

**MINUTES OF POLICE AND FIRE COMMISSION
MEETING OF SEPTEMBER 18, 2025**

4:00 p.m.

City Council Chambers (203 S. Farwell Street)

MEMBERS PRESENT: Disa Wahlstrand, Stephanie Finn, Jon Standiford, Casey Utke,
David Anderson

STAFF PRESENT: Police Chief Matt Rokus
Fire Chief Matt Jaggar
Human Resources Director Carrie Riepl

The Commission convened in open session at 4:00 p.m. Meeting was called to order by President Wahlstrand. President Wahlstrand asked if there were any corrections or additions to the minutes of the Police and Fire Commission meetings held on July 17, 2025 and July 31, 2025. No corrections or additions were noted, and the minutes stand approved as circulated.

Chief Rokus provided a personnel update. An update was provided on the four new Police Officers that have been hired since the last meeting, with a fifth offer still pending. This would leave six vacancies in the department. A discussion was also held regarding the departure of the current Administrative Associate IV from the department and the hiring of her replacement.

Chief Rokus also provided an operational update. A discussion was held regarding the capacity of the Patrol Division with the number of officers on limited duty due to injury, officers still in the Law Enforcement Academy, and new hires not yet onboard.

Chief Jaggar provided a personnel update. Currently, the Fire Department has twelve openings with three conditional offers out to candidates, with one more offer expected by the end of the month. This includes the two retirements and two resignations in the department since the last meeting. Chief Jaggar also brought forward the promotion of Firefighters John Sordahl and Dan Lein to Engineers.

Chief Jaggar also shared an operational update, which included discussions on the new pre-employment reimbursement agreement for Firefighters, updates on department personnel's TEMS certifications, and statistics showing a 114% year-to-date increase in building fires. He also provided information on the upcoming safety month and current grievances within the department.

President Wahlstrand asked if there are any future agenda items. Commissioner Standiford recommended holding the January meeting at a fire station.

At 4:26 p.m., a motion was made by Commissioner Finn, seconded by Commissioner Anderson, and passed by unanimous roll call vote to go into closed session to conduct the informal performance review of the Police Chief, Matt Rokus, and discuss the Firefighter interviews held prior to the meeting.

At 4:30 p.m., Chief Jaggar left the meeting.

At 5:06 p.m., motion was made by Commissioner Utke, seconded by Commissioner Anderson and passed unanimously to move into open session.

Based on the discussion held and interviews conducted in closed session, a Firefighter eligibility list was created. Motion was made by Commissioner Standiford, seconded by Commissioner Utke and passed unanimously, to adopt the new eligibility list, which shall remain in effect until September 18, 2026.

Motion was made by Commissioner Finn to adjourn the meeting, seconded by Commissioner Utke and the meeting was adjourned at 5:07 p.m.

The next regularly scheduled Police and Fire Commission meeting is November 20, 2025 at 4:00 p.m.

Minutes recorded by Kelsey Brunner, Police and Fire Commission Secretary.