

**MINUTES OF POLICE AND FIRE COMMISSION  
MEETING OF FEBRUARY 4, 2025**

*12:30 p.m.*

*City Council Chambers (203 South Farwell Street)*

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MEMBERS PRESENT: David Anderson, Jon Standiford, Casey Utke

STAFF PRESENT: Police Chief Matt Rokus  
Police Deputy Chief Ben Frederick  
Police Deputy Chief Derek Thomas  
Human Resources Director Carrie Riepl

The Commission convened in open session at 12:30 p.m. Meeting was called to order by Commissioner Anderson.

A discussion was held with regard to the Police Officer interview process. The Police Department currently has nine vacancies. The desired traits of a Police Officer were discussed, including integrity, character, problem-solving skills, and communication skills.

At 12:34 p.m., motion was made by Commissioner Utke, seconded by Commissioner Standiford, and passed by unanimous roll call vote to go into closed session to conduct interviews of Police Officer candidates.

At 3:37 p.m., motion was made by Commissioner Standiford, seconded by Commissioner Utke, and passed unanimously to move into open session.

Based on the discussion held and interviews conducted in closed session, a Police Officer eligibility list was created. Motion was made by Commissioner Utke, seconded by Commissioner Standiford and passed unanimously, to adopt the new eligibility list, which shall replace the previous list and remain in effect until replaced by the Commission.

Commissioner Anderson asked if there are any future agenda items. None were noted at this time.

Motion was made by Commissioner Standiford to adjourn the meeting, seconded by Commissioner Utke and the meeting adjourned at 3:38 p.m.

The next regularly-scheduled Police and Fire Commission meeting is March 6, 2025.

Minutes recorded by Kelsey Brunner, Police and Fire Commission Secretary.