue, ice rescue, dive rescue, high and low angle rescue, confined space rescue, trench rescue, confined space rescue, vehicle extrication, urban-wildland interface, and personnel training for the organization. The department acknowledges that personnel are its most valuable assets, and without dedicated and cross-trained personnel the department cannot accomplish its mission of effectively, efficiently, and safely protecting the lives and property of the citizens it serves.

Objectives:

- Update department SOGs and policies to maximize effective, efficient, and safe service delivery.
- Administer Officer Development training focused on succession planning.
- Administer macro and micro level company training that meets mandated requirements through Wisconsin SPS 330, Occupational Safety and Health, National Fire Protection Association, and Insurance Services Office (ISO) standards.
- Develop specifications for a new aerial ladder truck.
- Add WiFi hotspots to all apparatus.
- Add MDBs to all front-line apparatus.
- Update essential suppression equipment.
- Provide personnel with up-to-date personal protective equipment (PPE).
- Procure and equip all fire apparatus with ballistic PPE.
- Progress the department's utilization of social media.
- Evaluate using Lexipol for standardizing SOGs and policies.
- Evaluate Aladtec, Image Trend, and Target Solutions for department staff scheduling and personnel management.



Outputs:

- Modified and enhanced structure fire and water rescue response guidelines.
- Relocated Brush 1, SR-3, CAT vehicle, and SR-1 for maximized service delivery.
- Trained and integrated nine temporary limited-term employees (LTEs).
- Completed macro and micro level department training in Fire Suppression, EMS, Haz Mat, Special Rescue, and Technical Rescue disciplines.
- Administered an Acting Officer Academy in accordance with SPS 330.
- Co-sponsored trainings including: Open Water, Advanced Open Water, and Full-Face Mask dive training; WI State Certified Fire Officer I; WI State Certified Fire Apparatus Driver/Operator Pumper; & WI State Certified Fire Inspector.
- Completed live fire, joint training with Altoona Fire Department.
- Placed a new 110' aerial platform truck into service as Truck 5.
- Completed SCBA hydrostatic testing, required every 5 to 7 years.
- Completed phase 3 of 3 vehicle extrication equipment upgrade.
- Updated the high and low angle rope rescue equipment.

Fire & Rescue Department - Suppression Operations Authorized Full-Time	2019	2020*	2021
Deputy Fire Chief	1.00	1.00	1.00
Division Fire Chief	1.00	0.00	0.00
Battalion Chief	3.00	3.00	3.00
Fire Captain	6.00	6.00	6.00
Fire Lieutenant	12.00	12.00	12.00
Fire Engineer	18.00	15.00	15.00
Firefighter	47.00	26.00	26.00
Total FTE Positions	88.00	63.00	63.00

Suppression Operations and Emergency Medical Service Operations were combined prior to 2020

Non-Departmental

The Non-Departmental division includes several different programs that have city-wide implications and are not identified with a particular department. Among the expenses paid from these accounts are payments to Public Access TV and Senior Central, special assessments for street and utility work abutting city-owned property, payments on City's debt, subsidies for various operating funds and capital project transfers. The division also includes a contingency appropriation for unexpected events.

Objectives

- Reconciliation of debt costs to the tax levy for debt service.
- Operational subsidies for Public Transit, Economic Development, Fairfax Municipal Pool, Cemetery Maintenance, and Hobbs Ice Center.
- Support for the five-year Capital Improvement Plan.

Outputs

- A transfer of $9,870,700 to the Debt Service Fund.
- A transfer of $3,656,900 to the Library Fund.
- A transfer of $1,9671,600 to the Health Department Fund.
- Operating subsidies and capital transfers as listed below.

Subsidies		
Public Tranist	$	1,020,120
Economic Development		217,400
Fairfax Pool		131,700
Cemetery Maintenance		243,100
Hobbs Ice Center		260,600
Total Subsidies	**$**	**1,872,920**

CIP Transfers		
Land, Buildings and Equipment	$	2,809,215
Parks & Recreation Improvements		115,000
Transportation Improvements		160,000
Parking		215,000
Total CIP Transfers	**$**	**3,299,215**

Non-Departmental
Expenditure Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Expenditures & Other Financing Uses:					
Personnel Services	$ 418,800	$ 822,000	(277,496)	$ 406,857	$ 657,600
Contractual Services	144,425	120,300	16,264	87,600	120,300
Fixed Charges	152,969	145,800	14,300	147,150	145,800
Contributions & Other Payments	183,004	153,600	120,910	213,600	46,700
Materials & Supplies	75	-	-	-	-
Other Financing Uses	22,729,362	21,061,950	13,880,796	20,164,850	21,014,635
Expenditures & Other Financing Uses: Total	**$ 23,628,635**	**$ 22,303,650**	**13,754,775**	**$ 21,020,057**	**$ 21,985,035**

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Proposed October 2020

Special Revenue Funds

Table of Contents | Page #

Economic Development	D-1
Community Enhancement	D-3
Downtown Fund	D-5
Cemetery Maintenance	D-7
Hazardous Materials	D-8
L.E. Phillips Memorial Public Library	D-10
City-County Health Department	D-12
Community Development Block Grant (CDBG)	D-18
Landfill Remediation	D-20
K-9 Fund	D-21

Economic Development

outside businesses to locate in Eau Claire in order to increase quality of living, add well-paying jobs for our citizens and grow the tax base. The division markets the City as a great place to live, work, and play. The division is responsible for administering the city's economic development goals and strategies, business incentive programs, promoting the local economy as a desirable location, collecting and maintaining statistical information and negotiating the sale of land in the city's industrial parks. Most recently, the Economic Development division has been heavily involved in the redevelopment of the downtown area. The division serves over 70,000 residents, 3,000+ businesses, with over 600 in the downtown.

Objectives

- Lead agency for economic development projects in the City of Eau Claire.
- Downtown revitalization.
- Financial assistance through loan programs, including Revolving Loan Fund (City), Micro Loan, Commercial Building Façade Loan, Revolving Loan Fund (EDA), and the EDA CARES Act Loan Fund for COVID relief.
- Assist businesses with business retention, expansion, and relocation: available property database, financial programs, site selection assistance, build-to-suit partners, resource information and entrepreneur assistance.
- Marketing the community to select companies in targeted industries for relocation/expansion
- Collaborate with other local and regional organizations in business retention and expansion, recruitment, and workforce development.
- Statistical information collection (industrial and commercial construction statistics, vacancy inventory rates, industrial park absorption, cost of living index and workforce data).
- Providing relevant information to businesses, developers, entrepreneurs, and citizens.
- Maintaining the City's economic development website, social media, and property inventory website.
- Continuous improvements to website and social media to increase SEO and grow the community's online presence to attract new business, investment, and workforce.
- Researching economic development trends, best practices and growth industries.
- Evaluating existing programs and resources effectiveness.
- Identify potential sites for new development, both commercial and residential
- Marketing the strengths/assets of the community.
- Evaluating new programs for marketing the community for new business.
- Other initiatives (community involvement, student talent retention and creative economy efforts).

Economic Development Authorized Full-Time	2019	2020	2021
Economic Development Manager	1.00	1.00	1.00
Business & Communications Specialist	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Economic Development Fund Support		
Organization	2020 Adopted Budget	2021 Proposed Budget
Chippewa Valley Innovation Center, Inc.	$ 15,000	$ 15,000
Eau Claire Area Development Corporation	47,600	47,600
Downtown Fund (DECI)	85,000	85,000
Total Support to Organizations	$ 147,600	$ 147,600

Economic Development

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Miscellaneous	$ 69,022	$ 51,800	$ 9,549	$ 51,800	$ 56,900
Non-Operating Revenue	80,045	86,900	48,681	86,900	100,900
Other Financing Sources	308,005	315,500	315,500	315,500	217,400
Revenue s & Other Financing Sources: Total	457,072	454,200	373,729	454,200	375,200
Expenditures & Other Financing Uses:					
Personnel Services	166,862	186,700	98,783	186,700	192,900
Contractual Services	23,223	30,700	3,862	30,700	30,500
Utilities	614	600	252	600	600
Fixed Charges	1,200	1,200	600	1,200	1,200
Materials & Supplies	2,371	2,400	195	2,400	2,400
Contributions & Other Payments	95,171	147,600	123,800	147,600	147,600
Capital Purchases	195,000	-	50,000	943,729	-
Expenditures & Other Financing Uses: Total	569,442	454,200	277,491	1,397,929	375,200
Excess (Deficiency) of Sources over Uses	**$ 112,370)**	**$ -**	**$ 96,238**	**$ 943,729)**	**$ -**
Available Fund Balance:					
Restricted:					
RLF Grant Proceeds	$ 360,841			$ 384,841	$ 430,141
Total Restricted	360,841			384,841	430,141
Committed:					
RLF Loans	400,000			-	-
Micro Loan Fund	8,490			-	-
Façade Loans	174,398			-	-
City Loan Pool	-			562,088	598,988
Total Committed	582,888			562,088	598,988
Assigned:					
Noncurrent Portion of Advances	400,000			400,000	400,000
Economic Development	956,606			12,877	12,877
Total Assigned	1,356,606			412,877	412,877
Ending Balance	$ 2,300,335			$ 1,359,806	$ 1,442,006

Community Enhancement

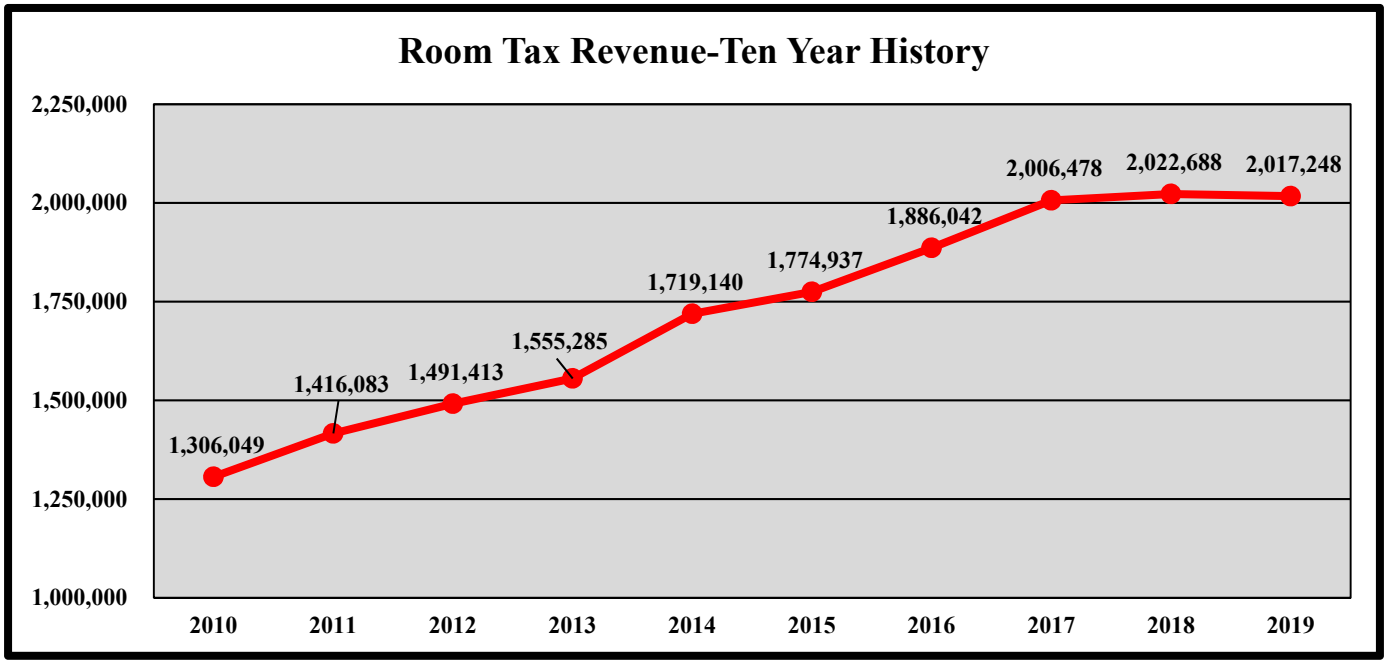
The Community Enhancement Fund was created in 1992 to account for the receipt and use of room tax revenues. Since 1975 the City has levied a room tax on hotels and motels within the city limits, under authority of Wis. Stat. §66.0615. The tax was increased to 8% of gross room rental charges in 2009 as provided for in Chapter 3.20 of the City Code of Ordinances. The City allocates 70% of collected room taxes to Visit Eau Claire for tourism promotion and tourism development. 2020 expected revenues and 2021 budgeted revenues have been impacted by the COVID-19 pandemic and are projected to be lower than in prior years.

Objectives

- Collect room tax revenue for convention and tourism activities.
- Budget room tax funds for complete distribution each year.

Outputs

- Allocate funds to Visit Eau Claire - $887,250
- Support for Fairfax Pool Projects - $146,000
- Support Transportation Improvement Projects - $41,000
- Support for Hobbs Ice Center Projects - $94,250
- Support for Parks Projects - $96,300



Community Enhancement

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Taxes	$ 2,017,248	$ 1,950,000	$ 351,560	$ 1,950,000	$ 1,267,500
Miscellaneous	-	200	-	200	-
Revenue s & Other Financing Sources: Total	2,017,248	1,950,200	351,560	1,950,200	1,267,500
Expenditures & Other Financing Uses:					
Contractual Services	2,719	2,600	2,541	2,600	2,700
Contributions & Other Payments	1,412,074	1,365,000	682,500	1,365,000	887,250
Other Financing Uses	603,000	604,000	25,000	604,000	377,550
Expenditures & Other Financing Uses: Total	2,017,792	1,971,600	710,041	1,971,600	1,267,500
Excess (Deficiency) of Sources over Uses	**$ (544)**	**$ (21,400)**	**$ (358,482)**	**$ (21,400)**	**$ -**
Available Fund Balance:					
Restricted:					
Community Enhancement	$ 43,509			$ 22,109	$ 22,109
Ending Balance	$ 43,509			$ 22,109	$ 22,109

Downtown Fund

The Downtown Fund provides staffing for Downtown Eau Claire, Inc. (DECI), a separate non-profit corporation and the lead organization for marketing the downtown area. Created in 2002, the purpose of DECI was to carry out the recommendations of Hyett Palma's Downtown Action Agenda 2001. Today its vision is to be the premier civic alliance that creates a downtown everyone recognizes, appreciates, and enjoys. Its mission is to promote the development of business, housing, cultural resources and activities. There are currently 683 businesses in the downtown area representing retail, restaurants, service, medical, manufacturing, government, entertainment, and recreational facilities. There are a total of 10,300 people who work downtown area. There are about 4,700 housing units available with over 10,800 residents living downtown.

The organization is governed by a board consisting of representatives from various parts of the community including Business Improvement Districts, government, neighborhoods, downtown business owners and property owners and is comprised of 21 members. DECI is staffed by one City of Eau Claire employee who reports to the City's Economic Development Manager. DECI is also provided half-time assistance by the Business and Communications Specialist budgeted in the Economic Development Fund, as well as part-time assistance from the Economic development Clerk. The Economic Development Manager serves as the Executive Director of DECI.

Objectives

- Host annual events for the Eau Claire community.
- Focus on the promotion of the downtown area as the premier location to live, shop, work and play.
- Recruit and retain businesses within the downtown area.
- Work with the City of Eau Claire on downtown transportation issues.
- Promote the redevelopment efforts of downtown Eau Claire.
- Brand downtown Eau Claire through marketing, website and other promotions.
- Advance innovative ideas and projects.
- Promote and support downtown businesses.

Outputs

- At mid-year 2020, DECI had 99 business and individual members.
- Awarded 2 Downtown Enhancement grants annually since the program started, $2,000 per grant.
- Electronic newsletters were sent out to more than 3,000 contacts.
- Established a YouTube channel as a home for videos that promote and highlight the downtown.
- DECI continues to work with the Leader-Telegram in publishing a downtown section in the newspaper for a Sunday distribution, as well as printing copies to distribute locally.
- Upgrades to website and changes in formatting on a continuing basis. More user friendly, better ways to highlight DECI and BID businesses, provide information on programming.
- Created a new Downtown Guide map, identifying and highlighting businesses and points of interest in the downtown.
- COVID-19 brought on several changes to DECI programming in 2020: DECI events have been cancelled, or shifted to some type of online streaming programming, sponsorships were down due to event cancellations, etc. However, DECI increased services in a number of areas in response to business needs.
- DECI awarded $over $46,000 in grants to DECI business members impacted by COVID
- DECI created landing pages on the website geared towards providing information on COVID relief programs.
- DECI launched the Root for Eau Claire campaign to help promote and draw visitors back to downtown as COVID related Health Dept. restrictions are eased.
- DECI provided direct contact to members and businesses in the downtown on emergency programming released by state and federal agencies for COVID relief: notice of program openings, links to applications and information pages, letters of support required by programs, etc.
- Provided application assistance to businesses seeking relief programs from state and federal agencies.

Downtown Fund **Authorized Full-Time**	2019	2020	2021
Communications & Promotions Coordinator	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00

Downtown Fund

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Miscellaneous	28,239	-	40,004	-	131,800
Other Financing Sources	85,000	85,000	-	85,000	-
Revenue s & Other Financing Sources: Total	113,239	85,000	40,004	85,000	131,800
Expenditures & Other Financing Uses:					
Personnel Services	98,602	143,700	38,518	143,700	129,800
Contractual Services	3,293	1,900	1,640	1,900	2,000
Materials & Supplies	197	-	-	-	-
Licenses & Permits	307	-	126	-	-
Expenditures & Other Financing Uses: Total	102,399	145,600	40,284	145,600	131,800
Excess (Deficiency) of Sources over Uses	**$ 10,841**	**$ (60,600)**	**$ (281)**	**$ (60,600)**	**$ -**
Available Fund Balance:					
Restricted:					
Downtown	$ 78,593			$ 17,993	$ 17,993
Ending Balance	$ 78,593			$ 17,993	$ 17,993

Cemetery Maintenance

The City operates and maintains two public cemeteries – Forest Hill and Lakeview. Cemetery Division staff sell lots, open graves, and assist funeral directors and families with services in the cemeteries year-round.

Objectives

- Provide well-maintained cemeteries for the community.
- Provide an adequate supply of available lots for burials.
- Assists funeral homes, monument companies and veterans' services.
- Maintain cemetery records.
- Produce cemetery deeds.

Outputs

- Mowed and trimmed 40 acres of lawn at Forest Hill Cemetery and 40 acres of lawn at Lakeview Cemetery.
- Dug graves as requested by funeral home directors.
- Sold burial lots, columbarium niches, and marker permits to customers.
- Currently Forest Hill Cemetery has 10,250 resting places and lakeview has 13,250 resting places

Cemetery Maintenance Authorized Full-Time	2019	2020	2021
Community Service Worker II	1.00	1.00	1.00
Sexton	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Cemetery Maintenance

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Licenses & Permits	89,847	107,500	39,744	107,500	107,500
Other Financing Sources	290,602	247,100	123,550	247,100	243,100
Revenue s & Other Financing Sources: Total	380,449	354,600	163,294	354,600	350,600
Expenditures & Other Financing Uses:					
Personnel Services	288,014	267,800	110,283	267,800	263,000
Contractual Services	84,321	92,900	56,188	92,900	93,100
Utilities	23,980	20,800	13,054	20,800	20,900
Fixed Charges	913	-	3,050	-	-
Materials & Supplies	50,527	39,000	24,993	39,000	39,500
Expenditures & Other Financing Uses: Total	447,755	420,500	207,568	420,500	416,500
Excess (Deficiency) of Sources over Uses	**$ (67,305)**	**$ (65,900)**	**$ (44,274)**	**$ (65,900)**	**$ (65,900)**
Available Fund Balance:					
Restricted:					
Cemetery Maintenance	$ 147,851			$ 81,951	$ 16,051
Ending Balance	$ 147,851			$ 81,951	$ 16,051

Hazardous Materials Response

The Hazardous Materials Response Fund was established in 1996 to account for responses to hazardous materials spills. The Northwest Wisconsin Hazardous Materials Taskforce is a joint venture between Eau Claire Fire and Rescue and Chippewa Falls Fire and Emergency Services. The team is contracted with the State of Wisconsin to deliver hazardous materials response to a statewide area – primarily northwestern Wisconsin. City of Eau Claire tax dollars are not used to operate the team; the State of Wisconsin provides grant funding. The team is designated a Type 1 team (one of only two in the state) and thus capable of responding to incidents involving Weapons of Mass Destruction (WMD).

Objectives

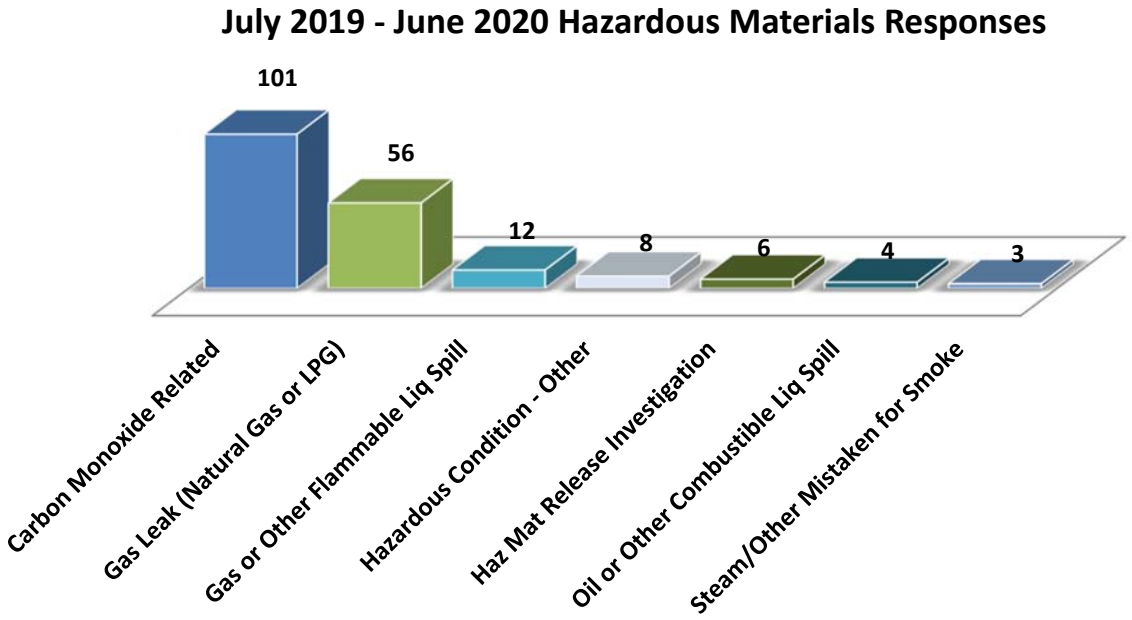
- Respond to hazardous materials (haz mat) incidents to provide mitigation.
- Provide consultation for emergency responders concerning haz mat situations they may encounter.
- Provide outreach presentations to law enforcement, emergency medical services, fire departments, civic groups and local government personnel throughout response area.
- Conduct training according to National Fire Protection Association (NFPA) standards. To reach this goal, we send personnel to the Wisconsin Area Hazardous Materials Responders (WAHMR) conference to attend numerous classes and share the information upon their return.
- Participate in annual hazardous materials response drills and table top exercises throughout the region.

Outputs

- Battalion Chief Steve Vargo and Lieutenant Brian Kranz provided outreach presentations to the Trempealeau County fire chiefs. These programs teach groups how to request a regional team, what equipment we carry, and the types of incidents to which we are able to respond.
- Acquired grant funding for the purchase of new combustible gas detectors and a First Defender RMX hazardous materials instrument for identification of unknown substances.
- Trained team members in the operation of new instruments and equipment, along with fundamentals training to established JPRs.
- Captains Tony Biasi and Dave Whitehouse attended SERTC railcar specialist training in Pueblo, Colorado.
- Lieutenant Stephen Secker and Firefighter Andrew Robinson attended radiological specialty training at CTOS in Mercury, Nevada.
- Due to health and travel restrictions in 2020, several training events were cancelled; The annual WAHMR training conference, 54th CST joint training exercise, and additional specialty training are some examples. The team looks forward to attending specialty training and outreach programs whenever these opportunities can safely resume.

42 Personnel are assigned to the Hazardous Materials Response Team

- 29 Members from Eau Claire Fire Department.
- 13 Members from Chippewa Falls Fire Department.



Hazardous Materials

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Intergovernmental	$ 123,941	$ 116,000	$ 118,571	$ 116,000	$ 116,000
Charges For Services	-	2,000	-	2,000	2,000
Miscellaneous	2,243	300	382	300	300
Revenue s & Other Financing Sources: Total	126,184	118,300	118,953	118,300	118,300
Expenditures & Other Financing Uses:					
Personnel Services	48,683	48,300	26,273	48,300	48,400
Contractual Services	21,530	24,400	9,407	24,400	24,700
Utilities	490	1,200	239	1,200	1,200
Fixed Charges	3,000	3,000	1,500	3,000	3,000
Materials & Supplies	25,021	19,700	20,305	19,700	19,700
Contributions & Other Payments	30,266	28,100	-	28,100	28,100
Expenditures & Other Financing Uses: Total	128,991	124,700	57,724	124,700	125,100
Excess (Deficiency) of Sources over Uses	**$ (2,807)**	**$ (6,400)**	**$ 61,230**	**$ (6,400)**	**$ (6,800)**
Available Fund Balance:					
Nonspendable:					
Prepaid Items & Inventories	$ 627			$ -	$ -
Total Nonspendable	627			-	-
Restricted:					
Grant Proceeds	152,996			147,223	140,423
Total Restricted	152,996			147,223	140,423
Ending Balance	$ 153,623			$ 147,223	$ 140,423

L.E. Phillips Memorial Public Library

As a direct service provider to people of all ages, cultures, and walks of life, the library is committed to responding to the needs, wants, and concerns of its customers. Services are selected and improved in light of community feedback, and with mission goals in mind. It is the largest library in west central Wisconsin and the resource library for the ten-county library system. Its policies and operations are overseen and governed by a nine-member board appointed by the City Council. The facilities are maintained by the City of Eau Claire.

While closed to the public due to COVID-19, the library has developed and enhanced programs to better serve customers. These services have been designed, refined, and adapted to protect public health while fulfilling our mission to "promote lifelong learning, create collaborative spaces, and support open access to diverse materials and resources to enhance the quality of life in the community."

The library has added online story times and other programming, virtual reference services, and increased access to digital materials. We have also provided drive-thru style pickup services, free outdoor Wi-Fi, enhanced food distribution, and access to no-cost consultations with our licensed social worker.

As a public educational entity, the library's role is to be the great equalizer. We know racism is a barrier to learning, healthcare, and so much more. We must be active and focused in this fight. We must be anti-racist. We must target weaknesses in our core library systems and services in an aggressive attempt to undo racist structures and unlearn racist routines.

But what does that mean? For the L.E. Phillips Memorial Public Library it means a renewed examination of our policies, collections, facilities, programs, and training. As part of our efforts, the library is developing and expanding anti-racist resources to support people of all ages and walks of life to confront and correct this systemic injustice.

Current library projects in continual support of the City of Eau Claire's Strategic Goals include:

1. Creating a downtown learning destination with more small and medium-sized conference rooms for learning and collaborations to attract and retain families and individuals; extend services to at-risk populations led by the library's social worker.
2. Moving to renewable energy sources and green design elements to repair and upgrade facility systems.
3. Creating a permanent library drive-up service and increase online services.
4. Increasing library outreach programs and visits at neighborhood parks.
5. Hosting participatory government activities; provide more programs focused on social justice and civic involvement.
6. Increasing the number of special programs at the library through a new innovation lab, expanded Dabble Box makerspace, and medium to large program spaces.
7. Increasing library programs and classes adapted for a variety of learning skills; provide more programs and classes that support innovation and creativity; expand use of virtual learning services and digital media.

Library Authorized Full-Time	2019	2020	2021
Library Director	1.000	1.000	1.000
Deputy Director	1.000	2.000	2.000
Management Staff	7.000	6.000	6.000
Community Resources Specialist	1.000	1.000	1.000
Digital Services Developer	1.000	1.000	1.000
Librarian	3.000	3.000	3.000
Coordinator/Associate	11.275	11.275	10.825
Library Assistant	9.150	8.700	8.276
Desk Clerk	4.515	4.715	4.450
Library Page	7.448	7.808	6.973
Open Positions			1.974
Total FTE Positions	**46.388**	**46.498**	**46.498**

L.E. Phillips Memorial Public Library

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Fines & Forfeitures	$ 9,874	$ 10,400	$ 2,378	$ 2,500	$ 5,400
Charges For Services	14,657	15,200	3,212	3,600	11,700
Charges For Services - Intergovernmental	723,110	758,900	368,788	759,100	874,300
Other Operating Revenue	246,131	270,200	270,381	270,300	285,100
Miscellaneous	183,749	38,200	256,587	94,700	37,900
Other Financing Sources	3,387,733	3,631,200	3,630,700	3,630,700	3,657,400
Revenue s & Other Financing Sources: Total	4,565,254	4,724,100	4,532,045	4,760,900	4,871,800
Expenditures & Other Financing Uses:					
Personnel Services	3,236,339	3,461,700	1,509,953	3,332,600	3,837,700
Contractual Services	532,522	355,700	284,587	447,700	703,100
Utilities	84,261	91,400	34,219	28,600	57,200
Fixed Charges	30,179	31,700	21,354	26,000	31,700
Materials & Supplies	595,675	593,800	259,001	544,400	492,100
Contributions & Other Payments	3,000	-	-	-	-
Capital Purchases	6,998	12,200	-	-	-
Other Financing Uses	48,273	232,600	232,640	232,600	194,000
Expenditures & Other Financing Uses: Total	4,537,248	4,779,100	2,341,755	4,611,900	5,315,800
Excess (Deficiency) of Sources over Uses	**$ 28,006**	**$ (55,000)**	**$ 2,190,290**	**$ 149,000**	**$ (444,000)**
Available Fund Balance:					
Nonspendable:					
Prepayments	$ 65,462			$ 65,462	$ 65,462
Total Nonspendable	65,462			65,462	65,462
Restricted:					
Library	800,664			949,664	505,664
Gifts & Donations	86,392			86,392	86,392
Agency	10,597			10,597	10,597
Total Restricted	897,653			1,046,653	602,653
Ending Balance	$ 963,115			$ 1,112,115	$ 668,115

The mission of the City-County Health Department is promoting health and safety for all Eau Claire communities. To accomplish this mission, the Department provides a wide array of public health services through programs and policies that assure a safe and healthy environment, prevent disease and disability, and promote positive health practices. The Department collaborates closely with community partners to identify and respond to diseases and conditions that are preventable. Also provided are a broad array of programs and services mandated by state statute and local ordinance.

Communicable disease response efforts related to COVID-19 have been a priority for 2020 and will continue into 2021. These efforts are being coordinated through the incident command structure currently in place. Objectives:

- containment and mitigation of community spread of COVID-19;
- coordinated strategies to facilitate a safe and effective social and economic reopening and recovery;
- providing relevant, accurate information and resources to the general public, specialty populations, and key partners; and
- facilitating and supporting the development and implementation of community-wide health care surge and response plans and actions in coordination with local health care providers and state and federal agencies.

The health department accomplishes this work with a staff of 70 permanent employees (57.5 FTE). Tax levy from the City and County support less than half of the staff with the remainder of funding coming from fees and grants. Tax levy changes have not matched increases in staff costs, so fees and grants have been used to attempt to maintain and grow needed services.

2017-2021 Health Department Strategic Priorities:

- Increase utilization of program and population data.
- Engage the community in collaborative efforts.
- Invest in a strong workforce and infrastructure.
- Develop long-term fiscal and operational strategies.

The Eau Claire City-County Health Department promotes health and safety for all Eau Claire communities.

City-County Health Dept.: Operations Division

Objective: *Providing cross-departmental policy and technical assistance for all administrative functions including human resources, budget and finance, purchasing, data management, customer service, public information, training, and IT.*

Outputs/Outcomes

- Supporting COVID-19 response efforts broadly for the Department and by providing leadership, drafting local orders, responding to public inquiries, and working with other government agencies and community partners.
- Opened an emergency operations center in response to COVID-19 with the Health Department Director acting as Incident Commander. Health department employees filled numerous roles within the Incident Command Structure.
- Developed and implemented a new Coronavirus webpage to assure public access to the most up-to-date information and data.
- Increased social media/local media presence related to communicable disease updates and data.
- Maintained national accreditation by the Public Health Accreditation Board to ensure we are providing the most efficient, effective, and targeted services to the residents of Eau Claire.
- Continued to institute StrengthsFinder assessment with all new and existing staff to assure agency focuses on building on employee's strengths.
- Met all fiscal requirements of multiple public and private funders with complex funding requirements and dates.
- Reviewed and updated over 240 health department related fees.
- Assured health care cost savings for employee health insurance through prevention and early intervention efforts.
- Updated workspaces for several areas of the department to improved efficiency and meet employee needs.
- Supported successful visits to County courthouse for thousands of residents and visitors entering the ground floor of the courthouse and needing directions and assistance.

City-County Health Dept.: Policy and Systems Division

Objective: *Advancing policy and systems change across the department and community through health education, outreach, social marketing, grant writing, strategic planning, quality improvement and performance management, policy change, and advocacy.*

Outputs/Outcomes

- Supporting COVID-19 response efforts broadly for the Department and by providing leadership, responding to public inquiries, working with other government agencies and community partners, disease investigation and contact tracing, and developing resource materials.
- Advanced the Eau Claire Healthy Communities Community Health Improvement Plan (CHIP) which focuses on key priorities of Mental Health, Substance Use, Alcohol Misuse, Chronic Disease and Obesity. The plan was created by a diverse coalition of residents, community organizations, schools, health care providers, businesses, faith communities and government agencies to prevent negative health outcomes and impact community system change.
- Promoted health in all policies by providing technical assistance to elected officials, department staff, board of health, and others on policy changes to improve health including keeping of poultry, bees, and public excessive intoxication ordinances.
- Provided public health and community partnership expertise to local work being done on housing, homelessness, and poverty as determinants of health

City-County Health Dept.: Clinical Services Division

Objective: *Supporting quality primary prevention services for individuals through promoting reproductive health and facilitating safe, effective and successful family planning methods, reducing unintended pregnancies and decreasing sexually transmitted infections (STI).*

Outputs/Outcomes

- Supporting COVID-19 response efforts through changes in clinical service provision, responding to public inquiries, and disease investigation and contact tracing.
- 626 women and men received reproductive health/family planning services during more than 1000 clinic visits. The clinic protects and promotes reproductive health for men and women through services including family planning education and methods, sexually transmitted infection (STI) testing and treatment, and reproductive cancer screening.
- 75 pregnancy tests administered with appropriate referral and interventions provided by nursing staff.
- Providing education, testing and treatment at McKinley Charter School and other schools in county.
- Collaborated with Vivent to increase HIV awareness and prevention outreach.
- 765 STI tests provided to individuals who may not have otherwise been tested.
- Implementing a shared services model for nurse practitioner services with four surrounding counties.

City-County Health Dept.: Communicable Disease Division

Objective: *Preventing and controlling communicable disease and preparing for/responding to outbreaks and public health emergencies.*

Outputs/Outcomes

- Supporting COVID-19 response efforts by providing leadership, responding to public inquiries, conducting disease investigation and contact tracing, and working with other government agencies and community partners.
- Recruited over 25 new LTE positions to assist in disease investigation and contact tracing.
- 1389 **1120** communicable disease reports received follow up, **including two unusual mosquito-borne disease cases**. The health department follows-up on reportable diseases to help decrease the spread of illness and keep our community healthy and meet state statutes.
- 2178 immunizations given to infants, children and adults to assure protection against multiple communicable diseases.
- Partnered with schools, healthcare, and community providers to provide more than 900 influenza immunizations at mass immunization clinics for adolescents and adults including new clinic at the Indoor Sports Center.
- All local schools reported weekly illnesses data which was compiled and analyzed for syndromic disease surveillance to identify patterns of disease early.

City-County Health Dept.: Community Health Promotion Division

Objective: *Improving health related to identified community health priorities including mental health, alcohol misuse, tobacco, chronic disease, obesity, nutrition, and access to care through individual and community services.*

Outputs/Outcomes

- Supporting COVID-19 response efforts by responding to public inquiries, disease investigation and contact tracing, and working with other government agencies and community partners.
- Provided leadership for complex isolation and quarantine issues for populations experiencing homelessness.
- Enforcement in the community of tobacco and alcohol policy/statutes through compliance checks at local points of sale throughout City of Eau Claire and Eau Claire County.
- 1,256 youth & adults received Suicide Prevention Training- Question, Persuade, and Respond.
- 4,716 vision and hearing screenings in county schools.
- Collected 5,963 pounds of unused or expired medication in Eau Claire County through the Prescription Drug Take Back initiative – almost double the amount in 2018.

City-County Health Dept.: Healthy Beginnings Division

Objective: *Creating a healthy start for all families from pregnancy through early childhood with individual and community services such as assuring prenatal care, providing breastfeeding support and education, increasing parenting skills, providing intensive nursing care coordination for high-risk families, and promoting healthy nutrition.*

Outputs/Outcomes

- Supporting COVID-19 response efforts by responding to public inquiries, disease investigation and contact tracing, and working with other government agencies and community partners.
- Provided leadership for community phone bank to manage public coronavirus questions and concerns.
- Implemented new technologies to continue to serve families through a virtual environment.
- Implemented the Fit Families program with 55 WIC families to improve their physical activity.
- Provided nutrition screening and education in partnership with the Eau Claire Area School District to care providers for over 108 low-income children enrolled in the Head Start program.
- Served 2,310 mothers, infants and children in the Women, Infant, and Children's (WIC) program to support healthy pregnancy and early childhood growth and development.
- Provided 112 high risk pregnant women with intensive home visitation services including more than 1500 visits through the evidence-based Nurse Family Partnership (NFP) program.
- Assisted 245 women participating in the WIC program initiate and continue breastfeeding through the program's WIC Breastfeeding Peer Counselor.
- Received Generous Jurors Grant for Safe Sleep program and distributed 20 portable pack n' plays to promote safe sleeping environments.
- Added 5 new grocery stores in Eau Claire County that accept WIC benefits.
- Coordinated community events to support healthy families through WIC, Family Resource Center, the Northwestern Breastfeeding Network, Feed my people, and United Way.

City-County Health Dept.: Regulation and Licensing Division

Objective: *Assuring safe and healthy regulated entities and preventing disease and injury through regular inspection, education, sample testing, enforcement, and response in homes, businesses, and the community.*

Outputs/Outcomes

- Supporting COVID-19 response efforts by providing leadership in communications with licensed business to ensure compliance with local and state orders, responding to public inquiries, disease investigation and contact tracing, and working with licensed businesses to ensure safe operations in the community.
- Completed 939 inspections at restaurants and 311 inspections at retail food stores for health and safety of food served and sold.
- Supported safer and healthier housing in Eau Claire through 2,418 phone consultations and 1,054 inspections related to housing.
- Completed external housing survey on eastside of City which included rating 3,422 buildings for potential need to conduct health and safety inspection.
- Conducted hoarding cases and dangerous living situation investigations in cooperation with law enforcement, human services and housing agencies. 49 residences were placarded as unsafe.
- Provided regional Radon Information center services and distributed 261 radon test kits.

City-County Health Dept.: Environmental Science

Objective: *Protecting from disease and assuring healthy environments and identifying and responding to environmental threats related to air, water, food, rodents/inspects, radiation, and more.*

Outputs

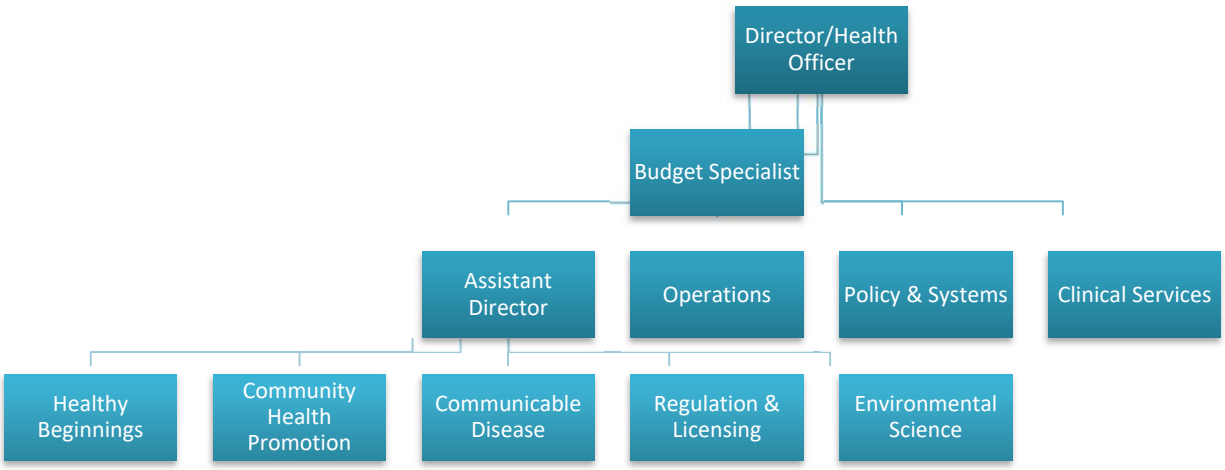
- Supporting COVID-19 response efforts by responding to public inquiries, disease investigation and contact tracing, and working with licensed businesses to ensure safe operations in the community.
- Conducted weekly testing of beaches for bacteria and surveillance for harmful algae blooms to ensure public safety. A total of 474 samples were collected and analyzed from local beaches. Beaches were closed on 11 occasions for a total of 78 days for elevated bacteria.
- Completed 21 mosquito sampling events to contribute to regional West Nile virus surveillance.
- Conducted 35 sampling events for deer ticks at urban & rural parks. Each collected deer tick is tested for the bacteria that causes Lyme disease. These data are utilized to monitor trends in infection rate and evaluate the area parks for their risk of human exposure to infected ticks. Education and outreach provided at City parks on prevention.
- Tested 1,216 food service samples for bacteriological contamination in the public health laboratory.
- Performed 3,462 laboratory analyses on drinking water samples from Eau Claire County.
- Followed up on 161 animal bites/exposures to assure protection against rabies.
- Collectively issued 191 permits (state or county) for the installation, replacement, and reconnection Private Onsite
- Wastewater Treatment Systems (POWTS) in Eau Claire County.
- Issued 124 private well location permits under the State of Wisconsin's County Well Delegation Program.

Positions at the Eau Claire City-County Health Department:

Health Dept Authorized Full Time	**2019**	**2020**	**2021**	
Director/Health Officer	1	1	1	
Assistant Health Dept	1	1	1	
Managers/Supervisors	6.9	6.9	6.9	
Budget Specialist	1	1	1	
Public Health Nurse	13.7	12.4	15.3	
Public Health Dietician	3.4	3.4	3.7	
Environmental Health	8.8	8.8	8.8	
Chemist/Microbiologist	3	3	3	
Community Health Educator	2	3	3	
Health Benefits Specialist	0.75	0	0	
Public Health Specialist	5	7	9	
Administrative Support	9.7	9.3	9.39	
Bilingual Support	0.7	0.7	1	
Total FTE	**57.0**	**57.5**	**63.09**	*

** Increase in fte in 2021 is grant related*

Eau Claire City-County Health Department Organization Chart:



City-County Health Department

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Intergovernmental	$ 1,431,062	$ 1,686,000	$ 467,645	$ 1,900,000	$ 2,439,100
Licenses & Permits	704,557	729,000	321,615	600,000	694,700
Fines & Forfeitures	1,300	-	-	-	-
Charges For Services	235,410	177,000	72,553	160,000	156,500
Charges For Services - Intergovernmental	1,520,499	1,622,000	690,736	1,622,000	1,614,690
Miscellaneous	336,929	303,100	179,290	303,100	406,600
Other Financing Sources	1,994,857	2,020,500	1,969,930	2,020,500	2,053,800
Revenue s & Other Financing Sources: Total	6,224,613	6,537,600	3,701,769	6,605,600	7,365,390
Expenditures & Other Financing Uses:					
Personnel Services	5,217,547	5,891,200	2,474,916	5,685,700	6,271,500
Contractual Services	486,598	448,600	255,764	500,000	821,300
Utilities	36,655	34,700	23,310	34,700	35,400
Fixed Charges	12,745	16,200	12,897	16,200	20,000
Materials & Supplies	217,985	229,900	95,366	229,900	241,700
Contributions & Other Payments	150	-	-	-	-
Capital Purchases	104,004	112,500	42	112,500	162,500
Other Financing Uses	27,266	26,600	26,583	26,600	26,000
Expenditures & Other Financing Uses: Total	6,102,950	6,759,700	2,888,878	6,605,600	7,578,400
Excess (Deficiency) of Sources over Uses	**$ 121,663**	**$ (222,100)**	**$ 812,891**	**$ -**	**$ (213,010)**
Available Fund Balance:					
Nonspendable:					
Prepayments	$ 97,896			$ 97,896	$ 97,896
Inventory	987			987	987
Total Nonspendable	98,883			98,883	98,883
Restricted:					
Health Department	1,363,712			1,363,712	1,150,702
Total Restricted	1,363,712			1,363,712	1,150,702
Ending Balance	$ 1,462,595			$ 1,462,595	$ 1,249,585

Community Development Block Grant (CDBG)

The City Housing division administers the City of Eau Claire's Community Development Block Grant (CDBG) program. The CDBG program is funded annually by the United States Department of Housing and Urban Development (HUD) to provide decent housing, suitable living environments and expanded economic opportunities for low and moderate-income people.

Objectives:

- Acquire two single family homes to rehabilitate and sell to low-moderate income families.
- Provide housing rehabilitation loans to 3-5 homeowners.
- Lead remediation assistance to 3-5 homeowners.
- Provide Tenant Based Rental Assistance (TBRA) to up to 75 households.
- Provide Down Payment Assistance to five first time homebuyers.
- Provide funding to eleven Public Services with the City of Eau Claire.
- Provide funding to a non-profit to rehabilitate their shelter.
- Provide funding to the City/County Health Department to continue the Code Enforcement Program.

Outputs:

Housing Division

- A single-family home that was purchased in 2019 is currently being rehabilitated for resale.
- One single-family home that was purchased in 2018 has been rehabilitated and is currently being sold.
- Provided funding to the City of Eau Claire Finance Department for the alley improvement reimbursement program.

Provided Funding to Assist Public Services

- 54 persons facing domestic violence sought shelter and support services
- 154 families received case management assistance to help care for their children
- 1083 persons sought emergency shelter as a result of homelessness
- 673 received primary health care services from the Free Clinic
- 464 persons received meals from the Community Table soup kitchen
- 50 households received rental assistance with the Housing Choice Voucher program
- 190 Hmong households received tenant/landlord counseling
- 330 Hmong individuals/families received translation services
- 48 Women and minorities received employment & business start-up services

CDBG **Authorized Full-Time**	2019	2020	2021
Housing Division Administrator	0.10	0.10	0.10
Housing Rehabilitation Specialist	0.95	0.95	0.95
Accounting Assistant	0.02	0.02	0.02
Office Associate	0.10	0.10	0.10
Program Specialist	0.92	0.92	0.92
Rental Specialist	0.01	0.01	0.01
Total FTE Positions	2.10	2.10	2.10

Community Development Block Grant (CDBG)

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Intergovernmental	$ 151,948	$ 520,600	$ 144,554	$ 520,600	$ 538,100
Program Income	33,981	100,000	71,928	100,000	100,000
Revenue s & Other Financing Sources: Total	185,930	620,600	216,482	620,600	638,100
Expenditures & Other Financing Uses:					
Personnel Services	5,782	12,300	6,229	12,300	15,200
Contractual Services	62,664	168,200	75,119	168,200	138,000
Utilities	272	800	194	800	500
Fixed Charges	2,801	2,800	1,202	2,800	11,300
Materials & Supplies	2,559	5,000	1,732	5,000	3,000
Contributions & Other Payments	31,472	296,100	89,038	296,100	162,700
Capital Purchases	-	50,000	-	50,000	222,000
Other Financing Uses	48,262	85,400	34,830	85,400	85,400
Expenditures & Other Financing Uses: Total	153,810	620,600	208,344	620,600	638,100
Excess (Deficiency) of Sources over Uses	**$ 32,119**	**$ -**	**$ 8,139**	**$ -**	**$ -**
Available Fund Balance:					
Restricted:					
Grant Proceeds	$ 102,446			$ 102,446	$ 102,446
Ending Balance	$ 102,446			$ 102,446	$ 102,446

Landfill Remediation

The City of Eau Claire owned and operated a landfill located off Highway C in the Town of Union from the early 1960s through the late 1970s. The landfill, which sits on a 100-acre site, collected household and industrial waste from Eau Claire County and the surrounding area. It was closed in the early 1980s.

The Landfill Remediation Fund was authorized by Council in late 1993 and accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP) Group to address contamination issues at the City's former landfill.

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Responsibilities include working with consultants and contractors on correction of well contamination issues along with monitoring and evaluation of the existing ground water extraction system.

Objectives

- Comply with regulatory requirements.
- Provide appropriate environmental monitoring.
- Professionally and promptly respond to concerns raised by property owners in the vicinity of the landfill.

Outputs

- Continued compliance with regulatory requirements and reporting to the Wisconsin Department of Natural Resources.
- Monitor private well and extraction well testing.
- Continued evaluation of the effectiveness of the existing ground water extraction system.
- Ongoing communication and updates with property owners in the area of the landfill and the PRP Group.

Landfill Remediation
Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Charges For Services	$ 61,475	$ 150,000	$ 35,798	$ 150,000	$ 150,000
Miscellaneous	265	-	47	-	-
Revenue s & Other Financing Sources: Total	61,740	150,000	35,845	150,000	150,000
Expenditures & Other Financing Uses:					
Personnel Services	-	-	4,619	-	-
Contractual Services	37,823	36,100	17,689	36,100	36,100
Utilities	21,044	19,900	9,026	19,900	19,900
Materials & Supplies	2,873	94,000	4,511	94,000	94,000
Expenditures & Other Financing Uses: Total	61,740	150,000	35,844	150,000	150,000
Excess (Deficiency) of Sources over Uses	$ -	$ -	$ -	$ -	$ -
Available Fund Balance:					
Restricted:					
Landfill Remediation	$ -			$ -	$ -
Ending Balance	$ -			$ -	$ -

Police K-9 Fund

In 2014, the City of Eau Claire's Police Department received approximately $570,000 from the Estate of Mary Doolittle. Ms. Doolittle donated these funds and expressed her desire for them to be used to fund K-9 units for the Eau Claire Police Department. We currently have two (2) K9 Officers with their partners, K9 Jake and K9 Manso. Our K9 officers are assigned to the Patrol Division and work on separate shifts to prove greater service to our community. The K9 fund will help support our current K9 program, equipment for both K-9 Jake and K-9 Manso and the extensive training needed to continue our successful program.

Objectives

- Search and rescue operations
- Officer safety
- Community outreach focus to improve community relations.
- Detection of illegal drugs in the community.

Outputs

- Increase the success of locating missing and vulnerable community members.
- Increased officer safety during building searches and high-risk critical incidents.
- Provide education on police operations to community members and various organizations.
- Confiscation of illegal drugs.

Jake

Manso

Police Department K-9 Fund

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Miscellaneous	$ 5,413	$ 1,200	$ 1,063	$ 1,400	$ 1,200
Revenue s & Other Financing Sources: Total	5,413	1,200	1,063	1,400	1,200
Expenditures & Other Financing Uses:					
Personnel Services	8,698	11,000	2,585	8,500	11,400
Contractual Services	16,369	18,600	7,808	17,600	18,600
Materials & Supplies	1,595	9,000	355	7,000	9,000
Expenditures & Other Financing Uses: Total	26,662	38,600	10,747	33,100	39,000
Excess (Deficiency) of Sources over Uses	**$ (21,248)**	**$ (37,400)**	**$ (9,684)**	**$ (31,700)**	**$ (37,800)**
Available Fund Balance:					
Restricted:					
Gifts & Donations	$ 390,818			$ 359,118	$ 321,318
Ending Balance	$ 390,818			$ 359,118	$ 321,318

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Presented October 2020

Debt Service Funds

Table of Contents | Page #

Debt Service Fund	E-1
Debt Summary	E-3

Debt Service

The Debt Service Fund accounts for the payment of principal and interest on the current portion of general obligation long-term debt and the accumulation of resources for future payments. General obligation bond issues are backed by the full faith and credit of the City and are repaid through resources of the particular fund. Transfers from the General Fund, Library and Health are recorded under "Other Financing Sources". Funding is derived from property tax and special assessment collections.

The City of Eau Claire has three types of debt issues:

1. General Obligation Bonds & Notes are issued for capital construction projects and are backed by the full faith and credit of the City.

    - Total outstanding debt as of 12/31/2020: *Not Yet Available*

2. Tax Incremental Bonds (General Obligation debt) are issued to finance TIF District improvements in the TIF project plans. Tax Incremental Bonds are paid by segregated property taxes, but are ultimately backed by the full faith and credit of the City if incremental taxes are inadequate to meet payments.

    - Total outstanding debt as of 12/31/2020: *Not Yet Available*

3. Revenue Bonds are issued by the Water and Sewer Utilities for capital construction projects and are backed by user fees generated from operations in the enterprise.

    - Total outstanding debt as of 12/31/2020: *Not Yet Available*

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. The City Council adopted a Debt Policy in September 2014 that limits the amount of outstanding debt to 70% of the State allowable amount.

The following computation compares the total debt allowable as approved by City Council for the City of Eau Claire with outstanding indebtedness at December 31, 2020:

Equalized valuation including T.I.D.'s (certified, August 2020)	$6,119,427,100
Debt capacity per State Statute (5% of equalized value)	305,971,355
Debt capacity per City Debt Policy (3.5% of equalized value)	214,179,949
Unused borrowing capacity per State Statute	*Not Yet Available*
Unused borrowing capacity per City Debt Policy	*Not Yet Available*
Percent of debt capacity remaining per State Statute	*Not Yet Available*
Percent of debt capacity remaining per City Debt Policy	*Not Yet Available*

The Debt Policy also states that the Net Direct Debt should not exceed three times (3X) the operating revenues of the City.

General Fund Operating Revenues (Proposed 2021)	77,116,285
Debt Policy Limit (3x operating revenues)	231,348,855
Net Direct Debt as of 12/31/20	*Not Yet Available*

Debt Service

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Taxes	$ 293	$ 300	$ 293	$ 300	$ 300
Miscellaneous	66,213	15,000	10,362	15,000	15,000
Other Financing Sources	14,425,275	10,019,000	3,939,969	10,019,000	10,090,700
Revenue s & Other Financing Sources: Total	14,491,781	10,034,300	3,950,624	10,034,300	10,106,000
Expenditures & Other Financing Uses:					
Contractual Services	5,902	5,300	4,264	5,300	5,700
Debt Service					
Principal-G.O. Bonds	11,214,710	7,561,600	7,561,554	7,561,600	7,289,000
Interest-G.O. Bonds	2,785,519	2,867,100	1,515,622	2,867,100	2,509,200
Arbitrage Rebate	31,158	35,000	-	35,000	35,000
Debt Service Total	14,031,387	10,463,700	9,077,176	10,463,700	9,833,200
Expenditures & Other Financing Uses: Total	14,037,289	10,469,000	9,081,440	10,469,000	9,838,900
Excess (Deficiency) of Sources over Uses	**$ 460,394**	**$ (434,700)**	**$ (5,130,815)**	**$ (434,700)**	**$ 267,100**
Available Fund Balance:					
Restricted:					
G.O. Debt - Tax Levy	$ 192,000			$ 192,000	$ 192,000
G.O. Debt - Self Supporting	5,130,884			4,782,684	5,241,784
Ending Balance	$ 5,322,884			$ 4,974,684	$ 5,433,784

General Obligation Debt Service and Outstanding Indebtedness-Not Yet Available

General Obligation Debt Service and Outstanding Indebtedness-Not Yet Available

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Proposed October 2020

Enterprise Funds

Table of Contents

	Page #
Water Utility	F-1
Sewer Utility	F-3
Storm Water Utility	F-5
Parking Fund	F-7
Public Transit	F-9
Hobbs Municipal Ice Center	F-11
Fairfax Municipal Pool	F-13

Water Utility

The Water Utility Fund provides for the operations of the City-owned municipal water system.

Objectives

- Provide an adequate supply of potable water which meets or exceeds all State and Federal standards.
- Provide municipal water with a return on investment in accordance with State guidelines.
- Operate and maintain the pumping equipment and pipe system to ensure a continuous flow of potable water into the distribution system at a consistent pressure.
- Maintain an efficient water transmission and distribution system.

Outputs

- Supplied municipal water that has no violations as noted on the annual Consumer Confidence Report.
- Produced and supplied water to customers at a cost of less than $0.003 per gallon.
- Operated the water supply system in compliance with WI Department of Natural Resources (WDNR) regulations.

Water Utility **Authorized Full-Time**	2019	2020	2021
Utilities Manager	1.00	1.00	1.00
Utilities Supervisor	2.00	2.00	2.00
Water Plant Supervisor	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Utility Operator II	1.00	1.00	1.00
Utility Systems Technician II	2.00	2.00	2.00
Utility Operator I	8.00	8.00	8.00
Utility Systems Technician I	13.00	13.00	13.00
Total FTE Positions	29.00	29.00	29.00

Water Utility

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Licenses & Permits	$ -	$ 1,000	$ -	$ 1,000	$ 1,000
Fines & Forfeitures	1,836	2,000	684	2,000	2,000
Charges For Services	9,335,206	9,374,200	3,487,573	9,374,200	10,780,000
Other Operating Revenue	332,462	291,000	42,317	291,000	291,000
Miscellaneous	98,643	24,500	16,564	24,500	24,500
Non-Operating Revenue	629,141	42,000	27,301	42,000	42,000
Revenue s & Other Financing Sources: Total	10,397,289	9,734,700	3,574,438	9,734,700	11,140,500
Expenditures & Other Financing Uses:					
Personnel Services	2,082,819	2,262,200	1,033,117	2,262,200	2,298,100
Contractual Services	667,200	605,000	284,102	605,000	607,400
Utilities	523,702	620,000	258,751	620,000	620,100
Fixed Charges	2,214,867	2,492,200	1,239,857	2,491,400	2,542,400
Materials & Supplies	662,018	679,700	255,920	680,500	679,700
Non-Operating Proprietary	192,445	179,700	97,571	179,700	167,200
Expenditures & Other Financing Uses: Total	6,343,052	6,838,800	3,169,317	6,838,800	6,914,900
Excess (Deficiency) of Funding Sources over Uses	**$ 4,054,237**	**$ 2,895,900**	**$ 405,121**	**$ 2,895,900**	**$ 4,225,600**

Working Capital:				
Current Assets	$ 6,815,934			
Less Current Liabilities	$ (272,169)			
Beginning Balance			$ 6,543,765	$ 5,569,665
Changes in Working Capital:				
From Operations			2,895,900	4,225,600
From Bond Issue			6,750,000	2,388,000
Less Principal on Debt			(930,000)	(955,000)
Less Transfers to CIP			(2,940,000)	(3,263,000)
Less Bond Funded CIP			(6,750,000)	(2,388,000)
Ending Balance	$ 6,543,765		$ 5,569,665	$ 5,577,265

Sewer Utility

The Sewer Utility provides for the operations of the City-owned wastewater treatment facility and sewage collection system.

Objectives

- Operate the wastewater treatment plant in compliance with State effluent limitations.
- Provide wastewater treatment to a service area which includes the City of Eau Claire, City of Altoona, and a portion of the former Washington Heights Sewer District.
- Monitor and enforce an industrial pretreatment program.
- Ensure that the sanitary sewer collection system is maintained in a satisfactory condition.

Outputs

- Achieved a score of 3.5 or greater on the Compliance Maintenance Annual Report.
- Cleaned and inspected the sewer collection system.
- Incurred less than 10 main-related service calls.
- Conveyed and treated wastewater at a cost of less than $0.005 per gallon.

Sewer Utility **Authorized Full-Time**	2019	2020	2021
Utilities Chemist	1.00	1.00	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Utilities Supervisor	1.00	1.00	1.00
Utilities Engineer*	1.00	1.00	1.00
Assistant Chemist	1.00	1.00	1.00
Administrative Associate II	0.50	0.50	0.50
Utility Operator II	2.00	2.00	2.00
Utility Systems Technician II	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00
Utility Operator I	6.00	6.00	6.00
Utility Systems Technician I	7.00	7.00	7.00
Total FTE Positions	22.50	22.50	22.50

Utilities Engineer I and II

Sewer Utility

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Charges For Services	$ 11,451,817	$ 10,741,700	$ 4,588,332	$ 10,741,700	$ 11,029,400
Other Operating Revenue	189,109	85,000	42,327	85,000	85,000
Miscellaneous	299,177	43,700	74,722	43,700	43,700
Non-Operating Revenue	229,284	15,000	-	15,000	15,000
Other Budgeted Receipts	-	1,252,200	-	1,252,200	1,584,200
Revenue s & Other Financing Sources: Total	12,169,387	12,137,600	4,705,380	12,137,600	12,757,300
Expenditures & Other Financing Uses:					
Personnel Services	2,530,689	2,907,400	988,920	2,907,400	2,985,400
Contractual Services	1,408,167	1,386,500	587,667	1,386,500	1,397,000
Utilities	546,528	761,100	247,826	761,100	761,100
Fixed Charges	611,508	614,200	305,568	614,200	620,300
Materials & Supplies	570,623	760,400	303,480	760,400	760,400
Capital Purchases	10,112	-	-	-	-
Other Financing Uses	-	-	-	-	34,000
Non-Operating Proprietary	885,048	837,400	419,760	837,400	772,600
Expenditures & Other Financing Uses: Total	6,562,676	7,267,000	2,853,220	7,267,000	7,330,800
Excess (Deficiency) of Funding Sources over Uses	**$ 5,606,711**	**$ 4,870,600**	**$ 1,852,161**	**$ 4,870,600**	**$ 5,426,500**

Working Capital:				
Current Assets	$ 11,372,679			
Less Current Liabilities	$ (419,636)			
Beginning Balance			$ 10,953,043	$ 11,039,246
Changes in Working Capital:				
From Operations			4,870,600	5,426,500
Less Principal on Debt			(1,950,397)	(2,001,439)
Less Transfers to CIP			(2,834,000)	(3,425,000)
Ending Balance	$ 10,953,043		$ 11,039,246	$ 11,039,306

Storm Water Utility

The Storm Water Utility provides for the operation and maintenance of and improvements to the storm water drainage system.

Objectives

- Compliance with the Wisconsin Pollution Discharge Elimination System NR 216 water discharge permit.
- Acquisition, construction and maintenance of storm water detention basins.
- Review and approval of development plans for compliance with the city regulations.
- Repair, clean and maintain the drainage inlets, pipes and conveyance systems.
- Respond to citizen concerns regarding drainage issues.

Outputs

- Compliance with the conditions of the storm water discharge permit as detailed in the annual report to the WDNR.
- Work with several stakeholders to resolve inconsistencies in flood plain management along the Eau Claire and Chippewa rivers.
- Work with local jurisdictions for a coordinated approach to storm water runoff water quality. Work with Rain to Rivers, 17 western Wisconsin municipalities working together on runoff water quality education and participate in the Eau Claire River Watershed Implementation Task Force.
- Work with West Central Wisconsin Regional Planning on updating steep slope policies and policy implementation.
- Review site plans and plats for compliance with City regulations in 2021.

Storm Water Utility Authorized Full-Time	2019	2020	2021
Engineering Technician I	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00

Street Cleaning: The street sweeping and cleaning services are for the purpose of removing sand, debris, grass and leaves from the street to prevent the plugging of the storm water drainage system and prevent debris from entering the creeks, streams, rivers and waterways. The program also improves the environment and aesthetic appearance of the community. The cost of the street sweeping program is funded 100% from the Storm Water Utility.

Objectives – Street Cleaning

- Complete street sweeping in accordance with the requirements of the NR 216 Wisconsin Pollutant Discharge Elimination System Storm Water Discharge Permit.
- Clean sand and debris from streets in the spring following the winter snow and ice control operations.
- Remove leaves from gutters in the fall to prevent storm drain plugging.

Outputs – Street Cleaning

- Complete the spring sweeping and clean up no later than May 30th.
- Sweep all streets a total of 9 times during the calendar year.
- Sweep all streets in the Watershed 16 times.
- Sweep all streets in the downtown business district 16 times.

Storm Water Utility

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Charges For Services	$ 4,812,613	$ 4,865,500	$ 2,052,365	$ 4,865,500	$ 4,927,100
Other Operating Revenue	35,849	30,000	4,892	30,000	30,000
Miscellaneous	52,179	46,700	10,093	46,700	46,700
Non-Operating Revenue	195,053	600	-	600	600
Revenue s & Other Financing Sources: Total	5,095,693	4,942,800	2,067,350	4,942,800	5,004,400
Expenditures & Other Financing Uses:					
Personnel Services	859,630	1,137,900	412,174	1,137,900	1,120,800
Contractual Services	592,661	706,900	336,091	706,900	684,900
Utilities	122,848	119,300	1,439	119,300	119,300
Fixed Charges	452,235	454,700	226,862	454,700	459,900
Materials & Supplies	10,723	16,500	9,933	16,500	16,500
Non-Operating Proprietary	435,506	412,300	206,102	412,300	365,100
Expenditures & Other Financing Uses: Total	2,473,603	2,847,600	1,192,601	2,847,600	2,766,500
Excess (Deficiency) of Funding Sources over Uses	**$ 2,622,090**	**$ 2,095,200**	**$ 874,748**	**$ 2,095,200**	**$ 2,237,900**
Working Capital:					
Current Assets	$ 1,893,333				
Less Current Liabilities	$ (180,322)				
Beginning Balance				$ 1,713,011	$ 807,365
Changes in Working Capital:					
From Operations				2,095,200	2,237,900
From Bond Issue				1,440,000	1,500,000
Less Principal on Debt				(2,190,846)	(2,003,446)
Less Transfers to CIP				(810,000)	(850,000)
Less Bond Funded CIP				(1,440,000)	(1,440,000)
Ending Balance	$ 1,713,011			$ 807,365	$ 251,819

Parking

The Parking Fund provides for the operation and maintenance of the downtown parking ramps, city-owned surface public parking lots, and on-street parking meters.

Objectives

- Provide safe, convenient, and quality parking operations.
- Provide for the daily operation and maintenance of the parking ramps and surface public parking lots.
- Assure the proper operation and repair of the parking meters and Parking Automated Revenue Control (PARC) systems.
- Collect revenue from meters and PARC systems for the cost of providing the parking system.
- Implement recommendations of the 2020 Parking Study.

Outputs

- Collected revenue from approximately 200 parking meters.
- Maintained three parking structures for approximately 1,300 parking stalls.
- Administered special event parking.

Parking Fund **Authorized Full-Time**	2019	2020	2021
Parking Administrator	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00

Parking Fund

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Fines & Forfeitures	$ 73	$ 200	$ -	$ 200	$ 100
Charges For Services	662,380	696,000	219,764	696,000	522,950
Miscellaneous	6,037	6,000	6,000	6,000	6,000
Other Financing Sources	75,000	-	-	-	-
Revenue s & Other Financing Sources: Total	743,490	702,200	225,764	702,200	529,050
Expenditures & Other Financing Uses:					
Personnel Services	163,565	189,300	66,884	189,300	197,900
Contractual Services	240,596	83,400	36,275	83,400	83,300
Utilities	70,436	103,400	30,151	103,400	103,400
Fixed Charges	48,371	93,700	46,096	93,700	96,400
Materials & Supplies	20,809	24,300	4,596	24,300	22,700
Non-Operating Proprietary	57,162	56,000	27,961	56,000	62,500
Other Financing Uses	186,540	169,000	-	169,000	94,100
Expenditures & Other Financing Uses: Total	787,479	719,100	211,963	719,100	660,300
Excess (Deficiency) of Funding Sources over Uses	**$ (43,988)**	**$ (16,900)**	**$ 13,801**	**$ (16,900)**	**$ (131,250)**
Working Capital:					
Current Assets	$ 76,965				
Less Current Liabilities	$ (40,764)				
Beginning Balance				$ 36,201	$ 19,301
Changes in Working Capital:					
From Operations				(16,900)	(131,250)
From Bond Issue				173,000	215,000
Less Transfers to CIP				(173,000)	(215,000)
Ending Balance	$ 36,201			$ 19,301	$ (111,949)

Public Transit

The Public Transit Fund provides for the fixed-route bus system and associated public transportation under the direction of the Eau Claire Transit Commission. The Transit Commission is responsible for establishing and monitoring a comprehensive and unified transportation system to the community. Passenger fare revenues have been adjusted for 2021 based on projected lower ridership due to the COVID-19 pandemic.

Objectives

- Operate a public transportation system to provide an economical, safe, comfortable, and equitable transportation option.
- Provide specialized transportation (paratransit) services to citizens who are not able to use the regular bus service.
- Maintain and staff the shop with skilled mechanics to adequately maintain all transit vehicles.
- Operate the system in accordance with State and Federal regulatory agencies.
- Provide bus service under cooperative and negotiated agreement contracts.

Outputs

- Operated 15 regular bus routes originating and terminating at the Downtown Transfer Center.
- Provided approximately 900,000 trips in the year.
- Met or exceeded the average of six performance indicators for mid-size bus operations in Wisconsin.
- Negotiated a new 5-year agreement with UWEC

Public Transit Authorized Full-Time	2019	2020	2021
Transit Manager	1.00	1.00	1.00
Transit Supervisor	2.50	2.50	2.50
Administrative Associate II	1.00	1.00	1.00
Bus Operator	25.00	25.00	25.00
Part-Time Operator	3.00	3.00	3.00
Total FTE Positions	32.50	32.50	32.50

Performance Measures					
	2016	2016	2017	2018	2019
Operating expense per passenger	$4.97	$4.68	$4.92	$4.82	$4.82
Operating expense per revenue hour	$86.01	$84.46	$88.55	$91.80	$86.93
Passenger per revenue hour	17.3	18.02	17.98	19.04	18.04
Passenger per capita	11.64	11.98	11.41	11.88	11.32
Revenue hours per capita	0.67	0.66	0.63	0.63	0.63
Passenger revenue per passenger	$0.90	$0.89	$0.93	$0.99	$0.97
Passenger revenue to operating cost	18%	19%	19%	21%	20%

Public Transit

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Fines & Forfeitures	$ (176)	$ -	$ 36	$ -	$ -
Charges For Services	1,147,260	1,225,800	394,556	1,055,800	876,900
Miscellaneous	81,017	72,000	14,400	72,000	36,600
Non-Operating Revenue	3,409,071	3,564,500	784,351	3,564,500	4,084,400
Other Financing Sources	1,130,143	1,182,100	592,024	1,182,100	1,020,120
Revenue s & Other Financing Sources: Total	5,767,316	6,044,400	1,785,368	5,874,400	6,018,020
Expenditures & Other Financing Uses:					
Personnel Services	3,597,331	3,183,900	1,313,740	3,183,900	3,230,900
Contractual Services	1,651,295	1,834,300	579,774	1,834,300	1,627,420
Utilities	10,037	8,800	4,371	8,800	9,400
Fixed Charges	186,105	167,800	98,070	167,800	198,000
Materials & Supplies	856,717	794,600	290,193	794,600	883,500
Non-Operating Proprietary	7,726	17,500	8,756	17,500	13,800
Expenditures & Other Financing Uses: Total	6,309,211	6,006,900	2,294,904	6,006,900	5,963,020
Excess (Deficiency) of Funding Sources over Uses	**$ (541,894)**	**$ 37,500**	**$ (509,537)**	**$ (132,500)**	**$ 55,000**

Working Capital:				
Current Assets	$ 1,118,014			
Less Current Liabilities	$ (1,118,014)			
Beginning Balance			$ -	$ (132,500)
Changes in Working Capital:				
From Bond Issue			$ 550,500	$ 452,400
From Operations			$ (132,500)	$ 55,000
Less Bond Funded CIP			$ (550,500)	$ (452,400)
Ending Balance	$ -		$ (132,500)	$ (77,500)

Hobbs Municipal Ice Arena

Hobbs Municipal Ice Arena has been open to the public since 1975. It is the home rink of the University of Wisconsin – Eau Claire (UWEC) NCAA Division III men's and women's hockey teams, Eau Claire North and Memorial high school boy's hockey teams, the ECA Stars girls high school hockey team, Eau Claire Youth Hockey Association, and the Eau Claire Figure Skating Club. All of these organizations participate in the Hobbs Ice Arena consortium, providing input on future planning for the facility.

Objectives

- Provide high quality, safe, and affordable ice time, meeting spaces, and facility amenities.
- Plan and coordinate comprehensive annual preventative maintenance program for all facility operations equipment.
- Implement and maintain an ongoing five-year capital improvement plan.

Outputs

- Coordinate facility use agreements and scheduling of ice and meeting room time for numerous users.
- Attract and host outside tournaments and events which contribute to the community's economic impact.
- Operate all ice sheets and rink spaces at US Ice Rink Association recommended standards.
- Concession operations that follow safe food management practices and offer a variety of product selections.
- Collaboration with Eau Claire Youth Hockey to provide instructional and league play opportunities.

Hobbs Municipal Ice Center Authorized Full-Time	2019	2020	2021
Facility & Program Supervisor	1.00	1.00	1.00
Assistant Facilities Supervisor	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Facility Usage	2015	2016	2017	2018	2019
Open Skate Attendance	7,471	8,414	8,533	8,505	6,715
O'Brien Rink Hours	2,046	1,910	2,265	1,841	2,467
Akervik Rink Hours	1,907	1,807	1,947	2,199	1,506
Hughes Rink Hours	1,511	1,520	1,331	1,440	1,436
Meeting Room Hours	1,585	1,506	1,830	1,422	1,755
Dry Floor Hours	254	226	251	252	252

Hobbs Municipal Ice Center

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Charges For Services	$ 662,788	$ 762,700	$ 267,734	$ 762,700	$ 551,550
Miscellaneous	80,363	77,400	37,794	77,400	58,600
Other Financing Sources	371,673	310,900	130,450	310,900	260,600
Revenue s & Other Financing Sources: Total	1,114,824	1,151,000	435,978	1,151,000	870,750
Expenditures & Other Financing Uses:					
Personnel Services	322,138	288,700	157,767	288,700	278,100
Contractual Services	99,777	93,300	56,811	93,300	97,100
Utilities	248,813	264,500	111,893	264,500	228,800
Fixed Charges	9,898	56,400	27,720	56,400	(145,450)
Materials & Supplies	83,284	57,200	26,019	57,200	33,500
Non-Operating Proprietary	154,637	145,900	72,927	145,900	123,700
Expenditures & Other Financing Uses: Total	918,546	906,000	453,136	906,000	615,750
Excess (Deficiency) of Funding Sources over Uses	**$ 196,278**	**$ 245,000**	**$ (17,158)**	**$ 245,000**	**$ 255,000**
Working Capital:					
Current Assets	$ 144,111				
Less Current Liabilities	$ (144,111)				
Beginning Balance				$ -	$ -
Changes in Working Capital:					
From Operations				245,000	255,000
Payment on Advances				(245,000)	(255,000)
Ending Balance	$ -			$ -	$ -

Fairfax Municipal Pool

Fairfax Pool includes a 450,000-gallon main pool and a 150,000-gallon diving well, which were constructed in 1991. Features include a bathhouse, concessions stand, diving boards, zero depth play feature, water slide, playground equipment, picnic pavilion, shaded deck area, zero depth area, 50-meter 8-lane competitive pool, mechanical building and maintenance garage.

Objectives

- Provide clean, safe, and supervised swimming opportunities for the community.
- Provide low cost access to the pool.
- Plan and coordinate comprehensive annual preventative maintenance program for all facility operations equipment.
- Implement and maintain an ongoing five-year capital improvement plan.

Outputs

- Increase the number of interactive amenities for patrons.
- Limited closures due to weather or for public safety.
- Offer competitive swimming opportunities through an agreement with the YMCA.
- Promote aquatic safety and educational opportunities.
- Concession operations that follow safe food management practices and offer a variety of product selections.

	2015	2016	2017	2018	2019
Attendance	63,354	70,252	59,661	65,574	58,002
Season Pass Sales	2,480	2,799	3,050	2,837	3,141
Scholarships	303	412	462	467	455
Pavilion Rentals	54	47	48	63	51
Transportation Attendance	3,136	2,706	276	3,230	2,962

***2015 - 2017 season pass numbers reflect total number of pass holders.**
Previous years counted one family as one pass

Fairfax Municipal Pool

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Charges For Services	$ 293,053	$ 304,300	$ 16,409	$ 304,300	$ 292,800
Miscellaneous	10,174	12,000	2,935	12,000	10,100
Other Financing Sources	167,154	114,100	57,050	114,100	131,700
Revenue s & Other Financing Sources: Total	470,382	430,400	76,394	430,400	434,600
Expenditures & Other Financing Uses:					
Personnel Services	321,736	240,300	47,445	240,300	242,400
Contractual Services	38,805	31,700	40,880	31,700	32,300
Utilities	56,834	40,500	11,525	40,500	44,200
Fixed Charges	7,674	52,700	24,624	52,700	55,000
Materials & Supplies	69,001	65,200	9,367	65,200	60,100
Contributions & Other Payments	2,677	-	-	-	600
Expenditures & Other Financing Uses: Total	496,727	430,400	133,842	430,400	434,600
Excess (Deficiency) of Funding Sources over Uses	**$ (26,345)**	**$ -**	**$ (57,448)**	**$ -**	**$ -**
Working Capital:					
Current Assets	$ 27,570				
Less Current Liabilities	$ (27,570)				
Beginning Balance				$ -	$ -
Changes in Working Capital:					
From Operations				-	-
Ending Balance	$ -			$ -	$ -

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Proposed October 2020

Internal Service Funds

Table of Contents | Page #

Risk Management	G-1
Central Equipment	G-3

Risk Management

The Risk Management Fund provides stable insurance rates to City Departments and the General Fund. Revenues are derived from internal service charges for insurance coverage including liability issues, property damage, worker's compensation and the health insurance deductible. Coverage for catastrophic losses is purchased through "pooled" insurance companies formed with other Wisconsin municipalities and traditional coverage. Smaller, predictable losses are self-insured. Risk Management handles all claims and safety and related matters for the City of Eau Claire and L.E. Phillips Memorial Library. Certain coverage is also provided for the City-County Health Department and Housing Authority.

Objectives

- Integrate Risk Management into the strategic and decision-making processes across the organization in order to create a safe environment.
- Provide a system of risk and loss exposure identification and analysis to protect the City, its assets, property and employees, by managing the self-insurance and loss control programs and the purchase of insurance.
- Protect the financial assets of the City from adverse impact and provide stable funding for losses.

Outputs

- Develop and implement appropriate risk management policies and procedures that contribute to the achievement of the organization's objectives and outcomes.
- Provide education and training on best safety practices.
- Ensure regulatory compliance with all safety training
- Maintain stable internal service charges to other City departments and funds.

Risk Management Authorized Full-Time	2019	2020	2021
Risk Manager	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00

Risk Management

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Charges For Services - Intergovernmental	$ 1,745,481	$ 1,797,800	$ 893,121	$ 1,797,800	$ 1,792,300
Other Operating Revenue	17,639	70,000	2,622	70,000	70,000
Miscellaneous	197,881	126,000	86,184	126,000	126,000
Revenue s & Other Financing Sources: Total	1,961,001	1,993,800	981,927	1,993,800	1,988,300
Expenditures & Other Financing Uses:					
Personnel Services	169,676	212,200	84,780	212,200	232,000
Contractual Services	117,301	44,800	18,347	44,800	45,400
Utilities	354	400	251	400	400
Fixed Charges	2,035,862	2,164,200	911,182	2,164,200	2,275,000
Materials & Supplies	7,812	6,200	1,622	6,200	6,200
Expenditures & Other Financing Uses: Total	2,331,004	2,427,800	1,016,181	2,427,800	2,559,000
Excess (Deficiency) of Sources over Uses	**$ (370,003)**	**$ (434,000)**	**$ (34,254)**	**$ (434,000)**	**$ (570,700)**

Working Capital:				
Current Assets	$ 7,265,430			
Less Current Liabilities	$ (69,785)			
Beginning Balance			$ 7,195,645	$ 6,761,645
Changes in Working Capital:				
From Operations			(434,000)	(570,700)
Ending Balance	$ 7,195,645		$ 6,761,645	$ 6,190,945

Central Equipment

The Central Equipment Fund provides for the procurement and maintenance of approximately 325 pieces of vehicles/equipment.

Objectives

- Complete all required services to vehicles and equipment on schedule.
- Evaluate equipment values and repairs in order to plan for an efficient and safe fleet.
- To provide supplies, tools, and materials for employees to complete assigned projects efficiently.

Central Equipment Authorized Full-Time	**2019**	**2020**	**2021**
Community Service Supervisor	1.00	1.00	1.00
Service Technician	1.00	1.00	1.00
Bus Mechanic*	2.00	2.00	2.00
Mechanic	5.00	5.00	5.00
Part-time Shop Personnel	0.50	0.50	0.50
Combination Service Worker	2.00	2.00	2.00
Community Service Worker II	1.00	1.00	1.00
Community Service Worker I	1.00	1.00	1.00
Total FTE Positions	13.50	13.50	13.50

Bus Mechanic I, II, and III

Fleet and Stores Activity			
	2017	**2018**	**2019**
Gallons of Diesel Fuel	125,532	143,462	181,134
Gallons of Gasoline	111,375	118,092	129,461
Items and parts stocked in stores	5,419	5,445	6,071
Equipment repair orders completed	3,278	4,038	3,780
Total man hours maintaining and repairing equipment	12,510	12,921	12,842
Vehicles and equipment replaced	22	20	22
New Equipment and Vehicles added to Fleet	5	2	1

Central Equipment

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Miscellaneous	$ 506,725	$ 554,900	$ 274,028	$ 554,900	$ 550,400
Other Budgeted Receipts	-	606,100	-	606,100	1,097,800
Other Financing Sources	45,305	50,000	23,231	50,000	50,000
Revenue s & Other Financing Sources: Total	552,030	1,211,000	297,259	1,211,000	1,698,200
Expenditures & Other Financing Uses:					
Personnel Services	1,244,691	1,226,500	525,201	1,226,500	1,250,800
Contractual Services	526,144	468,700	304,142	468,700	469,200
Utilities	219,726	286,300	103,107	286,300	286,600
Fixed Charges	136,846	159,700	71,979	159,700	159,700
Materials & Supplies	1,573,744	1,607,000	658,369	1,607,000	1,612,000
Expenditures & Other Financing Uses: Total	3,701,151	3,748,200	1,662,798	3,748,200	3,778,300
Excess (Deficiency) of Sources over Uses	**$ (3,149,120)**	**$ (2,537,200)**	**$ (1,365,540)**	**$ (2,537,200)**	**$ (2,080,100)**

Working Capital:			
Current Assets	$ 4,046,256		
Less Current Liabilities	$ (218,154)		
Beginning Balance		$ 3,828,102	$ (597,398)
Changes in Working Capital:			
From Operations		(2,537,200)	(2,080,100)
Transfer to CIP		(1,491,000)	(2,320,000)
Transfer to CIP - Fire Reserves		(397,300)	-
Ending Balance	$ 3,828,102	$ (597,398)	$ (4,997,498)

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Proposed October 2020

Component Units

Table of Contents | Page #

Redevelopment Authority	H-1
South Barstow Business Improvement District #1	H-3
West Grand Business Improvement District #2	H-5
Water Street Business Improvement District #3	H-7
North Barstow/Medical Business Improvement District #4	H-9

Redevelopment Authority (RDA)

The Eau Claire Redevelopment Authority (RDA), located at 203 S. Farwell Street, is the lead organization in development projects within designated areas of the City of Eau Claire. Created in 1991, the purpose of the RDA includes the elimination and prevention of substandard, deteriorated, slum and blighted areas or properties and encouragement of urban renewal programs. The RDA is governed by a board consisting of seven commissioners and the city Economic Development Manager, who serves as Executive Director.

The Redevelopment Authority has five districts with current areas of emphasis in the North Barstow Redevelopment Area, Downtown, and the Cannery Redevelopment District.

Objectives

- Downtown Revitalization
- Redevelopment
- Acquisition/Relocation
- Demolition
- Bonding
- Project Management
- Partnering

Outputs – Cannery Redevelopment Area

- The City of Eau Claire purchased the Minnesota Wire and Cable property for $390,000.
- New redevelopment district created in 2008 consisting of 25 properties (three residential).
- Approved a Master Redevelopment Plan in 2019, identifying and branding multiple sites and providing guidelines for potential project types.
- Two residential properties and one vacant lot acquired in 2009.
- Purchased properties at 28 Maple Street and 10 Maple Street in 2012.
- A vacant lot and two commercial properties were purchased in 2013.
- Purchased the Bartingale Mechanical property in 2013.
- Purchased 38 Maple Street in 2014.
- Two vacant lots and two commercial properties were purchased in 2015.
- Closed on sale of 1807 N. Oxford Avenue for private development in 2017.
- Closed on sale of multiple parcels to W Capital Group in 2019 for development of a 2 phase multi-family housing project to be completed in late 2020.
- Completed demolition of all remaining blighted buildings on RDA property in 2020.

Outputs – North Barstow Redevelopment Area

- Created in 1995 and includes Downtown TIF Districts #8 and #10.
- The $500,000 Olsen Livery building was remodeled to house "The Livery a.k.a. Cowtown Saloon."
- The former Craig Chemical building was renovated into two retail stores and second floor housing.
- $12 million Royal Credit Union Corporate Headquarters.
- In 2009, Phoenix Parkside completed a mixed-use building with 33 apartments adjacent to the Farmers' Market.
- In 2010, Wisconsin Street Association, LLC at 312 Wisconsin Street completed a mixed-use building adjacent to the Livery with 4,000 square feet of commercial space and 28 apartments.
- In 2011, WI Street Associates, LLC completed a mixed-use building with 27 loft apartments on Wisconsin Street.
- In 2012, Riverfront Terrace LLC completed 51 residential units located at 211 and 231 Wisconsin Street.
- In 2013, Riverfront Terrace broke ground on a $5 million, 58 unit apartment building at 223 Riverfront Terrace.
- In 2013, purchased 126 North Barstow Street (Post Office).
- In 2014, worked with JAMF Software and Royal Credit Union – Ramp and temporary parking.
- In 2014, worked with the U.S. Postal Service to find a new downtown location.
- In 2014, JAMF Software moved into its new four story, 65,000 square foot building.
- In 2016, the City completed a four-story parking ramp adjacent to Royal Credit Union and JAMF Software.
- In 2020, the RDA entered into negotiations with the Children's Museum of Eau Claire and Monarch Ventures for the purchase and development of the Liner site into a new museum location and a mixed commercial space.
- In 2020, the RDA contracted with Ayres and Associates for a massing study on Block 7 to model the potential for above ground parking and mixed use development.

Redevelopment Authority

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Miscellaneous	$ 41,446	$ -	$ 7	$ -	$ -
Other Financing Sources	-	98,300	98,300	98,300	98,300
Revenue s & Other Financing Sources: Total	41,446	98,300	98,307	98,300	98,300
Expenditures & Other Financing Uses:					
Personnel Services	1,654	-	-	-	-
Contractual Services	75,629	5,400	2,340	5,400	5,400
Utilities	18,404	10,900	1,839	10,900	10,900
Fixed Charges	9,054	1,500	-	1,500	1,500
Materials & Supplies	118	100	-	100	100
Contributions & Other Payments	6,977	-	-	-	-
Non-Operating Proprietary	448,062	38,300	-	38,300	33,800
Expenditures & Other Financing Uses: Total	559,899	56,200	4,179	56,200	51,700
Excess (Deficiency) of Sources over Uses	**$ (518,453)**	**$ 42,100**	**$ 94,128**	**$ 42,100**	**$ 46,600**
Working Capital:					
Current Assets	$ 615,102				
Less Current Liabilities	(5,000)				
Beginning Balance				$ 610,102	$ 652,202
Changes in Working Capital:					
From Operations				42,100	46,600
Ending Balance	$ 610,102			$ 652,202	$ 698,802

South Barstow Business Improvement District

The South Barstow (formerly Downtown) Business Improvement District (BID) was created in 1984 to allow business and property owners to develop, manage, and promote downtown Eau Claire and to establish an assessment method to fund these activities. The District has been in existence for over 30 years. A 15-member board guides the district.

Objectives

- Encourage and promote the development and vitality of the downtown area.
- Encourage convenient access to downtown via highways, urban traffic, pedestrian arterials and public transit.
- Promote an efficient system of public and private parking in the downtown area.
- Ensure that future downtown development achieves a high standard of environmental quality and urban design.
- Encourage appropriate government agencies to locate in downtown.
- Promote downtown as an employment center with a proper mix of office, retail, financial, health and professional services.
- Actively market downtown as an attractive setting for conventions, community activities and events.
- Provide and encourage development of entertainment, cultural, and civic activities and facilities in downtown.
- Encourage high-density residential development in downtown.
- Market downtown as a desirable place to live, work, shop and be entertained.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Fund the banner program throughout downtown Eau Claire.
- Enhance the downtown area with summer flowers and winter greens in planters.
- Fund pedestrian amenities, such as benches, kiosks, and music and pedestrian shelters.
- Fund trash collection from on-street receptacles.
- Fund a snow removal program, coordinated with City Streets dept. to clear snow form the boulevards in the district to improve pedestrian access and safety.
- Host downtown events such as the International Fall Festival and the Eau Claire Jazz Festival's 52nd Street.
- Downtown Eau Claire Inc. provides staffing assistance.

South Barstow BID #1

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Taxes	$ 115,000	$ 159,220	$ 159,220	$ 159,220	$ 161,000
Miscellaneous	991	-	297	-	-
Revenue s & Other Financing Sources: Total	115,991	159,220	159,517	159,220	161,000
Expenditures & Other Financing Uses:					
Contractual Services	20,242	44,000	37,626	44,000	41,050
Utilities	17,797	31,220	9,883	31,220	15,050
Fixed Charges	400	400	200	400	400
Materials & Supplies	40,423	43,600	11,408	43,600	63,500
Contributions & Other Payments	41,000	40,000	40,000	40,000	41,000
Expenditures & Other Financing Uses: Total	119,863	159,220	99,117	159,220	161,000
Excess (Deficiency) of Sources over Uses	**$ (3,871)**	**$ -**	**$ 60,399**	**$ -**	**$ -**
Available Fund Balance:					
Restricted					
South Barstow BID	$ 23,550			$ 23,550	$ 23,550
Ending Balance	$ 23,550			$ 23,550	$ 23,550

West Grand Business Improvement District

The West Grand Avenue Business District was created in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The West Grand Avenue BID comprises the commercial area on the west bank of the Chippewa River from First Avenue to Second Avenue. A 7-member board guides the district.

Objectives

- Maintain convenient access to West Grand Avenue and First Avenue via existing urban traffic, pedestrian arterials, and public transit.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Actively market the district as an attractive, desirable place to live, work, shop and be entertained.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Work in harmony with other business districts, government agencies, and neighborhood associations on the west side.
- Provide and encourage development in the district.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Maintain pedestrian level lighting and amenities within the district and along First Avenue south to Lake Street.
- Enhance the district with flower planters, flags and holiday season decorations within the district.
- Promote a zero-interest loan program for commercial properties within the district for improvements.
- Support promotional activities for the district, Lakeshore Elementary School, and local groups.
- Downtown Eau Claire Inc. provides staffing assistance.

West Grand BID #2

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Taxes	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Miscellaneous	568	-	136	-	-
Non-Operating Revenue	1,667	1,600	833	1,600	700
Revenue s & Other Financing Sources: Total	17,235	16,600	15,969	16,600	15,700
Expenditures & Other Financing Uses:					
Contractual Services	4,058	13,500	4,734	13,500	13,500
Fixed Charges	300	300	150	300	300
Contributions & Other Payments	1,200	1,200	1,200	1,200	1,200
Expenditures & Other Financing Uses: Total	5,558	15,000	6,084	15,000	15,000
Excess (Deficiency) of Sources over Uses	**$ 11,677**	**$ 1,600**	**$ 9,886**	**$ 1,600**	**$ 700**
Available Fund Balance:					
Restricted					
West Grand BID	$ 40,414			$ 42,014	$ 42,714
Ending Balance	$ 40,414			$ 42,014	$ 42,714

Water Street Business Improvement District

The Water Street Business Improvement District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The Water Street BID stretches along both sides of Water Street from the Chippewa River west to Seventh Avenue. An 11-member board guides the district.

Objectives

- Promote the area as a complete neighborhood/community shopping and service area with a pleasant pedestrian atmosphere.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Market Water Street as an attractive, desirable place to live, work, shop and be entertained.
- Promote development, which achieves a high standard of environmental quality and urban design.
- Promote improvements to the riverfront as a resource, which benefits Water Street and the community.
- Promote the physical rehabilitation of the district that incorporates elements of its history, contemporary design and environmental aesthetics.
- Encourage activities that promote Water Street as a destination for visitors.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Purchase, install, and maintain monument signs on Water Street.
- Provide trash containers, trash collection and public amenities such as benches.
- Support merchant association activities, such as street festivals and holiday promotions.
- Support and promote the use of the Chippewa River State Trail through the district.
- Provide holiday decorations on the street.
- Fund improvements to the Water St. Landing page on the DECI website, to provide additional branding and recognition to Water St. businesses.
- Explore extending the BID west to allow interested businesses to benefit from the BID activites.
- Downtown Eau Claire Inc. provides staffing assistance.

Water Street BID #3

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Taxes	$ 11,000	$ 11,000	$ 11,000	$ 11,000	$ 11,000
Miscellaneous	461	-	98	-	-
Revenue s & Other Financing Sources: Total	11,461	11,000	11,098	11,000	11,000
Expenditures & Other Financing Uses:					
Contractual Services	7,149	7,300	3,181	7,300	9,620
Fixed Charges	300	300	150	300	300
Materials & Supplies	-	5,700	-	5,700	3,380
Contributions & Other Payments	2,700	2,700	2,700	2,700	2,700
Expenditures & Other Financing Uses: Total	10,149	16,000	6,031	16,000	16,000
Excess (Deficiency) of Sources over Uses	**$ 1,312**	**$ (5,000)**	**$ 5,067**	**$ (5,000)**	**$ (5,000)**
Available Fund Balance:					
Restricted					
Water Street BID	$ 29,975			$ 24,975	$ 19,975
Ending Balance	$ 29,975			$ 24,975	$ 19,975

North Barstow/Medical Business Improvement District

The North Barstow/Medical Business Improvement District was formed in 2005 to allow business and property owners in the North Barstow and Medical district of downtown to develop, manage and promote their respective district and to establish an assessment method to fund these activities. This district extends from North Farwell Street west to include the Mayo Clinic Health System Eau Claire Hospital-Luther Campus. An 11-member board guides the district.

Objectives

- Encourage property owners to make improvements to their properties.
- Promote and encourage the creation of distinctive and visually appealing entryways to downtown via Cameron, Madison, and Galloway Streets.
- Ensure and promote the feeling of safety in the area.
- Provide for and encourage the cleanup and maintenance of the riverbanks, riverfront park and trail systems.
- Enhance the beautification and cleanup of this area of downtown to make it attractive to visitors.
- Encourage the maintenance and upgrade of streets and parking areas in the district.
- Provide and encourage development of housing, entertainment, cultural and civic activities and facilities downtown, including Phoenix Parkside.
- Promote this part of downtown as an attractive, desirable place to live, work, shop and be entertained.
- Encourage and promote the development and vitality of downtown.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Actively recruit businesses that accomplish these goals.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Support events within the District and engaging in efforts to provide a positive visitor experience, such as with parking.
- Fund pedestrian amenities such as benches, trash receptacles, bike racks, and kiosks throughout the district.
- Fund a banner program, placing N. Barstow/Medical BID branded banners throughout the district.
- Expanding partnerships for activities within the District.
- Downtown Eau Claire Inc. provides staffing assistance.

North Barstow BID #4

Budget Summary

	2019 Actual	2020 Adopted	2020 6 Month Actual	2020 Projection	2021 Proposed
Revenue s & Other Financing Sources:					
Taxes	$ 95,350	$ 96,850	$ 96,850	$ 96,850	$ 96,850
Miscellaneous	2,040	-	509	-	-
Revenue s & Other Financing Sources: Total	97,390	96,850	97,359	96,850	96,850
Expenditures & Other Financing Uses:					
Contractual Services	54,804	101,450	10,197	101,450	65,850
Utilities	390	5,000	3,120	5,000	4,200
Fixed Charges	400	400	200	400	400
Contributions & Other Payments	40,000	40,000	40,000	40,000	40,000
Expenditures & Other Financing Uses: Total	95,594	146,850	53,517	146,850	110,450
Excess (Deficiency) of Sources over Uses	**$ 1,796**	**$ (50,000)**	**$ 43,842**	**$ (50,000)**	**$ (13,600)**
Available Fund Balance:					
Restricted					
North Barstow BID	$ 128,020		$ 78,020		$ 64,420
Ending Balance	$ 128,020		$ 78,020		$ 64,420

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Proposed October 2020

Tax Incremental Financing

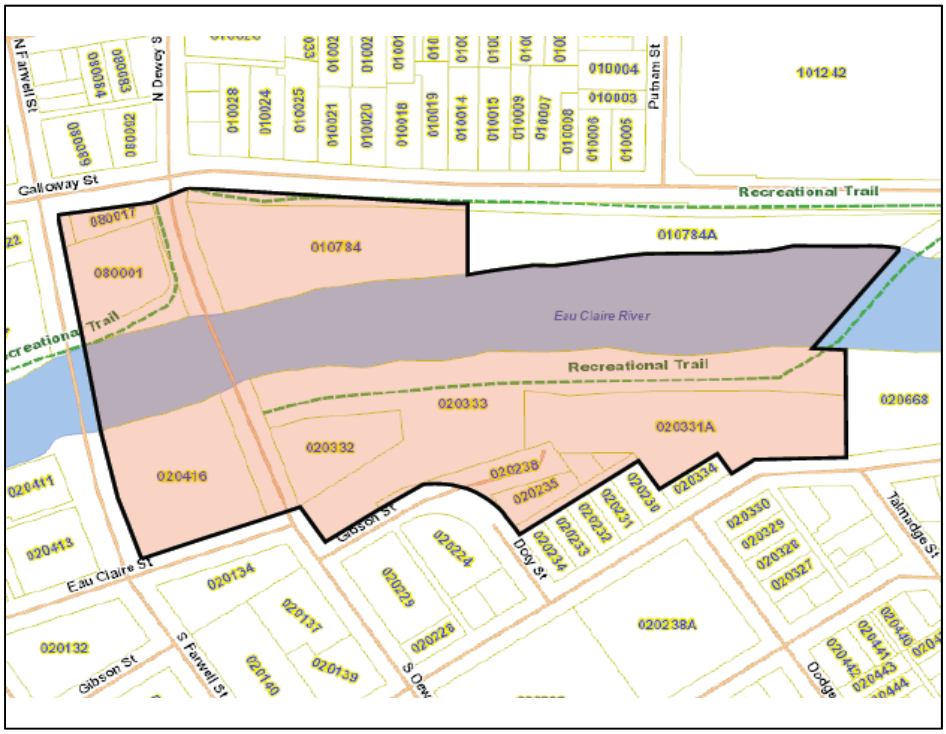
Table of Contents | Page #

Tax Incremental District Number Seven	I-1
Tax Incremental District Number Eight	I-3
Tax Incremental District Number Nine	I-5
Tax Incremental District Number Ten	I-7
Tax Incremental District Number Eleven	I-9
Tax Incremental District Number Twelve	I-11
Tax Incremental District Number Thirteen	I-13

Tax Incremental District Number Seven

Tax Incremental District (TID) #7 was approved effective January 1, 1997 for the purpose of acquiring and demolishing blighted properties, installing utility and street improvements, developing a parking surface, and providing a riverfront trail and overlook. The TID is located on the site of Eau Claire's former Soo Line Depot. In 2004 TID #7 was amended by extending the boundary of the District. The TID will terminate in 2024.

TID #7 EQUALIZED VALUE	
Base	$329,100
Increment	$6,511,300
Total Equalized Value	$6,840,400
Percent Change	1979%



Tax Incremental District Number Seven Boundary

Tax Incremental District Number Seven Cont.

TAX INCREMENTAL DISTRICT NUMBER SEVEN
Budget Summary
Revenues & Expenditures

Operating Expenditures		2021 Proposed
Revenues & Other Financing Sources:		
Taxes	$	133,800
Miscellaneous Revenue		1,900
Total Revenues & Other Financing Sources:		135,700
Expenditures & Other Financing Uses:		
Contractual Services		5,000
Debt Service		800
Other Financing Uses		150
Total Expenditures & Other Financing Uses:		5,950
Operating Surplus/(Deficiency)	**$**	**129,750**

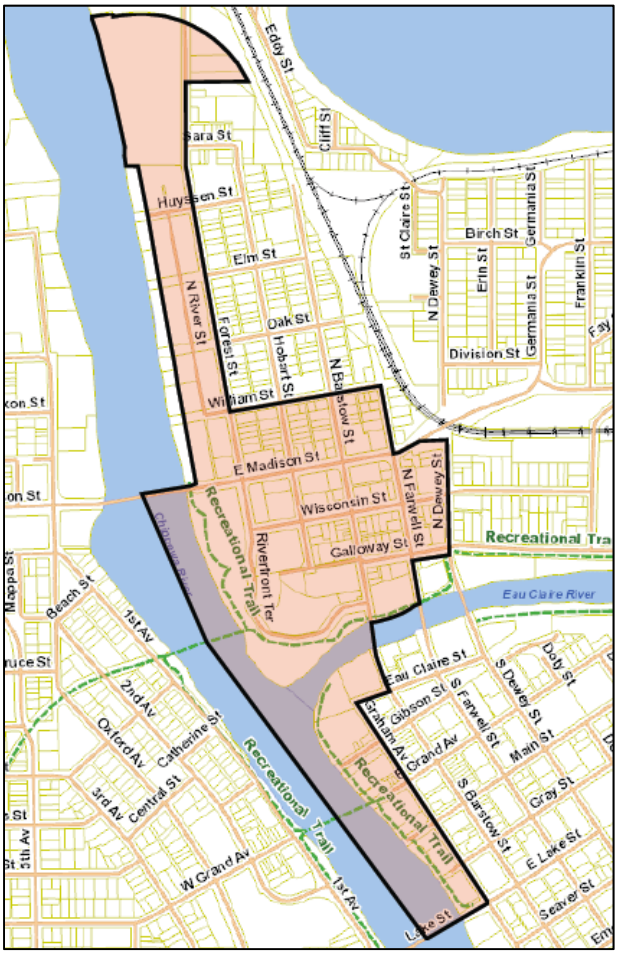
	2019 Actual	2020 Projection	2021 Proposed
Available Fund Balance:			
Restricted:			
Subsequent Year Debt Service	-	-	-
Total Restricted	-	-	-
Unassigned:			
Working Capital	(191,716)	(173,226)	(43,476)
Total Unassigned	(191,716)	(173,226)	(43,476)
Ending Balance	$ (191,716)	$ (173,226)	$ (43,476)

Prior year fund balance information can be found in the City's annual TIF reports.
These reports are located within the Economic Development section of the City's website.

Tax Incremental District Number Eight

Tax Incremental District (TID) #8 was approved effective January 1, 2002 for the purpose of acquiring and demolishing blighted properties and constructing a community park with riverfront amenities. In addition, the TID provides for street and utility work to foster development in the North Barstow Redevelopment District. In 2007 TID #8 was amended by adding project costs for streets and utilities as well as providing for development incentives.

TID #8 EQUALIZED VALUE	
Base	$12,418,400
Increment	$68,548,600
Total Equalized Value	$80,967,000
Percent Change	552%



Tax Incremental District Number Eight Boundary

Tax Incremental District Number Eight Cont.

TAX INCREMENTAL DISTRICT NUMBER EIGHT
Budget Summary
Revenues & Expenditures

Operating Expenditures		2021 Proposed
Revenues & Other Financing Sources:		
Taxes	$	1,408,600
Transfer from Parking Fund		94,100
Total Revenues & Other Financing Sources:		1,502,700
Expenditures & Other Financing Uses:		
Contractual Services		0
Debt Service		1,394,000
Other Financing Uses		150
Total Expenditures & Other Financing Uses:		1,394,150
Operating Surplus/(Deficiency)	**$**	**108,550**

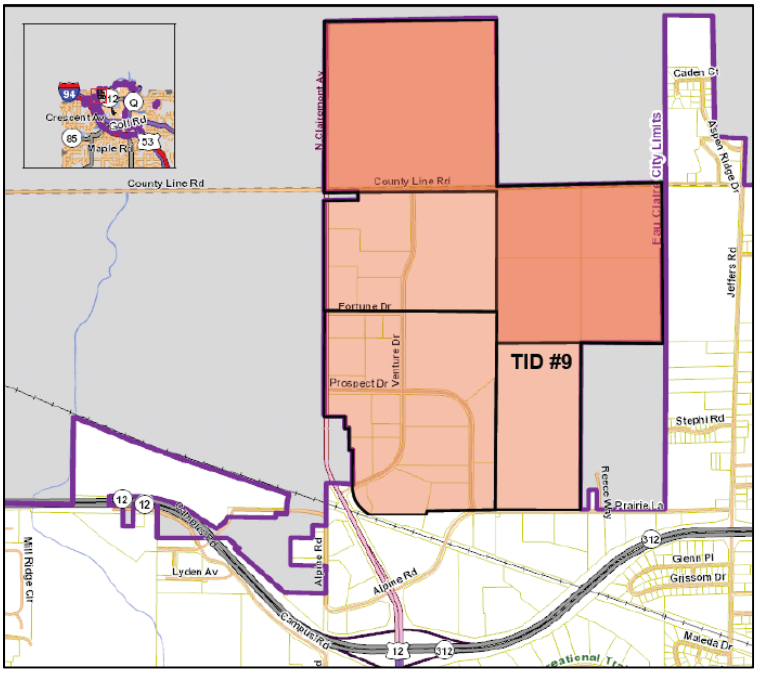
	2019 Actual	2020 Projection	2021 Proposed
Available Fund Balance:			
Restricted:			
Subsequent Year Debt Service	1,451,013	-	-
Total Restricted	1,451,013	-	-
Unassigned:			
Working Capital	(4,952,204)	(3,459,199)	(3,350,649)
Total Unassigned	(4,952,204)	(3,459,199)	(3,350,649)
Ending Balance	$ (3,501,191)	$ (3,459,199)	$ (3,350,649)

Prior year fund balance information can be found in the City's annual TIF reports.
These reports are located within the Economic Development section of the City's website.

Tax Incremental District Number Nine

In 2008, the City Council approved the creation of TID # 9, for the purpose of financing infrastructure improvements in the Gateway Northwest Business Park. TID # 9 includes undeveloped sections of TID #5. Through the TID, the city contemplated infrastructure development for utilities and street improvements to prepare for industrial development.

TID #9 EQUALIZED VALUE	
Base	$11,184,400
Increment	$18,066,200
Total Equalized Value	$29,250,600
Percent Change	162%



Tax Incremental District Number Nine Boundary

Tax Incremental District Number Nine Cont.

TAX INCREMENTAL DISTRICT NUMBER NINE
Budget Summary
Revenues & Expenditures

Operating Expenditures		2021 Proposed
Revenues & Other Financing Sources:		
Taxes	$	371,700
Miscellaneous Revenue		0
Total Revenues & Other Financing Sources:		371,700
Expenditures & Other Financing Uses:		
Contractual Services		0
Debt Service		370,000
Other Financing Uses		1,150
Total Expenditures & Other Financing Uses:		371,150
Operating Surplus/(Deficiency)	**$**	**550**

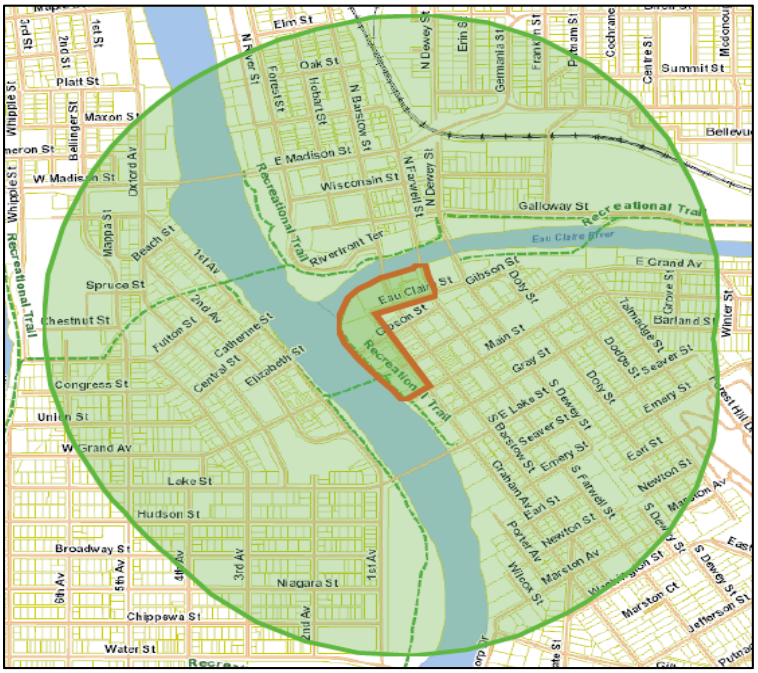
	2019 Actual	2020 Projection	2021 Proposed
Available Fund Balance:			
Restricted:			
Subsequent Year Debt Service	-	-	-
Total Restricted	-	-	-
Unassigned:			
Working Capital	540,885	616,106	616,656
Total Unassigned	540,885	616,106	616,656
Ending Balance	$ 540,885	$ 616,106	$ 616,656

Prior year fund balance information can be found in the City's annual TIF reports.
These reports are located within the Economic Development section of the City's website.

Tax Incremental District Number Ten

In 2014, the City Council approved the creation of TID # 10, for the purpose of development of the downtown South Barstow area. Uses of funds include financial assistance to encourage mixed-use development, a cash grant for a community arts facility, and improvements to the Haymarket Plaza. The TID was amended in 2015 to reduce territory in the District to facilitate the creation of TID # 11, which would otherwise overlap TID # 10. The purpose of TID # 10 remains as originally intended prior to the territory amendment.

TID #10 EQUALIZED VALUE	
Base	$9,794,200
Increment	$31,316,600
Total Equalized Value	$41,110,800
Percent Change	320%



Red: Tax Incremental District Number Ten Boundary
Green: Half-mile Expenditure Boundary

Tax Incremental District Number Ten Cont.

TAX INCREMENTAL DISTRICT NUMBER TEN
Budget Summary
Revenues & Expenditures

Operating Expenditures		2021 Proposed
Revenues & Other Financing Sources:		
Taxes	$	643,500
Miscellaneous Revenue		0
Total Revenues & Other Financing Sources:		643,500
Expenditures & Other Financing Uses:		
Contractual Services		0
Debt Service		642,400
Other Financing Uses		150
Total Expenditures & Other Financing Uses:		642,550
Operating Surplus/(Deficiency)	**$**	**950**

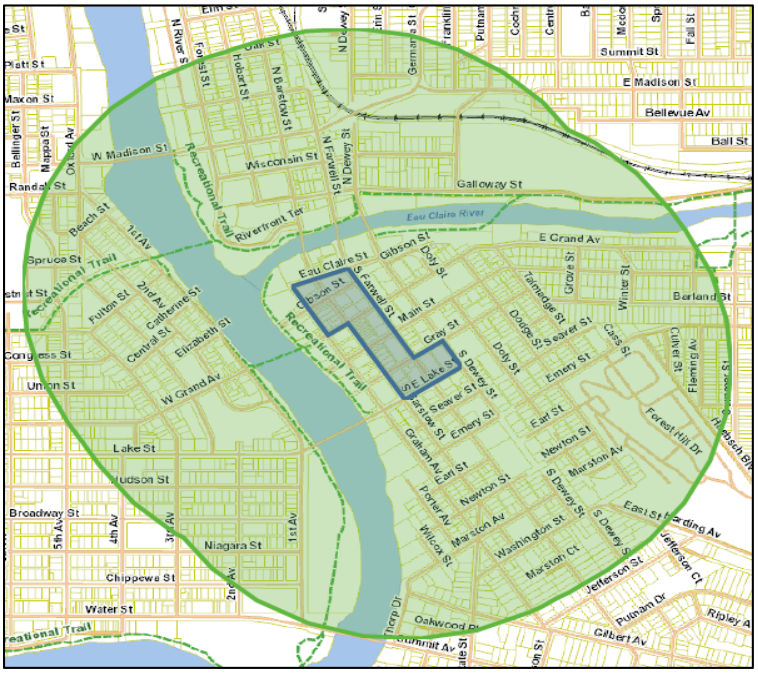
	2019 Actual	2020 Projection	2021 Proposed
Available Fund Balance:			
Restricted:			
Bond Construction Funds	84,379	-	-
Subsequent Year Debt Service	650,036	-	-
Total Restricted	734,415	-	-
Unassigned:			
Working Capital	(839,587)	(131,486)	(130,536)
Total Unassigned	(839,587)	(131,486)	(130,536)
Ending Balance	$ (105,172)	$ (131,486)	$ (130,536)

Prior year fund balance information can be found in the City's annual TIF reports.
These reports are located within the Economic Development section of the City's website.

Tax Incremental District Number Eleven

In 2015, the City Council approved the creation of TID # 11. The purpose of TID # 11 is to promote the orderly development of Eau Claire by encouraging development and redevelopment of under-utilized property in the central business district. Uses of funds include funding for parking improvements, cash grant for a community arts facility and construction of a library plaza.

TID #11 EQUALIZED VALUE	
Base	$16,625,200
Increment	$18,783,600
Total Equalized Value	$35,408,800
Percent Change	113%



Blue: Tax Incremental District Number Eleven Boundary
Green: Half-mile Expenditure Boundary

Tax Incremental District Number Eleven Cont.

TAX INCREMENTAL DISTRICT NUMBER ELEVEN
Budget Summary
Revenues & Expenditures

Operating Expenditures		2021 Proposed
Revenues & Other Financing Sources:		
Taxes	$	386,000
Miscellaneous Revenue		0
Total Revenues & Other Financing Sources:		386,000
Expenditures & Other Financing Uses:		
Contractual Services		0
Debt Service		45,200
Other Financing Uses		150
Total Expenditures & Other Financing Uses:		45,350
Operating Surplus/(Deficiency)	**$**	**340,650**

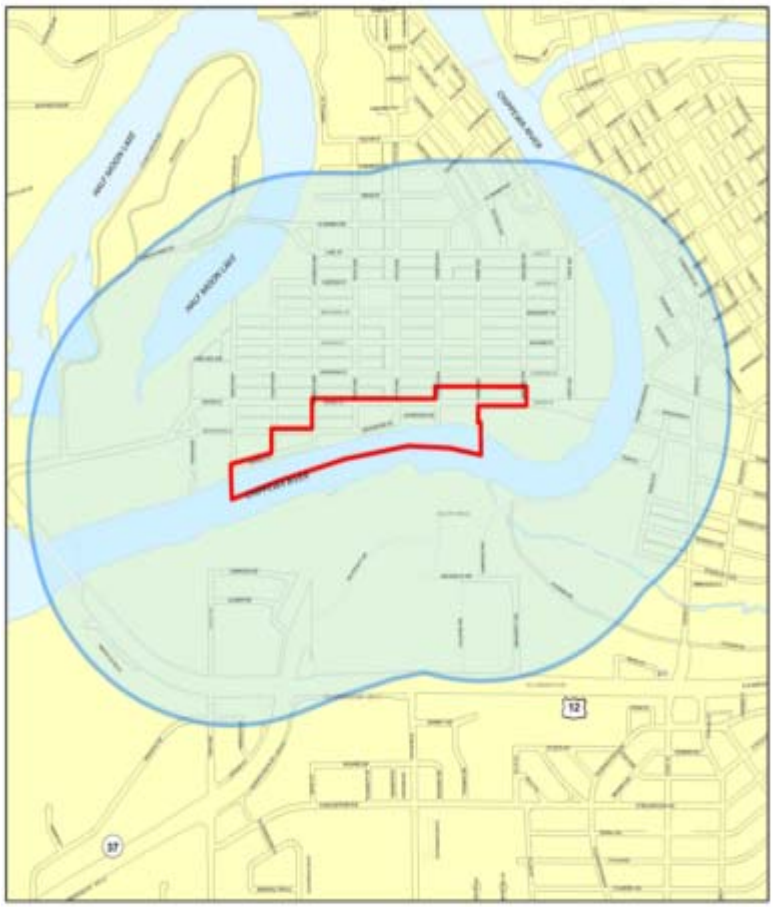
	2019 Actual	2020 Projection	2021 Proposed
Available Fund Balance:			
Restricted:			
Bond Construction Funds	205,365	-	-
Subsequent Year Debt Service	15,578	-	
Total Restricted	220,943	-	-
Unassigned:			
Working Capital	795,944	1,003,648	1,344,298
Total Unassigned	795,944	1,003,648	1,344,298
Ending Balance	$ 1,016,887	$ 1,003,648	$ 1,344,298

Prior year fund balance information can be found in the City's annual TIF reports.
These reports are located within the Economic Development section of the City's website.

Tax Incremental District Number Twelve

In 2017, the City Council approved the creation of TID # 12. The purpose of TID # 12 is to promote Water Street as a mixed-use district by providing funding for the acquisition of properties along the Chippewa River and construction of a linear park and bike trail, thereby creating new jobs, increased property valuation, and business growth.

TID #12 EQUALIZED VALUE	
Base	$22,281,500
Increment	$0
Total Equalized Value	$22,281,500
Percent Change	0%



Red: Tax Incremental District Number Twelve Boundary
Blue: Half-mile Expenditure Boundary

Tax Incremental District Number Twelve Cont.

TAX INCREMENTAL DISTRICT NUMBER TWELVE
Budget Summary
Revenues & Expenditures

Operating Expenditures		2021 Proposed
Revenues & Other Financing Sources:		
Taxes	$	739,300
Miscellaneous Revenue		0
Transfer from General Fund		45,000
Total Revenues & Other Financing Sources:		784,300
Expenditures & Other Financing Uses:		
Contractual Services		0
Debt Service		0
Other Financing Uses		150
Total Expenditures & Other Financing Uses:		150
Operating Surplus/(Deficiency)	**$**	**784,150**

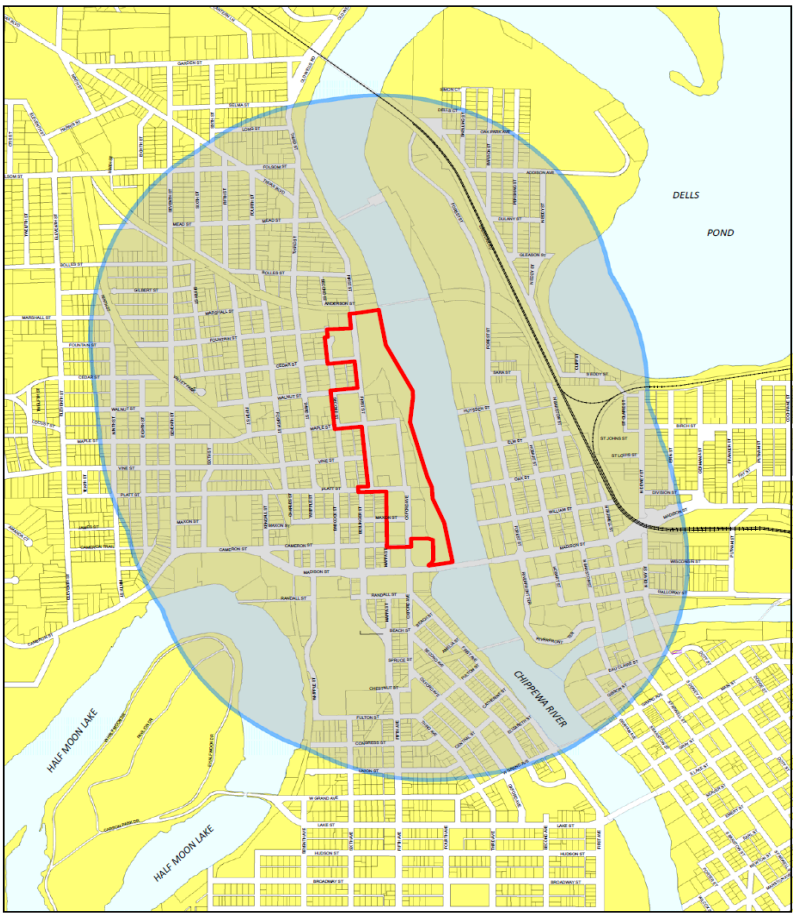
	2019 Actual	2020 Projection	2021 Proposed
Available Fund Balance:			
Restricted:			
Bond Construction Funds	-	-	-
Subsequent Year Debt Service	-	-	-
Total Restricted	-	-	-
Unassigned:			
Working Capital	377,959	796,243	1,580,393
Total Unassigned	377,959	796,243	1,580,393
Ending Balance	377,959	796,243	1,580,393

Prior year fund balance information can be found in the City's annual TIF reports.
These reports are located within the Economic Development section of the City's website.

Tax Incremental District Number Thirteen

In 2019, the City Council approved the creation of TID # 13. The purpose of TID # 13 is to remove and/or rehabilitate old, dilapidated, or functionally obsolete structures: and diversity the City's economic base through the retention/expansion of existing businesses and the attraction of new development that will create new employment opportunities and expand the local property tax base.

TID #13 EQUALIZED VALUE	
Base	$3,028,900
Increment	$4,585,200
Total Equalized Value	$7,614,100
Percent Change	151%



Red: Tax Incremental District Number Twelve Boundary
Blue: Half-mile Expenditure Boundary

Tax Incremental District Number Thirteen Cont.

TAX INCREMENTAL DISTRICT NUMBER THIRTEEN
Budget Summary
Revenues & Expenditures

Operating Expenditures		2021 Proposed
Revenues & Other Financing Sources:		
Taxes	$	94,300
Miscellaneous Revenue		0
Total Revenues & Other Financing Sources:		94,300
Expenditures & Other Financing Uses:		
Contractual Services		0
Debt Service		225,000
Other Financing Uses		150
Total Expenditures & Other Financing Uses:		225,150
Operating Surplus/(Deficiency)	**$**	**(130,850)**

	2019 Actual	2020 Projection	2021 Proposed
Available Fund Balance:			
Restricted:			
Bond Construction Funds	-	-	-
Subsequent Year Debt Service	-	-	-
Total Restricted	-	-	-
Unassigned:			
Working Capital	(1,000)	(556,868)	(687,718)
Total Unassigned	(1,000)	(556,868)	(687,718)
Ending Balance	(1,000)	(556,868)	(687,718)

Prior year fund balance information can be found in the City's annual TIF reports.
These reports are located within the Economic Development section of the City's website.

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Proposed October 2020

Proposed Capital Improvement Plan

Table of Contents | Page #

Capital Funding Sources Summary	J-1
Capital Projects by Fund	J-2

City of Eau Claire, Wisconsin

Adopted Capital Improvement Plan

2021 thru 2025

CAPITAL FUNDING SOURCES SUMMARY

Source	2021	2022	2023	2024	2025	Total
Beginning Balance	2,131,500	2,152,061	1,163,000	1,110,500	520,000	*7,077,061*
G.O. Bonds - Self Supported	9,803,000	6,940,000	8,950,000	2,500,000	6,825,000	*35,018,000*
G.O. Bonds - Tax Supported	8,179,500	6,790,287	7,448,887	6,742,000	9,245,300	*38,405,974*
G.O. Bonds (Advance from General Fund)			400,000			*400,000*
Grant	7,900		25,000			*32,900*
Intergovernmental: City of Altoona	332,500	7,000	7,000	7,000	7,000	*360,500*
Intergovernmental: Dept. Justice	15,125	15,125	15,125	15,125	15,125	*75,625*
Intergovernmental: Dept. of Natural Resources		550,000				*550,000*
Intergovernmental: Eau Claire County	441,109	346,352	17,575	17,575	17,575	*840,186*
Intergovernmental: Federal Aid	728,851	142,148	142,148	1,088,000	2,960,000	*5,061,147*
Intergovernmental: State Aid	2,551,500	95,000	323,500	280,000	143,500	*3,393,500*
Operating Income: Central Equipment	2,286,000	2,325,000	2,409,000	2,380,000	2,460,000	*11,860,000*
Operating Income: Parking	215,000	62,000	55,000	65,000	10,000	*407,000*
Operating Income: Sewer	3,459,000	2,905,000	3,050,000	4,200,000	2,200,000	*15,814,000*
Operating Income: Storm Water	850,000	1,550,000	1,210,000	1,060,000	1,050,000	*5,720,000*
Operating Income: Water	3,263,000	2,095,000	3,080,000	1,845,000	2,344,000	*12,627,000*
Other Revenue		680,000	4,600,000			*5,280,000*
Promissory Notes - Self Supported	1,600,000	2,100,000	1,600,000	1,600,000	1,650,000	*8,550,000*
Promissory Notes - Tax Supported	1,400,000	900,000	570,000	1,100,000	2,000,000	*5,970,000*
Tax Increment & Interest	90,000	60,000	60,000		80,000	*290,000*
Transfer from Community Enhancement	455,300	533,800	399,300	552,800	123,500	*2,064,700*
Transfer from Fire Reserves	64,500	105,000	120,000	320,000	65,000	*674,500*
Transfer from General Fund	3,084,215	2,679,962	2,816,000	3,156,600	2,764,200	*14,500,977*
GRAND TOTAL	40,958,000	33,033,735	38,461,535	28,039,600	34,480,200	*174,973,070*

City of Eau Claire, Wisconsin

Adopted Capital Improvement Plan

2021 thru 2025

CAPITAL PROJECTS BY FUND

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
Fund 402 - Water								
Water: Bond Issue Costs	*402-001*	3	30,000	20,000	30,000	20,000	30,000	*130,000*
Water: C/W Main Replacement & Extensions	*402-002*	3	2,400,000	2,500,000	2,600,000	2,700,000	2,825,000	*13,025,000*
Water: Replace & Repair Laterals	*402-003*	3	100,000	100,000	100,000	100,000	100,000	*500,000*
Water: Meter Replacement	*402-004*	3	250,000	250,000	250,000	250,000	250,000	*1,250,000*
Water: Well Reconditioning	*402-005*	3	100,000	75,000	100,000	75,000	100,000	*450,000*
Water: Hydrant & Main Valve Replacement	*402-006*	3	100,000	100,000	100,000	100,000	100,000	*500,000*
Water: System Expansion	*402-007*	2	200,000					*200,000*
Water: Basin Modifications	*402-008*	3	488,000					*488,000*
Water: Damon Street Reservoir Painting	*402-009*	1	1,900,000					*1,900,000*
Water: Water Plant Fork Lift	*402-010*	1	28,000					*28,000*
Water: DNR Drinking Water Study	*402-011*	3	55,000					*55,000*
Water: Generator	*402-012*	1		250,000	2,500,000			*2,750,000*
Water: Solar Electric Project	*402-013*	2		150,000	1,000,000			*1,150,000*
Water: Mt. Washington Reservoir Interior Recoating	*402-014*	1		1,150,000				*1,150,000*
Water: Raw Water Metering	*402-015*	3		1,000,000				*1,000,000*
Water: Water System Expansion	*402-016*	2			700,000			*700,000*
Water: Folsom Tower Painting	*402-017*	3			1,300,000			*1,300,000*
Water: Emergency Backup Battery System	*402-018*	3				50,000		*50,000*
Water: Lead Service Replacement	*402-019*	2					150,000	*150,000*
Water: Chippewa River Crossing	*402-020*	1					214,000	*214,000*
Fund 402 - Water Total			5,651,000	5,595,000	8,680,000	3,295,000	3,769,000	*26,990,000*
Fund 404 - Sewer								
Sewer: C/W Main Replacements and Extensions	*404-001*	3	1,700,000	1,800,000	1,900,000	2,000,000	2,100,000	*9,500,000*
Sewer: Eau Claire Lift Station Upgrade	*404-002*	1	100,000	1,000,000				*1,100,000*
Sewer: Manhole Rehabilitation	*404-003*	3	100,000		100,000		100,000	*300,000*
Sewer: Riverview Drive Lift Station	*404-004*	3	400,000					*400,000*
Sewer: Sonnentag Sewer Line	*404-005*	3	750,000					*750,000*
Sewer: Cured in Place Pipe Project	*404-006*	3	375,000					*375,000*
Sewer: Sanitary Sewer Lining (CIPP)	*404-007*	2		50,000		50,000		*100,000*
Sewer: WWTP Laboratory Equipment	*404-008*	1		55,000				*55,000*
Sewer: Screw Pump Re-build	*404-009*	3			100,000	1,000,000		*1,100,000*
Sewer: Sanitary Sewer System Expansion	*404-010*	2			950,000			*950,000*
Sewer: Ruby Lift Station Replacement	*404-011*	3				650,000		*650,000*
Sewer: Flood Pump Replacement	*404-012*	3				250,000		*250,000*
Sewer: WWTP Security System	*404-013*	1				250,000		*250,000*
Fund 404 - Sewer Total			3,425,000	2,905,000	3,050,000	4,200,000	2,200,000	*15,780,000*
Fund 405 - Storm Water								
Storm Water: Bond Issue Costs	*405-001*	3	50,000	40,000	10,000	10,000	50,000	*160,000*
Storm Water: C/W Storm Water	*405-002*	3	1,900,000	2,000,000	2,100,000	2,100,000	2,200,000	*10,300,000*
Storm Water: Jeffers Road Area Storm Sewer	*405-003*	1	400,000					*400,000*
Storm Water: Basin Acquisition/Development	*405-004*	2		250,000			300,000	*550,000*
Storm Water: Halsey Street Relief Storm Sewer	*405-005*	2		650,000				*650,000*

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
Storm Water: Levee Reconstruction	*405-006*	2		1,100,000				*1,100,000*
Storm Water: Storm Sewer System Expansion	*405-007*	2			550,000			*550,000*
Fund 405 - Storm Water Total			2,350,000	4,040,000	2,660,000	2,110,000	2,550,000	*13,710,000*
Fund 406 - Parking								
Parking: Bicycle Parking Facilities	*406-001*	3	10,000	10,000	10,000	10,000	10,000	*50,000*
Parking: Technology	*406-002*	2	150,000	150,000	40,000	40,000	100,000	*480,000*
Parking: Wayfinding	*406-003*	2	20,000	15,000	15,000	15,000		*65,000*
Parking: Galloway Ramp Technology	*406-004*	1	10,000	42,000	5,000			*57,000*
Parking: Galloway Street Ramp Routine Maintenance	*406-005*	3	25,000		30,000		850,000	*905,000*
Parking: Downtown Structured Parking Program	*406-006*	2	225,000					*225,000*
Parking: Riverside Parking Deck Repairs	*406-007*	3	560,000					*560,000*
Parking: Schlegelmilch-McDaniel Parking Lot Repave	*406-008*	2		400,000				*400,000*
Fund 406 - Parking Total			1,000,000	617,000	100,000	65,000	960,000	*2,742,000*
Fund 408 - Public Transit								
Transit: Bus Stop Shelters	*408-001*	2	29,900	168,435	172,735			*371,070*
Transit: Electric Charging Infrastructure	*408-002*	2	750,000					*750,000*
Transit: Equipment updates	*408-003*	2	565,500					*565,500*
Transit: Surveillance System	*408-004*	1			48,100			*48,100*
Transit: Computer Replacement	*408-005*	3			12,200			*12,200*
Transit: UWEC Transit Hub	*408-006*	1				200,000	1,500,000	*1,700,000*
Transit: Bus Replacement - 35 Foot	*408-007*	2				1,360,000		*1,360,000*
Transit: Replacement Buses	*408-008*	2					2,200,000	*2,200,000*
Fund 408 - Public Transit Total			1,345,400	168,435	233,035	1,560,000	3,700,000	*7,006,870*
Fund 410 - Hobbs Ice Center								
Hobbs: Lobby Skate Carpet Replacement	*410-001*	2	75,000					*75,000*
Hobbs: Support Beam Painting - O'Brien Rink	*410-002*	2	97,000					*97,000*
Hobbs: Water Heater Replacement	*410-003*	1		91,000				*91,000*
Hobbs: Facility Lighting LED Replacement	*410-004*	1			428,000			*428,000*
Hobbs: Ice System & Bleacher Replacement	*410-005*	2				321,000		*321,000*
Hobbs: Refrigeration System & Flooring	*410-006*	3					300,000	*300,000*
Fund 410 - Hobbs Ice Center Total			172,000	91,000	428,000	321,000	300,000	*1,312,000*
Fund 412 - Fairfax Pool								
Fairfax: Shade Features	*412-001*	2	54,000					*54,000*
Fairfax: Chemical Controller & Feeder Replacement	*412-002*	2	27,000					*27,000*
Fairfax: Safe Routes Trail Access	*412-003*	2	43,000					*43,000*
Fairfax: Robotic Pool Vacuum Replacement	*412-004*	1	22,000					*22,000*
Fairfax: Waterslide and Retaining Wall Replacement	*412-005*	1		50,000	678,000			*728,000*
Fairfax: Pool Painting & Diving Board Replacement	*412-006*	2		145,000				*145,000*
Fairfax: Maintenance Door Replacement	*412-007*	1				43,000		*43,000*
Fairfax: Changing Room Enclosure Replacement	*412-008*	1				27,000		*27,000*
Fairfax: CO2 Tank Installment and Shelter	*412-009*	1				15,000		*15,000*
Fairfax: Bathhouse Door Replacement	*412-010*	3					35,000	*35,000*
Fund 412 - Fairfax Pool Total			146,000	195,000	678,000	85,000	35,000	*1,139,000*
Fund 422 - Central Equipment								
Central Equipment: Vehicle Replacements	*422-001*	3	1,786,000	1,825,000	1,909,000	1,880,000	1,960,000	*9,360,000*
Central Equipment: Facility Maintenance and Upkeep	*422-002*	2	500,000	500,000	500,000	500,000	500,000	*2,500,000*
Central Equipment: WWTP Utility Tractor	*422-003*	1	34,000					*34,000*

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
Central Equipment: FD Vehicle Replacement	*422-004*	3			65,000	320,000	65,000	*450,000*
Central Equipment: Used Forklift	*422-005*	2			21,000			*21,000*
Central Equipment: Skid Steer & Attachment	*422-006*	3					150,000	*150,000*
Fund 422 - Central Equipment Total			2,320,000	2,325,000	2,495,000	2,700,000	2,675,000	*12,515,000*
Fund 430 - Environmental Imp.								
Risk Management: City-Owned Landfills	*430-001*	3	75,000	75,000	75,000	75,000	75,000	*375,000*
Risk Management: Environmental Projects	*430-002*	3	20,000	20,000	20,000	20,000	20,000	*100,000*
Fund 430 - Environmental Imp. Total			95,000	95,000	95,000	95,000	95,000	*475,000*
Fund 434 - Land, Bldg, & Equip								
LBE: Bond Issue Costs	*434-001*	3	40,000	30,000	60,000	30,000	60,000	*220,000*
LBE: Custodial Equipment	*434-002*	3	5,500	5,500	5,500	5,500	5,500	*27,500*
LBE: Land Acquisition Reserve	*434-003*	3	74,500	313,000	362,500	250,000	250,000	*1,250,000*
LBE: Police Body Armor Replacement	*434-004*	3	102,300	13,900	14,700	20,800	14,400	*166,100*
LBE: Police Department Equipment Replacement	*434-005*	3	40,000	40,000	40,000	40,000	40,000	*200,000*
LBE: Police Regional Forensic Lab Equipment	*434-006*	3	65,000	65,000	65,000	65,000	65,000	*325,000*
LBE: Public Space Cameras	*434-007*	2	20,000	126,000	118,000	50,000	60,000	*374,000*
LBE: Management Information Systems	*434-008*	3	949,500	981,500	736,500	526,500	687,500	*3,881,500*
LBE: C/W Fire Station Projects	*434-009*	2	650,000	1,000,000	200,000	200,000	200,000	*2,250,000*
LBE: Comm. Center Equipment	*434-010*	3	9,500	68,100	3,500	3,500	3,500	*88,100*
LBE: Investment in Renewable Energy	*434-011*	3	300,000	400,000	400,000	500,000	500,000	*2,100,000*
LBE: Participatory Budgeting	*434-012*	3	100,000	100,000	100,000	100,000	100,000	*500,000*
LBE: City Hall Complex - East Wing Upgrades	*434-013*	2	750,000	250,000	100,000	100,000	100,000	*1,300,000*
LBE: Fire Equipment	*434-014*	3	64,500	105,000	55,000			*224,500*
LBE: Fire Department Pumper Truck Replacements	*434-015*	2	1,050,000	650,000			800,000	*2,500,000*
LBE: Public Safety Video Systems	*434-016*	3	350,000	460,000				*810,000*
LBE: Radio Communication Equipment	*434-017*	2	100,000			850,000	850,000	*1,800,000*
LBE: Portable Radio Replacement	*434-018*	2	600,000					*600,000*
LBE: County-wide Communication System	*434-019*	3	885,000					*885,000*
LBE: GPS Receivers	*434-020*	2	25,000			30,000		*55,000*
LBE: Weather Warning Sirens	*434-021*	3		60,000	60,000	45,000	50,000	*215,000*
LBE: C/W Security Expansion	*434-022*	3		25,000	55,000	30,000	30,000	*140,000*
LBE: Survey Equipment	*434-023*	2		52,500		55,000		*107,500*
LBE: Investments in Affordable Housing	*434-024*	3		50,000		500,000		*550,000*
LBE: Utility Tractor (Toolcat)	*434-025*	1		55,000				*55,000*
LBE: Taser Replacement	*434-026*	1			50,000	75,000		*125,000*
LBE: Fire Department Vehicle Replacement	*434-027*	3			320,000			*320,000*
LBE: Engineering Vehicle	*434-028*	2			180,000			*180,000*
LBE: K-9 Dog Retirement	*434-029*	3			25,000			*25,000*
LBE: Evidence Packaging Area Remodel	*434-030*	1				15,000	135,000	*150,000*
LBE: Squad Replacement Computers	*434-031*	3				250,000		*250,000*
LBE: Radio Frequency Encryption	*434-032*	2				80,000		*80,000*
LBE: Tactical Robot	*434-033*	1				30,000		*30,000*
LBE: Fire Station 2 Replacement	*434-034*	1					800,000	*800,000*
Fund 434 - Land, Bldg, & Equip Total			6,180,800	4,850,500	2,950,700	3,851,300	4,750,900	*22,584,200*
Fund 441 - Transportation Imp.								
Transportation: Bond Issue Costs	*441-001*	3	110,000	100,000	100,000	100,000	100,000	*510,000*
Transportation: Traffic Signal Install & Upgrade	*441-002*	3	250,000	250,000	250,000	250,000	350,000	*1,350,000*
Transportation: Road Lighting Install & Upgrade	*441-003*	3	200,000	250,000	250,000	275,000	275,000	*1,250,000*
Transportation: Bicycle/Wayfinding Signage Program	*441-004*	3	30,000	30,000	35,000	35,000	35,000	*165,000*
Transportation: C/W Street & Sidewalk Improvements	*441-005*	3	6,800,000	6,900,000	7,000,000	7,100,000	7,200,000	*35,000,000*
Transportation: C/W Bridge Maintenance Program	*441-006*	3	500,000	500,000	500,000	500,000	250,000	*2,250,000*

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
Transportation: C/W Trail Program	*441-007*	3	1,000,000	500,000	100,000	500,000	200,000	*2,300,000*
Transportation: Alley Improvement Program	*441-008*	3	250,000	250,000	250,000	250,000		*1,000,000*
Transportation: Highway Safety Improvement Program	*441-009*	3	50,000		50,000			*100,000*
Transportation: 5K Trail	*441-010*	2	11,000		257,000			*268,000*
Transportation: Fairfax Street STBG-Urban	*441-011*	3	1,550,000					*1,550,000*
Transportation: Jeffers Road STBG-Urban	*441-012*	3	1,050,000					*1,050,000*
Transportation: Boulevard Tree Replacement Program	*441-013*	3		150,000	150,000	150,000	175,000	*625,000*
Transportation: Railroad Safety Improvements	*441-014*	3		850,000	5,750,000			*6,600,000*
Fund 441 - Transportation Imp. Total			11,801,000	9,780,000	14,692,000	9,160,000	8,585,000	*54,018,000*
Fund 450 - Parks & Recreation								
Parks & Rec: Half Moon Lake - Endothol Treatment	*450-001*	3	92,800	92,800	92,800	92,800		*371,200*
Parks & Rec: Half Moon Lake - Alum Treatment	*450-002*	3	107,000		107,000		107,000	*321,000*
Parks & Rec: Playground Replacement	*450-003*	1	90,000		100,000		200,000	*390,000*
Parks & Rec: Boulevard Tree Replacement Program	*450-004*	3	150,000					*150,000*
Parks & Rec: North Side Dog Park	*450-005*	2	27,000					*27,000*
Parks & Rec: Owen Park Well Pump Refurbish	*450-006*	2		33,000			33,000	*66,000*
Parks & Rec: Lake Shore Park Shelter	*450-007*	1		22,000				*22,000*
Parks & Rec: Northwest Community Park	*450-008*	1		439,000				*439,000*
Parks & Rec: Phoenix Park Farmers Market	*450-009*	1		11,000				*11,000*
Parks & Rec: Carson Park Restroom	*450-010*	1		214,000				*214,000*
Parks & Rec: Relocation of Roosevelt Park	*450-011*	2			43,000	401,000		*444,000*
Parks & Rec: Sport Court Replacement	*450-012*	1			86,000			*86,000*
Parks & Rec: Outdoor Hockey Rink Upgrades	*450-013*	3			11,000			*11,000*
Parks & Rec: Archery Park	*450-014*	1				13,000	160,300	*173,300*
Parks & Rec: Surveillance Equipment	*450-015*	3				27,000		*27,000*
Parks & Rec: Irrigation Systems	*450-016*	2				54,000		*54,000*
Parks & Rec: Cemetery Retaining Wall - Forest Hill	*450-017*	3				9,500		*9,500*
Parks & Rec: Half Moon Lake Hydrology Study	*450-018*	3					25,000	*25,000*
Parks & Rec: Neighborhood Park Sign Replacement	*450-019*	2					5,000	*5,000*
Parks & Rec: Princeton Valley Park	*450-020*	2					350,000	*350,000*
Fund 450 - Parks & Recreation Total			466,800	811,800	439,800	597,300	880,300	*3,196,000*
Fund 465 - TID # 9								
TID # 9: Bond Issue Costs	*465-001*	3	50,000					*50,000*
TID # 9: Land Acquisition	*465-002*	2	4,000,000					*4,000,000*
Fund 465 - TID # 9 Total			4,050,000					*4,050,000*
Fund 468 - TID # 12								
TID #12: Bond Issue Costs	*468-001*	3					80,000	*80,000*
TID #12: Trail Improvements	*468-002*	2					1,500,000	*1,500,000*
TID #12: Parking Lot	*468-003*	2					2,400,000	*2,400,000*
Fund 468 - TID # 12 Total							3,980,000	*3,980,000*
Fund 469 - TID # 13								
TID 13: Bond Issue Costs	*469-001*	3	40,000	60,000	60,000			*160,000*
TID 13: Cannery District Park Development	*469-002*	1	400,000	1,500,000	1,900,000			*3,800,000*
TID 13: Street Improvements	*469-003*	3	1,515,000					*1,515,000*
Fund 469 - TID # 13 Total			1,955,000	1,560,000	1,960,000			*5,475,000*
GRAND TOTAL			40,958,000	33,033,735	38,461,535	28,039,600	34,480,200	*174,973,070*

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Proposed October 2020

Policies

Table of Contents | Page #

Budget & Financial Management Policies	K-1

Budget & Financial Management Policies

FINANCIAL POLICIES

The City of Eau Claire's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent longstanding principles, traditions and practices and follow generally accepted accounting principles that have guided the City in the past and have helped maintain financial stability over the last two decades.

OPERATING BUDGET POLICIES

The City will prepare an annual budget for all operating funds.

The City will maintain a budgetary control system to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

The City will integrate performance measurements and performance objectives within the operating budget.

A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. Transfers from the contingency account to the operating programs will require approval by the City Council.

Mid-year adjustments within budgeted accounts of a department may be made with approval of the Department Directors and the Finance Director. Budget adjustments between departments or between funds must be approved by the City Council.

Budgets are classified as either lapsing (spending authority terminates at year-end) or non-lapsing (spending authority continues through the life of a project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31. Listed below are all budgeted funds categorized by type of appropriation.

Lapsing Appropriations		Non-Lapsing Appropriations
General Fund	Storm Water Utility	Community Development Block Grant
Economic Development	Parking Utility	Home Grant
Community Enhancement	Public Transit	Capital Project Funds
Downtown Partners	Hobbs Municipal Ice Center	
Cemetery Maintenance	Fairfax Municipal Pool	
Hazardous Materials Response	Risk Management	***(Non-lapsing budgets are reviewed annually.)***
Public Library	Central Equipment	
City-County Health Department	Redevelopment Authority	
Landfill Remediation	S. Barstow Business District	
Debt Service Funds	W. Grand Business District	
Water Utility	Water St. Business District	
Sewer Utility	N. Barstow/Medical Business District	

OPERATING BUDGET POLICIES (Continued)

Operating budgets are established on a fund - department - program basis. Transfers between departments or between funds must be approved by the City Council. Increases to the approved General Fund operating budget are made only in the following situations:

- Emergency situations
- Appropriation for capital projects
- Appropriation for debt service reserve
- Transfer from contingency
- Non-recurring appropriations with offsetting revenues
- Carry-over of prior year appropriations

CAPITAL BUDGET POLICIES

Funding for infrastructure projects should be obtained from:

- Operating profits
- Bond market
- State Trust Fund loans
- Grants
- General Fund advances

Loans from the General Fund to the utilities shall be paid back over a period not to exceed 30 years at the municipal interest rate at the time of the loan. This method is used because of the following factors:

- 5% of customers are outside City
- Tax-exempt properties pay utility fees

The City shall utilize available funding sources for capital improvements whenever practical and feasible.

- Grant funds
- Special assessments
- Developer contributions

The City will develop a five year capital improvement program, which will be reviewed and updated annually.

The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.

Transfers between capital project funds must be approved by the City Council. A transfer within a capital project fund may be approved by the Finance Director.

The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues, when possible.

The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

REVENUE POLICIES

The City will seek to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.

The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.

The City will follow an aggressive policy of collecting revenues.

The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.

The City will review license fees/charges annually to determine if the revenues support the cost of providing the service.

REVENUE POLICIES (Continued)
Water, Sewer and Storm Water Utilities will be self-supporting through user fees.

- The minimum Water and Sewer Utility rates should be set at a rate which will yield net income which is at least 1.25 times the highest principal and interest payment due. This requirement is in conformance with the mortgage revenue bond requirements.
- Rate adjustments for the Water Utility are submitted to the Public Service Commission and City Council for review and approval.
- Rate adjustments for the Sewer Utility and the Storm Water Utility will be submitted to the City Council for review and approval.

The City shall levy and collect a room tax pursuant to §66.0615 of the Wisconsin Statutes. This tax is collected monthly from all city hotels and motels and is based on the gross room receipts collected. The proceeds from this tax are used to promote convention, tourism, cultural and recreational activities. As of 2016 the room tax rate is eight percent.

Parks and Recreation administers a variety of adult and youth recreation programs and activities. These fees and charges are reviewed annually by the City Council. The following policy guidelines have been adopted:

- Instructional programs will be offered on a year-round basis.
- Adult instructional fees should cover 100 percent of the cost of supplies, administration and personnel.
- Youth instructional fees should cover 75 percent of the cost of supplies, administration and personnel.
- Some programs are offered to the community as a service and are not designed to recover their cost. These programs include playgrounds, outdoor rinks and Par-Te-Rec.

The Recreation division shall charge rental fees for rooms, pool, gym, ball fields and special equipment.

RESERVE POLICIES

The City will establish a contingency expenditure appropriation in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected small increases in service delivery costs.

As part of the annual budget process, the Finance Director will estimate the surplus or deficit for the current year and prepare a projection of the year end fund balance. Such projection will include an analysis of trends in fund balance levels on a historical and future projection basis.

The total unassigned General Fund balance shall be maintained as of December 31 of each year equal to a minimum of 15 percent of the ensuing year's budgeted General Fund expenditures, with a target of 20 percent. Included in the unassigned fund balance is a working capital reserve equal to ten percent of the ensuing year's General Fund expenditures to provide funds for reasonable cash flow needs.

Withdrawal of any amount of the total unassigned General Fund balance in excess of the 20% target amount, for the sole purpose of reducing the ensuing year's property tax levy, may be made only upon a two-thirds majority vote of the City Council.

Funds in excess of 15 percent of the minimum unassigned fund balance may be considered to supplement "pay as you go" capital outlay expenditures (including reduction of anticipated debt issues) or to prepay existing debt via cash defeasance as allowable. The decision of how to use these funds will be made by the City Council. Unassigned fund balance shall not be used to support recurring operating expenditures.

The City Council, by a two-thirds vote, can declare a fiscal emergency and withdraw any amount of general fund balances for purposes of addressing the fiscal emergency.

RESERVE POLICIES (Continued)

Any time the general fund balance is less than the required minimum of 15 percent, staff will present a plan to restore the General Fund balance to the minimum balance to the City Council for its approval.

Reserves will be established as required by bond ordinance and by statute for arbitrage requirements.

A cash reserve for Central Equipment "rolling fleet" replacement will be maintained on a replacement cost basis each year. Amounts in excess of the original cost depreciation will be reserved towards the equipment replacement value.

INVESTMENT POLICIES

Disbursement, collection and deposit of all funds will be managed to maximize investment opportunity for City funds. The City will manage its investment portfolio with the primary objective of preserving capital in the overall portfolio, maintaining sufficient liquidity to meet all operating requirements and attaining a rate of return commensurate with the City's investment risk constraints. These objectives shall be met in accordance with the City's Investment Policy and prudent investment practices.

Short-Term Funds

- Funds that are required for daily operating needs and that are available for short periods of time are normally held at a local bank through a contractual agreement or at the State of Wisconsin Local Government Investment Pool. The City will maintain at least ten percent of its total investment portfolio in instruments maturing in 30 days or less.

Long-Term Funds

- Funds that are available for 30 days or longer may be placed in certificates of deposit with local financial institutions, Treasury Bills and other Federal securities in the State maintained Local Government Investment Pool or any other instrument listed in Wisconsin Statute §66.0603(1m). With the exception of US Treasury securities and authorized pools, no more than 50 percent of the City's total investment portfolio will be invested in a single security type or with a single financial institution.
- Bank deposits are secured by Federal Depository Insurance Corporation and by the State Deposit Guarantee Fund up to $650,000. Amounts over $650,000 are guaranteed by an irrevocable standby letter of credit from the Federal Home Loan Bank (FHLB).

All City funds will be pooled for investments except certain restricted funds that require separate accounts. Interest allocations are made to operating and capital project funds based on monthly cash balances.

DEBT POLICIES

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed five percent of the equalized valuation of the taxable property in the municipality. Although State Statutes allow five percent of the equalized valuation, the City has set an internal debt goal, which seeks to remain below 3.5 percent (70 percent of the maximum amount allowed by the State Statutes).

Net Direct Debt should not exceed three times (3X) the operating revenues of the City.

Asset life shall be longer than the debt issued for its purchase. The City shall consider the useful life of the project assets being financed and the long-range financial and credit objectives when determining the final maturity structure of the debt. The City will use short-term debt for bond anticipation purposes only.

Spend down of borrowed proceeds. All debt taken out will be for shovel-ready projects. Draw down of the funds will be in accordance with IRS rules for general obligation debt whereby 10 percent of the proceeds will be spent within 6 months of the borrowing, 50 percent within 12 months of the borrowing, 75 percent within 18 months of the borrowing, and 100 percent within 24 months of the borrowing. Should this schedule not be met, the balance of the amount borrowed and not spent will be applied to debt service levy. Each general obligation debt will be closely monitored so that it adheres to IRS regulations in respect to arbitrage and spend down rules. Should State Trust Fund be utilized for the issuance of debt, all draw requests must be made within 1 year of receiving the approval of the State Trust Fund to borrow the funds.

DEBT POLICIES (Continued)

The City of Eau Claire shall utilize any debt obligations it has at its disposal to take advantage of the lowest cost of the debt or for another benefit for the City.

The City of Eau Claire will follow a policy of full disclosure on every financial report and bond prospectus.

The following objectives will be used to maintain debt service requirements at an affordable level and enhance the credit quality of the City:

1. The levy for debt service shall be no greater than 25 percent of the total levy, with an effort to maintain the levy at a proportionate, even level for tax rate stabilization.
2. Debt amortization should be structured so that 65 percent or more of total direct debt principal is retired in 10 years or less.

Each year, as part of the budget process, the City Council should consider the percentage increase in the tax levy for debt service for the year following the issuance of the debt. Flexibility to fund future expenditures necessary to provide essential City services and economic viability are essential considerations.

General obligation debts will be paid through the General Debt Service Fund, the TIF debt service funds, the Storm Water Utility, and other funds for which general obligation debt is issued. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. The General Fund is the fund responsible for general obligation debt payments if there are not amounts sufficient for debt payments in the other funds. Special assessments collected from properties benefited by construction funded with bonded debt will be used for debt service payments or to reduce the level of future debt. Revenue for the TIF debt service fund will include taxes generated by incremental property values within the district, special assessments, interest on cash balances, and transfers, if required.

SPECIAL ASSESSMENT POLICIES

General Policy

The special assessment policy was adopted by the City Council in 1955. Assessments for the construction and reconstruction of streets and sidewalks as well as the construction of water and sanitary sewer mains and extensions are levied and placed on the tax roll. These assessments are paid in installments over a ten year period. A six percent per year interest rate is charged on the unpaid balance in years two through ten. Effective January 1, 1998, City Council waived the assessment for *reconstruction* of water and sanitary sewer utilities. Future reconstructions for water and sewer will be paid for by the utilities.

If a property with outstanding special assessments is sold, the assessments become due and payable in full at the time of sale and may not be assumed by the purchaser. All improvements are guaranteed for a set number of years. In the event an improvement does not last the entire estimated period, a pro rata credit adjustment will be made for the remaining life of the improvement.

In 1990, the City Council amended the policy to allow a 20-year payback at a six percent interest for hardship situations. In some situations, where the payment of the special assessments would result in extreme financial hardship, Council may authorize deferment of the assessments. In this situation, the City places a lien on the property for the amount of deferred assessments. This lien accumulates interest at six percent per year. If the financial condition of the property owner changes to enable them to make payment, the assessment plus accumulated interest can be placed on the tax roll and paid over a ten or 20-year period. If the property is sold, the lien plus accumulated interest becomes due and payable in full at the time of sale.

Special Assessments Levied Over Ten Years

Street improvement construction includes construction of bituminous and concrete pavement, concrete curb and gutter, and sidewalk and boulevard restoration. The assessment rate for the street improvement category is based on the prior year average cost to construct a typical street, including engineering and inspection costs.

Estimated life of street construction components is 30 years for bituminous pavement, 40 years for concrete paving, 30 years for concrete curb and gutter and ten years for sidewalks.

Assessment rates for new water and sewer mains are based on the prior year cost to construct an eight inch main, including engineering and inspection costs.

SPECIAL ASSESSMENT POLICIES (Continued)

The assessment for whiteway lighting construction is based on construction cost. Non-residential properties pay two-thirds of cost and the City pays the remaining one-third.

Special Assessments Levied Over Five Years

- Diseased tree removal.

Special Assessments Due in Year Assessed

- Assessments less than $100.
- Assessments for current services such as snow removal, weed cutting, etc.
- Whiteway lighting operation and maintenance assessments are based on the total cost of operating and maintaining the system and are assessed in full to non-residential properties.

Improvements Not Assessed

- Reconstruction of water and sewer utilities, with the exception of service level upgrades, such as replacing a 4" lateral with a 6" lateral.
- Storm sewer - the total cost is paid by the Storm Water Utility, except for work that is performed under development agreements.
- Seal coating - the total cost is paid by City.

MAJOR DEVELOPMENT POLICIES

Special assessments are paid by developers on projects that are within the scope and terms stated in the special assessment policy. In 1989, the City Council approved legislation that requires developers of subdivisions platted after 1989 to bear the full cost of streets, storm sewers, and City utilities within the development area. Funds are either escrowed with the City or financing guaranteed with a letter of credit as required by the development agreement approved by the City Council.

PURCHASING POLICIES

Purchases for all City departments for the City of Eau Claire shall be in accordance with the City Procurement Policy (Chapter 2.92 of City Code of Ordinances). For contracts involving building or construction work, financed in whole or in part with City financial assistance, contractors shall compensate employees at the prevailing wage rate in accordance with §66.0903, Wisconsin Statutes, Chapter DWD 290, WI Adm. Code, and Chapter 2.92.215 of the City of Eau Claire Code.

The methods of source selection are as follows:

Competitive Seal Bids/Proposals

- Competitive sealed bidding must be used for Public Works projects exceeding $25,000 and other purchases of $30,000 or greater. This process shall consist of:

  Invitation for bids
  Public notice
  Bid opening
  Bid acceptance and bid evaluation
  Bid award - City Council authorization

PURCHASING POLICIES (Continued)

Small Purchase

- Other than Public Works projects, procurements less than $30,000 must follow Purchasing guidelines and City Code of Ordinances. Procurement methods used for less than $30,000 include written quotes, informal written notices, telephone quotations and published price lists, cooperative contract and procurement cards.

Sole Source Procurement

- When it has been determined in writing by the Purchasing Manager that there is only one source for a required procurement, the purchase may be negotiated and the other methods of selection disregarded. A written determination must be submitted to the City Manager.

Cooperative Purchasing

- May use cooperative contracts as permitted by the City Procurement Code for Cooperative Purchasing (Chapter 2.92. of the City Code of Ordinances.)

Emergency Procurement

- In the event of an emergency, supplies, services, or construction may be purchased without regard to normal purchase selection procedures to protect the health and welfare of the public. A written determination of the basis for the emergency and for the selection of the particular contractor must be sent to the City Manager and included in the contract file.

PENSION FUNDING AND REPORTING POLICIES

All current pension liabilities shall be funded on an annual basis.

Existing Plan Funding

- All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a statewide, defined-benefit pension plan to which employer and employees both contribute.

  All employees are mandated to pay the employee required portion. The rates of the employer and employee contribution are set annually by WRS based on actuarial evaluations. The 2019 rates are as follows:

	General	Police	Fire
Employee Contribution	6.75%	6.75%	6.75%
City Contribution	6.75%	12.09%	16.69%
Total	13.50%	18.84%	23.44%

Prior Years' Unfunded Pensions

- The State of Wisconsin administers a plan for retired employees of the Eau Claire Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees. The total estimated present value of future cost to the City as of December 31, 2018, was approximately $2,315,508, all of which relates to prior service. The estimated remaining period of amortization is 10 years and will be paid through annual operating appropriations.

PENSION FUNDING AND REPORTING POLICIES (Continued)

Post-Retirement Benefits

- In addition to providing pension benefits, the City provides certain health care benefits for retired employees. A substantial number of the City's permanent employees may become eligible to receive employer paid health care from retirement until Medicare entitlement if they reach normal retirement age while working for the City. For 2020 the costs are estimated at $2,173,650. The City is required by GASB Statement 75 to complete an actuarial study every two years to determine its actuarial liability for future health care benefits. The last study was completed as of January 1, 2018. As of January 2014, new employees who are not Public Safety or Transit employees will not be eligible for a post-retirement health care benefit.

COMPENSATED ABSENCES

Employees accumulate vacation, sick leave, and other benefits at various rates depending on bargaining group and length of service. Employees are paid for their total unused vacation and compensatory time upon termination or retirement. However, sick leave can only be used during employment.

The cost of compensated absences is recognized when payments are made to employees. The current value of accumulated compensated absences outstanding as of December 31, 2019 is $1,363,785. The estimated current portion of these costs has been included in the 2021 Proposed Budget.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

Monthly financial reports will be submitted to the City Council.

An annual budget for all operating funds will be prepared.

A five year Capital Improvement Plan budget will be presented annually.

An independent audit will be performed annually for all City funds.

The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles as outlined by the Governmental Accounting Standards Board.

SPECIAL EVENTS POLICIES - INSURANCE REQUIREMENT

Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance and provide a certificate evidencing limits of not less than $1,000,000 per occurrence and agree to endorse the City as an additional insured under the policy. Organizations must also sign a hold harmless agreement. (Ordinance 9.59.110)

All special events are reviewed by the Special Events Committee and approved by City Council. Special Events are reviewed to ensure the health and safety of the participants in the event.

RISK MANAGEMENT POLICY

The City of Eau Clare is one of 17 municipalities and counties that are members of Wisconsin Municipal Mutual Insurance Company (WMMIC), a municipal insurance program that provides liability insurance services. As part of this program, the City pays the first $200,000 of any claim. WMMIC will pay any covered costs over $200,000 per occurrence or $400,000 aggregate with an annual cap of $10 million.

The objective of this program is to safeguard the financial security of the City, by protecting its human, financial and property assets from the adverse impact of loss. The program is set up to protect the financial assets of the City and provide stable funding for losses. The City will self-insure all losses that occur with predictable frequency and those that will not have a significant impact on the City's financial position.

The Risk Manager will review all liability claims and award recommendations prior to payment by the insurance company. Judgment or award recommendations in excess of $10,000 will be reviewed with the City Council prior to payment.

In 1992, the City also became self-insured for workers' compensation claims. The City retains the first $500,000 of each worker's compensation claim per occurrence. This coverage is handled by Summit Adjusting Services. Excess coverage, handled by Wisconsin Municipal Mutual Insurance Company, protects the City for losses greater than $400,000 per occurrence and does not have an annual aggregate.

City of Eau Claire, Wisconsin

2021 Proposed Operating Budget

Proposed October 2020

Budget Summaries

Table of Contents

	Page #
Position Control Summary	L-1

2021 Proposed Position Control Summary

GENERAL FUND - DEPARTMENT/DIVISION	2019	2020	2021 Changes	2021
ADMINISTRATIVE SERVICES				
City Manager	3.00	3.00	1.00	4.00
City Clerk/Elections	2.00	2.00	-	2.00
Information Technology	9.00	10.00	1.00	11.00
Total	14.00	15.00		17.00
CITY ATTORNEY	3.75	3.75	-	3.75
FINANCE DEPARTMENT				
Finance Administration	3.00	3.00	-	3.00
Accounting Services	8.00	7.00		7.00
Assessing	4.00	5.00	-	5.00
Financial Operations	9.00	9.00	-	9.00
Purchasing	3.00	3.00	-	3.00
Total	27.00	27.00		27.00
HUMAN RESOURCES				
Human Resources Administration	5.00	5.00	-	5.00
Total	5.00	5.00		5.00
COMMUNITY DEVELOPMENT				
Planning Administration	5.00	6.00	-	6.00
Inspections	7.00	7.00	-	7.00
Total	12.00	13.00		13.00
ENGINEERING				
Engineering/GIS Asset Management	18.00	18.00	(1.00)	17.00
Total	18.00	18.00		17.00
COMMUNITY SERVICES				
Administration	3.00	3.00	-	3.00
Building & Grounds	7.00	7.00	-	7.00
Forestry	5.00	5.00	-	5.00
Parks Maintenance	21.00	21.00	-	21.00
Recreation	4.00	4.00	-	4.00
Streets Maintenance	34.00	34.00	-	34.00
Total	74.00	74.00		74.00
POLICE DEPARTMENT				
Administration	2.00	2.00	-	2.00
Administrative Division	11.00	11.00	-	11.00
Patrol Division	75.00	75.00	1.00	76.00
Professional Standards Division	5.00	5.00	-	5.00
Investigations Division	22.00	22.00	(1.00)	21.00
Communications Center	25.00	25.00	-	25.00
Total	140.00	140.00		140.00
FIRE & RESCUE DEPARTMENT				
Fire Administration	2.00	2.00	-	2.00
Fire Suppression Operations*	88.00	63.00	-	63.00
Fire EMS Operations*	-	25.00	-	25.00
Fire Community Risk Reduction	3.75	4.00	(0.25)	3.75
Total	93.75	94.00		93.75
TOTAL GENERAL FUND	**387.50**	**389.75**		**390.50**

Suppression Operations and EMS Operations FTE's were combined prior to 2020.

2021 Proposed Position Control Summary

OTHER FUNDS	2019	2020	2021 Changes	2021
ECONOMIC DEVELOPMENT	2.00	2.00	-	2.00
DOWNTOWN FUND	1.00	1.00	-	1.00
CEMETERY MAINTENANCE	2.00	2.00	-	2.00
WATER UTILITY	29.00	29.00	-	29.00
SEWER UTILITY	22.50	22.50	-	22.50
STORM WATER MANAGEMENT	1.00	1.00	-	1.00
PARKING FUND	1.00	1.00	-	1.00
PUBLIC TRANSIT	32.50	32.50	-	32.50
HOBBS MUNICIPAL ICE CENTER	2.00	2.00	-	2.00
RISK MANAGEMENT	1.00	1.00	-	1.00
CENTRAL EQUIPMENT	13.50	13.50	-	13.50
TOTAL OTHER FUNDS (Excluding Library/Health/CDBG)	**107.50**	**107.50**		**107.50**
CITY POSITIONS (Excluding Library / Health / CDBG)	**495.00**	**497.25**	**0.75**	**498.00**
HEALTH DEPARTMENT/LIBRARY/CDBG				
CITY-COUNTY HEALTH DEPARTMENT	57.40	57.50	5.59	63.09
PUBLIC LIBRARY	46.39	46.50	-	46.50
COMMUNITY DEVELOPMENT BLOCK GRANT	2.10	2.10	-	2.10
	105.89	106.51		111.69
TOTAL ALL CITY FUNDS	**600.89**	**603.76**		**609.69**